LANCASTER COUNTY
Conservation District

MONTHLY BOARD MEETING AGENDA
Wednesday, November 4, 2026
Lancaster Farm & Home Center
Zoom Info: https://zoom.us/j/91731607863
Business Meeting 7:00 PM

Timer

7:00 Invocation – Phil Dunn
Call to Order – Chairman, Sonia Wasco
Welcome & Introductions – Sonia Wasco
Additions to the Agenda – Chris Thompson
Public Comment: Survey media/guests: Agenda items of interest – Sonia Wasco

Page #

7:10 I. Agency Reports
2. PA DEP Field Rep Report (attachment) 1

7:30 III. Additional Business
5. 2027 Draft Budget – Weaver/Kofroth (attachment) 6

7:55 IV. Reports & Information
2. E&S/NPDES Monthly Projects Report – Stern/Hout (attachment).....8
3. E&S Committee Report – Shaw/Stern (attachment) 12
5. Extra Give – Gregory (attachment).....13

Addition To Reports & Information

6. Partners For Fish And Wildlife Honored (attachment).....13

Item I.2
November 2026
Conservation District Field Rep
Talking Points

Last Chance: 2027 DEP Environmental Education Grant Application Open Until November 13 - The Pennsylvania Department of Environmental Protection (DEP) announced a new round of Environmental Education Grants which opened **October 5, 2026.** Applications must be submitted electronically through the Single Application for Assistance at https://www.esa.dced.state.pa.us/Login.aspx by 11:59 on November 13. Applications submitted by ineligible organizations, past the deadline, or through mail, email, or fax, will not be considered. The project period is July 1, 2027-June 30, 2028.

Funding is provided on a reimbursement basis and awarded to environmental education projects that promote DEP's mission and/or engage people living, working, recreating, and/or attending school within Environmental Justice (EJ) areas or underserved audiences identified as an EJ area. DEP PennEnviroScreen assists in determining audiences within designated EJ areas.
Projects may:

- Engage learners of all ages and demographics
- Be delivered in classrooms, community centers, field sites, etc.
- Introduce new environmental concepts or build upon existing knowledge/programming

Three levels of funding are offered:

- **Seed Grant (up to $5,000)** for local environmental education projects
- **Grow Grant ($5,001-$30,000)** for large-scale environmental education projects, such as school district-wide projects, multiple community, or county collaborations, countywide, regional, ***or*** statewide projects.
- **Impact Grant ($30,001-$65,000)** for program capacity and sustainability development. Impact projects must target broad-scale audience engagement at three (3) levels: *county, regional, **and** state.*

The 2027 Environmental Education Grants Program guidelines and application instructions are available at Environmental Education Grants | Department of Environmental Protection | Commonwealth of Pennsylvania. Applicants were encouraged to attend a free applicant training webinar on October 13, 2026, from noon to 1 p.m. The training link was available on the listed website. Questions concerning the 2027 Environmental Education Grants Program should be directed to the DEP Environmental Education and Information Center at RA-epEEgrants@pa.gov.

***Teaching Green*: Fall Into Environmental Education** - The October - December edition of *Teaching Green* is here! Explore seasonal activities, classroom resources, environmental education grant highlights, and upcoming opportunities to bring environmental learning to life. From spooky science to the changing seasons, this issue offers fresh ideas to inspire curiosity and connect learners to the natural world. https://www.pa.gov/agencies/dep/residents/environmental-education/teaching-green

Does your team have a program, training, field experience, or project to engage educators and/or learners pre-K-12? Share them with Alexa Bixel at abixel@pa.gov.

Teaching Green is published quarterly, with issues planned for January 15, April 15, July 15, and October 15. Please submit content at least three weeks in advance of each publication date.

Upcoming Submission deadline: December 20 for the January 15 issue.

Leadership Development

District Financial Management — November Webinar Series

Designed for new conservation district managers and open to all conservation district personnel, this two-part webinar series will build practical knowledge and skills for managing district finances, understanding financial reports, strengthening internal controls, and meeting audit and grant management requirements.

District Financial Management Fundamentals
Thursday, November 12, 2026 | 10:00–11:30 a.m.
Topics will include basics for understanding cash versus accrual accounting, financial reports, budget-to-actual comparisons and key indicators, and additional fundamentals of district financial management.

