



LANCASTER COUNTY Conservation District

MONTHLY BOARD MEETING AGENDA

Wednesday, October 7, 2026

Lancaster Farm & Home Center

Zoom Info: <https://zoom.us/j/91731607863>

Business Meeting 7:00 PM

Timer

7:00 Invocation
Call to Order, Chairman, Sonia Wasco
Welcome & Introductions – Sonia Wasco
Additions to the Agenda – Chris Thompson
Public Comment: Survey media/guests: Agenda items of interest – Sonia Wasco

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7:10	I. <u>Agency Reports</u>	
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7:20	II. <u>*Consent Agenda</u>	
	1. Meeting Minutes (attachment)	8
	2. Technical Assistance Requests/Cancellations (attachment)	15
	3. Nutrient Management Plan Approval (attachment)	15
	4. Conservation Plans Acknowledgment (attachment)	16
7:30	III. <u>Additional Business</u>	
	1. Items Removed from Consent Agenda	
	2. Treasurer's Report – Hertz (attachment)	18
	3. *CEG Update – Bitting/Lutz & SCC Representative Sarah Xenaphon (attachment)	21
	4. *Nutrient Management Expiring Plans Pre-Approval – Lutz (attachment)	21
	5. *Budget & Finance Comm. Meeting Report–Draft 2027 Budget – Weaver/Kofroth (attachment) ..	22
	6. *Lease Renewal Proposal – Thompson (attachment)	24
8:05	IV. <u>Reports & Information</u>	
	1. Correspondence, News, and Updates – Thompson	
	2. E&S/NPDES Monthly Projects Report – Stern/Hout (day before packet)	
	3. E&S Committee Report – Shaw/Stern (day before packet)	
	4. Nominating Organization Meeting Report – Gregory (attachment)	24
	5. Lancaster Clean Water Partners Update – Gibson (attachment)	24
8:30	V. <u>Additional Public Comment</u>	
8:35	VI. <u>Adjourn</u>	

(Directors, please call the District office if you will not be attending.)

Dates to Remember:

10/1, 8:30-10:30 am, Nominating Organization Meeting, F&H	10/28, 6 pm, Denim & Pearls Event
10/8, 3:30 pm, Conservation Foundation Meeting	11/19, Chamber Ag Banquet, Double Tree, Willow Street
10/20, 9 am-2 pm, PACD SCR Director's Meeting, CCCD	11/20, Extra Give County-wide Fundraising Event

NEXT MEETING DATE: Wednesday, November 4, 2026, 7:00 pm

Zoom or at the Lancaster County Farm & Home Center

***Action Required**

Item I.1



Natural Resources Conservation Service
U.S. DEPARTMENT OF AGRICULTURE

Lancaster Field Office
1383 Arcadia Road, Room 200
Lancaster, PA 17601

Activity Report to LCCD Board of Directors – September 2026

Lancaster Field Office Personnel:

Heather Grove, Supervisory District Conservationist
Mark Myers, Soil Conservationist
Joel Alicea Hernandez, Soil Conservationist
Christine Griesemer, Soil Conservationist
Camila Martinez Sanchez, Soil Conservationist
McKinley Morris, Soil Conservationist

Brittany Moore, Civil Engineering Technician
Brian Burns, Soil Conservation Technician
Hannah Luckenbaugh, Program Assistant, Capital R&D
Ashley Spotts, Restoration Specialist, CBF
Elli Liput, Biologist, PF (Dauphin, Lebanon & Lancaster)
Sophia Gilbert, Biologist, PF (York & Lancaster)

CONSERVATION PLANNING ACTIVITIES					
FY25 Total (#)	FY25 Total (Ac)	FY26 Mo. Total (#)	FY26 Mo. Total (Ac)	FY26 Total (#)	FY26 Total (Ac)
52	2,254.9	28	4137.9	94	6323.8

CONSERVATION PRACTICE INSTALLATION ACTIVITIES			
Practice Code & Name	FY25 Total	FY26 Mo. Total	FY26 Total
313 – Waste Storage Facility (no)	14	6	22
362 – Diversion (ft)	2,110	385	2,003
367 – Roofs & Covers (no)	10	2	22
382 – Fence (ft)	23,354	3,844	11,750
412 – Grassed Waterway (ac)	4.7	0.2	3.4
516 – Livestock Pipeline (ft)	4,601	-	7,459
561 – Heavy Use Area Protection (sq ft)	43,497	17,595	45,129
575 – Trails & Walkways (ft)	3,338	98	2,573
578 – Stream Crossings (no)	3	-	2
600 – Terraces (ft)	27,678	-	-
614 – Watering Facility	2	1	36
620 – Underground Outlet (ft)	8,043	1,759	11,923
634 – Waste Transfer System (no)	10	6	8
327 – CREP Conservation Cover (ac)	-	-	34.81
391 – CREP Riparian Forest Buffer (ac)	38.24	-	4.36
390 – CREP Riparian Herbaceous Buffer (ac)	-	-	-

*REFLECTS COMMON PRACTICES INSTALLED THROUGH NRCS & FSA FINANCIAL ASSISTANCE PROGRAMS; DOES NOT REPRESENT ALL PRACTICES INSTALLED.

FINANCIAL ASSISTANCE CONTRACT OBLIGATION:				
Program	FY25 Total (#)	FY25 Total (\$)	FY26 Total (#)	FY26 Total (\$)
EQUIP/AMA	12	\$1,068,326	19	\$2,234,034
EQUIP IRA	12	\$634,373	NA	NA
CSP	1	\$35,855	7	\$414,018
CSP IRA	-	-	NA	NA
TOTAL	25	\$1,738,554	26	2,648,052

FINANCIAL ASSISTANCE PAYMENTS			
Program	FY25 Total (\$)	FY26 Mo. Total (\$)	FY26 Total (\$)
ALL PROGRAMS	\$2,886,742.62	\$728,229.71	\$3,757,914.56

Natural Resources Conservation Service

USDA is an equal opportunity provider, employer, and lender.

CONSERVATION EASEMENT ACQUISITION ACTIVITIES				
Program/Activity	FY25 Total (#)	FY25 Total (ac)	FY26 Total (#)	FY26 Total (ac)
ALE Easement Requests	1	12.21	-	-
ALE Easement Closings	1	39.405	-	-
WRE Easement Requests	1	4.5	-	-
WRE Easement Closings	-	-	-	-

CONSERVATION EASEMENT ANNUAL MONITORING ACTIVITIES		
Program/Activity	FY25 Total (#)	FY26 Total (#)
GRP Monitoring - Offsite	-	-
GRP Monitoring - Onsite	1	1
WRP/WRE Monitoring - Offsite	7	5
WRP/WRE Monitoring - Onsite	4	5
FRPP/ALE Monitoring - Onsite	-	-

CONSERVATION RESERVE ENHANCEMENT PROGRAM (CREP) PLANNING ACTIVITIES:				
	FY25 Total (#)	FY25 Total (Ac)	FY26 Total (#)	FY26 Total (Ac)
New	2	3.36	5	31.85
Re-enrollments	17	70.19	16	69.92

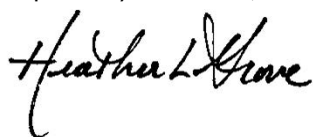
Technical & Financial Assistance Updates:

- FY2027 Sign-up Deadlines – All Programs
 - Round 1 - 10/1/2026
 - Round 2 – 12/1/2026

Notable Meetings & Trainings:

- 9/28 & 29 – NRCS Chief & OMB Tour of Lancaster & Chester Counties

Respectfully Submitted,



Heather L. Grove
District Conservationist

**October 2026
Conservation District Field Rep
Talking Points**

Executive Order 2026-05 – Protecting Pennsylvania Consumers from Data Center Impacts

On August 18, Governor Josh Shapiro signed **Executive Order 2026-05** – Protecting Pennsylvania Consumers from Data Center Impacts. On Sept. 22, DEP Deputy Secretary Whitcomb sent an updated clarification memo to conservation districts. The program clarification memorandum (PCM) is provided to ensure uniform interpretation and implementation of the Pennsylvania Executive Order 2026-05 and provides specific steps to be taken by conservation districts that are delegated the Chapter 102 and 105 Programs. Districts shall consult with the regional office before formally accepting any permit application or registration request for a data center project to ensure compliance with the requirements of the EO. The full PCM (PCM - Data Centers (9-2026).pdf) can be found on the Clean Water Academy <https://pacleanwateracademy.remote-learner.net/mod/folder/view.php?id=6094> . Districts are encouraged to discard the clarification memo sent in August, become familiar with the guidance sent on 9-22 and, watch for additional updates from the Department.

