



LANCASTER COUNTY Conservation District

MONTHLY BOARD MEETING AGENDA

Wednesday, May 6, 2026

Lancaster Farm & Home Center

Zoom Info: <https://zoom.us/j/91731607863>

Business Meeting 7:00 PM

Timer

- 7:00 Invocation
 Call to Order, Sonia Wasco, Chairperson
 Welcome & Introductions – Sonia Wasco
 Additions to the Agenda – Christopher Thompson
 Public Comment: Survey media/guests: Agenda items of interest – Sonia Wasco

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- 7:30 III. Additional Business
 2. Treasurer’s Report – Hertz (attachment)1
 5. *Personnel Committee – Request to Hire – Zimmerman/Thompson (attachment)..4
- 7:50 IV. Reports & Information
 2. E&S/NPDES Monthly Projects Report – Stern (attachment).....5
 5. Senior High Envirothon Update - Gregory (attachment).....9
 6. PACD JAC Meeting Announcement – Wasco/Thompson (verbal) -
- Addition to Reports & Information
 8. Lanc. Co. Youth Conservation School 2026 – Gregory (attachment).....9

***Action Required**

Lancaster County Conservation District
Balance Sheet
As of April 28, 2026

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2200 · YCS Liability 26,109.05

2016 · Health Insurance Liability 124,726.23

Total Other Current Liabilities 150,835.28

Total Current Liabilities 150,835.28

Total Liabilities 150,835.28

Equity

3000 · Opening Bal Equity 893,054.68

3900 · Retained Earnings 17,532,560.59

Net Income 535,920.48

Total Equity 18,961,535.75

TOTAL LIABILITIES & EQUITY 19,112,371.03

Lancaster County Conservation District Income and Expenses January 1 through April 28, 2026

	General Operations	E&S	Activities & Tree Sale	Grants	Scholarship	Separation/ Reserve	Jan 1 - Apr 28, 26	Budget	\$ Over Budget
Income									
520 · County Funding	250,000.00						250,000.00	250,000.00	0.00
530 · Program Contracts	602,953.56	48,543.57					651,497.13	699,036.78	-47,539.65
560 · Grant Administration	519,491.82			8,910.00			528,401.82	937,141.77	-408,739.95
570 · Grant Project Income				4,208,682.63			4,208,682.63	5,316,666.67	-1,107,984.04
580 · Fee / Reimbursement Income	110.00		1,900.00				2,010.00	10,385.83	-8,375.83
581 · E&S102 Review Fees		180,190.00					180,190.00	232,722.20	-52,532.20
582 · NPDES Permit Fees		29,000.00					29,000.00	32,777.76	-3,777.76
590 · Interest Income	10,242.41	12,352.38		135,330.88	412.66	5,950.24	164,288.57	24,255.53	140,033.04
540 · Activity Income	(333.33)		14,995.77		2,570.50		17,232.94	32,407.89	-15,174.95
585 · Tree Sales Income			30,765.62				30,765.62	45,600.00	-14,834.38
595 · Other Income	395.00	9.35		828.68		22,855.62	24,088.65	5,716.67	18,371.98
599R · Interfund Transfer In						1,388.77	1,388.77	0.00	1,388.77
Total Income	1,382,859.46	270,095.30	47,661.39	4,353,752.19	2,983.16	30,194.63	6,087,546.13	7,586,711.10	-1,499,164.97
Gross Profit							6,087,546.13	7,586,711.10	-1,499,164.97
Expense									
7100 · Staff Salary	701,553.34	229,340.50		165,997.46			1,096,891.30	1,092,392.16	4,499.14
710 · All Emp Benefits	187,842.06	51,197.10	1,121.66	23,012.01			263,172.83	328,470.00	-65,297.17
720 · Vehicle & Travel Expenses	11,862.37	2,799.09	16.68	2,444.73			17,122.87	26,877.80	-9,754.93
722 · Meeting Expenses	(77.11)	424.59		578.85			926.33	7,243.94	-6,317.61
730 · Supplies	3,581.12	64.98	809.35	26.44			4,481.89	7,016.12	-2,534.23
735 · IT - Communication	10,513.24	4,363.76	80.00	1,233.00			16,190.00	11,144.31	5,045.69
740 · Postage	1,831.68	268.58	23.20	107.38	37.74		2,268.58	2,081.36	187.22
745 · Office Rent	25,284.62	7,681.10		3,238.92			36,204.64	35,793.02	411.62
750 · Equipment	2,839.50	4,662.11					7,501.61	11,914.96	-4,413.35
830 - Administrative	50,068.72	35.00		104.28			50,208.00	3,359.74	46,848.26
810 · Activity Expenses	8,084.00	315.00	23,762.84	4,918.40			37,080.24	58,635.71	-21,555.47
820 · Grant Project Expenses				4,017,738.59			4,017,738.59	5,316,666.67	-1,298,928.08
805 · Allocated Cost Transfer	(19,601.64)	13,086.72		6,514.92			0.00	74,441.55	-74,441.55
890 · Miscellaneous Expenses	50.00			400.00			450.00	163.86	286.14
899E · Interfund Transfer Out	1,388.77						1,388.77	0.00	1,388.77
Total Expense	985,220.67	314,238.53	25,813.73	4,226,314.98	37.74	0.00	5,551,625.65	6,976,201.20	-1,424,575.55
Net Income	397,638.79	-44,143.23	21,847.66	127,437.21	2,945.42	30,194.63	535,920.48	610,509.90	-74,589.42

