



# LANCASTER COUNTY Conservation District

## MONTHLY BOARD MEETING AGENDA

Wednesday, April 1, 2026

Lancaster Farm & Home Center

Zoom Info: <https://zoom.us/j/91731607863>

Business Meeting 7:00 PM

### Timer

7:00 Invocation  
Call to Order, Sonia Wasco, Chairperson  
Welcome & Introductions – Sonia Wasco  
Additions to the Agenda – Christopher Thompson  
Public Comment: Survey media/guests: Agenda items of interest – Sonia Wasco

### Page #

7:10 I. Agency Reports  
1. USDA, NRCS (attachment) ..... 1  
2. PA DEP Field Rep Report (day of packet) ..... -

7:20 II. \*Consent Agenda  
1. Meeting Minutes – 3/4/26 and 3/16/26 (attachment) ..... 3  
2. Technical Assistance Requests/Cancellations (attachment)..... 9  
3. Nutrient Management Plan Approval (attachment) ..... 9  
4. Conservation Plans Acknowledgment (attachment) ..... 10

7:30 III. Additional Business  
1. Items Removed from Consent Agenda  
2. Treasurer’s Report – Hertz (attachment)..... 11  
3. \*Personnel Committee – Request to Hire – Zimmerman/Thompson (attachment/day of packet).... 14  
4. \*Ag Committee – Set Back Waiver Lutz – (attachment)..... 14  
5. \*ACAP Project Approval – Bitting (attachment) ..... 15  
6. \*NFWF Grant Application – Goldsmith (attachment)..... 17  
7. Report on Exelon Projects – Chamberlain (attachment) ..... 18  
8. \*Appointing A New Associate Director – Thompson(attachment) ..... 19

8:15 IV. Reports & Information  
1. Correspondence, News, and Updates – Thompson  
2. E&S/NPDES Monthly Projects Report – Stern (day of packet) ..... -  
3. PACD Exec. Committee Report – Wasco/Thompson (day of packet)..... -  
4. Banquet Report – Hartz/Shaub (attachment) ..... 20  
5. E&S Committee Report – Stern (day of packet)..... -  
6. Tree Sale Report – Goldsmith (attachment)..... 20

8:45 V. Additional Public Comment

8:50 VI. Adjourn

**(Directors, please call the District office if you will not be attending.)**

Dates to Remember:

4/2, 3:30 pm, Cons. Foundation Meeting, F&H Center	4/26-5/2, Conservation District Week
4/9-10, LCCD Tree Sale Packing & Distribution	4/14, CWP Full Partners Meeting
4/20, CD Funding Meeting w/ Sen. Martin, Capital Office	4/28, Sr. High Envirothon, Lancaster Central Park

NEXT MEETING DATE: Wednesday, May 6, 2026, 7:00 pm

At the Lancaster County Farm & Home Center

**\*Action Required**

**Item I.1**

**Activity Report to LCCD Board of Directors - March 2026**

Lancaster Field Office Personnel:

Heather Grove, Supervisory District Conservationist  
Mark Myers, Soil Conservationist  
Joel Alicea Hernandez, Soil Conservationist  
Christine Griesemer, Soil Conservationist  
Camila Martinez Sanchez, Soil Conservationist  
McKinley Morris, Soil Conservationist

Brittany Moore, Civil Engineering Technician  
Brian Burns, Soil Conservation Technician  
Hannah Luckenbaugh, Program Assistant, Capital R&D  
Ashley Spotts, Restoration Specialist, CBF  
Elli Liput, Biologist, PF (Dauphin, Lebanon & Lancaster)  
Sophia Gilbert, Biologist, PF (York & Lancaster)

CONSERVATION PLANNING ACTIVITIES					
FY25 Total (#)	FY25 Total (Ac)	FY26 Mo. Total (#)	FY26 Mo. Total (Ac)	FY26 Total (#)	FY26 Total (Ac)
52	2,254.9	1	38.6	4	370.1

CONSERVATION PRACTICE INSTALLATION ACTIVITIES			
Practice Code & Name	FY25 Total	FY26 Mo. Total	FY26 Total
313 - Waste Storage Facility (no)	14	1	7
362 - Diversion (ft)	2,110	-	470
367 - Roofs & Covers (no)	10	2	8
382 - Fence (ft)	23,354	3,886	7,874
412 - Grassed Waterway (ac)	4.7	0.5	0.5
516 - Livestock Pipeline (ft)	4,601	466	1,918
561 - Heavy Use Area Protection (sq ft)	43,497	5,832	14,688
575 - Trails & Walkways (ft)	3,338	503	783
578 - Stream Crossings (no)	3	1	1
600 - Terraces (ft)	27,678	-	-
614 - Watering Facility	2	1	10
620 - Underground Outlet (ft)	8,043	512	3,218
634 - Waste Transfer System (no)	10	1	1
327 - CREP Conservation Cover (ac)	-	34.81	34.81
391 - CREP Riparian Forest Buffer (ac)	38.24	-	-
390 - CREP Riparian Herbaceous Buffer (ac)	-	-	-

\*REFLECTS COMMON PRACTICES INSTALLED THROUGH NRCS & FSA FINANCIAL ASSISTANCE PROGRAMS; DOES NOT REPRESENT ALL PRACTICES INSTALLED.