2027 DEP Environmental Education Grant Application Opens October 5 - The Pennsylvania Department of Environmental Protection (DEP) announces a new round of Environmental Education Grants to open **October 5, 2026**. Applications must be submitted electronically through the Single Application for Assistance at <https://www.esa.dced.state.pa.us/Login.aspx> by **11:59 PM on November 13, 2026**. Applications submitted by ineligible organizations, past the deadline, or through mail, email, or fax, will not be considered. The project period is July 1, 2027-June 30, 2028.

Funding is provided on a reimbursement basis and awarded to environmental education projects that promote DEP's mission and/or engage people living, working, recreating, and/or attending school within Environmental Justice (EJ) areas or underserved audiences unidentified as an EJ area. DEP [PennEnviroScreen](#) assists in determining audiences within designated EJ areas.

Projects may:

- Engage learners of all ages and demographics
- Be delivered in classrooms, community centers, field sites, etc.
- Introduce new environmental concepts or build upon existing knowledge/programming

Three levels of funding are offered:

- **Seed Grant (up to \$5,000)** for local environmental education projects
- **Grow Grant (\$5,001-\$30,000)** for large-scale environmental education projects, such as school district-wide projects, multiple community, or county collaborations, countywide, regional, *or* statewide projects.
- **Impact Grant (\$30,001-\$65,000)** for program capacity and sustainability development. Impact projects must target broad-scale audience engagement at three (3) levels: *county, regional, and state*.

The 2027 Environmental Education Grants Program guidelines and application instructions are available at [Environmental Education Grants | Department of Environmental Protection | Commonwealth of Pennsylvania](#). Applicants are encouraged to attend a free applicant training webinar on October 13, 2026, from noon to 1 p.m. The training link will be available on the listed website. Questions concerning the 2027 Environmental Education Grants Program should be directed to the DEP Environmental Education and Information Center at RA-epEEgrants@pa.gov.

Teaching Green Newsletter Reinstated! - Environmental Education is excited to announce republication of *Teaching Green*, DEP's environmental education newsletter! The reinstated newsletter is a resource for formal and non-formal environmental educators, partners, and communities across the Commonwealth. *Teaching Green* creates a space for educators and programmers to explore educational activities, resources, ideas and funding and professional development opportunities to support meaningful environmental education in classrooms, communities, and beyond. Enjoy the latest edition at <https://www.pa.gov/agencies/dep/residents/environmental-education/teaching-green>.

Urban Agriculture Infrastructure Grant Now Open - The Urban Agriculture Infrastructure Grant Program provides reimbursement grants for applicants who want to improve urban agriculture infrastructure in Pennsylvania. There are two levels of grants including 1) **Micro grants**: for one-time projects or a single entity applicant. The maximum grant amount for these applications is \$2,500, not to exceed 85% of project costs. Applicants will only need to match 15% of the total grant amount. 2) **Collaboration grants**: demonstrate cooperative or regional efforts which share resources, aggregate agricultural products or producers, promote the sharing of resources among agricultural entities, and support community development. These applications should include several partners in a project. They have a maximum grant of \$50,000, not to exceed 85% of project costs. Applicants will only need to match 15% of the total grant amount.

Eligible costs include:

Gardening/growing equipment	Greenhouses/hoop houses
Contracted labor/installations	Harvesting equipment
Soil remediation	Soil amendments
Soil testing	Site design or planning (contracted)
Lighting (for growing only)	Cold storage/temperature control equipment
Utility connections/off-grid energy or water systems	

Find more information here: [Apply for the Urban Agriculture Infrastructure Grant | Commonwealth of Pennsylvania](#)

Applications must be submitted through the [Single Application for Assistance online application system](#). Application period is **open until Friday, October 16, 2026 at 5 pm**.

Chapter 102

District Staff Updates through Attachment B Forms – Under the current Chapter 102 delegation agreements, districts are required to notify DEP of all staff changes within 30 days, using the electronic Attachment B form available online in Clean Water Academy (CWA). This includes new hires, resignations, retirements, and terminations, as well as title, position, or duty changes related to the 102 Program. Over the last few months, the Bureau of Clean Water (BCW) has become aware that many districts are not keeping their Attachment Bs current. Each District Manager should be completing this task or designating a specific individual to do so; staff should not be expected to maintain their own records. Please keep in mind that having a new hire create CWA and Greenport accounts is just the first step; the district's Attachment B still needs to be updated. Additionally, when someone leaves a District, their Attachment B record should be updated with an end date of employment. If you have questions or need assistance, please feel free to contact RA-EPCHAPTER102@pa.gov.

Recent PA supreme court case “Punxsutawney Hunting Club & Pitch Pine Hunting Club v. PA Game Commission” - The recent opinion does not change how or what the CCDs do as it relates to inspecting permitted and non-permitted sites. As always, they should be following the relevant program's guidance regarding conducting inspections. This includes making every effort to contact the entity being inspected proactively, show identification, and be ready to provide the reason why the inspection is being conducted (e.g. Clean Streams Law, Nutrient Management Act, etc.).

Chapter 102 Pilot Program – The [Chapter 102 Pilot](#) program was launched May 1, 2024, to try new processes to see whether they accelerate permit review times for Individual NPDES Permits. As of August 2026, PAG-02 reviews have also been added to the Pilot program. Any CCD who wishes to participate or has questions can contact the Bureau of Clean Water (BCW) at RA-EPCHAPTER102@pa.gov. Participation will require a delegation agreement amendment. Any CCD who is currently participating may also request that BCW amend their delegation agreement to include PAG-02 review.

It is critical that any CCD participating in the Pilot follow the SOP for the program. Straying from the Pilot procedures by issuing multiple technical deficiency letters, granting applicants extra time extensions, etc. diminishes DEP’s ability to determine the Pilot’s effectiveness.

Chapter 102 PNDI FAQ – BCW recently posted a new “Chapter 102 PNDI Process” FAQ on DEP’s [E&S Resources page](#). This FAQ is meant to answer PNDI and IPaC questions for the Chapter 102 program only and should not be applied to any other program. The FAQ includes a variety of example scenarios to assist applicants and staff with the process. All Chapter 102 review staff are asked to read the FAQ thoroughly, and any questions may be sent to RA-EPCHAPTER102@pa.gov.

Upcoming Events

Regional In-Person E&S Training – DEP’s Bureau of Clean Water is hosting one-day small group E&S training events again in 2026. These in-person events focus on sediment basin/trap review, with designated time for Q&A on any E&S topic. Completion of the Level I Training Program and event registration is required. Details and sign-up are available on Clean Water Academy: <https://pacleanwateracademy.remote-learner.net/course/view.php?id=922>.

For those wondering, channel review has been incorporated into DEP’s annual Chapter 102 Basic Technical Training event.

