

Item II.1
**LANCASTER COUNTY CONSERVATION DISTRICT
BOARD MEETING MINUTES
January 8, 2020**

The 813th regularly scheduled Board Meeting of the Lancaster County Conservation District (LCCD) was held on Wednesday, January 8, 2020, at 7:30 PM, in the conference room of the Farm & Home Center, 1383 Arcadia Road, Lancaster, PA.

The following Directors were present: Kent Weaver and Jay Snyder.

The following Directors joined the meeting via conference call: Dan Heller, Chairman; Herb Kreider and Sonia Wasco.

The following Associate Directors were present: Gregory Strausser and Frank Burkhart.

The following Advisor Director was present: Matthew Mack

The following District Staff were present: Christopher Thompson, District Manager; Jeff Hill, Ag Department Manager and Nate Kurtz, E&S Department Manager.

The following District Staff joined the meeting via conference call: Kent Bitting.

There were no Cooperating Agency representatives present.

Chairman Dan Heller called the meeting to order.

There were no guests to be introduced at the meeting, and there was no public comment.

The following additions to the agenda were announced:

1. CWP Grant from DEP will be item 6 under additional business.

Dan Heller stated that the election of officers will occur at the February 5, 2020 meeting.

Agency Reports

1. USDA, NRCS

Heather Grove was not present, but the report was attached for review.

2. PA DEP Field Rep Report

Chris Thompson highlighted from the report that SCC is creating a Conservation District Advisory Committee (CDAC) and is looking for CDAC committee members from each region. Chris outlined the committee responsibilities and asked if there was anyone willing to represent the South Central Region. There were no volunteers. Follow up will occur at a later time. Dates were listed for future meetings.

Consent Agenda

Chairman Dan Heller gave the opportunity for directors to withdraw any of the items from the Consent Agenda in order to have additional discussion. Hearing none, Herb Kreider moved to approve the consent agenda which included the items numbered one through four. Kent Weaver seconded the motion. A roll call vote was taken and the motion passed.

The Consent Agenda included the following approved items.

- #1 – Minutes of December 4, 2019 Board meeting**
- #2 – Technical Assistance Requests/Cancellations**

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#3 – Nutrient Management Plan Approvals

#4 – Conservation Plans Acknowledgement

Additional Business

1. Items removed from Consent Agenda

There were no items removed from the Consent Agenda.

2. PACD Voting

Currently serving as PACD voting delegates are as follows: Sonia Wasco is our voting member, Robert Shearer is our 1st alternate, Dan Heller is our 2nd alternate and Chris Thompson is the 3rd alternate voting member.

All members were willing to be reappointed. So it was recommended to reinstall the same members in the same positions. Jay Snyder moved to reinstall the same members in the same positions. Herb Kreider seconded the motion. A roll call vote was taken and the motion passed.

3. Exelon Habitat Project

Kent Bitting reported that the committee met on December 18, 2019 and reviewed the projects. Eight projects were accepted and forwarded onto DEP for their review and approval. An approval was received from Jineen Boyle at DEP by January 2, 2020.

Jay Snyder thanked Kent Bitting for the submittal of the projects and the quick turnaround that followed. Sonia Wasco moved to approve the projects. Jay Snyder seconded the motion. A roll call vote was taken and the motion passed.

4. Award Nominations

The committee met prior to the Board of Directors meeting. There were five nominees for the E&S Award. The committee's chosen nominee is Brad Gochenauer who works for Vortex Environmental. Brad is a consultant who assists clients with wetland delineation. Jay Snyder moved to approve Brad Gochenauer as the E&S Award recipient. Herb Kreider seconded the motion. A roll call vote was taken and the motion passed.

5. Director Appointments

The following Directors terms are expiring and need to be renewed: Dan Heller and Sonia Wasco. Kent Weaver assumed control of the meeting while Dan Heller recused himself from the process. Jay Snyder moved to approve the slate of directors as developed. Kent Weaver seconded the motion. Herb Kreider, Jay Snyder and Kent Weaver voted yes. Sonia Wasco and Dan Heller abstained from voting. Dan Heller and Sonia Wasco will be installed at the February Board Meeting. Their term will be extended to 2024.

6. Addition to the Agenda

CWP Grant through DEP was for \$553,488.00 and must be spent by September 30, 2020. This funding is to cover WIP related projects within the County such as BMPs, contracted services, hiring a coordinator position if it's needed and for BMP installation. The County planning WIP team will be in charge of the Grant. The Community Foundation will be activated to select and award BMP Grants. The Board of Directors had the following questions about the CWP Grant:

- A. Herb Kreider asked if this money can be standalone project money?
 - a. The answer was yes or it can be used to match against federal grants too.
- B. Jay Snyder asked if there are "strings" attached to the money?
 - a. The answer was that there is no project cap currently.

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- C. Sonia Wasco asked if the timeline is such that Chris Thompson would not be overloaded?
 - a. The answer was that contracted services should alleviate a large amount of work needed to be completed by LCCD staff.
 - b. Chris reported that LCCD had received funding for WIP-CAP implementation. A total of \$553,488 was received, but it must be spent by September 30, 2020.
- D. Kent Weaver asked what the percentage of funds is administrative and could they be used for advertising?
 - a. The answer was 7% administrative funds and yes they can be used to advertise.
- E. Greg Strausser asked if this money will help fund the coordinator position?
 - a. The answer was originally yes, \$100,000.00 can be used for that position.
 - b. However, three counties are contracting to outsource that work and Lancaster is considering its options.

Jay Snyder moved to authorize and sign for funding with Dan Heller, Chairman and Kent Weaver, Treasurer being the signatories. Sonia Wasco seconded the motion. A roll call vote was taken and the motion passed.

Reports/Information

1. Correspondence, News and Updates

There was no correspondence, news or updates.

2. E&S/NPDES Monthly Projects Report

Nate Kurtz thanked the committee for meeting prior to the Board of Directors meeting regarding the E&S Award. Nate reported that the work load in the E&S Department is not slowing down. He stated that there is a backlog of work currently due to all the changes from DEP. The E&S Department is working to understand and move forward on the changes from DEP. Herb Kreider asked what the \$12,000.00 was for relating to the Zook/Esh/Yoder project with only 5 disturbed acres. Nate stated that it was part of a phased project.

Additional Comments:

Chairman Dan Heller reminded everyone about the February 5, 2020 Annual Planning Meeting.

Chairman Dan Heller officially adjourned the meeting at 8:12pm.

Jeff Hill
Acting Recording Secretary