

Dirt & Gravel/Low Volume Road Quality Assurance Board Meeting Minutes

Farm & Home Center 1st Floor Conference Room

March 4th, 2026

5:00-7:00 PM

Attending:

QAB Members Present: Gordon Hoover -Chair, Herb Kreider, Heather Grove – NRCS Rep, Officer Jeff Schmidt-PAFB

Staff/Program Administration – Chris Thompson

Guests – John Haldeman, Rapho Twp Director of Public Works.

1. Program Purpose – *Chris reviewed the purpose of the QAB and the goals for the group so all were aware. Better Roads mean cleaner streams.*
2. Program Policy Updates Needed – *Some program policies were discussed and approved at the mtg, such as.*
 - a. *Removing Jay Snyder and adding Dale Herr Jr to the QAB. As well as removing Tyler Keffer and adding Matthew Kofroth as staff/Program Administration.*
 - b. *Potentially updating the 2026 meeting schedule to include meeting dates in March and September but then in 2027 doing monthly QAB mtgs to accommodate an open enrollment period and more mtgs for contract funding amendments. Meetings would not need to be held every month, but they could and they would be smaller in duration of time. This will be further discussed at the last QAB mtg scheduled for 2026 in September.*
 - c. *Application periods currently are approximately 30 days and announced approximately 45 days prior to the QAB's regularly scheduled spring and fall meetings. If we go to an open enrollment this will be happening all the time so this policy could change in 2027. Once again, this will be further discussed at the September 2026 mtg.*
3. Program Fund Update – *there was a brief overview where each fund currently stands as far as what is allocated and what remains to be allocated with each program.*
4. Contracted Project Updates – *updates were provided to the QAB for the 6 open projects*
 - a. *D&G - Pumping Station Road (Elizabeth Township) – a contract amendment was made at the February 2026 QAB mtg and this is progressing with the SCC, the district and Elizabeth Township. Once this amendment is signed, we will be closing this project out.*
 - b. *D&G - Johnson Mill Road (Rapho Township) – project is finishing up and the township is gathering invoices and pictures for the close out.*
 - c. *LVR – Sunnyside Road (Rapho Township) – the township is waiting for a pole to be moved in a stormwater swale and that is the last piece of the project before closeout can be done. The township is hopeful that will take place fairly shortly.*
 - d. *LVR – Frogtown Road (East Earl Township) – monthly mtgs taking place between the township and the Center on this project to keep all abreast of what is happening.*

- e. *LVR – Spangler Road (Rapho Township) – contract amendment was issued at the February mtg and this is being finalized by district staff this week. Once this is complete the project will be able to be finished by this year.*
 - f. *LVR - Mill Road (Earl Township) – the township is potentially looking at a contract amendment for this project due to some prevailing wage issues. More to come on this and the potential for another QAB mtg prior to the September scheduled mtg.*
5. Applications (Action Required)
- a. *Cold Springs Road (Rapho Township) - One application was submitted by Rapho Township, Cold Springs Road. The project includes the installation of a stormwater drainage under-road crossing. The proposal includes replacing an existing 60' x 24" round pipe with a 64' x 29" x 45" elliptical pipe (equivalent to 36" round). A riprap silting pond will be installed on the outflow side of the pipe to help dissipate the stormwater energy. Additionally, upstream improvements (stream realignment and riprap would be installed to stabilize the upstream banks and stream channel.*

The QAB reviewed the project details with Rapho Twp Public Works Director, John Haldeman. The total cost of the project is \$46,166.00. The township is requesting a grant of \$24,868. and offering an in-kind match of \$21,320.00. The QAB recommended the project for approval.

The QAB meeting was adjourned at 5:55PM