



LANCASTER COUNTY CONSERVATION DISTRICT MONTHLY BOARD MEETING AGENDA

Wednesday March 2, 2022
Lancaster Farm & Home Center
Planning Meeting 4:30 PM
Business Meeting 7:00 PM

Timer

- 7:30 Invocation – Bob Shearer
- Call to Order, Chairman, Dan Heller
- Welcome & Introductions – Dan Heller
- Additions to the Agenda – Christopher Thompson
- Public Comment: Survey media/questions: Agenda items of interest? – Dan Heller

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7:40	<ul style="list-style-type: none"> I. <u>Reorganization of the Board</u> <ul style="list-style-type: none"> 1. Appointment of Directors and Associates Directors – Thompson (attachment)..... 1 2. Election of Officers – Thompson (attachment)..... 1 3. Associate Director Appointments – Thompson (attachment) 1 4. Election of PACD Voting Delegates – Thompson (attachment)..... 1 5. BOD Committee Appointments.....2 	
8:00	<ul style="list-style-type: none"> II. <u>Agency Reports</u> <ul style="list-style-type: none"> 1. USDA, NRCS (attachment) 6 2. PA DEP Field Rep Report (day of packet)..... - 	
8:10	<ul style="list-style-type: none"> III. <u>*Consent Agenda</u> <ul style="list-style-type: none"> 1. Meeting Minutes (attachment) 9 2. Technical Assistance Requests/Cancellations (attachment)..... 13 3. Nutrient Management Plan Approval (attachment) 13 4. Conservation Plans Acknowledgement (attachment)..... 13 	
8:20	<ul style="list-style-type: none"> IV. <u>*Additional Business</u> <ul style="list-style-type: none"> 1. Items Removed from Consent Agenda - 2. Treasurer’s Report – Heistand (attachment) 14 *3. Banquet Committee Report – Hartz/Thompson (attachment) 17 *4. Ag Compliance Committee / Referral to SCC – Lutz/Seibert (attachment) 18 *5. CAP Project Approval - Bitting (attachment) 19 *6. CBAIP-Phase II Project Approval – Bitting (attachment) 19 *7. Township Ag BMP Verification Program - Lutz (attachment).....20 	
8:30	<ul style="list-style-type: none"> V. <u>Reports & Information</u> <ul style="list-style-type: none"> 1. Correspondence, News and Updates – Thompson (handouts).....20 2. E&S/NPDES Monthly Projects Report – R. Snyder (attachment & day of packet)21 3. PACD/SCC Meeting Report – Wasco (day of packet).....23 4. Foundation Report – J. Snyder (attachment).....23 5. E&S Committee Report – R. Snyder (day of packet)..... - 6. Municipal Outreach Meetings – Thompson/Gregory (Agenda attached)25 7. Ethics Forms – Thompson (attachment).....26 	

9:00 VI. Additional Public Comment

9:10 VII. Adjourn

(Directors, please call the District office if you will not be attending)

Dates to Remember:

3/2, 4:30pm, LCCD Planning Mtg @ F&H Center	3/17, 3/24, 3/31 Municipal Meetings
3/8, S.C.C. Mtg @ PDA Offices	3/24, EPA Visit
3/9 Director Training - Harrisburg	4/8 SC Regional Director Mtg - Cumberland

NEXT MEETING DATE: Wednesday, April 6, 2022 @ 7:30 p.m.

At the Lancaster County Farm & Home Center

***Action Required**

Reorganization of the Board

Item I.1 Affirming the Oath of Office

Being appointed to the office of Director of the Conservation District Board is a confirmation that the community considers you a worthy leader and advocate for the good stewardship of our County's natural resources. This honor is not without its duties and obligations. By taking the oath of office Directors agree to serve the people of Lancaster County in developing programs to effectively manage our natural resources and to uphold and support the Lancaster County Conservation District.

- A. Dale Herr has been appointed as a Farmer Director, taking the seat vacated by Ken Meck. Dale's term will also expire on Dec 31st, 2025.
- Jay Snyder has been reappointed as a Public Director whose term will also expire on Dec 31st, 2025.
- Commissioner Ray D'Agostino has been appointed as the Commissioner Representative, which is renewed annually, and his term will expire Dec 31st, 2022.

Item I.2 Election of Officers

It has been confirmed that the current officers of the Conservation District Board are willing to serve again in 2022. So, the officer candidates listed below are put forward for BOD consideration and approval, but nominations may be made from the floor as well. Anyone so wishing should contact Suzanne prior to the business meeting on March 2 so their name can be added to the slate.

Chairman- Dan Heller
Vice Chairman-Bob Shearer
Treasurer – Kent Weaver
Secretary – Suzanne Kopp

Item I.3 Appointing the 2021-2022 Board of Associate Directors

Associate Directors enjoy the same honor of appointment because of their recognized leadership in the community. They may participate actively in Board and Committee Meetings as well as all other District functions and activities. The one right of office withheld from the Associate Director is that they may not present motions or vote at Board meetings.

In Lancaster, associate directors are elected to a two-year term. Deb Seibert and Garret Weaver have requested that we continue to keep them aware of volunteer needs, but citing busy schedules, they have asked to not have their names resubmitted for Associate Director positions. So, the slate of nominees for the 2022-2024 term is Justin Welk.

Item I.4 Appointing PACD Voting Delegates

Each Conservation District in good standing shall designate a Voting Delegate and up to three Alternate Voting Delegates for the purposes of voting at Region Meetings and Executive

Council meetings. This selection shall be made at a regular or special meeting of the Conservation District Board after the Conservation District Board has been appointed for the ensuing year. The Voting Delegate and Alternate Voting Delegates may be a District Director, Associate Director or District Staff person.

Sonia Wasco has again agreed to serve as the Lancaster voting representative and if approved by the BOD at the February meeting she will be joined by Bob Shearer, Dan Heller and Chris Thompson who will be act as Alternate Voting Delegates.

Item I.5
2022 Board Committees

Please review the attached list of 2022 Board committees for your proposed responsibilities. The Chair or Board Executive Committee may suggest changes, but you may also request a change of duties by March 25th so the list can be finalized and approved at the April BOD meeting.

2022 Board Committee List

LCCD Chair and District Manager are de facto members of each committee.