- Northwest – October 14

Chapter 105

Stream Continuity Training and Educational YouTube Video –The Bureau of Waterways Engineering and Wetlands, Division of Wetland Encroachments and Training (DWET) created a comprehensive training initiative focused on stream continuity. This initiative, a successful partnership with The Center for Dirt and Gravel Road, Fish and Boat Commission, Conservation Districts, State Conservation Commission, Soil Hub, and Bloomsburg University, aims to significantly enhance understanding and application of stream continuity principles. This collaborative effort has resulted in the development of two distinct courses designed to meet people where they are, whether they just need the basics or are looking for more advanced options.

- The [first training](#) was built for a general audience and can be completed in just one hour. It provides a high-level overview of stream continuity fundamentals and the permitting process.
- The [advanced training](#) is geared towards future practitioners and moves from a high-level overview into in-depth technical material. A detailed case study based on work in Elk County is used to show these principles in action. Those who complete this advanced 5-hour training are eligible to earn 2PDHs.

Additionally, an [educational video](#) on the importance of stream continuity was developed and is showcased on YouTube. This training will serve as a vital resource for the continuous education of our own staff, ensuring their proficiency in stream continuity principles and enhancing the impact of future in-field trainings. Remember to be sure you are logged into Clean Water Academy.

Updates to Stream Continuity Webpage: The Bureau of Waterways Engineering and Wetlands, Division of Wetlands Encroachment and Training (Division) has updated it [Stream Continuity Designs for Culvert and Bridge Crossings Webpage](#) to include the recently released [Stream Continuity online trainings](#) on [Clean Water Academy](#). These training courses are valuable to promoting best practices for environmental design and resiliency.

Clean Water Academy

[Course: Introduction to Stream Continuity](#)

Pennsylvania is defined by its waters. From the small mountain streams to our major river systems, the way we cross these waterbodies partially dictates the health of our ecosystems. In this introductory course, we will explore the intersection of infrastructure and the environment. We'll look back at the legacy of stream crossing practices, the impact of the unintended consequences associated with traditional crossings and why stream continuity is no longer just an option, but a viable solution for a critical environmental and societal issue. Whether you are a student, or a concerned citizen, this course provides an introductory background on stream continuity and how it could benefit your communities.

[Course: Foundations of Stream Continuity](#)

Stream continuity represents the fundamental principle of maintaining an uninterrupted connection, ensuring that a waterway remains consistent in character upstream, downstream, and through a road-stream crossing. This ecological and structural harmony encompasses a wide array of critical attributes, including the waterway's slope, width, and shape, as well as the specific composition of streambed materials and features such as pools, riffles, and steps.

This training is designed to provide practitioners and professionals with a comprehensive foundation in the principles of stream continuity, tracing its evolution from historical perspectives to modern-day implementation. Participants will explore the technical lifecycle of a project, covering essential phases such as data collection, design, permitting, and construction. By the conclusion of this course, individuals will have gained a deeper understanding of the complexities of stream connectivity and know how to get started with their own future projects.

Here are some other new or updated courses.

[Course: CD Watershed Specialist Grant Administration - 2026](#)

Upon completing this course you will understand the reporting and invoicing timeframes, forms, and documentation utilized while administering the Conservation District Watershed Specialist (CDWS) Grant. The intended audience includes Conservation District Watershed Specialists, District Managers, and other staff involved in the compilation of CDWS Grant paperwork.

This is an updated training as of September 2026.

[Course: Sewage Management Basics \(Non-Credit\)](#)

Discover how smart and proactive sewage management protects communities. Sewage Management Basics gives SEOs the essential knowledge and tools to help municipalities build an effective Sewage Management Program (SMP) that can provide for long term use of on-lot sewage systems. Learn the core steps, explore practical implementation options, and walk away ready to strengthen wastewater oversight in your municipality.

Chesapeake Bay

Federal Executive Order Rescinding part of EO 13508 - “We want to reassure partners and stakeholders that the recent [executive order](#) rescinding portions of EO 13508 concerning the Chesapeake Bay cleanup does not affect our work. Since we do not impose or administer stormwater fees as part of our Chesapeake Bay initiatives, the change in policy has no bearing on our ongoing efforts. We remain fully committed to supporting our partners and delivering results—continuing to implement on-the-ground projects that improve water quality, restore habitats, and reduce pollution within the watershed. Our mission endures unchanged, and we look forward to collaborating closely with all stakeholders to advance restoration and protection goals across the Bay. DEP is continuing to review the EO.”

The Countywide Action Plan (CAP) Draft Milestone and Annual Progress Updates are due November 4th, with the **final report due December 1st**. The CAP Block Implementation grant will open January 1 and close January 31.

In preparation for the next round of CAP funding, it is useful to review what types of activities are eligible for funding through the CAP coordinator funding to assist the counties holistic efforts to improve water quality:

- Annual progress and milestone updates
- Networking and outreach with stakeholders and partners
- Clean water educational events, including the creation of materials
- Engineering/design/permitting of CAP related projects
- Entering BMPs into PracticeKeeper
- BMP verification activities
- Grant writing for any grant that addresses clean water (ex. Growing Greener, NFWF, DCNRs C2P2, etc.). This can be extended to other applicants beyond the direct CAP grantee.
- Interns
- Clean water website or Story Map development
- Targeting tools or project mapping tools
- Feasibility studies and I&Es for CAP related projects
- Contracting assistance for data entry and permit writing

Dates to Remember

2026 State Conservation Commission Meeting and Conference Call Dates

Meetings

November 17

Conference Calls

October 20

December 15

SCC Meetings – 9:00 am Briefing Session, 10:00 am Business Meeting

SCC Conference Calls – 8:30 – 10:00 AM

102 Regional Small Group In-Person E&S Training

Northwest

October 14

Conservation District Watershed Specialist Annual Conference

Wyndham Garden, State College

October 21-22

2026 Management Summit

Wyndham Garden, State College

October 27 - 29

DGLVR Trainings

Environmentally Sensitive Road Maintenance (ESM) Training: ESM Training Registration - Center for Dirt and Gravel Road Studies

Susquehanna County

October 21 & 22

Centre County

November 17 &

DGLVR Administrative Training

State College

November 18

DGLVR Financial Training

State College

November 19

Also, check the Conservation District Training/Special Events Calendar at, www.PACD.org. Select the "Events" tab and then the "Training Calendar" tab.

Item II.1

LANCASTER COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES September 2, 2026

The 889th regularly scheduled Board Meeting of the Lancaster County Conservation District (LCCD) was held in person at the Farm and Home Center for Directors and via Zoom Call-In on September 2, 2026, at 7:00 p.m.

The following Directors were present: Gordon Hoover, Vice Chairman; Herb Kreider, Kent Weaver, Dale Herr, Commissioner Ray D'Agostino, Deryk Shaw (online), and Roger Rohrer.

The following Associate Directors were present: Jennifer Engle, Lori Kier, Philip Dunn (online), Kyle Solyak, and Bob Shearer.

The following District Staff were present: Chris Thompson, Stacey Hertz (online), Adam Stern, Matt Kofroth, Sallie Gregory (online), Isaac Carachilo, Eric Hout, Kevin Lutz, Grace Chamberlain, and Morgan Regan.

The following Cooperating Agency representatives were present: Chaz Heberlig, DEP Field Representative; Heather Grove (online), District Conservationist, NRCS-USDA; Officer Jeffrey Schmit, PA Fish and Boat Commission.

The following visitors were present: None present.

Invocation: Herb Kreider provided the invocation.

Introductions: Grace introduced Isaac Carachilo, one of the two new additions to the Watershed Team.

Additions to the Agenda: No Additions.

Adam Stern reminded everyone that the meeting was being recorded.

An opportunity was given for public comment: None.

I. Agency Reports

1. USDA, NRCS

Heather Grove had no additions to the written report and stated that next month there will be a summary for the fiscal year. Heather also highlighted the nationwide reorganization, specifically that Lancaster has three staff members out of nine that are being reassigned sometime after the first of October. The Lancaster office is receiving the same funding to distribute as last year, but will need to be more efficient as they are still under the hiring freeze.