FINANCIAL ASSISTANCE CONTRACT OBLIGATION:				
Program	FY25 Total (#)	FY25 Total (\$)	FY26 Total (#)	FY26 Total (\$)
EQIP/AMA	12	\$1,068,326	-	-
EQIP IRA	12	\$634,373	NA	NA
CSP	1	\$35,855	-	-
CSP IRA	-	-	NA	NA
<b>TOTAL</b>	25	\$1,738,554	-	-

FINANCIAL ASSISTANCE PAYMENTS			
Program	FY25 Total (\$)	FY26 Mo. Total (\$)	FY26 Total (\$)
ALL PROGRAMS	\$2,886,742.62	\$362,851.94	\$1,580,911.77

CONSERVATION EASEMENT ACQUISITION ACTIVITIES				
Program/Activity	FY25 Total (#)	FY25 Total (ac)	FY26 Total (#)	FY26 Total (ac)
ALE Easement Requests	1	12.21	-	-
ALE Easement Closings	1	39.405	-	-
WRE Easement Requests	1	4.5	-	-
WRE Easement Closings	-	-	-	-

CONSERVATION EASEMENT ANNUAL MONITORING ACTIVITIES		
Program/Activity	FY25 Total (#)	FY26 Total (#)
GRP Monitoring - Offsite	-	-
GRP Monitoring - Onsite	1	-
WRP/WRE Monitoring - Offsite	7	-
WRP/WRE Monitoring - Onsite	4	2
FRPP/ALE Monitoring - Onsite	-	-

CONSERVATION RESERVE ENHANCEMENT (CREP) PLANNING ACTIVITIES:				
	FY25 Total (#)	FY25 Total (Ac)	FY26 Total (#)	FY26 Total (Ac)
New	2	3.36	-	-
Re-enrollments	17	70.19	-	-

**Technical & Financial Assistance Updates:**

- AMA, EQIP, CSP
  - Ranking Deadline – 4/17/2026
  - Contract Obligation Deadline – 6/30/2026
  
- CREP
  - Batching Period 1 (Re-enrollments & New Enrollments) – 3/20/2026
  - Batching Period 2 – TBD
  - Plan Update Deadline – 9/18/2026

Respectfully Submitted,



Heather L. Grove  
District Conservationist

## Item II.1

### LANCASTER COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES March 4, 2026

The 883<sup>rd</sup> regularly scheduled Board Meeting of the Lancaster County Conservation District (LCCD) was held in person at the Farm and Home Center for Directors and via Zoom Call-In on March 4, 2026, at 7:00 p.m.

**The following Directors were present:** Gordon Hoover, Vice Chairman; Herb Kreider, Kent Weaver, Geoffrey Roher, Ken Meck, Dale Herr, Commissioner Ray D'Agostino, and Roger Rohrer.

**The following Associate Directors were present:** Kyle Solyak and Jennifer Engle.

**The following District Staff were present:** Chris Thompson, Stacey Hertz, Sallie Gregory (online), Kent Bitting, Kevin Lutz, Adam Stern, Eric Hout, Amanda Goldsmith (online).

**The following Cooperating Agency representatives were present:** Chaz Heberlig, DEP Field Representative; Heather Grove, District Conservationist, NRCS-USDA.

**The following visitors were present:** None present.

**Introductions:** None.

**Invocation:** Eric Hout provided the invocation reminding everyone why they are in the room.

**Additions to the Agenda:** No Additions.

Adam Stern reminded everyone that the meeting was being recorded.

**An opportunity was given for public comment:** None.

#### **I. Agency Reports**

##### **1. USDA, NRCS**

Heather Grove stated there are no additions to their report.

##### **2. PA DEP Field Rep Report**

From the report; Chaz Heberlig highlighted the Larson Design Group – Technical Assistance Program application round opening, as well as different trainings offered for different departments such as Agriculture program, Dirt and Gravel Road, and Low Volume Road programs, and Chapter 102. He also highlighted that volunteers are needed for the Pennsylvania Envirothon, and that PennDOT has been submitting NPDES projects through KEES.

#### **II. Consent Agenda**

No Additions. Roger Rohrer moved to approve the consent agenda as presented, seconded by Herb Kreider. The motion passed unanimously.

**#1 – Minutes of January 21, 2026 Board meeting.**

**#2 – Technical Assistance Requests/Cancellations**

**#3 – Nutrient Management Plan Approvals**

**#4 – Conservation Plan Acknowledgment**

**Item II.2  
Requests for Technical Assistance**

APPLICANT	TITLE	TOWNSHIP	SIZE	ASSISTANCE
None				

**Item II.3  
Requests for Nutrient Management Plan Approval (Lutz)  
February 2026 Activity  
March 4, 2026 Board Meeting**

To: The Lancaster County Conservation Board of Directors Nutrient Management Plan Review Committee:  
I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Nutrient Management Plan Review Committee.  
I recommend these plans to be approved by the Board. The plans are for the following operations:

OWNER	TOWNSHIP	OPERATION	DESIGNATION	AEU's/ ACRE	REVIEWER	PLAN #
Robert Barley – Star Rock Farms	Manor	Swine	CAO	184.44	Reuter	439
Omar Glick	Upper Leacock	Dairy	CAO	4.25	Brodbar	2551
Lamar Martin	Ephrata	Broiler	CAO	129.11	Heigel	1734
Douglas Rohrer	W. Lampeter/ Pequea	Layer	CAFO/VAO	1.03	Brodbar	111

NMP Update Report to Lancaster County CD Board of Directors									
Date Range:	Jan-26	Mar-26							
NMP Name	Municipality	Plan Update Submission Date	Original NMP Approval Date	Planner <sup>1</sup>	Species <sup>2</sup>	AEUs	Regulated Operation Type <sup>3</sup>	Date Plan Acknowledgement Letter Sent	Reason for Update
Leroy & Timothy Zimmerman	East Donegal	1/12/2026	10/4/2025	William Rogers	Swint/ Steer/ Geese	485.8 8	CAO CAFO	1/23/2026	Simple Update
Brubaker Farms LLC	East Donegal	1/5/2026	11/5/2025	Jedd Moncavage	Dairy/ Broilers	6116. 25	CAO CAFO	2/11/2026	Simple Update