District Financial Management Best Practices
Wednesday, November 18, 2026 | 10:00–11:30 a.m.
An overview of best practices will focus on audit preparation and processes, internal controls and segregation of duties, cybersecurity, and grant management.
Presenters: Kevin Stouffer and Will Laubach, SEK.
Register for the November webinar series

December Webinar Series: Managing Employment Practice Risk for New Managers

Designed for new conservation district managers and open to all conservation district leadership, this two-part webinar series will provide practical guidance on employment law compliance, workplace risk prevention, and effective employee management.

Part 1: Employment Law Fundamentals and Risk Prevention
Tuesday, December 8, 2026 | 10:00–11:30 a.m.
Explore key federal and Pennsylvania employment laws, common workplace liability risks, legally compliant hiring and employee management practices, and strategies for reducing legal risk.

Part 2: Managing Employee Relations and High-Risk Employment Actions
Tuesday, December 15, 2026 | 10:00–11:30 a.m.
Learn practical approaches to employee relations, leave management, workplace complaints, accommodations, investigations, performance management, corrective action, and termination decisions, with an emphasis on consistent documentation and effective partnership with Human Resources.

Presenter: Jonna M. Contacos-Sawyer, DBA, SPHR, CCP, is President of HR Consultants, Inc., a Johnstown-based management and human resources consulting and training firm. She brings more than 30 years of management and HR experience serving for-profit, nonprofit, and government organizations and previously served as an adjunct and visiting assistant professor at Saint Francis University.
Register for the December webinar series

ACAP Administrative Training Registration Now Open

Two upcoming ACAP Administrative Trainings are being offered to cover key updates from the recently published ACAP Guidelines and to workshop updates for your county's local ACAP policy to align with the Guidelines.

All districts are required to send at least one person to one of the trainings. Please reach out to your local SCC representative if no one from your office will be able to attend either session. Send a copy of your most up-to-date local ACAP policy to Erin Trouba (ect5075@psu.edu) by December 3 to have printed copies available for the workshop portion of the training.

Select between:
Wednesday December 9 at the **Berks County Conservation District**
Friday December 11 at the **Penn State DuBois Campus**
Register by December 4: https://extension.psu.edu/acap-administration-training-pacd

Executive Order 2026-05 – Protecting Pennsylvania Consumers from Data Center Impacts

On August 18, Governor Josh Shapiro signed **Executive Order 2026-05** – Protecting Pennsylvania Consumers from Data Center Impacts. On Sept. 22, DEP Deputy Secretary Whitcomb sent an updated clarification memo to conservation districts. The program clarification memorandum (PCM) is provided to ensure uniform interpretation and implementation of the Pennsylvania Executive Order 2026-05 and provides specific steps to be taken by conservation districts that are delegated the Chapter 102 and 105 Programs. Districts shall consult with the regional office before formally accepting any permit application or registration request for a data center project to ensure compliance with the requirements of the EO. The full PCM (PCM - Data Centers (9-2026).pdf) can be found on the Clean Water Academy https://pacleanwateracademy.remote-learner.net/mod/folder/view.php?id=6094 . Districts are encouraged to discard the clarification memo sent in August, become familiar with the guidance sent on 9-22 and watch for additional updates from the Department.

Chapter 102

Chapter 102 Document Updates – Program staff have updated the 3 documents listed below. Please review to maintain program understanding. Contact RA-EPChapter102@pa.gov with any questions or needs of clarification.

1. NOT FAQ (version 1.5, updated FAQ #6 and added FAQ #25 and FAQ #26) – Updates related to planned community declarations and the circumstances that we may approve an NOT for a subdivision with disturbance remaining on individual lots outside the control of the permittee. *(Requested by DEP executive staff).*
2. Common Plan of Development FAQ (version 1.6, added Example 11.A and FAQ #15) – Updates related to linear projects (Example 11.A) and a new FAQ that addresses permit requirements for lots that are part of legacy developments that never had NPDES permit coverage (to differentiate from FAQ #14, which addresses legacy developments that had NPDES permit coverage). *(Requested by a DEP region).*
3. PAG-02 SOP (version 1.7, updated NOTE 9) – NOTE 9 was updated to direct CCDs without PCSM delegation to consult with the Bureau of Clean Water (instead of DEP regional offices) to evaluate the need for PCSM tech reviews when specific criteria are met (and a new criterion related to wetlands was added). *(Requested by DEP executive staff).*

Chapter 102 Pilot Program – The Chapter 102 Pilot program was launched May 1, 2024, to try new processes to see whether they accelerate permit review times for Individual NPDES Permits. As of August 2026, PAG-02 reviews have also been added to the Pilot program. Any CCD who wishes to participate or has questions can contact the Bureau of Clean Water (BCW) at RA-EPCHAPTER102@pa.gov. Participation will require a delegation agreement amendment. Any CCD who is currently participating may also request that BCW amend their delegation agreement to include PAG-02 review.