D-Voting Director, CR – Voting Commissioner Representative, AD-Associate Director, DE-Director Emeritus, A-Advisor, S-Staff

Committee & Members	Responsibilities & Duties	Sub Committee	Responsibilities & Duties
<p><u>Executive Committee</u> Chair – Dan Heller Vice Chair – Bob Shearer Treasurer – Kent Weaver Personnel Comm – Sonia Wasco District Manager</p>	<p>Oversees the activities and subcommittees related to District administration: Annual Planning, District Policy Manual, Director Nominations, Legislative events. Will act as a sounding board for quick decisions and actions between BOD mtgs.</p>	<p>Staff committees reporting to E&O Committee:</p> <ul style="list-style-type: none"> • <u>Technology</u> • <u>Legislative</u> 	
<p><u>Personnel Committee</u> D-Sonia Wasco (Chair) D-Dan Heller D-Herb Kreider AD-Lisa Graybeal * HR - Consultant</p>	<p>Advise Board on Personnel matters (Personnel Manual), Evaluates District Administrator. Reviews program staff evaluations and pay raise recommendations.</p>	<p><u>Employee Relations Committee</u> D-Sonia Wasco D-Dan Heller S-Kevin Lutz (Co-Chair) S-Amanda Goldsmith (Co-Chair) HR - Consultant</p>	<p>Acts as intermediary for staff and advises the Personnel Committee regarding issues with District administration. Designated to oversee civil rights compliance and sexual harassment concerns.</p>
<p><u>Budget & Finance Committee</u> D-Kent Weaver, Chair D-Roger Rohrer D- AD- S-Gerald Heistand S- Stacey Meyer</p>	<p>Advise Board on budget and finance matters.</p>	<p>Staff committees reporting to B&F Committee:</p> <ul style="list-style-type: none"> • <u>Pension Committee</u> D-Dan Heller D-Sonia Wasco D-Kent Weaver S-Gerald Heistand • <u>Tree Seedling Sale</u> • <u>Other Fundraising</u> 	<p>Advise Board on Pension Plan Matters. Be familiar with Plan Document. (Change in committee members will require changing the Plan Document.)</p>

<p><u>Agriculture Resource Committee</u> D- Bob Shearer (Chair) D-Herb Kreider D-Roger Rohrer D-Dale Herr D-Jay Snyder AD-Lisa Graybeal AD-Garett Weaver AD-Justin Welk DE-Bob Wagner S-Kevin Lutz S-Kevin Seibert S-Kent Bitting</p>	<p>Oversees the issues, activities and subcommittees related to District's Ag related programs.</p> <ul style="list-style-type: none"> • <u>Nutrient Management/Cost Share</u> Review and recommend approval of Nutrient Management Plans and Cost Share Projects when applicable. Be familiar with Delegation Agreement related to programs. • <u>Ag Compliance Review</u> Reviews compliance issues and advises staff or makes recommendations to the BOD for follow up actions. 	<ul style="list-style-type: none"> • <u>Outstanding Cooperator</u> D-Robert Shearer D- Herb Kreider AD-Lisa Graybeal NRCS Representative FSA Representative Penn State Extension Rep S-Gerald Heistand • 	<p>Reviews nominations and makes final selection to forward on to the BOD for approval.</p>
<p><u>E&S Committee</u> D-Jay Snyder (Chair) CR- Ray D'Agostino AD-Gregory Strausser AD-Frank Burkhart AD-Greg Wilson A-Matt Mack S-Rich Snyder S-Eric Hout</p>	<p>Be familiar with Delegation Agreement related to program. Oversees E&S 102,105, NPDES program issues and actions, review compliance issues and advises staff or make recommendations to the BOD for follow up actions.</p>	<p>Sub Committees as needed</p>	
<p><u>Watershed Committee</u> D- Roger Rohrer (Chair) D-Jay Snyder CR- Ray D'Agostino AD-Deb Seibert S-Matt Kofroth</p>	<p>Oversees program issues and actions and advises staff or make recommendations to the BOD for follow up actions related to the District's Watershed Programs.</p>	<p>Sub Committees as needed</p>	
<p><u>Dirt & Gravel and Low Volume Rds</u></p>			

<p>D-Herb Kreider (Chair) D-Jay Snyder AD-Frank Burkhart Jeff Schmidt, Fish & Boat Comm. Heather Grove, NRCS S-Matt Kofroth</p>	<p>Be familiar with Delegation Agreement related to program. Oversees program issues & actions and review & rank projects to recommend for BOD approval of projects.</p>		
<p><u>Education/Outreach Committee</u> D-Sonia Wasco (Chair) D-Roger Rohrer AD-Deb Seibert AD-Lisa Graybeal A-Matt Mack * * S-Sallie Gregory S-Matt Kofroth</p>	<p>Oversees activities and sub-committees related to the District's Education and Outreach programs</p>	<p>Staff committees reporting to E&O Committee:</p> <ul style="list-style-type: none"> • <u>Envirothon</u> • <u>Youth Conservation School</u> • <u>Newsletter</u> • <u>Annual Report</u> • <u>Marketing</u> • <u>Scholarship</u> • <u>Banquet and Awards</u> <p><u>Website</u> (content)</p>	



Activity Report to LCCD Board of Directors for January-February 2022

Lancaster Field Office Personnel:

Heather Grove, Supervisory District Conservationist
Mark Myers, Soil Conservationist
Brett Ramer, Soil Conservationist
Mark Long, Soil Conservationist
Michael Albert, Soil Conservationist
Christine Griesemer, Soil Conservationist
Audrey Mays, Soil Conservationist

Ashley Rice, Soil Conservation Technician
VACANT, Soil Conservation Technician
Jared Boger, Civil Engineering Technician
Lari Jo Walker, Program Assistant, RC&D
Jeff Sholly, Engineer, PACD
Ashley Spotts, Restoration Specialist, CBF
Julia Smith, Biologist, PF (York & Lancaster)

Conservation Planning Activities*:

FY21 Total (#)	FY21 Total (Ac)	FY22 Mo. Total (#)	FY22 Mo. Total (Ac)	FY22 Total (#)	FY22 Total (Ac)
59	3,443.7	4	200.52	5	280.32

*SEE "ACKNOWLEDGMENT OF CONSERVATION PLANS" REPORT

Conservation Practice Installation Activities*:

Practice Code & Name	FY21 Total	FY22 Mo. Total	FY22 Total
313 – Waste Storage Facility (no)	7	3	11
362 – Diversion (ft)	-	-	1,147
367 – Roofs & Covers (no)	2	-	7
382 – Fence (ft)	29,544	1,422	2,630
412 – Grassed Waterway (ac)	11	0.8	5.3
516 – Livestock Pipeline (ft)	5,904	-	390
561 – Heavy Use Area Protection (sq ft)	14,124	-	13,093
575 – Trails & Walkways (ft)	2,884	1,386	2,041
578 – Stream Crossings (no)	5	1	1
600 – Terraces (ft)	8,036	6,512	10,139
614 – Watering Facility	14	-	2
620 – Underground Outlet (ft)	2,864	2,885	4,424
634 – Waste Transfer System (no)	6	2	7
327 – CREP Conservation Cover (ac)	23.5	15.34	27.34
391 – CREP Riparian Forest Buffer (ac)	68.2	11.19	15.89
390 – CREP Riparian Herbaceous Buffer (ac)	0	-	-

*REFLECTS COMMON PRACTICES INSTALLED THROUGH NRCS & FSA FINANCIAL ASSISTANCE PROGRAMS; DOES NOT REPRESENT ALL PRACTICES INSTALLED.