**Item II.4**  
**Acknowledgment of Conservation Plans (Lutz)**  
**The Lancaster NRCS Field Office recommends the following plans for the**  
**January 21, 2026 Board Meeting:**  
**NATURAL RESOURCES CONSERVATION SERVICE**

Conservation Plans	Number of Plans	Planner	Township
None			

**LCCD AG EROSION & SEDIMENTATION PLANS**

Conservation Plans	Number of Plans	Planner	Township
Dennis Weaver	1	Emma Riebling	Rapho
Larry Hoover	1	Matt Schavnis	Caernarvon
Jesse Lapp	1	Lauren Brodbar	Leacock
Edmund Heltshe	1	Josh Pullen	Conestoga
Garrett Weaver	1	Lauren Brodbar	Paradise
Jay Clifford Sensenig	1	Adam Hartz	Little Britain

**III. Additional Business**

**1. Items removed from Consent Agenda**

None.

**2. Treasurer’s Report**

Stacey Hertz reported on January and February account balances, and the Raymond James Bond has \$895,179 which is 19.4% gain, and Invest interest rates are 3.77%. She also highlighted the different funds that have been received since the January meeting.

**3. Personnel Committee – Request to Hire**

Adam Stern presented the request approval to hire Andrea Acosta for the additional Resource Conservationist role starting on March 16. Roger Rohrer moved to approve, seconded by Dale Herr. The motion passed unanimously.

**4. Foundation Report & Board Member Approval**

Chris Thompson requested approval for the four new Conservation Foundation Board members, and stated that two spots are still available. He also highlighted that the Foundation is researching ways they could potentially use the Educational Improvement Tax Credit Program to raise funds, and that the 2026 Annual Appeal campaign is wrapping up this month. Dale Herr moved to approve the four nominees for the foundation board, seconded by Kent Weaver. The motion passed unanimously.

- Phil Dunn
- Justin Hollinger
- Billy Clauser
- Ethan Bauer

**5. ACAP Project Update**

Kent Bitting reported that there are \$4.6 million available for projects, and that half of the funds will be for District projects. The other half will be made available to consultants to submit applications on behalf of their clients. Ranking will be the same as previous years, except one ranking question related to the timing of construction has been updated. The funds must be used by October 2026 so we can claim them and get reimbursed in the future.

## 6. Planning Meeting Report

Sallie Gregory thanked all board directors and associate directors who participated. She highlighted the S.W.O.T. exercise and S.M.A.R.T analysis of several program goals, and the action steps that were developed from the January 21<sup>st</sup> meeting.

There are four goals:

1. Evaluate and plan for expanding the DnA BMP Verification program while working with the Ag Department to shift the BMP Verification Coordinator position to the Ag Department.
2. Prioritize accessible Annual Appeal, Legacy Giving Plan in Support of District Programming in cooperation with CFLC.
3. Expand support for new and existing watershed organizations.
4. Offer an option for digital submission of plans and permits. Addition and implementation of the Chapter 102 PCSM delegation. Increase the field presence of E&S staff on regulated sites.

## 7. Watershed Program Report

Amanda Goldsmith updated the directors about the Pennsylvania Fish and Boat Commission's Habitat Improvement Grant Program. Since the last meeting, the project that they are applying for was changed to Christian Petersheim. This project will include 1,300' of restoration and about a 2-acre buffer.

Amanda requested approval to be added to the Clean Water Partner's grant application for, "NFWF INSR Reducing Runoff" for the Mark Beiler Farm. This project will include 1,240' habitat restoration with 2.0 acre riparian buffer. Roger Rohrer moved to approve the request to apply for the grant, seconded by Kent Weaver. The motion passed unanimously.

## 8. DG/LVR QAB Report

Gordon Hoover stated there are three separate items to the Quality Assurance Board (QAB) has requested action on.

- Contract Amendment - On February 23<sup>rd</sup> the QAB met to discuss an amendment for a Dirt and Gravel Road project on Pumping Station Road in Elizabeth Township. The project needs an additional \$160,137.78 to finalize the project.
- QAB Organizational Updates - From the meeting held on March 4<sup>th</sup> there are some program updates listed below.
  - Removing Jay Snyder and adding Dale Herr Jr to the QAB. As well as removing Tyler Keefer and adding Matthew Kofroth as staff/Program Administration.
  - Updating the meeting 2026 schedule to include dates in March and September.
  - Application periods will be approximately 30 days and announced approximately 45 days prior to the QAB's regularly scheduled spring and fall meetings.
- Project Approval - From the March 4<sup>th</sup> meeting, there is an application from Rapho Township for Cold Springs Road. The project includes the installation of a stormwater drainage under-road crossing. The proposal includes replacing an existing 60' x 24" round pipe with a 64' x 29" x 45" elliptical pipe (equivalent to 36" round). A riprap silting pond will be installed on the outflow side of the pipe to help dissipate the stormwater energy. Additionally, upstream improvements (stream realignment and riprap would be installed to stabilize the upstream banks and stream channel. The QUA reviewed the project details with Rapho Twp Public Works Director, John Haldeman. The total cost of the project is \$46,166.00. The township is requesting a grant of \$24,868. and offering an in-kind match of \$21,320.00. The QAB recommends this project for approval.