2. PA DEP Field Rep Report

Chaz highlighted multiple items from his written report, starting with Governor Shapiro's Executive Order for Protecting Pennsylvania Consumers from Data Center Impacts. There are also multiple Program Delegation Agreements being updated. The 2026 Management Summit is October 27-29, and the DGLVR Maintenance Workshop is being held September 29-October 1, and the Watershed Specialist Conference is October 21-22.

II. Consent Agenda

Dale Herr moved to accept the consent agenda as presented, seconded by Herb Kreider. Roger Rohrer abstained due to conflict of interest, and the motion passed unanimously.

- #1 – Minutes of August 5, 2026, Board meetings.
- #2 – Technical Assistance Requests/Cancellations
- #3 – Nutrient Management Plan Approvals
- #4 – Conservation Plan Acknowledgment

Item II.2
Requests for Technical Assistance

APPLICANT	TITLE	TOWNSHIP	SIZE	ASSISTANCE
None				

Item II.3
Requests for Nutrient Management Plan Approval (Lutz)
August 2026 Activity
September 2, 2026 Board Meeting

To: The Lancaster County Conservation Board of Directors:

I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Review Committee and recommend they be approved by the Board. The plans are for the following operations:

OWNER	TOWNSHIP	OPERATION	DESIGNATION	AEU's/ ACRE	REVIEWER	PLAN #
Mark A. Rohrer	Strasburg/Paradise	Poultry	CAO	124.18	Brodbar	318
Dale Zimmerman	Penn	Layer	CAO	54.17	Riebling	291
Paul Riehl	West Earl	Layer	CAO	10.50	Heigel	1891
Brian Weaver	Rapho	Layer	CAO	4.37	Riebling	22
Mervin Weaver	Ephrata	Broiler	CAO	3.25	Heigel	19
Joe Burkholder	Ephrata	Swine, Steers	CAFO/CAO	4.64	Heigel	39
Robert Brubaker	Rapho	Ducks	CAFO/CAO	107.36	Riebling	51
Jeffrey Balmer	Warwick	Dairy	CAO	2.75	Riebling	376
Robert Brubaker Jr.	Rapho	Sow/Pullet	CAFO/CAO	596.63	Riebling	2
Randall Brubaker	Rapho	Broiler/Swine	CAFO/CAO	2007.9	Riebling	112
Jon & David Sweigart	Mt. Joy/ W. Donegal	Dairy/Swine	CAFO/CAO	9.47	Schavnis	369
Daniel S. Miller	Little Britain	Dairy	CAO	2.16	Adams	855
Mitch Shellenberger	East Donegal	Beef/Swine	CAFO/CAO	8.7	Schavnis	314
Joseph King	Fulton	Dairy	CAO	8.41	Schavnis	77
Samuel J. Stoltzfus	Fulton	Dairy	CAO	2.83	Adams	425
Harold & Wendy Merkey	Rapho	Beef/Swine/Horse	CAO	9.99	Brubaker – SCC	169

NMP Update Report to Lancaster County CD Board of Directors

Technician:

Date Range: July-26 Aug-26

NMP Name	Municipality	Plan Update Submission Date	Original NMP Approval Date	Planner ¹	Species ²	AEUs	Regulated Operation Type 3	Date Plan Acknowledgement Letter Sent	Reason for Update
John B. Stoltzfus Jr.	East Hempfield	7/8/2026	4/1/2026	Dean Patches	Dairy	113.35	CAO	7/30/2026	Yearly Plan Submissions Update
Lester Moyer	Rapho	7/29/2026	9/6/2023	William Rogers	Broilers	83.16	CAO	7/29/2026	Triennial Review Update
The Barley Farms	Manor	8/14/2026	7/2/2025	Amanda Sweger	Pullets/ Steers	355.57	VAO /CAFO	8/20/2026	Yearly Plan Submissions Update

Nutrient Management Plan Transfer for Board Acknowledgment August 2026 Activity September 2, 2026 Board Meeting

Owner	Proposed Transfer Date	Township	Operation	Designation	AEU's/Acre	Reviewer	Plan #
Nelson Burkholder to Mattilio Farms	8/26/2026	Fulton	Broiler	CAO	109.41	Adams	335

Item II.4
Acknowledgment of Conservation Plans (Lutz)
The Lancaster NRCS Field Office recommends the following plans for the
September 2, 2026 Board Meeting:
NATURAL RESOURCES CONSERVATION SERVICE

Conservation Plans	Number of Plans	Planner	Township
Mending Meadows LLC	1	Heather Grove	Manor
Meadow Spring Farm LLC	16	Camila Martinez Sanchez	Ephrata
Smucker Dairy LLC	5	Camila Martinez Sanchez	Earl
Willows Farm LLC	10	Brittany Moore	West Lampeter
John W. McSparran	1	Mark Myers	Drumore

LCCD AG EROSION & SEDIMENTATION PLANS

Conservation Plans	Number of Plans	Planner	Township
Solomon Fisher	1	Lauren Brodbar	East Lampeter
Eli Glick	1	Matt Schavnis	Mount Joy
Doug Metzler	1	Samantha Adams	Martic

III. Additional Business

1. Items Removed from Consent Agenda

None.

2. Treasurer's Report

Stacey Hertz highlighted her finance report stating that the Raymond James account at the time of the report was valued at \$907,365 which was a 21% gain, and as the day of the meeting was now at a \$904,914 which was a small loss. She also stated the Invest Interest is being held steady at about 3.81%, and as of the day of the meeting it was 3.82%. She also highlighted that Program Contracts line item is expected to increase as payments continue to be received, and that line items for Grants expenses will change as well to reflect payments being processed.

3. ACAP/CEG Project Funding Approval

Kevin Lutz requested approval for two applications for the Agriculture Conservation Assistance Program (ACAP). Herb Kreider moved to approve the funding for the 2 projects, seconded by Roger Rohrer. The motion passed unanimously.

Landowner	District/Private Consultant	Municipality	BMPs	Total Project Cost	Total Grant Requested
Robin Kauffman	District	East Donegal Twp.	Fencing	\$3,853.35	\$3,468.02
Michael Brubaker	District	East Donegal Twp.	2 Stream Crossings, Fencing	\$38,385.75	\$34,547.18
Totals				\$42,239.10	\$38,015.20

4. Ag Committee Report

Kevin Lutz reported that the Bill Hershey Family will accept the 2027 Outstanding Cooperator Award on behalf of the late Bill Hershey who recently passed. There was also discussion about the SCC and CEG funds from the 2024-2025 year that have already been spent, but some of those funds were later found to be ARPA. Some of those funds were not spent in the allotted timeframe and may have to be returned. There will be more details in October on how to move forward. Staff are also working with a CAFO operator who has exceeded the grace period to submit their Nutrient Management Plan. Kevin verified that the operator had contacted a planner before the deadline. The Committee recommended giving an additional 30 days and then reevaluate if the plan has moved forward or if the landowner should be deemed out of compliance and referred to the S.C.C. Roger moved to approve the Committee's recommendation to reevaluate, seconded by Herb Kreider. The motion passed unanimously.

5. E&S Committee Report

Eric Hout reported on the Enforcement Action for East High Street Elementary School in Elizabethtown Borough. The committee recommended to not proceed with an enforcement action at this time, but instead to have District staff work with the contractors and school district to demonstrate compliance within a reasonable timeframe. Failure to do so will result in reconsideration for enforcement actions. The committee also discussed developing guidelines to assist in determining Chapter 102 violations warranting an enforcement action. Adam Stern then highlighted the Chapter 102 Program Evaluation follow up next steps, and reported that the committee will be working on a service fee update to account for the additional work and tasks that we would take on with a PCSM delegation.