Financial Assistance Conservation Program Activities:

- Financial Assistance Contract Obligation:

Program	FY21 Total (#)	FY21 Total (\$)	FY22 Total (#)	FY22 Total (\$)
EQIP/AMA	24	\$1,804,294	-	-
CSP	3	\$134,205	1	\$90,505

- Financial Assistance Payments:

Program	FY21 Total (\$)	FY22 Mo. Total (\$)	FY22 Total (\$)
ALL PROGRAMS	\$1,358,691.92	\$569,551.98	\$1,422,856.02

- **Environmental Quality Incentive Program (EQIP)**
 - Regular EQIP
 - Next Sign-up Deadline: 3/1 (3rd Round)
 - 1st Round Applicants – 44
 - 2nd Round Applicants – 4
 - FY22 Proposed Allocation - \$2.1 million
 - EQIP Cover Crop Initiative (CCI)
 - Cover crop pilot program (Arkansas, California, Colorado, Georgia, Iowa, Michigan, Mississippi, Ohio, Pennsylvania, South Carolina, and South Dakota).
 - 1st Round Applicants - 5
 - EQIP Conservation Incentive Contracts (CIC)
 - Five-year contracts offering offer annual incentive payments to implement management practices as well as conservation evaluation and monitoring.
 - Sign-up Deadline – 4/1/2022
- **Conservation Stewardship Program (CSP)**
 - CSP Classic Sign-up Deadline – 5/1/2022
- **Regional Conservation Partnership Program (RCPP)**
 - Lancaster's Common Agenda for Clean Water sponsored by the Lancaster Clean Water Foundation
 - 1st Round Applicants – 11
 - 2nd Round Applicants - 4
 - FY22 Allocation - \$2.59 million
 - Turkey Hill Clean Water Partnership sponsored by the Alliance for the Chesapeake Bay (Multi-County)
 - 1st Round Applicants - 17
 - FY22 Allocation - \$1.4 million

Conservation Easement Program Activities (ACEP):

- Agricultural Land Easement (ALE) Acquisition Activities:

Program/Activity	FY21 Total (#)	FY21 Total (ac)	FY22 Total (#)	FY22 Total (ac)
ALE Easement Requests	3	146.5	-	-
ALE Easement Closings	3	211	-	-

Conservation Reserve Enhancement Program Activities (CREP):

- Approved Plans:

	FY21 Total (#)	FY21 Total (Ac)	FY22 Total (#)	FY22 Total (Ac)
New	13	82	-	-
Re-enrollments	18	65.20	-	-

Administrative & Staffing:

- Mark Long will be filling a detail as the District Conservationist in the Dauphin County Field Office from 2/16-3/31. This detail will allow him to gain valuable leadership experience within the Agency and help make decisions about future career goals.
- Soil Conservation Technician - Staffing caps for NRCS have been eliminated nationwide. Over the next few months PA NRCS expects to post a several vacancy announcements including an additional SCT in Lancaster.

Notable Meetings & Trainings:

- 1/10 – Conservation Desktop for RCPP Contracting webinar (Grove, Albert, Griesemer, Long, Myers, Ramer, Walker)

- 1/20 – RCPP - Lancaster's Common Agenda for Clean Water Leadership Team meeting (Grove)
- 2/3 – LCCD/DEP E-Permitting Q&A session (Boger, Myers, Ramer & Rice)
- 2/3 – 2022 PA Prescribed Fire Council Virtual Annual Meeting (Long)
- 2/8, 15 & 22 – Penn State Extension Forest Landowner Conference (Ramer)
- 2/14 & 21 - NRCS Engineers Week Virtual Events (Boger & Rice)
- 2/16 – The Nature Conservancy Stream & Wetland Restoration Partnership Meeting (Grove)
- 2/17 – RCPP Leadership Team Monthly Meeting (Grove)

Respectfully Submitted,

A handwritten signature in black ink that reads "Heather L. Grove". The signature is written in a cursive style with a large, looping initial 'H'.

Heather L. Grove
District Conservationist

Item III.1

**LANCASTER COUNTY CONSERVATION DISTRICT
BOARD MEETING MINUTES
January 19, 2022**

The 837th regularly scheduled Board Meeting of the Lancaster County Conservation District (LCCD) was held via Zoom Call-In on Wednesday, January 19, 2022 at 1:00 p.m.

The following Directors were present: Dan Heller, Roger Rohrer, Herb Kreider, Bob Shearer, Jay Snyder, Sonia Wasco and Kent Weaver.

The following Associate Directors were present: Greg Strausser.

The following District Staff were present: Christopher Thompson, Gerald Heistand, Kevin Lutz, Rich Snyder, Kevin Seibert, Matt Kofroth, Sallie Gregory, Amanda Grube, Amanda Goldsmith, Holly Shaub, Maddie Klein, Nate Straw, Britton Hartzok, Greg Heigel, Kent Bitting, Ben Seldomridge, Kaylyn Gordon, Adam Seitz, Bryce Workman, Eric Hout, Dave Bednar, Sam Adams, Steve Reiff, Adam Stern and Suzanne Kopp.

The following Cooperating Agency representatives were present: None present.

The following guests were present: PAFB-CWO Jeffrey Schmidt and Andrew Miller from Catalyst & Commercial Development.

Dan Heller called the meeting to order at 1:00 p.m. Dan welcomed everyone on Zoom. Adam Stern reminded everyone that the meeting was being recorded.

Ken Weaver provided the invocation for the meeting.

Additions to the Agenda: No additions added.

Reorganization of the Board was tabled until the March 2022 Board of Director meeting.

An opportunity was given for public comment: None were offered.

I. Agency Reports

1. USDA, NRCS

Heather Grove was not in attendance and there were no additions to the report submitted.

2. PA DEP Field Rep Report

There were no additions to the report submitted.