It is critical that any CCD participating in the Pilot follow the SOP for the program. Straying from the Pilot procedures by issuing multiple technical deficiency letters, granting applicants extra time extensions, etc. diminishes DEP's ability to determine the Pilot's effectiveness.

Chapter 102 Statewide Utility Pilot – The Bureau of Permitting Coordination and the Bureau of Clean Water (BCW) has coordinated with the Governor's Office of Transformation and Opportunity (OTO) to develop and implement a pilot permitting program to cover statewide earth disturbance activities for entities undertaking major statewide infrastructure initiatives for new or upgraded electric, cable or internet projects. The program could be used in part to meet the objectives of Section 4.b of the Governor's Executive Order 2026-05, which requires DEP to "…remove permit-related barriers for new clean, reliable, affordable energy generation…and other advanced transmission technologies on existing transmission rights-of-way".

BCW worked with OTO and FirstEnergy to develop concepts for the pilot program, in which FirstEnergy is the first participant. FirstEnergy, an electric utility, approached OTO in early 2026 to inform them of a planned statewide initiative to upgrade its electric distribution system, and requested assistance in streamlining Chapter 102 permitting for over 60 individual projects. OTO in turn consulted with DEP's Deputy Secretary Whitcomb, Deputy Secretary Ryder, the Bureau of Permitting Coordination and BCW. BCW has experience with permitting statewide activities under one permit, such as MS4s (PennDOT and PTC), pesticides, and hydrostatic test water discharges from pipelines, so BCW believes that one permit could be issued to FirstEnergy to cover statewide earth disturbance activities.

DEP's Major Projects Permitting Division (MPPD) will be the permitting entity. Delegated CCDs will complete technical reviews of E&S/Site Restoration Plans and provide feedback to MPPD rather than the applicant. The initial permit application will include some but not all of FirstEnergy's planned projects. After the initial permit is issued, additional projects will be submitted throughout the permit term, and those projects can be approved under the existing permit, using an accelerated review schedule.

BCW has prepared a pilot summary document and SOP to explain the procedures, which are available on DEP's E&S Resources page. All CCDs should be familiar with the pilot in the event that a project covered by a statewide permit is proposed in their county.

District Staff Updates through Attachment B Forms – Under the current Chapter 102 delegation agreements, districts are required to notify DEP of all staff changes within 30 days, using the electronic Attachment B form available online in Clean Water Academy (CWA). This includes new hires, resignations, retirements, and terminations, as well as title, position, or duty changes related to the 102 Program. Over the last few months, the Bureau of Clean Water (BCW) has become aware that many districts are not keeping their Attachment Bs current. Each District Manager should be completing this task or designating a specific individual to do so; staff should not be expected to maintain their own records. Please keep in mind that having a new hire create CWA and Greenport accounts is just the first step; the district's Attachment B still needs to be updated. Additionally, when someone leaves a District, their Attachment B record should be updated with an end date of employment. If you have questions or need assistance, please feel free to contact RA-EPCHAPTER102@pa.gov.

Chesapeake Bay

2027 CAP Implementation Grant - The 2027 CAP Implementation Grant round will open January 1, 2027 and close January 31, 2027. CAP Coordinators will be bringing potential projects to their CD boards for approval in the coming months.