Herb Krider moved to approval all three items, seconded by Kent Weaver. The motion passed unanimously.

**9. PL-566 Agreements Approval**

Chris Thompson provided a background of the Chiques Creek PL-566 project and requested approval to sign the agreement so that the State’s Historic Preservation Office can start researching any cultural resources at some potential sites that could be impacted by these floodplain projects. The agreement is between NRCS and the State’s Historic Preservation Office, but our signature is needed since the County and the District are partners for this project. Herb Kreider moved to approve, seconded by Roger Rohrer. The motion passed unanimously.

**IV. Reports & Information**

**1. Correspondence, News, and Updates**

- Thank you cards from staff for monetary gift received in January.
- LNP Article about the District’s 75<sup>th</sup> anniversary.
- Copy of Tree Sale order form.
- Bay in the Balance – Agenda from 2026 Meeting in Gettysburg.

**2. E&S/NPDES Monthly Projects Report**

Eric Hout highlighted the January and February reports, noting that the numbers are similar to past years. Adam Stern then provided updates on the coordination with DEP to pursue the PCSM delegation. Adam also highlighted the first SPEED submission received.

**3. Ethics Forms**

Chris Thompson reminded directors to submit their ethics form for 2025 by the May 1<sup>st</sup> deadline.

**VI. Additional Public Comment:**

Chris Thompson reviewed dates to remember, and then Kevin Lutz gave some information about the avian influenza that is affecting poultry farms in the County.

**VII. Meeting Adjourned**

Gordon Hoover adjourned the meeting without objection at 8:19 PM.

Respectfully,



Morgan Regan  
E&S Administrative Support Specialist



# LANCASTER COUNTY Conservation District

## Special Meeting Minutes Farm & Home Center 3/16/26

Attending Directors: Sonia Wasco, Herb Kreider, Dale Herr, Roger Rohrer, Deryk Shaw  
Staff: Chris Thompson, Kevin Lutz, Kent Bitting, Matt Kofroth  
Guest: Sarah Xenophon, Director Farm Viability & Natural Resource Division at the SCC

Purpose of the Special Meeting: *Purpose of the meeting is to review and vote to preserve funding for the Conservation Excellence Grant (CEG) Program and approve awarding the office of Director Emeritus to Frank Burkhart"*

I. Called the meeting to order - After noting that a quorum was present, Sonia Called the meeting to order at 5:03pm.

### II. New Business

1. CEG Agreement - Sonia Wasco reviewed the action item to approve shifting from a 5-year delegation agreement for our Conservation Excellence Grant (CEG) to an Inter-Governmental Agreement (IGA). She then introduce Sarah Xenophon (SCC) to explain the details of the requested action.

After discussion, Roger Rohrer made the motion, seconded by Deryk Shaw, to approve moving from a 5 year delegation to a Inter-governmental Agreement contingent on assurances from the PA Dept of Treasury that the District is protected if a landowner defaults on their loan. The motion passed unanimously. Sonia charged with researching the Treasury's stand and reporting back for final action/signatures.

Update: Sarah responded the following morning with written policy statements and confirmation that the District would be protected against any corrective default actions. This was shared with the directors who attended. The IGA was signed and submitted by 3/18/2026.

2. Appointing a new Director Emeritus – Chris Thompson Reviewed the existing Director Emeritus policy and requirements to honor an individual with the classification. Sonia then reviewed some of Frank's history at LCCD. Currently serving as an active Associate Director, representing the Agriculture, Municipal Official and Excavation communities. He had also served LCCD for many years as a full director, 5 years as LCCD Board Chairman, many years as D&G Road's Quality Assurance Board, Chairman and an active member of several committees.

The motion to designate Frank Burkhart with the office of Director Emeritus was made by Herb Krieder and seconded by Roger Rohrer. Motion passed unanimously. Frank will be joining Bob Wagner and Ken Meck as sitting Director Emeritus and he will be recognized at the March 24<sup>th</sup> Awards Banquet.

3. Adjourned

Sonia thanked everyone for attending and without objection adjourned the meeting at 5:25pm

**Item II.2  
Requests for Technical Assistance**

APPLICANT	TITLE	TOWNSHIP	SIZE	ASSISTANCE
None				

**Item II.3  
Requests for Nutrient Management Plan Approval (Lutz)  
March 2026 Activity  
April 1, 2026 Board Meeting**

To: The Lancaster County Conservation Board of Directors Nutrient Management Plan Review Committee:  
I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Nutrient Management Plan Review Committee.

I recommend these plans to be approved by the Board. The plans are for the following operations:

OWNER	TOWNSHIP	Operation	DESIGNATION	AEU's/ ACRE	REVIEWER	PLAN #
Roger Shirk	Salisbury	Duck	CAO	2.3	Brodbar	748
Leonard Nolt	Rapho	Layer	CAFO/CAO	13.4	Riebling	3288
Steve Glick	W. Cocalico	Dairy	CAO	114.70	Heigel	1543
Ammon Burkholder	W. Cocalico	Swine	CAO	198.0	Heigel	147
Melvin Beiler Jr.	Salisbury	Dairy	CAO	6.84	Brodbar	138
Jarred Vanderplate	Rapho	Layer	CAFO/CAO	21.71	Riebling	483
John B. Stoltzfus Jr.	E. Hempfield	Dairy	CAO	3.1	Riebling	593
David Rosenberry	Mt. Joy	Layer	CAFO/CAO	43.58	Lutz	161