6. Watershed Grant Approval

Grace Chamberlain requested approval to accept and sign the grant awarded by the Pennsylvania Fish and Boat Commission's Habitat Improvement Grant for the Petersheim Farm Restoration. The \$75,000 awarded is sourced from the Peach Bottom Atomic Power Station and the Muddy Run Pumped Storage licensing Project. Dale Herr moved to approve the grant, seconded by Roger Rohrer. The motion passed unanimously.

7. A.I. Policy Review/Approval

Matt Kofroth requested approval of the A.I. Policy that reflected the amendments requested at the August board meeting. There were two additional amendments requested firstly in the second paragraph of the policy section where it states, "copyright issues" to be "intellectual property issues." Also to add that current staff will acknowledge and take this policy into effect immediately. Roger Rohrer moved to approve the policy with the listed two amendments, seconded by Kent Weaver. The motion passed unanimously.

8. Copier Purchase/Agreement

Matt Kofroth requested approval to accept the purchase agreement from Toshiba Business Solutions to replace the administrative and receptionist printers/copiers. There were four bids received but \$10,135 for both units and a 5 year price lock for printing, Toshiba had the most cost-effective option and is who we have been using. Herb Kreider moved to approve, seconded by Kent Weaver. The motion passed unanimously.

9. DG/LVR Quality Assurance Board

Matt Kofroth requested approval for policy amendments and funding for four projects. The policy amendment is to update the designated staff administering the program be changed to Isaac Carachilo and Jordan Miller, and Matt will continue to assist them. There was also the discussion to amend the policy regarding applications funding rounds, currently there are two funding rounds a year to review projects, and it was discussed to open it to an open enrollment. At this time it is recommended that the process stays how it is operating with two funding rounds in the spring and fall.

Matt also reported on the QAB recommendation to fund four projects, one is a Dirt & Gravel Road project and the other 3 are Low Volume Road projects: Johnson Mill Road #4 in Rapho Township for \$42,200, Buckwalter Road in Rapho Township for \$29,258.45, Grove Lane in Lancaster City for \$371,4241.58, and Ice Avenue in Lancaster City for \$371,928.09.

Roger Rohrer moved to approve as presented, seconded by Dale Herr. The motion passed unanimously.

10. Scholarship Committee Report

Morgan Regan reviewed the Scholarship Committee's written report requesting approval to update the scholarship name and funding for the 2027 scholarship year. Historical background of how funding has worked for the scholarship was given, and since money is being funded from many sources the committee want to recognize this and remove Ann Brown's name from the scholarship and give a name mor inclusive for more funding opportunities. Also requested was the goal to increase the Scholarship to two \$2,000 awards from \$1,000, eventually offering more in the future. For the 2027 Scholarship year, the Committee would like to present two scholarships for a total of \$4,000. Roger Rohrer moved to approve as presented, seconded by Dale Herr. The motion passed unanimously.

IV. Reports & Information

1. Correspondence, News, and Updates

- Lititz Merchandiser Article about Youth Conservation School
- New Executive Secretary SCC, Marty Qually, announcement
- Data Center Executive Order 2026-05 and additional 102 guidance from DEP Central Office

2. E&S/NPDES Monthly Projects Report

Eric Hout presented the report highlighting that the fees received are lower compared to 2025 because looking at the disturbed acres compared in 2025 and 2026 there are smaller projects being received.

3. Budget & Finance Committee Report

Matt Kofroth presented the committee report highlighting that they met with Robert Hoffman from Fulton Financial to discuss the Raymond James investment account, and that it is performing well since it is up about 18% since inception. Bob also stated that he anticipates the current Lord Abbett bond funds may slip in coming quarters. The Committee also discussed that the 2027 budget for LCCD stands at \$16.3 Million but currently has a \$400,000 deficit. The deficit is attributed to a few factors such as anticipated decreased grant awards, adding the PCSM Delegation, increasing staff size, new vehicles, and new communication systems. There were discussions about how to balance the budget, but more will come following the September 23rd committee meeting.

4. Conservation Foundation Report

Matt Kofroth reported that back in January the Foundation Board enlisted the consulting services of Knorr Consulting to assist with new initiatives for 2027. The largest initiative the Foundation Board wants to pursue is enrolling in the state's Educational Improvement Tax Credit program, or EITC. Knorr Consulting is also assisting the Foundation Board in updating and implementing the Strategic Plan.

VI. Additional Public Comment:

None offered.

VII. Meeting Adjourned

Roger Rohrer moved to adjourn the meeting, seconded by Dale Herr. Gordon Hoover adjourned the meeting without objection at 8:36 PM.

Yours for a better environment,



Morgan Regan
E&S Administrative Support Specialist



LANCASTER COUNTY Conservation District

MEMORANDUM

TO: Christopher Thompson, Lancaster County Conservation District
FROM: Roger Rohren
SUBJECT: Abstention from Voting and Deliberations

To comply with Section 1103(j) of the Public Official and Employee Ethics Act, I wish to publicly announce at today's meeting my abstention from voting or deliberating on Agenda Item # II - Consent Agenda

Please also have this memorandum filed with the person responsible for recording the minutes of the meeting.

Reasons for Abstention: NUTRIENT MANAGEMENT PLAN Approval
MARK A. Rohren - my son
Also Have Farming Entity: R Farm LLC
which he is ALSO A MEMBER


Signature

9/3/26
Date

Item II.2
Requests for Technical Assistance

APPLICANT	TITLE	TOWNSHIP	SIZE	ASSISTANCE
None				

Item II.3
Requests for Nutrient Management Plan Approval (Lutz)
September 2026 Activity
October 7, 2026 Board Meeting

To: The Lancaster County Conservation Board of Directors Nutrient Management Plan Review Committee:
I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Nutrient Management Plan Review Committee.

I recommend these plans to be approved by the Board. The plans are for the following operations:

OWNER	TOWNSHIP	OPERATION	DESIGNATION	AEU's/ ACRE	REVIEWER	PLAN #
Darvin Burkholder	West Earl	Broiler	CAO	3.08	Heigel	315
Tim Martin	Warwick	Steer/Turkey	CAO	2.62	Schavnis	586
Daniel Nolt	Earl	Dairy/Swine	CAO	6.82	Hartz	46
Jonathan L. Martin	Brecknock	Swine/Beef	CAO	15.85	Heigel	738
Nate Myer	Elizabeth	Broiler	CAO	4.58	Riebling	4
Moses Glick	Providence	Layer/Dairy	CAO	2.44	Reuter	2433
Wayne Piper	Eden	Dairy	CAO	31.1	Reuter	371
Stephen Zook	Martic	Layer	CAO	2.59	Reuter	118
Mike Cassel	Penn	Broiler	CAFO/CAO	2.17	Riebling	444
Brent Landis	Little Britain	Broiler	CAO	12.53	Adams	454
Josiah Rohrer	Rapho	Swine/Beef	CAFO/CAO	3.61	Conrad	84
Jacob J. Fisher	Rapho	Swine/Layer	CAO	5.29	Riebling	3373
Kervin Martin	Earl	Dairy/Swine	CAO	6.63	Wiest	324
Paul Horning	Manheim	Broiler/Beef	CAO	3.2	Coultas	1405
James & Melissa Landis	Little Britain	Broiler	CAO	25.62	Adams	338
Sylvan Weaver	East Earl	Steers	CAO	4.02	Brodbar	1788
Elam Fisher	Salisbury	Dairy	CAO	2.38	Brodbar	2222
John Petersheim	Rapho	Dairy/Layer	CAFO/CAO	4.77	Riebling	450
Scott Kreider	East Drumore	Dairy	CAFO/CAO	3.14	Adams	250
Jevin Kready	Rapho	Broiler	CAFO/CAO	5.61	Riebling	438
Aaron M. Nolt	Earl	Steer	CAO	3	Hartz	2673