Dates to Remember

2026/2027 State Conservation Commission Meeting and Conference Call Dates

Meetings	Conference Calls
November 17	December 15
January 19	February 16

SCC Meetings – 9:00 am Briefing Session, 10:00 am Business Meeting
SCC Conference Calls – 8:30 – 10:00 AM

Leadership Development Webinar Series

District Financial Management Fundamentals	10:00 – 11:30	November 12
District Financial Management Best Practices	10:00 – 11:30	November 18
Employment Law Fundamentals and Risk Prevention	10:00 – 11:30	December 8
Managing Employee Relations and High-Risk Employment Actions	10:00 – 11:30	December 15

DGLVR Trainings

Course Registration - Center for Dirt and Gravel Road Studies

Environmentally Sensitive Road Maintenance (ESM) Training

Centre County — November 17 & 18

DGLVR Financial Training

State College — November 19

ACAP Practice Keeper Virtual Trainings

Agricultural Plan Entry	9:00 – 10:30	November 10
PracticeKeeper Open Topic/Questions	1:00 -?	November 17

ACAP Administrative Training

ACAP Administration Training (Private for Pennsylvania Conservation Districts)

Berks County Conservation District	December 9
Penn State DuBois Campus	December 11

Also, check the Conservation District Training/Special Events Calendar at, www.PACD.org. Select the "Events" tab and then the "Training Calendar" tab.

Item III.5
2027 Draft Budget Update

District staff have been busy revising the 2027 Draft budget since last month's report. The updated budget was needed to account for updates to healthcare costs, COLA, and fee increases. The new attached 2027 draft budget accounts for these changes. The updated budget still reflects a deficit for 2027 that is comparable to the 2026 draft budget. Staff will be keeping an eye on where things progress in 2027 and updating the Budget and Finance Committee if changes are needed throughout the year. In the meantime, this revised budget should be reviewed by the Board and will be voted on in December. Any comments should be directed toward Matt or Stacey.

Respectfully submitted
Matt Kofroth, Assistant District Manager

Proposed LCCD 2027 DRAFT District Budget

10/30/2026

Budget submitted for draft LCCD Board approval 10/7/26

Budget approved by LCCD Board ??

		2025 Actual Revenue	2026 YTD Jan 1-Sep 1 Revenue	2026 Budgeted Revenue	2027 Budgeted Revenue	2027 Budget Change from 2026 budget	ag	e&s	edu	ombud	water	DnA	CWP	Admin	
520	County Funding	295,000	250,000	250,000	$ 315,000	65,000			$ 21,000	$ 21,000	$ 95,000	$ 30,000		$ 148,000	
530	Non-Lapsing Funds*	1,632,051	996,117	1,446,283	$ 1,486,698	40,415	$ 1,095,753	$ 53,000		$ 75,000	$ 50,250			$ 212,695	
560	Grant Administration Income	752,831	850,198	1,198,914	$ 1,298,593	99,679	$ 865,843		$ 14,500	$ 18,500	$ 124,750	$ 230,000		$ 45,000	
570	Grant Project Income (pass-through)	11,829,850	12,097,519	11,000,000	$ 11,296,023	296,023									
530	Foundation income for CWP Program	490,064	301,396	740,000	$ 750,000	10,000							$ 750,000		
580	Fee Income	810,054	474,981	813,950	$ 860,040	46,090		$ 856,000	$ 3,800		$ 240				
590	Interest Income	814,029	431,307	74,000	$ 65,000	-9,000		$ 35,000						$ 30,000	
599R	Interfund Transfer	117,380	3,682	53,000	$ 53,000	0			$ 53,000						
540	Activities Income	16,489	17,753	9,500	$ 31,500	22,000			$ 27,500		$ 2,000			$ 2,000	
	Other Income	80,215	37,250	-	$ 203,500	203,500	$ 3,500	$ 200,000							
n/a	YCS Income (not on monthly P&L)	24,998	21,072	12,375	$ 20,250	7,875									
	Total District Revenue	16,862,961	15,481,275	15,598,022	$ 16,379,604	781,582	$ 1,965,096	$ 1,144,000	$ 119,800	$ 114,500	$ 272,240	$ 260,000	$ 750,000	$ 437,695	