II. Consent Agenda

Dan Heller gave the opportunity for Directors to withdraw any of the items from the Consent Agenda in order to have additional discussion. Herb Kreider abstained from the vote due to a potential conflict of interest concerning the approval of a Nutrient Management Plan for his son-in-law. Hearing none, Bob Shearer moved to approve the Consent Agenda which included items numbered one through five. Roger Rohrer seconded the motion. The vote was taken and the motion passed unanimously.

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The Consent Agenda includes the following approved items.

- #1 – Minutes of December 1, 2021 Board meeting**
- #2 – Technical Assistance Requests/Cancellations**
- #3 – Nutrient Management Plan Approvals**
- #4 – Conservation Plan Acknowledgement**
- #5 – List of LCCD Memberships**

III. Additional Business

1. Treasures Report

Gerald Heistand reported on the 2021 year end budget review. The Income and Expense Report shows there was \$1.8 million more coming in than going out at the end of the year. We brought in \$1.4 million more in Grants than was spent. The E&S department brought in \$8,200 more than the department spent and this is the highest it has been in 25 years. \$32,741.91 was transferred from the General Operations Fund and put into the Reserve Fund Account. Gerald reviewed the reports that were included in the Board packet. The General Operations account is the highest that it has ever been at \$624,540.35.

2. Exelon BMP

Matt Kofroth reported that the District received nine applications for Grant funding. Seven of those applications are being presented for Board approval. The applicants being presented for approval are as follows: David Fisher for \$7,314.72; J. Clifford Sensenig for \$6,510.00; Joseph Zook for \$16,634.27; John Hess for \$6,979.77; Forrest Sheffy for \$75,000.00; Peters Creek/Exelon for \$52,600.00; Jerry Lehman for \$55,860.00. Total Amount allocated \$220,898.76.

Roger Rohrer moved to approve the seven projects for Exelon Funds totaling \$220,898.76 contingent upon DEP approval. Herb Kreider seconded the motion. Motion passed unanimously.

3. The Chesapeake Bay Ag Inspection Program Phase II Grant (CBAIP)/Allen Esh Application

Kent Bitting reported that the CBAIP currently has one application that has been reviewed by District staff and is ready for Board action. Allen Esh is requesting funding for heavy use area protection, several roof runoff structures and lined outlets. Mr. Esh had several items identified in his Ag E&S plan which were not completed. The total CBAIP Grant funds requested for this project are \$16,518.31.

Jay Snyder moved to approve the request for \$16,518.31 of Grant funding. Sonia Wasco seconded the motion. Motion passed unanimously.

4. Spring Intern

Sallie Gregory reported that the applications for the Spring Intern are currently being gathered and sorted by staff. Sallie Gregory and Matt Kofroth will be interviewing potential candidates for this position the week of January 24, 2022. The Personnel Committee is requesting permission to hire the individual for this position to start in early February 2022. The intern would be paid \$11.00/hour and be employed from February 2022 through early May 2022. Funds to pay for the intern will come from a line item in the 2022 District budget for interns.

Bob Shearer moved to give permission to the Personnel Committee to hire a Spring Intern. Sonia Wasco seconded the motion. Motion passed unanimously.

5. E&S Committee Report

Rich Snyder introduced Andrew Miller, representing Catalyst Commercial Development and invited him to speak about the letter that Catalyst Commercial Development submitted to the District requesting that their initial E&S review fee for the Mixed use project at 1376 Campus Road be re-reviewed by the Board of

Item III.1

Directors. Andrew explained that Catalyst Commercial Development is requesting to pay a lower E&S Review fee, taking it from \$50,650.00 to a fee of \$29,650.00 based on the proposed mixed use (commercial and residential) of the site. Rich restated the committee's recommendation that the applicable fee be in accordance with the current E&S Fee Schedule, but in order to help keep the plans moving through the review process while they discuss updating the fee schedule, the committee allowed that Catalyst could submit their proposed review fee (\$29,650) and staff would provide comments on the incompleteness and technical deficiency letters requesting the balance of the full review fee (\$50,650 or whatever was recalculated). After some discussion, Rich reiterated that the staff would continue through the review process, but would not issue/authorize permit coverage until the full review fee has been received.

Herb Kreider moved to accept the E&S Committee recommendation that the fees would remain in accordance with the currently stated E&S Fee Schedule that is in place today. Jay Snyder seconded the motion. Motion passed unanimously.

The E&S Committee's recommendation on the Florin Hills project (due to minimal action regarding the completion of recommended compliance assistance measures) is to elevate it by proceeding with an enforcement action.

Jay Snyder moved to approve the E&S Committee's recommendation to proceed to an enforcement action. Roger Rohrer seconded the motion. Motion passed unanimously.

PACD NPS Mini-Grant has made \$60,000 available in a Grant to Districts to develop guides and resources to educate the public. The E&S Committee recommends to support the Grant application capped at \$2,000 per District and have the appropriate LCCD official to sign the Grant application.

Sonia Wasco moved to support the E&S Committee's recommendation to move forward with applying for the Grant. Bob Shearer seconded the motion. Motion passed unanimously.

Rich then reviewed an updated E&S Department Municipal coverage map that is being proposed and an update was provided to the Board concerning the current workload and upcoming staff trainings for the E&S Department.

6. Personnel Committee

Sonia Wasco reported that as of this meeting about half of the staff have had Covid. She also said that the committee is working on a new standard for testing and quarantining procedures if you have Covid. The new HR Firm has been working with the District since January 1, 2022 and will be available on site at the District on Wednesday's if staff needs to meet with them. PACD is hosting the annual staff conference and is offering a virtual attendance option with breakout sessions and it is encouraged for all LCCD staff to sign up to attend some or all of the breakout sessions via zoom, but you must register to attend.

IV. Reports/Information

1. Correspondence, News and Updates:

Nothing new to share.

2. Municipal Outreach Meetings:

Sallie Gregory reported that due to the current rate of Covid infections, the Municipal Outreach meetings have been postponed until March 2022. These meetings are to bring Municipal staff up-to-date on the District Programs and Procedures.

3. E&S/NPDES Monthly Projects Report:

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Rich Snyder reported that 17 total plans were received in the month of December 2021 and only two complaints were received. PAG01 will be going into effect in March 2022. Trainings for the PAG01 will be taking place in February 2022.

Effective April 1, 2022 DEP is mandating that all Chapter 105 applications must be sent in electronically through the e-permitting system to the DEP.

Chris Thompson introduced Officer Schmidt and asked if he would like to share anything: Officer Schmidt shared that he was on a timber harvest complaint in Manor Township.