**NMP Update Report to Lancaster County CD Board of Directors**

**Technician:**

**Date Range:** Feb-26 Mar-26

NMP Name	Municipality	Plan Update Submission Date	Original NMP Approval Date	Planner <sup>1</sup>	Species <sup>2</sup>	AEUs	Regulated Operation Type 3	Date Plan Acknowledgment Letter Sent	Reason for Update
John Petersheim	Rapho	2/23/2026	10/4/2023	William Rogers	Dairy/ Layers	288.03	CAO	3/3/2026	Simple Update
Jay Deiter	Conoy	3/6/2026	9/4/2024	Jay Deiter	Swine	552.8	CAO CAFO	3/11/2026	Simple Update
Hope Valley Dairy	East Drumore	3/17/2026	11/6/2025	Britton Hartzok	Dairy	1252.85	CAO CAFO	3/19/2026	Simple Update

**Nutrient Management Plan Transfer for Board Acknowledgment:  
 March 2026 Activity  
 April 1, 2026 Board Meeting**

<b>Owner</b>	<b>Proposed Transfer Date</b>	<b>Township</b>	<b>Operation</b>	<b>Designation</b>	<b>AEU's/Acre</b>	<b>Reviewer</b>	<b>Plan #</b>
Merlin Martin to James Rutt	2/4/2026	West Donegal	Swine	CAO	67.63	Schavnis	670

**Item II.4**

**Acknowledgment of Conservation Plans (Lutz)**

**The Lancaster NRCS Field Office recommends the following plans for the  
 April 1, 2026 Board Meeting:**

**NATURAL RESOURCES CONSERVATION SERVICE**

<b>Conservation Plans</b>	<b>Number of Plans</b>	<b>Planner</b>	<b>Township</b>
Daniel W. Ebersol	1	Camila Martinez Sanchez	Salisbury

**LCCD AG EROSION & SEDIMENTATION PLANS**

<b>Conservation Plans</b>	<b>Number of Plans</b>	<b>Planner</b>	<b>Township</b>
Michael Esh	1	Jason Reuter	Colerain
John Smucker	1	Lauren Brodbar	Upper Leacock
James Landis	1	Lauren Brodbar	Upper Leacock

Item III.2

8:14 AM  
03/25/26  
Cash Basis

Lancaster County Conservation District

Balance Sheet

As of March 24, 2026

ASSETS

Dst Accts

District General Fund

1001 · General Fund INVEST 1,708,616.23

1015 · General Fund Citizens 173,804.14

Total District General Fund 1,882,420.37

Raymond James/Fulton Advisors

Investment Unrealized Gain/Loss 130,839.88

Raymond James/Fulton Advisors - Other 750,000.00

Total Raymond James/Fulton Advisors 880,839.88

E & S

1002 · E & S - A 950,952.45

1005 · Clean Water - R 430,085.22

Total E & S 1,381,037.67

1003 · Youth Conservation School - C 1,105.64

1006 · Separation - A 51,106.94

1007 · Reserve

Reserved-LCCD Health 2026- A 6,956.48

Reserved-LCCD Health 23-24 - A 10,496.78

Reserved-LCCD Health 22-23 - A 899.80

Reserved-LCCD Health 21-22 - A 11,734.10

Reserved-LCCD Health 20-21 - A 0.00

Reserved-LCCD Health 19-20 - A 0.00

Reserved-LCCD Health 18-19 - A 0.00

Reserved-Capital - A 61,869.69

Reserved-Communication - A 29,000.00

Reserved-Computer Hardware - A 36,725.77

Reserved-NM Program - A 62,863.97

Reserved-NMP Vehicle - A 83,273.88

1007 · Reserve - Other 295,817.23

Total 1007 · Reserve 599,637.70

1008 · Scholarship - C

Bond Unrealized Gain/Loss - C -2,998.32

Scholarship Bonds - C 35,000.00

1008 · Scholarship - C - Other 11,379.71

Total 1008 · Scholarship - C 43,381.39

1009 · Dirt & Gravel Roads - R 320,630.69

1013 - Exelon - R 835,742.06

1014 - Low Volume Roads - R 320,383.01

1115 · Conservation Excellence - R 1,412,356.29

1118 · American Rescue Plan Act - R 752,065.29

1119 · Agriculture Conservation Ass -R 6,383,183.45

1120 · CAP 2024 - R 1,088,660.55

1121 · ARPA 2024 - R 45,169.33

1122 · SCC ACAP 24/25 - R 1,525,032.78

1123 · DEP CAP 2025 - R 1,279,267.82

1124 · SCC ACAP 25/26 - R 1,819,915.18

1017 · Self-Funded Health Insurance -R 125,969.07

TOTAL ASSETS 20,747,905.11

\$1,610,197.00	General Operations - U
\$147,076.42	Grants without bank account - R
\$59,382.37	Activities Account - A
\$65,764.58	Tree Fundraiser Account - U
<b>\$1,882,420.37</b>	<b>TOTAL</b>

Fulton Advisors		Fulton + INVEST
Funds Invested		Balance
5/2/2022		3/24/2026
350,000		1,300,952.45
		<u>430,085.22</u>
		1,731,037.67
25,000		26,105.64
25,000		76,106.94
25,000		25,000.00
50,000		50,000.00
25,000		25,000.00
100,000		162,863.97
125,000		420,817.23
25,000		68,381.39
750,000	Initial Investment	
880,840	Current value	
17.4%	ITD Gain/Loss	

Lancaster County Conservation District  
**Balance Sheet**  
As of March 24, 2026