Item III.5
The Personnel Committee Report
Request to Hire

After receiving multiple applications from our HR consultant for the Watershed Specialist position, the interview sub-committee (Matt Kofroth and Chris Thompson) narrowed the slate of applicants to one qualified candidate and interviewed Grace Chamberlain. Grace has been the Assistant Watershed Specialist for 2.75 years and is currently the Acting Program Manager for the Watershed Team. Her resume will be circulated at the meeting. Grace has performed very well in the Assistant position, and we are confident she will continue to grow and be able to complete the program manager responsibilities with the same care and expertise she has been demonstrating in the role already.

If approved by the BOD, Grace would immediately assume responsibility for managing the program.

***Action Required**

E&S Report

April 2026

		Apr 2026	YTD
Fees Collected	Total Plan Submissions	24	111
	Total Plan Acres	1136.11	3405.49
	Total Disturbed Acres	148.11	625.42
	NPDES Permit Fees Collected	\$8,500	\$33,000
	DEP Fees Collected	\$9,200	\$40,000
	LCCD Fees for Services	\$45,440	\$198,810

<u>Complaints</u>	
<u>Date Received</u>	<u>Municipality</u>
4/6/2026	MANOR TWP
4/9/2026	EAST COCALICO TWP
4/17/2026	DRUMORE TWP
4/22/2026	EAST COCALICO TWP
4/29/2026	BRECKNOCK TWP

April 2025

		Apr 2025	YTD
Fees Collected	Total Plan Submissions	43	140
	Total Plan Acres	790.44	3493.84
	Total Disturbed Acres	265.93	1090.27
	NPDES Permit Fees Collected	\$18,000	\$50,000
	DEP Fees Collected	\$10,400	\$53,600
	E&S Plan Review Fees	\$66,100	\$261,420

<u>Complaints</u>	
<u>Date Received</u>	<u>Municipality</u>
4/2/2025	WARWICK TWP
4/4/2025	RAPHO TWP
4/4/2025	MT JOY BORO
4/4/2025	MOUNT JOY TWP
4/7/2025	MANHEIM TWP
4/16/2025	WARWICK TWP
4/16/2025	WARWICK TWP