Dan Heller stated that we could possibly do the Planning Meeting and the regular Board Meeting at the Farm and Home Center in person on March 2, 2022 at 4:00 p.m. He suggested that the Planning Meeting be held at 4:00 p.m. followed by a break for dinner and then have the monthly Board Meeting following the dinner.

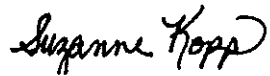
Additional Public Comment:

Chris Thompson expressed a thank you to the Board of Directors for the platters of cookies that the Board gave to each staff member. The entire staff appreciated the gift.

Meeting Adjourned:

Dan Heller adjourn the meeting at 2:15 p.m.

Respectfully submitted,



Suzanne Kopp
Recording Secretary

**Item III.2
Requests for Technical Assistance**

APPLICANT	TITLE	TOWNSHIP	SIZE	ASSISTANCE
None				

**Item III.3
Requests for Nutrient Management Plan Approval (Lutz)
February 2021 Activity
March 3, 2022 Board Meeting**

To: The Lancaster County Conservation Board of Directors Nutrient Management Plan Review Committee:
I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Nutrient Management Plan Review Committee.

I recommend these plans to be approved by the Board. The plans are for the following operations:

OWNER	TOWNSHIP	Operation	DESIGNATION	AEU's/ ACRE	REVIEWER	PLAN #
Virgil Good	West Cocalico	Dairy, Turkey	CAO	2.48	Heigel	2285
Melvin Allgyer	Caernarvon	Broiler, Dairy	CAO	3.30	Heigel	2329
Kenton Reiff	Rapho	Beef, Duck	CAFO/VAO	1.42	Klein	2296
Derek Spayd	East Donegal	Broiler	CAO	128.88	Lutz	323

**Nutrient Management Plan Transfer for Board Acknowledgement (Lutz)
February 2021 Activity
March 3, 2022 Board Meeting**

OWNER	PROPOSED TRANSFER DATE	TOWNSHIP	OPERATION	DESIGNATION	AEU's/ ACRE	REVIEWER	PLAN #
Steven R. Hershey to Hershey Springs Farm LLC	March 1, 2022	East Donegal	Pullets/Beef	VAO/CAFO	1.81	Lutz	153

**Item III.4
Acknowledgement of Conservation Plans (Lutz)
The Lancaster NRCS Field Office recommends the following plans for the
March 3, 2022 Board Meeting:
NATURAL RESOURCES CONSERVATION SERVICE**

Conservation Plans	Number of Plans	Planner	Township
Michael L. Lewis	2	Brett Ramer	East Donegal
Michael L. Lewis	1	Brett Ramer	Conoy
Matthew & Ken Wiker	1	Madolyn Klein	Providence

LCCD AG EROSION & SEDIMENTATION PLANS

Conservation Plans	Number of Plans	Planner	Township
Lamar Gockley	1	Samantha Adams	Brecknock (Berks)
Lamar Gockley	1	Samantha Adams	Brecknock
Debra Schuch	1	Britton Hartzok	West Hempfield
Michael Gambler	1	Britton Hartzok	West Hempfield

12:23 PM
02/18/22
Cash Basis

Item IV.2
Lancaster County Conservation District
Balance Sheet
As of February 18, 2022

ASSETS

Checking/Savings

District General Fund

1001 · General Fund INVEST 517,176.82

1015 · General Fund Checking 74,310.90

Total District General Fund 591,487.72

E & S

1002 · E & S - A

Reserved-E&S Vehicle - A -1,492.32

1002 · E & S - A - Other 523,073.85

Total 1002 · E & S - A 521,581.53

1005 · Clean Water - R 270,229.05

Total E & S 791,810.58

1003 · Youth Conservation School - C 25,931.01

1006 · Separation - A 59,819.62

1007 · Reserve

Reserved-LCCD Health 20-21 - A 26,317.70

Reserved-LCCD Health 19-20 - A 61,322.00

Reserved-LCCD Health 18-19 - A 25,883.00

Reserved-LCCD Health 17-18 - A 42,788.23

Reserved-Capital - A 58,726.87

Reserved-Communication - A 24,000.00

Reserved-Computer Hardware - A 20,763.27

Reserved-NM Program - A 164,012.20

Reserved-NMP Vehicle - A 36,106.13

1007 · Reserve - Other - U 339,184.35

Total 1007 · Reserve 799,103.75

1008 · Scholarship - C

Bond Unrealized Gain/Loss - C 1,022.75

Scholarship Bonds - C 35,000.00

1008 · Scholarship - C - Other 30,106.26

Total 1008 · Scholarship - C 66,129.01

1009 · Dirt & Gravel Roads - R 117,500.81

1013 - Exelon - R 595,682.20

1014 - Low Volume Roads - R 179,386.30

1115 · Conservation Excellence - R 1,172,986.47

1116 · CBAIP Phase II - R 429,412.78

1117 · Chesapeake Bay Action Plan - R 169,803.64

1017 · Self-Funded Health Insurance -R 84,070.18

TOTAL ASSETS 5,083,124.07

\$496,485.98	General Operations - U
\$6,059.48	DGR/LVR Admin & Edu - A
\$5,940.53	Grants without bank account - R
\$49,822.11	Activities Account - A
\$33,179.62	Tree Fundraiser Account - U
\$591,487.72	TOTAL

\$1,097,202.14	A - Assigned Funds
\$92,060.02	C - Committed Funds
\$3,025,011.96	R - Restricted Funds
\$868,849.95	U - Unassigned Funds
\$5,083,124.07	TOTAL

Lancaster County Conservation District

Balance Sheet

As of February 18, 2022

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2200 · YCS Liability 25,931.01

2016 · Health Insurance Liability 84,070.18

Total Other Current Liabilities 110,001.19

Total Current Liabilities 110,001.19

Total Liabilities 110,001.19

Equity

3000 · Opening Bal Equity 893,610.68

3900 · Retained Earnings 4,564,836.11

Net Income -485,323.91

Total Equity 4,973,122.88

TOTAL LIABILITIES & EQUITY 5,083,124.07

Lancaster County Conservation District
Income and Expenses
January 1 through February 18, 2022