NMP Update Report to Lancaster County CD Board of Directors

Technician:

Date Range: Aug-26 Sep-26

NMP Name	Municipality	Plan Update Submission Date	Original NMP Approval Date	Planner ¹	Species ²	AEUs	Regulated Operation Type ³	Date Plan Acknowledgement Letter Sent	Reason for Update
Glenn & Joel Martin	Penn	8/11/2026	11/5/2025	William Rogers	Ducks	73.55	VAO/CAFO	9/3/2026	Yearly Plan Submissions Update
Keith Frey	Manor	8/20/2026	5/7/2025	Megan Kreider	Layers	285.1	VAO/CAFO	8/31/2026	Simple Update
Mike Bollinger	East Drumore	8/26/2026	11/5/2025	Amber Funk	Broilers/Heifers	136.05	CAO	9/16/2026	Yearly Plan Submissions Update
Walnut Run Farms Partnership	Penn	9/1/2026	9/3/2025	Amanda Sweger	Dairy	1470.15	VAO/CAFO	9/18/2026	Yearly Plan Submissions Update
Noah W. Kreider & Sons, LLP-Manheim Farm	Penn	9/1/2026	3/5/2025	Devin Gerlach	Dairy/Layers/Pullets	16631.6	CAO/CAFO	9/4/2026	Yearly Plan Submissions Update
Brubaker Farms, LLC	East Donegal	9/3/2026	11/5/2026	Jedd Moncavage	Dairy/Broilers	6116.25	CAO/CAFO	9/9/2026	Simple Update
Sweigart Farms	East Donegal	9/9/2026	8/6/2025	Corey Grove	Dairy/Pullets/Swine	2292.44	CAO/CAFO	9/24/2026	Yearly Plan Submissions Update

Nutrient Management Plan Transfer for Board Acknowledgment: September 2026 Activity October 7, 2026 Board Meeting

Owner	Proposed Transfer Date	Township	Operation	Designation	AEU's/Acre	Reviewer	Plan #
Norman Hoover to Reuben Jay Esch	10/1/2026	Ephrata	Broiler	CAO	45.11	Heigel	68

Item II.4

Acknowledgment of Conservation Plans (Lutz)

The Lancaster NRCS Field Office recommends the following plans for the
October 7, 2026 Board Meeting:
NATURAL RESOURCES CONSERVATION SERVICE

Conservation Plans	Number of Plans	Planner	Township
Thomas Nauman	1	Christine Griesemer	Rapho
Paul David Weaver	5	Camilia Martinez Sanchez	East Cocalico
Joshua P. Martin	19	Christine Griesemer	West Cocalico
Winston Wolgemuth	3	McKinley Morris	West Donegal

LCCD AG EROSION & SEDIMENTATION PLANS

Conservation Plans	Number of Plans	Planner	Township
Sam Martin	1	Greg Heigel	Ephrata
Elmer Lapp	1	Jason Reuter	Bart
Joseph King	1	Samantha Adams	Fulton
Middle Creek WMA	1	Samantha Adams	Clay/West Cocalico

Item III.2

10:06 AM
09/29/26
Cash Basis

Lancaster County Conservation District

Balance Sheet

As of September 28, 2026

ASSETS

Dst Accts

District General Fund

1001 · General Fund INVEST 1,407,988.45

1015 · General Fund Citizens 38,602.81

Total District General Fund 1,446,591.26

Raymond James/Fulton Advisors

Investment Unrealized Gain/Loss 143,043.06

Raymond James/Fulton Advisors - Other 750,000.00

Total Raymond James/Fulton Advisors 893,043.06

E & S

1002 · E & S - A 868,617.28

1005 · Clean Water - R 415,536.79

Total E & S 1,284,154.07

1003 · Youth Conservation School - C 1,126.51

1006 · Separation - A 52,082.69

1007 · Reserve

Reserved-LCCD Health- A 30,087.16

Reserved-Capital - A 61,869.69

Reserved-Communication - A 29,000.00

Reserved-Computer Hardware - A 36,725.77

Reserved-NM Program - A 62,863.97

Reserved-NMP Vehicle - A 57,759.53

1007 · Reserve - Other 307,134.64

Total 1007 · Reserve 585,440.76

1008 · Scholarship - C

Bond Unrealized Gain/Loss - C -2,998.32

Scholarship Bonds - C 35,000.00

1008 · Scholarship - C - Other 11,439.32

Total 1008 · Scholarship - C 43,441.00

1009 · Dirt & Gravel Roads - R 68,105.44

1013 · Exelon - R 805,208.35

1014 · Low Volume Roads - R 321,788.24

1115 · Conservation Excellence - R 1,214,798.47

1118 · American Rescue Plan Act - R 143,800.20

1119 · Agriculture Conservation Ass -R 7,060,650.19

1120 · CAP 2024 - R 40,933.80

1121 · ARPA 2024 - R 636.60

1122 · SCC ACAP 24/25 - R 1,017,361.83

1123 · DEP CAP 2025 - R 98,906.92

1124 · SCC ACAP 25/26 - R 1,764,900.87

1125 · DEP CAP 2026 - R 547,272.43

1017 · Self-Funded Health Insurance -R 125,095.68

TOTAL ASSETS 17,515,338.37

\$1,239,226.56	General Operations - U
\$107,656.75	Grants without bank account - R
\$53,477.73	Activities Account - A
\$46,230.22	Tree Fundraiser Account - U
\$1,446,591.26	TOTAL

Fulton Advisors	Fulton + INVEST
Funds Invested	Balance
5/2/2022	9/28/2026
350,000	1,218,617.28
	<u>415,536.79</u>
	1,634,154.07
25,000	26,126.51
25,000	77,082.69
100,000	130,087.16
100,000	162,863.97
125,000	432,134.64
25,000	68,441.00
750,000	Initial Investment
893,043	Current value
19.1%	ITD Gain/Loss

\$1,827,483.82	A - Assigned Funds
\$94,567.51	C - Committed Funds
\$13,732,652.56	R - Restricted Funds
\$1,860,634.48	U - Unassigned Funds
\$17,515,338.37	TOTAL

Lancaster County Conservation District

Balance Sheet

As of September 28, 2026

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2200 · YCS Liability 26,126.51

2016 · Health Insurance Liability 125,095.68

Total Other Current Liabilities 151,222.19

Total Current Liabilities 151,222.19

Total Liabilities 151,222.19

Equity

3000 · Opening Bal Equity 893,054.68

3900 · Retained Earnings 17,532,560.59

Net Income -1,061,499.09

Total Equity 17,364,116.18

TOTAL LIABILITIES & EQUITY 17,515,338.37

Lancaster County Conservation District
Income and Expenses
January 1 through September 28, 2026