		2025 Actual Expenses	2026 YTD Jan 1-Sep 1 Expenses	2026 Budgeted Expenses	2027 Budgeted Expenses		ag	e&s	edu	ombud	water	DnA	CWP	Admin	
711	Salary and Wages	3,027,594	2,180,352	3,311,366	$ 3,448,314	136,948	$ 1,322,456	$ 722,920	$ 85,263	$ 74,631	$ 177,979	$ 177,837	$ 497,755	$ 389,473	
710	Employee Benefits	771,855	534,043	980,756	$ 1,116,551	135,795	$ 412,671	$ 236,635	$ 25,183	$ 32,996	$ 68,857	$ 66,089	$ 156,001	$ 118,119	
720	Travel/Mileage Expenses	25,152	20,215	35,000	$ 37,000	2,000	$ 58,000	$ 37,000	$ 2,000	$ 2,000	$ 7,000	$ 2,500		$ 7,000	split
755	District Vehicle Expenses	33,856	45,114	47,000	$ 45,500	-1,500									split
722	Meeting/Training Expenses/Pro Dev	22,524	16,152	22,100	$ 21,750	-350	$ 11,000	$ 6,500	$ 200	$ 300	$ 1,000	$ 250		$ 2,500	
730	Supplies	17,934	8,924	20,850	$ 20,300	-550	$ 8,600	$ 1,500	$ 1,000	$ 500	$ 5,000	$ 500	$ 200	$ 3,000	
735	IT Support/Website/internet/software	33,330	25,837	34,000	$ 29,500	-4,500	$ 8,000	$ 9,000	$ 1,500	$ 2,000	$ 3,000	$ 1,000	$ 2,000	$ 3,000	
740	Postage	4,914	3,524	6,350	$ 4,700	-1,650	$ 2,100	$ 1,000	$ 100	$ 100	$ 200	$ 200	$ 500	$ 500	
745	Office Rent	108,614	73,368	109,199	$ 120,116	10,917	$ 41,725	$ 29,082	$ 2,528	$ 2,528	$ 7,586	$ 7,586	$ 15,173	$ 13,908	
750	Equipment/Copier	26,192	26,645	33,300	$ 29,300	-4,000	$ 9,000	$ 10,000	$ 500	$ 200	$ 2,000	$ 100	$ 5,000	$ 2,500	
895	Specific Projects/Contingencies	-	-	15,000	$ 15,000	0									
830	Professional Services	50,685	27,106	40,000	$ 53,000	13,000	$ 9,450	$ 500	$ 500	$ 200	$ 100				split
830	Administrative Overhead**	23,573	34,277	47,000	$ 61,628	14,628	$ 60,596	$ 42,233	$ 3,672	$ 3,672	$ 11,017	$ 11,017	$ 22,035	$ 20,199	split
810	Activities Expenses	56,617	38,317	67,000	$ 76,303	9,303	$ 4,780	$ 500	$ 150	$ 35	$ 75	$ 100		$ 100	split
820	Grant Expenses (pass through)	11,194,624	12,826,852	11,000,000	$ 11,296,023	296,023									
890	Miscellaneous Expenses	1,189	222	1,500	$ 1,500	0							$ 500	$ 1,000	
899E	Interfund Transfer	117,380	3,682	53,000	$ 93,000	40,000	$ 15,000	$ 53,000					$ 25,000		
n/a	YCS Expenses (not on monthly P&L)	13,703	14,869	12,375	$ 20,250	7,875									
	Total District Expenses	15,529,736	15,879,499	15,835,796	$ 16,489,735	653,939	$ 1,963,378	$ 1,149,870	$ 122,596	$ 119,162	$ 283,814	$ 267,179	$ 724,164	$ 561,299	
					-110,131		***1,718***	***-5,870***	***-2,796***	***-4,662***	***-11,574***	***-7,179***	***25,836***	***-123,604***	

	Operations Reserve Accounts	Totals
1007	Capital Reserve	51,734
	Communication Reserve	29,000
	Computer Hardware Reserved	36,725
	Health Care Reserve	117,174
	NMP Program Reserves	162,863
	NMP Vehicle Reserves	64,077
	Reserve - Other	433,997
	all reserve acocunts as of 10/28/26	

General Reserve Accounts		
1002	E&S Account (assigned)	1,023,512
1005	Clean Water Fund (restricted)	415,099
1006	Seperation (assigned)	77,248
1008	Scholarship (comitted)	68,477
1003	Youth Conservation School	26,130

* Line-item includes delegated programs, such as: Bay contract, NMP, CDFAP, Ombudsman, CDWS, etc.