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Other Current Liabilities**

2200 · YCS Liability 26,105.64

2016 · Health Insurance Liability 125,969.07

**Total Other Current Liabilities** 152,074.71

**Total Current Liabilities** 152,074.71

**Total Liabilities** 152,074.71

**Equity**

3000 · Opening Bal Equity 893,054.68

3900 · Retained Earnings 17,532,548.53

**Net Income** 2,170,227.19

**Total Equity** 20,595,830.40

**TOTAL LIABILITIES & EQUITY** 20,747,905.11

## Lancaster County Conservation District Income and Expenses January 1 through March 24, 2026

	General Operations	E&S	Activities & Tree Sale	Grants	Scholarship	Separation/ Reserve	Jan 1 - Mar 24, 26	Budget	\$ Over Budget
<b>Income</b>									
520 · County Funding	250,000.00						250,000.00	250,000.00	0.00
530 · Program Contracts	563,801.13	48,543.57					612,344.70	361,570.75	250,773.95
560 · Grant Administration	483,205.14			5,250.00			488,455.14	484,728.50	3,726.64
570 · Grant Project Income				3,916,977.90			3,916,977.90	2,750,000.00	1,166,977.90
580 · Fee / Reimbursement Income			1,900.00				1,900.00	9,484.68	-7,584.68
581 · E&S102 Review Fees		138,365.00					138,365.00	164,139.77	-25,774.77
582 · NPDES Permit Fees		23,000.00					23,000.00	23,118.27	-118.27
590 · Interest Income	5,881.77	8,050.26		87,468.75	375.40	3,890.62	105,666.80	17,107.51	88,559.29
540 · Activity Income	(333.33)		9,324.77				8,991.44	32,407.89	-23,416.45
585 · Tree Sales Income			29,852.70				29,852.70	45,600.00	-15,747.30
595 · Other Income	395.00	9.35				7,566.74	7,971.09	1,750.00	6,221.09
<b>Total Income</b>	<b>1,302,949.71</b>	<b>217,968.18</b>	<b>41,077.47</b>	<b>4,009,696.65</b>	<b>375.40</b>	<b>11,457.36</b>	<b>5,583,524.77</b>	<b>4,139,907.37</b>	<b>1,443,617.40</b>
<b>Gross Profit</b>							<b>5,583,524.77</b>	<b>4,139,907.37</b>	<b>1,443,617.40</b>
<b>Expense</b>									
7100 · Staff Salary	475,230.07	151,221.59		117,267.13			743,718.79	772,530.83	-28,812.04
710 · All Emp Benefits	136,231.48	35,885.77	1,049.34	16,491.61			189,658.20	233,733.90	-44,075.70
720 · Vehicle & Travel Expenses	9,760.11	2,549.50		1,703.60			14,013.21	18,957.01	-4,943.80
722 · Meeting Expenses	220.31			103.85			324.16	5,109.18	-4,785.02
730 · Supplies	2,173.68		579.05	26.44			2,779.17	4,948.50	-2,169.33
735 · IT - Communication	5,415.97	3,046.26		1,233.00			9,695.23	7,860.12	1,835.11
740 · Postage	1,000.78	255.31	1.35	11.14			1,268.58	1,467.99	-199.41
745 · Office Rent	18,988.17	5,713.45		2,451.86			27,153.48	25,244.94	1,908.54
750 · Equipment	1,072.87	3,400.02					4,472.89	8,698.36	-4,225.47
830 - Administrative	46,664.71			104.28			46,768.99	2,369.63	44,399.36
810 · Activity Expenses	245.00	105.00	2,909.64				3,259.64	58,212.61	-54,952.97
820 · Grant Project Expenses				2,369,925.24			2,369,925.24	2,750,000.00	-380,074.76
805 · Allocated Cost Transfer							0.00	38,504.25	-38,504.25
890 · Miscellaneous Expenses	(300.00)		160.00	400.00			260.00	115.57	144.43
<b>Total Expense</b>	<b>696,703.15</b>	<b>202,176.90</b>	<b>4,699.38</b>	<b>2,509,718.15</b>	<b>0.00</b>	<b>0.00</b>	<b>3,413,297.58</b>	<b>3,927,752.89</b>	<b>-514,455.31</b>
<b>Net Income</b>	<b>606,246.56</b>	<b>15,791.28</b>	<b>36,378.09</b>	<b>1,499,978.50</b>	<b>375.40</b>	<b>11,457.36</b>	<b>2,170,227.19</b>	<b>212,154.48</b>	<b>1,958,072.71</b>

**Item III.3**  
**Summer Intern Candidate**

In March, District staff (Gregory & Goldsmith) interviewed 4 college students who had applied for the summer internship position with the Conservation District. The four students interviewed were selected from 20 applicants. Staff felt these four applicants had exemplary skills suited for the internship position. Among these four applicants, one stood out during the interview process, and we would like to offer the summer internship position to this individual.

Laurel Marx is a senior at Lehigh University. Laurel, who is from Lancaster, PA, is double-majoring in Environmental Science and Earth & Environmental Science. She has multiple experiences teaching children about nature at Shaver's Creek Environmental Center and Lehigh University Field Camp. From her coursework, she has also surveyed wetlands, completed macroinvertebrate studies, and collected water quality data. She is also in theatre, where she shows exemplary leadership, managing stage lighting and other students. Through these experiences, Laurel will greatly benefit the watershed and education program through her knowledge, experience, and professionalism. She will start her internship position with the Conservation District on May 13<sup>th</sup>, pending her finals schedule, and will work through August 1<sup>st</sup>.

The intern will be paid \$15.00/hour, and she will work Monday through Thursday, 8 hours per day. Her focused work will be with the Watershed and Environmental Education programs. In addition to assisting all District staff, the intern will have several projects she will be tasked with completing before she finishes working for the District. Funds to pay for the intern will come from a line item in the 2026 District budget for interns.