	General Operations	E&S	Activities & Tree Sale	Grants	Scholarship	Separation/ Reserve	Jan 1 - Sep 28, 26	Budget	\$ Over Budget
Income									
520 · County Funding	250,000.00						250,000.00	250,000.00	0.00
530 · Program Contracts	1,332,854.06	53,000.00					1,385,854.06	1,084,712.25	301,141.81
560 · Grant Administration	836,258.19	2,733.12		19,199.80			858,191.11	1,454,185.50	-595,994.39
570 · Grant Project Income	338.46			12,204,353.21			12,204,691.67	8,250,000.00	3,954,691.67
580 · Fee / Reimbursement Income	4,696.40		3,050.00				7,746.40	11,461.67	-3,715.27
581 · E&S102 Review Fees		434,790.00					434,790.00	528,555.55	-93,765.55
582 · NPDES Permit Fees		70,500.00					70,500.00	74,444.42	-3,944.42
590 · Interest Income	30,376.70	33,288.76		350,548.35	909.12	16,183.78	431,306.71	55,088.88	376,217.83
540 · Activity Income	(333.33)		16,015.77		2,570.50		18,252.94	32,407.89	-14,154.95
585 · Tree Sales Income	4,140.50		27,306.04				31,446.54	45,600.00	-14,153.46
595 · Other Income	395.00	9.35		2,753.22		19,769.92	22,927.49	7,750.00	15,177.49
599R · Interfund Transfer In						3,682.31	3,682.31	10,000.00	-6,317.69
Total Income	2,458,725.98	594,321.23	46,371.81	12,576,854.58	3,479.62	39,636.01	15,719,389.23	11,804,206.16	3,915,183.07
Gross Profit							15,719,389.23	11,804,206.16	3,915,183.07
Expense									
765 · GP Permits	(50.00)						-50.00	0.00	-50.00
7100 · Staff Salary	1,590,447.66	510,434.46		329,613.68			2,430,495.80	2,472,128.04	-41,632.24
710 · All Emp Benefits	427,842.57	115,336.08	3,970.41	48,326.69			595,475.75	737,118.27	-141,642.52
720 · Vehicle & Travel Expenses	58,504.92	4,226.61	98.61	5,000.32			67,830.46	61,044.49	6,785.97
722 · Meeting Expenses	10,880.27	4,413.33		1,210.47	387.64		16,891.71	16,452.27	439.44
730 · Supplies	8,653.29	413.87	1,216.65	857.32			11,141.13	15,934.86	-4,793.73
735 · IT - Communication	25,848.20	4,690.66	131.67	1,233.00			31,903.53	25,311.06	6,592.47
740 · Postage	3,228.01	375.81	23.20	127.48	37.74		3,792.24	4,727.21	-934.97
745 · Office Rent	58,033.44	17,984.62		7,360.34			83,378.40	81,292.58	2,085.82
750 · Equipment	16,998.50	9,744.39					26,742.89	25,790.00	952.89
830 - Administrative	64,870.00	569.00		130.28			65,569.28	7,630.58	57,938.70
810 · Activity Expenses	591.50	315.00	29,992.18	4,918.40	2,500.00		38,317.08	60,460.67	-22,143.59
820 · Grant Project Expenses				13,405,460.29			13,405,460.29	8,250,000.00	5,155,460.29
805 · Allocated Cost Transfer	(29,287.55)	19,553.36		9,734.19			0.00	112,945.80	-112,945.80
890 · Miscellaneous Expenses	(142.55)			400.00			257.45	372.21	-114.76
899E · Interfund Transfer Out	3,682.31						3,682.31	10,000.00	-6,317.69
Total Expense	2,240,100.57	688,057.19	35,432.72	13,814,372.46	2,925.38	0.00	16,780,888.32	11,881,208.04	4,899,680.28
Net Income	218,625.41	-93,735.96	10,939.09	-1,237,517.88	554.24	39,636.01	-1,061,499.09	-77,001.88	-984,497.21

Item III.3
CEG Program Update
Lutz

An update regarding returning funding to the State Conservation Commission (SCC) for the Conservation Excellence Grant (CEG) Program was provided at the September 2026 Board Meeting to the District Board. At that time, the exact dollar amount to be returned was yet to be determined by the SCC. The return of these funds is related to federal funding that was received through the CEG Program. The SCC is requesting that \$500,000 of CEG funds be returned by the District. An SCC representative is expected to attend the BOD meeting to provide updates/explanations and answer any questions related to this action. The District Manager and Ag Program Manager recommend positive action by the Board on returning these funds to allow for moving forward with the CEG Program.

***Action Required**

Item III.4
Nutrient Management Expired Plan Referrals
Lutz

Act 38 Nutrient Management Plans approved for Crop Years 2024-2026 expired September 30th, 2026. The District Ag Department, as required by our N.M. Delegation Agreement, started the process of notifying Act 38 operations whose plans were expiring with a series of three (3) SCC-provided form letters beginning in March 2026. Those plans were to be revised by a commercial planner and submitted to the District for review and approval by September 30th. Currently, there are four (4) expired CAO plans that have yet to be received based on this timeline (listed below). There have been various degrees of communication between the District and the operators/consultants. At this point, following SCC guidance, the District may act and make referrals to the SCC for further follow-up and potential enforcement (if required). These operations have also been reviewed by the Agriculture Committee prior to this meeting. Assuming a positive recommendation from the Agriculture Committee, the Ag Program Manager respectfully requests for approval to refer any of these operations to the SCC immediately, or at a date recommended by the Agriculture Committee.

Operator	Municipality
Daniel King	Earl
John Stoltzfus	Fulton
Jason Wenger	Rapho
Jerry Stoltzfus	Upper Leacock

***Action Required**

Item III.5
Budget and Finance Committee Report

The District Budget and Finance Committee met again on Wednesday, September 23rd, to discuss several topics. First, the committee has been pleased with the performance of the Raymond James account, but is recommending the reallocation of approximately \$186,000 from the Lord Abbett Bond Fund to three new investment options: 27% to the Small Cap fund (which has a 15% downside protection on it), 27% into Gold and Precious Metals, and the remaining 46% to the Transamerica Bond Fund. These recommendations come from our financial advisor, Robert Hoffman with Fulton Financial.

The committee also discussed the current District and Foundation audits, the 2027 grants and activities budgets, federal funding challenges, a potential capital campaign for office upgrades, the potential for a new phone system in 2027, and where the overall funding landscape is for the District in 2027.

Finally, the committee reviewed a revised and updated draft 2027 District budget which they are presenting at the October Board meeting. The deficit for the 2027 budget has been reduced to about \$300,000 from a high earlier in the process of over \$600,000. This draft budget does include the possibility of increased service fees for permit reviews, dipping into reserve funds for the first time in several years, and increasing the ask for the County Commissioner's grant. There are still a lot of things up in the air for the budget, but the committee is bringing the draft 2027 budget before the Board for an initial review in October. The goal would be to have feedback on the budget in October and approve the 2027 budget in November.