** Line-item includes District planning/marketing, Newsletter/Annual report costs, Membership dues, Insurance, etc

Note: State funding is on a fiscal year & only contracted to June 30th; therefore the budget assumes renewal of that income

E&S Report

October 2026

		Oct 2026	YTD
	Total Plan Submissions	24	294
	Total Plan Acres	466.71	7317.37
	Total Disturbed Acres	188.71	1637.78
Fees Collected	NPDES Permit Fees Collected	$9,500	$84,000
	DEP Fees Collected	$8,700	$94,600
	LCCD Fees for Services	$52,755	$516,370

Complaints	
Date Received	**Municipality**
10/1/2026	BRECKNOCK TWP
10/21/2026	SALISBURY TWP
10/26/2026	EARL TWP
10/26/2026	LEACOCK TWP

October 2025

		Oct 2025	YTD
	Total Plan Submissions	33	301
	Total Plan Acres	428.99	7951.00
	Total Disturbed Acres	190.13	2618.12
Fees Collected	NPDES Permit Fees Collected	$7,000	$101,500
	DEP Fees Collected	$4,900	$101,100
	E&S Plan Review Fees	$40,460	$600,835

Complaints	
Date Received	**Municipality**
10/1/2025	EPHRATA TWP
10/2/2025	MT JOY BORO
10/7/2025	ADAMSTOWN BORO
10/8/2025	EAST LAMPETER TWP
10/8/2025	MANHEIM TWP
10/9/2025	MANHEIM TWP
10/9/2025	CAERNARVON TWP
10/9/2025	WARWICK TWP
10/14/2025	BART TWP
10/14/2025	LANCASTER TWP
10/15/2025	EAST LAMPETER TWP
10/15/2025	EAST HEMPFIELD TWP
10/17/2025	EARL TWP
10/21/2025	UPPER LEACOCK TWP

E&S Department Submissions

10/1/2026 to 10/31/2026

Project Name	Municipality	Disturbed Acres	Fees Amount
Stony Battery Corporate Center Lot 5 - Goddard School	WEST HEMPFIELD TWP	3.59	$815
Black Bear Road Bridge Replacement	EAST DRUMORE TWP	1.6	$1,630
The Caring Cup	LEACOCK TWP	0.95	$815
Timber Knoll	PENN TWP	23.603	$15,595
FarmRidge	WEST DONEGAL TWP	11.68	$5,200
120 East Pine Street	EPHRATA BORO	0.259	$600
Bird-in-Hand Window & Door (2026)	PARADISE TWP	0.96	$815
Premiere LLC	SALISBURY TWP	62.18	$2,240
Pleasant View Communities - Main Entrance	PENN TWP	0.65	$815
1335 Strickler Road Lot 3	RAPHO TWP	3.74	$2,240
Delmar Nolt - Manure Storage	DRUMORE TWP	11.53	$3,820
MTSD - Maintenance Building and Campus Improvements	MANHEIM TWP	13.4	$120
MTSD - Maintenance Building and Campus Improvements	MANHEIM TWP	13.4	$3,445
Turkey Hill Dairy	MANOR TWP	7.95	$1,935
J&J Companies File Pile	WEST HEMPFIELD TWP	0.31	$610
Wawa Store #8218 (Willow St Pike)	PEQUEA TWP	10.68	$815
Elmer Petersheim	EAST LAMPETER TWP	1.73	$865
Valleybrook Drive Residence	MANHEIM TWP	3.427	$865
Samuel B. Stoltzfus	DRUMORE TWP	0.9	$600
Willow Valley Lakes Manor Interior Courtyard	WEST LAMPETER TWP	0.76	$815
Blue Lake Road Residential	WEST COCALICO TWP	8.28	$4,690
Keystone Outdoor Living	EAST EARL TWP	2.56	$815
David Stoltzfus Culvert Installation	EDEN TWP	0.11	$100
574 Cinder Road	PROVIDENCE TWP	2.91	$865
4068 Old Philadelphia Pike	LEACOCK TWP	1.55	$1,630