E&S Department Submissions

4/1/2026 to 4/30/2026

<u>Project Name</u>	<u>Municipality</u>	<u>Disturbed Acres</u>	<u>Fees Amount</u>
Quarryville Connector (2026)	QUARRYVILLE BORO	1.5	\$710
1724 Lincoln Highway East (2026)	EAST LAMPETER TWP	0.33	\$815
Jerry Stotler (2026)	WEST HEMPFIELD TWP	0.83	\$600
Garden Spot Athletics Campus	NEW HOLLAND BORO	12.28	\$4,330
Whistling Glen Farms	WEST HEMPFIELD TWP	12.95	\$4,585
149 Doe Run Road	PENN TWP	20.66	\$815
150 Pitney Road - Operation Center Expansion	LANCASTER CITY	7.38	\$3,055
Scattered Acres Dairy Expansion	WEST COCALICO TWP	5.58	\$1,325
Westfield Egg Farm	EARL TWP	22.3	\$6,880
Martic Township Municipal Campus	MARTIC TWP	13.84	\$4,840
Dutch Country Cheese	EAST EARL TWP	0.98	\$815
Hummer Residence	MOUNT JOY TWP	0.41	\$600
Mervin Miller	SADSBURY TWP	10.16	\$3,820
Reuben K. Riehl	LEACOCK TWP	0.98	\$600
RCW Athletic Club	EAST HEMPFIELD TWP	2.98	\$1,935
Deer Country Farm & Lawn	BRECKNOCK TWP	2.665	\$1,935
Raymond A. Beiler	SALISBURY TWP	2.79	\$865
7 Brew Coffee	MANHEIM TWP	0.65	\$815
South View Road - Grading	PENN TWP	0.94	\$815
1631 Morningside Drive	WEST LAMPETER TWP	0.734	\$600
1905 McFarland Drive	EAST HEMPFIELD TWP	3.52	\$2,240
Hangar Complex and Aldi Minor Mod	MANHEIM TWP	21.33	\$815
Sheetz Store #269	WEST EARL TWP	1.44	\$815
High Street Watermain Replacement	ELIZABETHTOWN BORO	0.88	\$815

**Outstanding NPDES Projects
Received >3 Months Ago - 4/30/2026**

Date Received	Project	Permit #	Municipality	Status	Last Action
4/29/2025	White Horse Business Center	PAD360059 A-2	SALISBURY TWP	Inadequate	4/23/26
5/1/2025	Christ Esh	PAD360155	DRUMORE TWP	Adequate DEP	4/30/26
6/6/2025	Willow Street Park	PAC361076	WEST LAMPETER TWP	Inadequate	3/31/26
6/25/2025	Penn State Health Lancaster Medical Center & Brookside (PSH-LMC)	PAD360048 A-1	EAST HEMPFIELD TWP	Adequate DEP	4/30/26
6/26/2025	Water Street Bicycle and Pedestrian Blvd	PAD360162	LANCASTER CITY	Inadequate DEP	3/25/26
7/7/2025	White Horse Business Center	PAD360059 A-3	SALISBURY TWP	Inadequate DEP	12/4/26
7/11/2025	Brendle Tract Subdivision	PAC361086	STRASBURG TWP	Technical R	4/2/26
8/11/2025	Word of Truth Church	PAD360164	SALISBURY TWP	Inadequate DEP	4/9/26
8/19/2025	Solanco High School	PAD360165	EAST DRUMORE TWP	Technical R	4/20/26
9/25/2025	Nolt Road Park	PAC361105	EAST HEMPFIELD TWP	Complete	2/20/26
10/1/2025	John M. Esh	PAC361107	PROVIDENCE TWP	Complete	5/4/26
10/9/2025	Todd Barge Ag Operation	PAC361108	PARADISE TWP	Inadequate	5/4/26
10/9/2025	Manheim Township School District Campus - Master	PAC361110	MANHEIM TWP	Technical R	5/4/26
10/20/2025	Center Street Road Improvements	PAC360947 A-1	LEACOCK TWP	Complete	3/20/26
10/22/2025	Vintage Business Park	PAC360311 A-5	PARADISE TWP	Inadequate	4/28/26
11/3/2025	Sheetz - Gap	PAD360167	SALISBURY TWP	Inadequate DEP	5/1/26
11/7/2025	Long Lane Tract	PAD360054	BRECKNOCK TWP	Adequate DEP	4/13/26
11/21/2025	Long Lane Residence	PAC361118	CONESTOGA TWP	Complete	4/24/26
11/21/2025	Paul D. Weaver Dairy Expansion	PAC361119	WEST COCALICO TWP	Inadequate	4/29/26
11/25/2025	Cassel Signs	PAC361120	PENN TWP	Technical R	3/24/26
12/3/2025	Stable Hollow Construction	PAC361121	RAPHO TWP	Inadequate DEP	1/27/26
12/9/2025	130 River Corner Road Transfer	PAC360770 A-1	CONESTOGA TWP	Inadequate	12/15/25
12/9/2025	Lancaster Township - Wabank Road Municipal Campus	PAC361124	LANCASTER TWP	Incomplete	4/15/26
12/11/2025	Lancaster Township New Public Works Facility	PAC361126	LANCASTER TWP	Completeness R	4/23/26
12/15/2025	Andrew Ringler - Poultry Barns	PAD360168	BRECKNOCK TWP	Inadequate dep	3/24/26
12/17/2025	SR 4022 Lititz Road Realignment	PAC361128	PENN TWP	Complete	4/8/26
12/22/2025	Greiner Industries	PAC361129	MOUNT JOY TWP	Inadequate	4/17/26
1/14/2026	Lancaster County Correctional Facility	PAC361132	LANCASTER TWP	Completeness R	4/17/26
1/15/2026	Jeff Martin Ag Operation	PAC361134	EARL TWP	Complete	4/27/26
1/22/2026	Greenfield Road (Lot 2)	PAC361135	EAST LAMPETER TWP	Inadequate	4/27/26
1/28/2026	New Providence Church of God/ 269 Cinder Road	PAC361136	PROVIDENCE TWP	Completeness R	3/30/26
1/28/2026	Windom Manor Farms, LLC	PAC361137	MANOR TWP	Completeness R	4/9/26
1/29/2026	115 Churchtown Road	PAD360170	SALISBURY TWP	Complete	5/1/26
Total	33	At District	15	Not at District	18