Respectfully submitted
Matt Kofroth, Assistant District Manager

***Board action is needed for the Fulton Financial fund reallocation recommendation**

Proposed LCCD 2027 DRAFT District Budget								8/21/2026									
		2025	2026 YTD	2026	2027	2027 Budget		Budget submitted for draft LCCD Board approval ??									
		Actual	Jan 1-Sep 1	Budgeted	Budgeted	Change from		Budget approved by LCCD Board ??									
		<u>Revenue</u>	<u>Revenue</u>	<u>Revenue</u>	<u>Revenue</u>	<u>2026 budget</u>		<u>ag</u>	<u>e&s</u>	<u>edu</u>	<u>ombud</u>	<u>water</u>	<u>DnA</u>	<u>CWP</u>	<u>Admin</u>		
520	County Funding	295,000	250,000	250,000	\$ 315,000	65,000				\$ 21,000	\$ 21,000	\$ 95,000	\$ 30,000		\$ 148,000		
530	Non-Lapsing Funds*	1,632,051	996,117	1,446,283	\$ 1,486,698	40,415		\$ 1,095,753	\$ 53,000		\$ 75,000	\$ 50,250			\$ 212,695		
560	Grant Administration Income	752,831	850,198	1,198,914	\$ 1,258,593	59,679		\$ 825,843		\$ 14,500	\$ 18,500	\$ 124,750	\$ 230,000		\$ 45,000		
570	Grant Project Income (pass-through)	11,829,850	12,097,519	11,000,000	\$ 11,296,023	296,023											
530	Foundation income for CWP Program	490,064	301,396	740,000	\$ 735,000	-5,000								\$ 735,000			
580	Fee Income	810,054	474,981	813,950	\$ 840,040	26,090			\$ 836,000	\$ 3,800		\$ 240					
590	Interest Income	814,029	431,307	74,000	\$ 65,000	-9,000			\$ 35,000						\$ 30,000		
599R	Interfund Transfer	117,380	3,682	53,000	\$ 53,000	0				\$ 53,000							
540	Activities Income	16,489	17,753	9,500	\$ 31,500	22,000				\$ 27,500		\$ 2,000			\$ 2,000		
	Other Income	80,215	37,250	-	\$ 203,500	203,500		\$ 3,500	\$ 200,000								
n/a	YCS Income (not on monthly P&L)	24,998	21,072	12,375	\$ 20,250	7,875											
	Total District Revenue	16,862,961	15,481,275	15,598,022	\$ 16,304,604	706,582		\$ 1,925,096	\$ 1,124,000	\$ 119,800	\$ 114,500	\$ 272,240	\$ 260,000	\$ 735,000	\$ 437,695		
		2025	2026 YTD	2026	2027												
		Actual	Jan 1-Sep 1	Budgeted	Budgeted												
		<u>Expenses</u>	<u>Expenses</u>	<u>Expenses</u>	<u>Expenses</u>			<u>ag</u>	<u>e&s</u>	<u>edu</u>	<u>ombud</u>	<u>water</u>	<u>DnA</u>	<u>CWP</u>	<u>Admin</u>		
711	Salary and Wages	3,027,594	2,180,352	3,311,366	\$ 3,465,702	154,336		\$ 1,318,538	\$ 748,049	\$ 84,851	\$ 74,270	\$ 177,119	\$ 176,978	\$ 496,696	\$ 389,201		
710	Employee Benefits	771,855	534,043	980,756	\$ 1,014,423	33,667		\$ 372,646	\$ 216,551	\$ 22,740	\$ 29,796	\$ 62,179	\$ 59,679	\$ 140,871	\$ 109,961		
720	Travel/Mileage Expenses	25,152	20,215	35,000	\$ 37,000	2,000		\$ 58,000	\$ 37,000	\$ 2,000	\$ 2,000	\$ 7,000	\$ 2,500		\$ 7,000	split	
755	District Vehicle Expenses	33,856	45,114	47,000	\$ 45,500	-1,500										split	
722	Meeting/Training Expenses/Pro Dev	22,524	16,152	22,100	\$ 21,750	-350		\$ 11,000	\$ 6,500	\$ 200	\$ 300	\$ 1,000	\$ 250		\$ 2,500		
730	Supplies	17,934	8,924	20,850	\$ 20,300	-550		\$ 8,600	\$ 1,500	\$ 1,000	\$ 500	\$ 5,000	\$ 500	\$ 200	\$ 3,000		
735	IT Support/Website/internet/software	33,330	25,837	34,000	\$ 29,500	-4,500		\$ 8,000	\$ 9,000	\$ 1,500	\$ 2,000	\$ 3,000	\$ 1,000	\$ 2,000	\$ 3,000		
740	Postage	4,914	3,524	6,350	\$ 4,700	-1,650		\$ 2,100	\$ 1,000	\$ 100	\$ 100	\$ 200	\$ 200	\$ 500	\$ 500		
745	Office Rent	108,614	73,368	109,199	\$ 120,116	10,917		\$ 41,725	\$ 29,082	\$ 2,528	\$ 2,528	\$ 7,586	\$ 7,586	\$ 15,173	\$ 13,908		
750	Equipment/Copier	26,192	26,645	33,300	\$ 29,300	-4,000		\$ 9,000	\$ 10,000	\$ 500	\$ 200	\$ 2,000	\$ 100	\$ 5,000	\$ 2,500		
895	Specific Projects/Contingencies	-	-	15,000	\$ 15,000	0											
830	Professional Services	50,685	27,106	40,000	\$ 53,000	13,000		\$ 9,450	\$ 500	\$ 500	\$ 200	\$ 100				split	
830	Administrative Overhead**	23,573	34,277	47,000	\$ 61,628	14,628		\$ 60,596	\$ 42,233	\$ 3,672	\$ 3,672	\$ 11,017	\$ 11,017	\$ 22,035	\$ 20,199	split	
810	Activities Expenses	56,617	38,317	67,000	\$ 76,303	9,303		\$ 4,780	\$ 500	\$ 150	\$ 35	\$ 75	\$ 100		\$ 100	split	
820	Grant Expenses (pass through)	11,194,624	12,826,852	11,000,000	\$ 11,296,023	296,023											
890	Miscellaneous Expenses	1,189	222	1,500	\$ 1,500	0								\$ 500	\$ 1,000		
899E	Interfund Transfer	117,380	3,682	53,000	\$ 93,000	40,000		\$ 15,000	\$ 53,000					\$ 25,000			
n/a	YCS Expenses (not on monthly P&L)	13,703	14,869	12,375	\$ 20,250	7,875											
	Total District Expenses	15,529,736	15,879,499	15,835,796	\$ 16,404,995	569,199		\$ 1,919,435	\$ 1,154,915	\$ 119,741	\$ 115,601	\$ 276,276	\$ 259,910	\$ 707,975	\$ 552,869		
					-100,391			5,661	-30,915	59	-1,101	-4,036	90	27,025	-115,174		
	<u>Operations Reserve Accounts</u>	<u>Totals</u>		<u>General Reserve Accounts</u>													
1007	Capital Reserve	61,869		1002 E&S Account (assigned)	1,014,165				* Line-item includes delegated programs, such as: Bay contract, NMP, CDFAP, Ombudsman, CDWS, etc.								
	Communication Reserve	29,000		1005 Clean Water Fund (restricted)	414,554				** Line-item includes District planning/marketing, Newsletter/Annual report costs, Membership dues, Insurance, etc								
	Computer Hardware Reserved	36,725		1006 Seperation (assigned)	76,915				Note: State funding is on a fiscal year & only contracted to June 30th; therefore the budget assumes renewal of that income								
	Health Care Reserve	130,087		1008 Scholarship (comitted)	68,404												
	NMP Program Reserves	162,863		1003 Youth Conservation School	26,122												
	NMP Vehicle Reserves	57,759															
	Reserve - Other	430,251															
	all reserve acounts as of 9/1/26																

Item III.6 Lease Renewal Proposal

LCCD rents approximately 5,040 square feet at the Lancaster County Farm & Home Service Center. The current lease expired late in 2023, and we have been operating under a month-to-month agreement while the F&H Board worked through staffing changes. We are currently paying \$10,010.14 per month. Administration began renovation discussions and lease renewal negotiations earlier this year and has secured a 5-year lease agreement with the Farm & Home Center Board that includes an increase of 0% the first 2 years (Nov 1, 2026-Oct 31st, 2028), followed by a 3% in 2028-2029 (\$10,310.44/m), and 2% the 4th and 5th year (\$10,516.65/m and \$10,726.98/m respectively). The lease agreement includes all CAM fees, utilities, and routine office cleaning and trash services, as well as scheduled use of several meeting rooms in the F&H Center and a commitment to complete capital improvements and renovation upgrades to our existing space on the second floor.

The F&H Board has tentatively approved this schedule and will draft the final lease agreement pending LCCD BOD approval.

***Action Required**

Item IV.4 Nominating Organization Meeting Held

Thursday, October 1, 2026, an informational meeting for all Nominating Organizations was held. The morning meeting included a review of the nominating process and program descriptions of the roles board members have. There are 13 nominating organizations. One public director nominee is needed. More information regarding the meeting summary and attendance will be provided during the board meeting.

Item IV.5 Lancaster Clean Water Partners Update

Allyson Gibson will provide an update on Lancaster Clean Water Partners' current initiatives, focusing on the collaborative work that includes the District and the now 100+ partner organizations in the network. The presentation will highlight recent milestones and future opportunities for our exciting work together.