



Name

Last _____ First _____ Middle _____

Telephone Number _____ Email Contact _____

Present Address

Street Address _____

City _____ State _____ Zip Code _____

How long have you lived at this address? Since _____

Previous Address

Street Address _____

City _____ State _____ Zip Code _____

How long did you live at this address? From _____ To _____

(Please list all prior addresses at which you have lived within 3 years of this Application on a separate sheet.)

Are you legally eligible to be employed in the United States? _____ Yes _____ No

Are you over 18 years of age? _____ Yes _____ No
(If no, you may be required to provide authorization to work)

Have you ever been convicted of a felony or misdemeanor? _____ Yes _____ No
(The existence of a criminal record does not constitute an automatic bar to employment.)

If yes, please explain the nature of the conviction, the date, sentence (if any), and any other relevant information:

EMPLOYMENT SOUGHT

Position(s) Sought: _____

Salary Sought: _____

Have you previously been employed by a Conservation District? _____ Yes _____ No

(If Yes, please provide the name of the District, dates of employment, and other relevant information in the "EMPLOYMENT HISTORY" section.)

Have you previously applied for employment with Lancaster County Conservation District?

_____ Yes _____ No

If Yes, list dates you applied:

Status Sought: _____ Full Time _____ Part Time

Hours Sought: _____ To _____

EMPLOYMENT HISTORY

Starting with your current or most recent employer, please list all periods of employment, self-employment and unemployment, and military service or unemployment:

Employer's Name: _____

Business Address _____

City _____ State _____ Zip Code _____

Phone Number _____

Dates of Employment:

Hire Date (Month/Year) _____ End Date (Month/Year) _____

Position(s) Held _____

Name of Supervisor(s) _____

Reason for Leaving _____

Employer's Name: _____

Business Address _____

City _____ State _____ Zip Code _____

Phone Number _____

Dates of Employment:

Hire Date (Month/Year) _____ End Date (Month/Year) _____

Position(s) Held _____

Name of Supervisor(s) _____

Reason for Leaving _____

Employer's Name: _____

Business Address _____

City _____ State _____ Zip Code _____

Phone Number _____

Dates of Employment:

Hire Date (Month/Year) _____ End Date (Month/Year) _____

Position(s) Held _____

Name of Supervisor(s) _____

Reason for Leaving _____

*** List all additional employers and requested information on a separate sheet.**

Please fully explain all periods of self-employment and any gaps in your employment history:

Have you ever been discharged, terminated, or asked to resign from a job? _____ Yes _____ No
If yes, explain below:

May we contact your current employer? _____ Yes _____ No
If not, please explain below:

EDUCATION HISTORY

Undergraduate Degree, Institution Name _____

Institution Address _____

City _____ State _____ Zip Code _____

Course of Study/Major _____

Number of Years/Credits Completed _____

Diploma/Degree _____

Graduate Degree, Institution Name _____

Professional, Business, or Correspondence

Institution Address _____

City _____ State _____ Zip Code _____

Course of Study/Major _____

Number of Years/Credits Completed _____

Diploma/Degree _____

Other Continuing Education, Institution Name _____
Institution Address _____
City _____ State _____ Zip Code _____
Course of Study/Major _____
Number of Years/Credits Completed _____
Diploma/Degree _____

*Please attach an official transcript(s)

Please list below any additional certifications, degrees, or training that you have received which may be relevant to your candidacy for employment with Lancaster County Conservation District:

PERSONAL REFERENCES

Please provide three references who are **not** relatives that can speak to your work experience.

Name _____
Address _____
City _____ State _____ Zip Code _____
Relationship _____
Contact Phone Number _____
Years Known _____

Name _____
Address _____
City _____ State _____ Zip Code _____
Relationship _____
Contact Phone Number _____
Years Known _____

Name _____

Address _____

City _____ State _____ Zip Code _____

Relationship _____

Contact Phone Number _____

Years Known _____

See Applicant's Signature, next page.

APPLICANT'S STATEMENT

Please read carefully before signing

I hereby affirm that the information provided on this Application and accompanying resume (if any) is true and correct to the best of my knowledge. I also agree that any falsified information or significant omissions may disqualify me from further consideration for employment and maybe result in my discharge if discovered later. I agree that Lancaster County Conservation District shall not be liable in any respect if my employment is terminated because of false statements, answers, or omissions.

In the event of my employment with Lancaster County Conservation District, I understand that my employment is terminable at will, that I am not being employed for any specified time, and that this Application is not an employment contract. I recognize that, if hired, either I or Lancaster County Conservation District remains free to terminate the employment relationship at any time, with or without cause, with or without notice.

I understand that this Application will be considered active for 90 days. Should I wish to be considered for employment beyond this period, I acknowledge that I must complete another application form or request in writing that my Application continues to be considered.

ELECTRONIC SIGNATURE OF APPLICANT _____

DATE OF SIGNATURE _____

Lancaster County Conservation District is an equal opportunity employer and considers all qualified candidates for employment without regard for race, color, religion gender, national origin, ancestry, age, physical or mental disability, marital or veteran status, pregnancy, or any other legally protected status.

Please advise us if you require any special reasonable accommodation in completing this application, interviewing, completing any pre-employment testing, or otherwise participating in the employment selection process.t

Lancaster County Conservation District
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Lancaster PA 17601
717-299-5361 x.5
www.lancasterconservation.org