	General Operations	E&S	Activities & Tree Sale	Grants	Scholarship	Separation/ Reserve	Jan 1 - Feb 18, 2022	Budget YTD	\$ Over Budget
Income									
520 · County Funding	54,166.70						54,166.70	44,494.11	9,672.59
530 · Program Contracts	116,874.88	16,225.00					133,099.88	294,125.59	-161,025.71
560 · Grant Administration	17,837.97						17,837.97	70,755.81	-52,917.84
570 · Grant Project Income				72,749.70			72,749.70	709,982.14	-637,232.44
580 · Fee / Reimbursement Income	5.00		750.00				755.00	1,163.73	-408.73
581 · E&S102 Review Fees		147,400.00					147,400.00	76,557.14	70,842.86
582 · NPDES Permit Fees		19,000.00					19,000.00	13,950.56	5,049.44
583 · 105 CWF Fees		100.00					100.00	964.29	-864.29
590 · Interest Income	14.83	13.72		58.85	568.71	16.76	672.87	182.60	490.27
540 · Activity Income			3,502.90				3,502.90	1,026.79	2,476.11
585 · Tree Sales Income							0.00	3,214.29	-3,214.29
595 · Other Income	-94.30						-94.30	711.84	-806.14
599R · Interfund Transfer In							0.00	14,126.79	-14,126.79
Total Income	188,805.08	182,738.72	4,252.90	72,808.55	568.71	16.76	449,190.72	1,231,255.68	-782,064.96
Expense									
7100 · Staff Salary	218,115.59	67,733.86		38,776.57			324,626.02	312,506.98	12,119.04
710 · All Emp Benefits	59,617.38	15,614.02		3,511.09			78,742.49	114,462.36	-35,719.87
720 · Vehicle & Travel Expenses	5,111.01	937.28	24.64	122.27			6,195.20	5,789.07	406.13
722 · Meeting Expenses	110.94	242.50					353.44	6,658.04	-6,304.60
730 · Supplies	459.25	145.96	119.98				725.19	2,676.56	-1,951.37
735 · IT - Communication	6,165.75					6,374.76	12,540.51	3,706.12	8,834.39
740 · Postage	422.42	577.58					1,000.00	1,105.58	-105.58
745 · Office Rent	13,690.78	4,056.54					17,747.32	14,699.26	3,048.06
750 · Equipment	278.15	392.45					670.60	2,233.54	-1,562.94
830 · Administrative	19,416.51	89.36	923.66				20,429.53	22,215.81	-1,786.28
810 · Activity Expenses			970.00				970.00	848.88	121.12
820 · Grant Project Expenses	110.75		-1,671.00	471,974.58			470,414.33	727,571.43	-257,157.10
890 · Miscellaneous Expenses					100.00		100.00	308.04	-208.04
899E · Interfund Transfer Out							0.00	10,430.36	-10,430.36
Total Expense	323,498.53	89,789.55	367.28	514,384.51	100.00	6,374.76	934,514.63	1,225,212.03	-290,697.40
Net Income	-134,693.45	92,949.17	3,885.62	-441,575.96	468.71	-6,358.00	-485,323.91	6,043.65	-491,367.56

**Item IV.3
2022 Banquet Committee Report**

The Banquet Committee met on February 10th, 2022, with the following committee members present:

Adam Hartz, Holly Shaub, Samantha Adams, Shelly Dehoff, Greg Heigel, Ben Seldomridge and Kaylyn Gordon. Chris Thompson and Bob Shearer were also present. The banquet is being scheduled for Thursday, **June 9th, 2022, at 6:00 PM** and will be held at the **Yellow Barn at Landis Valley Village & Farm Museum** and catered by **Acorn Farms**.

The committee recommends a cost of \$24.00 per person.

The program and award presentations were planned as follows:

The program will include the District's 15th Annual Scholarship Fundraiser Auction. Auction donations will be coordinated by Adam Hartz. Announcement of 2021-2022 Scholarship Winners and Auction Introduction by Shelly Dehoff

Conservation Awards	Recipient	Narrator	Director Presenter
Conservation School Service	Dan Lynch, Education Specialist – PA Game Commission	Sallie Gregory	Sonia Wasco
Conservation Educator	Lee Hawley – Hempfield High School	Sallie Gregory	Comm. D'Agostino
Outstanding Dirt & Gravel Rd/Low Volume Rd	Lititz Borough	Matt Kofroth	Kent Weaver
Junior Ag Conservation Award	Emanuel Esh	?	Jay Snyder
Watershed Service	Ashley Spotts	Matt Kofroth	Herb Kreider
Conservation of Natural Resources Award to the Building Industry	Bradly J. Gochnauer – Vortex Environmental Inc.	Eric Hout	Bob Shearer
Outstanding Cooperator	Jeff Mitchell	Maddie Klein	Dan Heller

The Banquet Committee requests the approval to hold the banquet at the Yellow Barn catered by Acorn Farms and to review the prior approved award recipients.

***Action Required**

Item IV.4
Act 38 Referral to SCC

Melissa Horn, 970 Creek Rd (Manheim Twp.) has an equine operation that has been identified as a CAO in the Act 38 Program in 2021. Attempts to receive, review, and approve an Act 38 NMP have not been possible in the SCC time frame due to inaction and lack of communication by the operator, as noted in the timeline below:

- April 7, 2021:** Initial Chesapeake Bay Ag Inspection by District staff conducted
- July 22, 2021:** Operation referred to DEP after no plans received for operation by the District
- July 29, 2021:** Notice from DEP that operation is an unidentified CAO, 1st Notice Letter sent requesting operator to submit an Act 38 NMP by 10/1/21
- September 22, 2021:** Email received from Red Barn Consulting requesting site visit to discuss NMP
- September 30, 2021:** District technicians and Red Barn met on site with Ms. Horn.
- October 1, 2021:** 2nd Notice Letter sent requesting operator submit NMP by 11/1/21
- November 5, 2021:** 3rd and Final Notice Letter sent standard mail and certified requesting operator submit NMP by 11/24/21.
- November 22, 2021:** Act 38 NMP submitted to District
- November 23, 2021:** District technicians met with Ms. Horn on site at request of landowner.
- December 2, 2021:** Administratively complete letter sent to Ms. Horn.
- December 14, 2021-January 11, 2022:** Numerous attempts by District technicians to contact Ms. Horn to schedule site visit as part of NMP review.
- January 27, 2022:** District received request to withdraw NMP from District review by Red Barn.
- January 31, 2022:** Plan withdrawal acknowledgement sent to planner and Ms. Horn and 2nd Final Notice letter sent standard mail and certified to Ms. Horn requesting NMP be submitted to the District by 3/5/22.

The last letter sent to Ms. Horn requests that an NMP be submitted to the District for review by March 5, 2022. Approval to proceed with referral to the SCC would be contingent on not receiving a plan by that date. The SCC has been made aware of Ms. Horn's case, and is awaiting the action of the District Board of Director's for a referral, per their policy.

The Agriculture Board Committee requests positive action on this item.