Submitted by Amanda Goldsmith & Sallie Gregory

**\*Action Required**

**Item III.4**  
**Manure Storage Setback Waiver Request (Lutz)**

Ammon Burkholder would like to construct a 181' x 61' x 5' underbarn hog manure storage within 100 feet of a private drinking well located on his Act 38 regulated operation in West Cocalico Township. The manure storage is part of the construction of a new hog barn, which is replacing an old hog barn at the same location. Due to the location, limited space, and existing nature of this operation, no other reasonable option was available. Two old manure storages will be removed, so the addition of a new, well-constructed storage should be an improvement. Charles Yourshaw is the engineer of record for this project. On March 4, 2026, a meeting was held on-site with Mr. Burkholder, Mr. Yourshaw, Homestead Nutrition, District, and SCC staff to discuss the site location. The consensus of that group was that the project met the criteria in the Act 38 regulations to allow for a waiver request to be granted and poses no threat to the environment.

**\*Action Required**

**Item III.5**  
**ACAP/CEG Grant Approval**  
**Bitting/Lutz**

The Agriculture Conservation Assistance Program (ACAP) and Conservation Excellence Grant (CEG) currently have 18 applications that have been reviewed by district staff and are ready for board action. The following table outlines the projects and amounts requested.

<b>Landowner</b>	<b>District/Private Consultant</b>	<b>Municipality</b>	<b>BMPs</b>	<b>Total Project Cost</b>	<b>Total Grant Requested</b>
Samuel Long	District	Fulton Twp.	Stream Crossing, Access Road	\$6,707.19	\$6,036.47
Josiah Martin	District	Brecknock Twp.	Roofed Stacking Shed, Heavy Use Area, Roof Runoff Structure, Underground Outlet, Animal Trail	\$62,880.85	\$56,592.77
Samuel L. Glick	District	East Drumore Twp.	Liquid Manure Storage, Roofed Stacking Shed, Diversion, Fence, Lined Outlet, Roof Runoff Structure, Heavy Use Area, Waste Transfer, Underground Outlet, Vegetated Treatment Area	\$509,693.73	\$458,724.35
David Sweigart	District	Mount Joy Twp.	Roofed Stacking Shed, Access Road, Heavy Use Area, Roof Runoff Structure, Underground Outlet	\$311,112.00	\$280,000.00
David Zimmerman	District	Terre Hill Borough and East Earl Twp.	Liquid Manure Storage, Fence, Waste Transfer, Underground Outlet	\$244,166.14	\$219,749.59
Scott Wagner	District	Little Britain Twp.	Terraces and Underground Outlet	\$94,503.44	\$85,053.09
Marvin Zimmerman	District	East Earl Twp.	Roofed Stacking Shed, Grassed Waterway, Access Road, Heavy Use Area, Underground Outlet	\$171,229.96	\$154,106.96
Dwight Lehman	District	West Lampeter Twp.	Heavy Use Area, Access Road	\$115,990.40	\$104,391.36

Michael Esh	District	Colerain Twp.	Grassed Waterway, Lined Outlet, Animal Trail, Stream Crossing	\$15,917.14	\$14,325.43
Benuel Zook	District	Rapho Twp.	Grassed Waterway, Lined Outlet, Roof Runoff Structure	\$38,597.80	\$34,738.02
Leonard Nolt	District	Rapho Twp.	Grassed Waterways, Lined Outlets, Underground Outlets, Structure for Water Control	\$72,336.05	\$65,102.45
Samuel L Esh	NRCS	Salisbury Twp.	Animal Trail, Fence, Structure for Water Control, Livestock Pipeline, Lined Outlet, Watering Facility	\$112,053.57	\$37,818.08
Benuel S Beiler	Mowery Environmental	Strasburg Twp.	Liquid Manure Storage, Roofed Heavy use Area, Fence, Grassed Waterway, Roof Runoff Structure, Livestock Pipeline, Animal Trail, Watering Facility, Waste Transfer, Underground Outlet	\$371,418.38	\$116,418.38
Alvin F Beiler	Lancaster Farmland Trust	Salisbury Twp.	Roofed Stacking Shed, Fence, Livestock Pipeline, Roof Runoff Structure, Access Road, Heavy Use Area, Stream Crossing, Watering Facility, Underground Outlets	\$218,905.61	\$169,939.05
Gil-Lad Farm LLC	NRCS	Clay Twp.	Lined Outlet	\$11,287.00	\$2,958.00
Powl Associates LLC	TeamAg	Fulton Twp.	Waste Storage, Obstruction Removal, Underground Outlet, Waste Transfer, Access Road, Fence	\$280,917.72	\$228,895.92

Landon Hess	Weaver Environmental	Warwick Twp.	Grassed Waterway, Critical Planting	\$26,225.18	\$23,841.18
Jonathan Stoltzfus	AET Consulting	Mount Joy Twp.	Liquid Manure Storage, Roofed Heavy Use Area, Roofed Stacking Shed, Roof Runoff Structures, Underground Outlets	\$479,493.18	\$435,502.98
<b>Totals</b>				<b>\$3,143,435.34</b>	<b>\$2,494,194.08</b>

The Ag Program Manager and Assistant Ag Program Manager recommend positive action for approving \$2,494,194.08 worth of ACAP/CEG funding for the multiple applications.