KEY

Received	project received in office, queue for completeness review	Total Submissions Under Review	112
Incomplete	incompleteness letter sent	Issued NPDES Submissions	16
Completeness R	resubmission received, queue for completeness review		
Complete	completeness letter sent, queue for technical review		
Inadequate DEP	technical deficiencies forwarded to DEP, waiting for issuance of technical deficiency letter		
Inadequate	technical deficiency letter sent		
Technical R	resubmission received, queue for technical review		
Adequate DEP	E&S Plan deemed adequate, waiting for DEP to proceed		
Highlighted Row	DEP completing PCSM Technical Review		

04-2026 Issued NPDES Submissions

AC Masonry Permit Transfer	Lancaster Archery Supply
Henry Beiler Poultry Barn	Brethren Village Campus Expansion
Cocalico Creek Homes	Aaron Hoover Poultry Barns
Stephen Petersheim	GSK Marietta Minor Mod
Willow Valley - Herr Farm South Expansion (South Pointe) Major Mod	Leola Community Park
Lancaster Airport Authority - Hangar Complex and Aldi Minor Mod	WAGABOX Lanchester
R. Michael Houghton	StayAPT Suites Hotel - Ephrata
Moses Glick Poultry Barn	Wabank Road Self Storage Minor Mod
US 30 / PA 462 Improvements	

Item IV.5
Lancaster County Senior High Envirothon 2026

The 42nd Lancaster County Senior High Envirothon was held on April 28, 2026. Thirteen teams of students representing six high schools in Lancaster County participated. Warwick High School placed first overall. Their team, named The Hellbenders, will go on to represent Lancaster County at the State Envirothon held May 20 at Camp Mount Luther in Mifflinburg, PA. The Junior Envirothon will be held on May 14, and the Middle Envirothon will follow on May 21.

Item IV.8
Lancaster County Youth Conservation School 2026

Conservation School Co-Directors: Sallie Gregory and Sonia Wasco have held planning meetings with the school leadership team to organize the 47th year of the program. The school is a cooperative effort of the Lancaster County Conservation District and the Federated Sportsmen of Lancaster County. The program will be held at the Northern Lancaster County Game and Fish Protective Association from Sunday, July 19 to Friday, July 24. Students ages 14-16 years old may apply to the program at <https://lancasterconservation.org/youth-conservation-school/> through June 5, 2026, or when the class fills.