***Action Required**

**Item IV.5
Countywide Action Implementation Grant Approval**

The Countywide Action Implementation Grant (CAP) currently has five applications that have been reviewed by district staff and are ready for board action. The following table outlines the projects and amounts requested.

Landowner	Municipality	BMPs	Total Grant Requested
Geoff Rohrer	Manor Twp.	Roofed Stacking Area for Mortality Compost and Manure Storage	\$188,600.00
Mitch Shellenberger	East Donegal Twp.	Roofed Manure Stacking Area	\$47,300.00
John Lapp Jr.	Clay Twp.	Roofed Stacking Area for Mortality Compost and Manure Storage	\$52,600.00
Jonas Blank	Eden Twp.	Grassed Waterway	\$7,500.00
Abram Stoltzfoos	Martic Twp.	2 Grassed Waterways and Animal Trail	\$54,000.00
Totals			\$350,000.00

CAP Funds Requested: \$350,000.00

The Ag Program Manager and Assistant Ag Program Manager recommend positive action for approving \$350,000.00 worth of CAP funding for the multiple applications.

***Action Required**

**Item IV.6
Chesapeake Bay Agriculture Inspection Program Phase II Grant Approval
Lutz/Bitting**

The Chesapeake Bay Agriculture Inspection Program Phase II Grant (CBAIP) currently has one application that has been reviewed by district staff and is ready for board action. Kevin Seibert has performed the Phase II inspection for the Omar S. Fisher farm located in Sadsbury Township. Mr. Fisher had several items identified in his Ag E&S plan which were not implemented on schedule. Mr. Fisher is requesting funding for milkhouse water and silage leachate waste transfer lines and roof runoff structures.

The Ag Program Manager and Assistant Ag Program Manager recommend positive action for approving \$2,422.62 worth of CBAIP funding for Omar S. Fisher.

***Action Required**

Item IV.7
Township Verifications and Agriculture Fee Schedule Revision

The District has been approached by multiple municipalities within the county to verify the implementation of Ag E&S/Conservation Plans as part of their storm water fee reductions. Their proposed programs would credit agricultural properties with a set reduction of a storm water fee if the property has an appropriate plan being implemented on schedule. In anticipation of additional municipalities creating similar programs, we have created a proposal of services that the District could offer as a modification of our current ag services fee schedule. See proposal.

***Action Required**

Item V.1
Correspondence, News & Updates

The following correspondence, news or update items will be presented at the Board meeting:

- Flyer – Lancaster Online Obituaries – Gregory M. Wilson – January 26, 2022
- Letters – County Commissioners – 3 Director Appointment Letters – January 25, 2022
- Certificate – PA Clean Water Academy – Achievement – February 16, 2022
- Newsletter – Center for Rural PA – January/February 2022
- Booklet – Lancaster Chamber – Lancaster Thriving – January 24, 2022

E&S Report

2022 Report for January

2022 Report

		Jan 2022	Total
Total Plan Submissions		25	25
Total Plan Acres		289.361	289.361
Total Disturbed Acres		58.73	58.73
Fees Collected	NPDES Permit Fees Collected	\$13,500	\$13,500
	Chapter 105 Permit Fees Collected	\$0	\$0
	DEP Fees Collected	\$10,500	\$10,500
	E&S Plan Review Fees	\$121,450	\$121,450

Total Complaints for January 2022

<u>Date Received</u>	<u>Municipality</u>	<u>Land Unit Acres</u>
1/3/2022	MARTIC TWP	5.66
1/10/2022	COLERAIN TWP	53.17
1/13/2022	EAST HEMPFIELD TWP	1.03
1/14/2022	MANHEIM TWP	0.26
1/14/2022	MANHEIM TWP	1.15
1/18/2022	MANOR TWP	64.77
1/18/2022	MANOR TWP	46.94
1/18/2022	PROVIDENCE TWP	8.02
1/26/2022	WEST HEMPFIELD TWP	28.12
1/31/2022	ELIZABETH TWP	2.83

2021 Report

		Jan 2021	Total
Total Plan Submissions		19	19
Total Plan Acres		326.908	326.908
Total Disturbed Acres		106.149	106.149
Fees Collected	NPDES Permit Fees Collected	\$10,500	\$10,500
	Chapter 105 Permit Fees Collected	\$1,350	\$1,350
	DEP Fees Collected	\$11,200	\$11,200
	E&S Plan Review Fees	\$57,340	\$57,340

Total Complaints for January 2021

<u>Date Received</u>	<u>Municipality</u>	<u>Land Unit Acres</u>
1/4/2021	PROVIDENCE TWP	20.64
1/5/2021	MANHEIM TWP	0.12
1/6/2021	EAST HEMPFIELD TWP	3.79
1/7/2021	EAST DRUMORE TWP	40.27
1/28/2021	WEST HEMPFIELD TWP	0.90

Erosion and Sedimentation Plan Submission

1/1/2022 to 1/31/2022

<u>Project Name</u>	<u>Municipality</u>	<u>Disturbed Acres</u>	<u>Fees Amount</u>
CV Middle & High School Major Mod	EAST LAMPETER TWP	8.00	\$2,600.00
John Beiler Dairy Expand	COLERAIN TWP	6.20	\$2,200.00
Cedar Run Construction	WARWICK TWP	1.49	\$1,200.00
Joseph Shirk Bldg & Pond	UPPER LEACOCK TWP	0.90	\$800.00
Oakridge Drive Extension	EAST DRUMORE TWP	4.00	\$1,100.00
Bausman Place Apartments	LANCASTER TWP	5.23	\$7,150.00
WCTA - Wastewater Upgrade Project	WEST COCALICO TWP	2.23	\$1,400.00
128 Tobacco Road	EARL TWP	0.97	\$500.00
Country Value Woodworks	PROVIDENCE TWP	0.96	\$800.00
105 North Broad Street	ADAMSTOWN BORO	0.37	\$500.00
1981 Landis Valley Road	MANHEIM TWP	0.98	\$500.00
West Penn Grant Self Storage Major Mod	Pequea Township	24.50	\$2,400.00
Kenton Reiff Duck Operation	RAPHO TWP	11.21	\$3,200.00
Shirk Timber Harvest	SALISBURY TWP	0.54	\$250.00
Shirk Timber Harvest	SALISBURY TWP	0.54	\$250.00
1973 Iron Bridge Road	RAPHO TWP	4.87	\$2,000.00
Onishchenko Residence	DENVER BORO	0.41	\$500.00
Zook Esh Yoder Phase 3 Major Mod (Greenfield North)	EAST LAMPETER TWP	25.20	\$57,250.00
Sweetbriar Creek Minor Mod	PENN TWP	19.46	\$500.00
LITITZ PIKE LOTS	MANHEIM TWP	1.40	\$1,250.00
2109A Old Philadelphia Pike	EAST LAMPETER TWP	0.45	\$650.00
Zook Residence	SADSBURY TWP	2.11	\$650.00
Christian Stoltzfus Jr.	EAST LAMPETER TWP	3.29	\$1,600.00
94 Adamstown Road Rear SWM	EAST COCALICO TWP	0.77	\$500.00
Aaron King SWM	FULTON TWP	0.77	\$500.00
Pierson Road Lots 21-128	WARWICK TWP	0.95	\$950.00
Pearl Musselman Loving Trust	MANOR TWP	0.83	\$1,100.00
Parkside Reserve Lot 125 Minor Mod	MANHEIM TWP	0.41	\$500.00
Convenience Store Fueling Station Park & Ride	RAPHO TWP	4.03	\$1,800.00
Woerth Motor Company	SADSBURY TWP	2.88	\$1,600.00
Ronald Keener Major Mod Renewal	MOUNT JOY TWP	6.05	\$800.00
Featherton Crossing Phase 5 - Townhouse Develop	MOUNT JOY TWP	24.90	\$19,950.00
Lot 3 - New Danville Pike	LANCASTER TWP	0.74	\$500.00
Elam Lapp	BART TWP	0.66	\$800.00
2179 Lois Lane Pool Project	EAST LAMPETER TWP	0.21	\$500.00
Houston Run Properties - Lancaster Log Cabins	SALISBURY TWP	1.66	\$1,400.00
Andrew Possessky	EAST COCALICO TWP	0.89	\$500.00
Jacob Stoltzfus Ag Waste Storage	COLERAIN TWP	0.42	\$800.00