**\*Action Required**

**Item III.6  
NFWF SWG PTA Grant Request**

The Watershed Department is applying for a National Fish and Wildlife Foundation Chesapeake Bay Small Watershed Grants – Planning and Technical Assistance (NFWF SWG PTA). The grant will pay for staff time to support grassroots watershed groups and the Lancaster-Lebanon Watershed Forum. LCCD’s Watershed program started because of watershed group connections and remains a fundamental part of the program. The grant will support the following groups with activities such as running events, finding grants, site visits, and building partnerships: Donegal Trout Unlimited, Friends of Fishing Creek, Little Conestoga Watershed Alliance, Cocalico Creek Watershed Association, and Chiques Creek Watershed Alliance. The total grant request is approximately \$40,000 and will be submitted by the deadline on 4/2/2026. Awards are expected in September 2026 and the grant would run for approximately 18 months. Board approval is needed to move forward with this grant request.

Amanda Goldsmith

**\*Action required**

**Item III.7**  
**Constellation (formerly Exelon) Habitat Improvement Program Update**

The District submitted six applications for grant funding through the Constellation Habitat Improvement Program to DEP after receiving the Board’s approval to move forward. DEP has approved all projects listed below as of March 4, 2026, and the Watershed Department will proceed with implementation.

<b>Landowner</b>	<b>Technician</b>	<b>Total Cost</b>	<b>Administrative Cost</b>	<b>Total Grant Requested</b>
Ray Becker (Becker Farm)	Tyler Keefer, LCCD	\$232,676.00	\$3,750.00	\$75,000.00
Mark Beiler (M. Beiler Farm)	Tyler Keefer, LCCD	\$158,180.00	\$3,750.00	\$75,000.00
Christian Petersheim (Petersheim Farm)	Grace Chamberlain, LCCD	\$133,150.00	\$3,750.00	\$75,000.00
Caitlin Markham	Amanda Goldsmith, LCCD	\$140,950.00	\$3,750.00	\$75,000.00
Sam Miller (S. Miller Farm)	Grace Chamberlain, LCCD	\$95,000.00	\$3,750.00	\$75,000.00
Fred Ranck (Ranck Farm)	Grace Chamberlain, LCCD	\$159,100.00	\$3,750.00	\$75,000.00
<b>Totals</b>		<b>\$919,056.00</b>		<b>\$450,000.00</b>

### **Item III.8 Appointing A New Associate Director**

We currently have two openings on the board of Associate Directors. A recent graduate of the Lancaster Watershed Leadership Academy, Lori Kier, was encouraged to apply to the District to become involved and give back to the community. Having worked as a Water Attorney and legal counsel for EPA (2017-2009) and DEP (2022-2023), Lori lives in Caernarvon Township and has extensive interest and experience in much of the work that we do. A list of activities and memberships is listed below. Lori has submitted an application to be an Associate Director.

As a reminder, Associate Directors serve a 2-year term. They enjoy the same honor of appointment as a full director because of their recognized leadership in the community. They serve on Committees and may participate actively in Board Meetings as well as all other District functions and activities. The one right of office withheld from the Associate Director is that they may not present motions or vote at Board meetings.

If approved, Lori would be joining Dan Zimmerman, Dan Heller, and Bob Shearer on the 2026-2027 slate of Associate Directors.

- Lancaster Watershed Leadership Academy, led capstone project to plant 100 trees/shrubs and 200 perennials at Historic Poole Forge with approximately 13 volunteers.
- Planting area adjacent to headwaters of Conestoga River, with additional goal of benefitting Susquehanna River and Chesapeake Bay (2025)
- Historic Poole Forge, Narvon, PA, President (2024 – present), Member (2023 – 2024). Role includes expanding organizational mission and increasing resources.
- Lower Susquehanna Riverkeeper Association, Member (2025 – present)
- Environmental Integrity Project, Senior Water Attorney. Organization’s mission is to protect public health and natural resources by holding polluters and government agencies accountable under the law, advocating for tough but fair environmental standards, and empowering communities fighting for clean air and clean water (2023 – present)
- Pennsylvania Department of Environmental Protection, Senior Counsel (2022-2023) •
- Environmental Protection Network, Member (2017 – present) •
- EPA Alumni Association, Member (2017 – present) •
- U.S. Environmental Protection Agency (1993 – 2017) – served as water attorney (Clean Water Act and Safe Drinking Water Act), including role as stormwater practice group leader (municipal, industrial and construction)

#### **\*Action Required**

**Item IV.4**  
**2026 Banquet Committee Report**

Thank you to everyone who attended the 73<sup>rd</sup> Annual District Banquet, which was held at the Farm and Home Center on Tuesday, March 24<sup>th</sup>, 2026, with 124 in attendance. Yoder's Catering supplied a wonderful meal and was a pleasure to work with. The 19<sup>th</sup> Annual Ann Brown Scholarship Auction was held during the banquet, thank you to Randy Ranck for being our guest auctioneer. Nine awards were presented. The evening of recognition was facilitated by a team including the District banquet committee and additional staff who assisted with set up, prepared presentations, and coordinated various elements of the evening. Thank you to Scott Hartz for providing another beautiful historic display for the evening. Thank you to everyone!!

Total funds raised from auction items and cash donations.

2025 Ann Brown Scholarship Auction \$2,563.00	<b>2026 Ann Brown Scholarship Auction</b> \$2,600.50
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A Banquet Financial report will be provided at the May board meeting.

*Adam Hartz*

*Banquet Committee Co-Chair*

**Item IV.6**  
**Tree Seedling Sale Update**

The Lancaster County Conservation District's 52<sup>nd</sup> Annual Tree Seedling Sale order pick-up will be held Friday, April 10, from 8 am - 5 pm at the Farm and Home Center as a walk-in pick-up event. Approximately 414 orders will be pre-packaged for customers.