Outstanding NPDES Projects
Received >3 Months Ago - 10/31/2026

Date Received	Project	Permit #	Municipality	Status	Last Action
1/14/2026	Lancaster County Correctional Facility	PAC361132	LANCASTER TWP	Inadequate	10/29/26
1/29/2026	115 Churchtown Road	PAD360170	SALISBURY TWP	Inadequate	10/26/26
2/26/2026	4 South Kinzer Road	PAC361148	PARADISE TWP	Inadequate	9/30/26
3/23/2026	1031 Dillerville Road	PAC361155	LANCASTER CITY	Technical R	10/14/26
4/6/2026	Martic Township Municipal Campus	PAD360173	MARTIC TWP	Technical R	10/6/26
4/10/2026	Mervin Miller	PAC361159	SADSBURY TWP	Inadequate	9/28/26
4/13/2026	150 Pitney Road - Water Bureau	PAC361161	LANCASTER CITY	Complete	10/7/26
4/17/2026	Deer Country Farm & Lawn	PAC361163	BRECKNOCK TWP	Technical R	10/19/26
4/17/2026	Raymond A. Beiler	PAD360174	SALISBURY TWP	Adequate DEP	10/27/26
5/4/2026	Lancaster County Christian School	PAC361167	UPPER LEACOCK TWP	Technical R	10/26/26
5/6/2026	802 & 820 S Duke Street	PAD360175	LANCASTER CITY	Complete	9/16/26
5/7/2026	Neffsville Veterinary Clinic	PAC361169	MANHEIM TWP	Inadequate	10/16/26
5/13/2026	High Street Apartments	PAC361170	ELIZABETHTOWN BORO	Completeness R	10/8/26
5/27/2026	F&M College - ASFC Addition	PAC361175	LANCASTER CITY	Inadequate	10/13/26
6/2/2026	Buchmiller Park	PAC361177	WEST LAMPETER TWP	Complete	10/22/26
6/3/2026	Twin Springs	PAC361178	EAST EARL TWP	Technical R	10/23/26
6/4/2026	Randy Brubaker - Poultry Barns	PAC361179	RAPHO TWP	Inadequate	10/5/26
6/5/2026	Ashford Meadows (formerly Erb Farm)	PAC360957 A-1	MANHEIM TWP	Technical R	9/21/26
6/15/2026	Crossgates - Phase 2,3,4,5,6,7	PAC361182	MANOR TWP	Complete	10/9/26
6/16/2026	2435 Sunnyside Road	PAC361183	RAPHO TWP	Inadequate	10/19/26
6/17/2026	SM&B Enterprise, LLC	PAC361184	MOUNT JOY TWP	Inadequate	10/9/26
6/22/2026	Mark & Tiffany Horst	PAC361187	MANHEIM TWP	Inadequate	10/7/26
6/23/2026	Cleason Sensenig Ag Operation	PAD360176	LITTLE BRITAIN TWP	Inadequate DEP	10/7/26
6/26/2026	315 North Star Road	PAC361185	STRASBURG TWP	Completeness R	10/1/26
6/29/2026	955 Stone Hill Road	PAC361188	EAST COCALICO TWP	Technical R	9/23/26
7/9/2026	Community Bible Church Parking Lot Expansion	PAC360362 A-1	EAST DONEGAL TWP	Complete	10/22/26
7/21/2026	Brandt's Run	PAD360177	MANOR TWP	Incomplete	9/16/26
7/24/2026	Aaron B. Petersheim	PAC361190	LEACOCK TWP	Completeness R	10/28/26
7/24/2026	Abner Glick	PAD360089 A-1	EDEN TWP	Complete	10/7/26
Total	**29**	**At District**	**16**	**Not at District**	**13**

KEY

Received	project received in office, queue for completeness review
Incomplete	incompleteness letter sent
Completeness R	resubmission received, queue for completeness review
Complete	completeness letter sent, queue for technical review
Inadequate DEP	technical deficiencies forwarded to DEP, waiting for issuance of technical deficiency letter
Inadequate	technical deficiency letter sent
Technical R	resubmission received, queue for technical review
Adequate DEP	E&S Plan deemed adequate, waiting for DEP to proceed
Highlighted Row	DEP completing PCSM Technical Review

Total Submissions Under Review	**121**
Issued NPDES Submissions	**7**

10-2026 Issued NPDES Submissions	
Tyler & Tessa Snavely	Lancaster Township - Wabank Road Municipal Campus
Seth Hershey Cattle Barn	Blue Rock Water Resource Recovery Facility
Garden Spot Athletics Campus	Omar Smucker Home
1905 McFarland Drive	

Item IV.3
Lancaster County Conservation District
Erosion & Sedimentation Committee Meeting Agenda
Thursday October 22, 2026 1:30 P.M.
Farm & Home Center - Sunroom – Upstairs Room 222 - Virtually via Microsoft Teams

Attendance

In Person: Commissioner Ray D'Agostino, Kyle Solyak, Eric Hout, Chris Thompson, Adam Stern
Online: Deryk Shaw

1. Update on Writ of Prohibition at PA Supreme Court

Eric Hout notified the committee that the writ of mandamus filed with the PA Supreme Court has been dismissed. After this dismissal, the property owners of the Fairmount Road property filed a writ of prohibition with the PA Supreme Court and again named LCCD staff member Ryan Riebling within the filing along with various PADEP and Little Britain Township staff. The Commonwealth of PA will provide legal representation to Mr. Riebling as this new case progresses.