Item V.3
PACD Winter Meeting Report

The PACD Executive Council Video Conference was held on January 27, 2022. Thirty-nine district delegates participated in the meeting. A full copy of the draft meeting minutes are accessible for your review by visiting: https://pacd.org/?page_id=14514. A hard copy will be circulated at the BOD meeting and a few highlights will be reviewed by our voting delegate at the meeting.

Item V.4
Conservation Foundation of Lancaster County
February 9, 2022, 3:30-5:00pm
In Person and Virtual Meeting MINUTES

Call to Order: Jay Snyder, Chairman 3:36 PM

Roll Call: in person: Shelly Dehoff, Jay Snyder, Linda Ferich, Allyson Gibson, Stacey Meyers, Brad Clubb, Chris Thompson. Virtually: Rosemary Shaffer, Victor DeSantis (A quorum was not present)

Treasurer Report/2022 Budget: The report prepared and reviewed at the meeting by Stacey Meyer. It will be filed subject to audit at a later date. In the past, the audits were split between the Consortium and the Foundation. Since the Consortium funds were given to the Clean Water Partners, the expectation is that the CWP will split the cost of the audit this year too. The 2022 budget was provided prior to the meeting for review. Stacey answered questions and then the submitted for an email vote to approve.

Clean Water Partners Update:

- Allyson reported that Round 2 of the RCPP applications are due at the end of February.
- Chris, Allyson and Jay reported on the effort to draft a shared MOU between the Foundation and the Clean Water Partners. The MOU is being drafted to recognize the Partner's efforts to research and pursue a Limited Liability Corporation (LLC) within the year. This redesignation would allow the Partners to evaluate greater autonomy for pursuing grants. The LLC research/evaluation is also expected to identify whether or not independence is in the best interest of the Partners.

An attorney will be engaged by CWP to assist with the research about what is the best course of action in the future. No decisions have been made yet, and Allyson said she can keep the Foundation up to date during her regular reports during these meetings. An email vote will be taken to approve/revise the MOU. Whatever the final format, it still has to go to the Clean Water Partners Steering Committee to allow for their input before being finalized.

- Allyson also mentioned that the position of the Technical Director that was open during the December meeting, had been filled with the hiring of Dave Salley, previously with the Mt Joy Borough.

LCCD Program Update (Ag, Education, Watershed, Plain Sect, Ombudsman, Administration)

In an effort to ensure the Foundation Board is aware of the core programs of the Lancaster Co Conservation District, this month we continue with a Watershed Specialist presentation by Matt Kofroth. Matt reviewed a series of goals and objectives his team has been pursuing. Matt closed by saying if money no object—he would love to have more educational outreach opportunities; technicians for designing, planting and maintenance assistance; and monitoring equipment. Chris added that Lancaster has enough work for 4-5 more positions (monitoring, maintenance) in the Watershed Program.

Executive Committee Re-Cap:

The first meeting of the Executive Committee occurred in January. The Committee reviewed the portions of the LCCD Strategic Plan that refers to the Conservation Foundation. Priority objective will be presented at the next meeting.

The Committee also discussed the possibility of changing the day of the week/time of day for our bi-monthly meetings to accommodate some scheduling conflicts. A Doodle poll was sent, but we were waiting for a few more responses before the results could be shared.

Old Business:

1. The Board discussed ideas for filling open seats and asked for names to be submitted to the Exec Committee for review.

Next Foundation Meeting Date: To Be Decided

Adjournment Meeting adjourned at 4:55 PM.

Respectfully submitted, Shelly Dehoff



**Lancaster County Conservation District
Municipality Outreach Meeting**

3/17/22	East Drumore Twp Bldg	8:30 – 10:30 AM
3/24/22	Penn Twp Bldg	8:30 – 10:30 AM
3/31/22	Middlecreek WMA Visitor Center	8:30 – 10:30 AM
3/31/22	Farm & Home Center, Rm 149	1:30 – 3:30 PM

1. Welcome and District Overview
2. Conservation District Director/Commissioner Remarks
3. MOU (Memorandum of Understanding) with Lancaster Co. Conservation District
 - a. Erosion and Sedimentation Program
 - b. Dirt & Gravel/Low Volume Roads Program and Watershed Program
 - c. Agriculture Program; Compliance Program; and Plain Sect Outreach
 - d. Education Program
4. Resources/publications available
5. Wrap up



Item V.7
PA State Ethics Forms

The State Ethics Commission Statement of Financial Interest, for calendar year 2021, are required to be completed by May 1st, 2022. Forms will be made available at the BOD meeting as well as on line at:

https://www.ethics.pa.gov/Documents/Forms%20Library/Statements%20Of%20Financial%20Interest/SEC-1%20Statement%20Of%20Financial%20Interests%20Rev%2001_19.pdf. Please complete the forms, print and return to the district office prior to April 6th 2022 so the forms can be processed and filed by the May 1st due date.