2. 2027 Building Industry Resource Conservation Award – **Action Requested**

Eric Hout reviewed four nominations submitted by staff of the E&S Department for this award. The committee recommended presenting the award to Harbor Engineering, Inc.

3. 2027 Fee Schedule – Draft

Adam Stern presented the first draft of proposed changes to the E&S Fee Schedule for 2027. As proposed, Service Fees will increase by ~5% for standalone E&S Plans and ~25% for NPDES Permits. Using submission data from 2025 and the proposed increases, staff project a 22% increase in total Service Fees for 2027. The Committee discussed addition of a fee discount for NPDES permit submissions that participate in a pre-application meeting with District staff. Adam has engaged DEP colleagues to discuss the possibility of this within the Chapter 102 program. Committee discussion and points for staff consideration:

- Goal is to incentivize pre-application meetings and high-quality submissions to maximize staff efficiency during review
- If a percentage, placing a cap on the discount amount for one specific project
- What is the average fee for our "target projects" and how would a percentage discount translate to amount for those
- Is there a way to make the discount a "deposit" that is then transferred to the outstanding fee amount
- Is this a situation where we want to incentivize positive work or disincentivize negative work or both

The Committee discussed addition of a resubmission fee for significantly deficient submissions. Staff proposed a resubmission fee (50% of original service fee) for projects that reach the Elevated Review stage of the SOP. Committee were generally in support of this proposal.

4. PCSM Delegation – Draft of Engineer Job Description & Posting

Adam Stern presented the first draft of a Job Description and Job Posting for a PCSM Engineer position. Committee asked about the need for both a posting and a description and whether the description should contain all qualifications for the position. Staff will consult with the District HR consultant to review this practice across the District.

Next Scheduled Meeting
Thursday November 19, 2026 @ 1:30 PM
Farm & Home Center and virtually via Microsoft Teams

Item IV.5
ExtraGive – November 20

Please mark your calendar for Friday, November 20. Be part of the ExtraGive team and join in this day of Generosity. We are growing the impact of the ExtraGive to our programming, and there are several actions you can choose from with different levels of involvement.

1. Pass on emails from the Conservation District that remind folks to click Conservation Foundation of Lancaster County supporting the Envirothon, Youth Conservation School, and Watershed program needs.
2. Use social media to spread the word about Conservation Foundation of Lancaster County. Follow the Conservation District on social sites for Facebook and Instagram. Like posts throughout the day.
3. Contact Sallie if you are willing to set up a Fundraiser Champion page that will highlight your fundraising goal for the day and link to the Conservation Foundation of Lancaster County giving page on ExtraGive.org.
4. Share the campaign supporting Conservation Foundation of Lancaster County: https://www.extragive.org/organization/Conservation-Foundation-Of-Lancaster-County

Item IV.6
Partners for Fish and Wildlife - Honored Lancaster Partners on October 27, 2026

The U.S. Fish and Wildlife Service's Partners for Fish and Wildlife program thanked Greg Wilson posthumously, Bob Kutz, Matt Kofroth, and Lavern Brubacher for their outstanding efforts in restoring fish habitat and stream buffers throughout Lancaster County. For over 20 years, this great partnership has existed, restoring streams while reducing sediment and nutrients in the county's watersheds and the Chesapeake Bay. A luncheon was attended by the honorees, family members, several Conservation District staff, Sonia Wasco represented the board of directors, and Brad Clubb represented the Conservation Foundation of Lancaster County. Matt was honored for more than 20 years of service and partnership as the district's Watershed Specialist. His priorities of communication linked components of many projects over the year with landowners and watershed groups working together and empowering volunteers with leadership to highlight the grassroots champions that make a difference locally and downstream.