



# LANCASTER COUNTY Conservation District

## MONTHLY BOARD MEETING AGENDA

Wednesday, March 4, 2026

Lancaster Farm & Home Center

Zoom Info: <https://zoom.us/j/91731607863>

Business Meeting 7:00 PM

### Timer

- 7:00 Invocation  
 Call to Order, Sonia Wasco, Chairperson  
 Welcome & Introductions – Sonia Wasco  
 Additions to the Agenda – Christopher Thompson  
 Public Comment: Survey media/guests: Agenda items of interest – Sonia Wasco

### Page #

- 7:10 I. Agency Reports  
 1. USDA, NRCS (attachment) ..... 1  
 2. PA DEP Field Rep Report – February (attachment) ..... 3
- 7:20 II. \*Consent Agenda  
 1. Meeting Minutes (attachment) ..... 9  
 2. Technical Assistance Requests/Cancellations (attachment)..... 19  
 3. Nutrient Management Plan Approval (attachment) ..... 19  
 4. Conservation Plans Acknowledgment (attachment) ..... 19
- 7:30 III. Additional Business  
 1. Items Removed from Consent Agenda  
 2. Treasurer’s Report – Hertz (day of packet)..... -  
 3. \*Personnel Committee – Request to Hire – Stern/Thompson (attachment)..... 20  
 4. \*Foundation Report & Board Member Approval – Kofroth (attachment)..... 20  
 5. ACAP Project Update – Bitting (attachment)..... 21  
 6. Planning Meeting Report – Gregory/Thompson (attachment)..... 21  
 7. \*Watershed Program Report – Goldsmith (attachment) ..... 22  
 8. \*DG/LVR QAB Report – Kofroth (attachment)..... 22  
 9. \*PL-566 Agreements Approval – Kofroth (attachment)..... 23
- 8:15 IV. Reports & Information  
 1. Correspondence, News, and Updates – Thompson  
 2. E&S/NPDES Monthly Projects Report – January – Stern (attachment/day of packet)..... 24  
 3. Ethics Forms – Thompson (attachment) ..... 28
- 8:30 V. Additional Public Comment
- 8:35 VI. Adjourn

**(Directors, please call the District office if you will not be attending.)**

### Dates to Remember:

3/6, BIA Legislative Breakfast	3/26, SC Region Director Meeting - Cumberland
3/11, 11 am Ombudsman Review w/ Sec. Redding	3/24, LCCD Annual Awards Banquet, F&H Center
3/14, 10 am – Envirothon Study session.	3/27, Legislative Meeting w/ G.T. Thompson

NEXT MEETING DATE: Wednesday, April 1, 2026, 7:00 pm  
 At the Lancaster County Farm & Home Center

**\*Action Required**

**Item I.1**

**Activity Report to LCCD Board of Directors - February 2026**

Lancaster Field Office Personnel:

Heather Grove, Supervisory District Conservationist  
Mark Myers, Soil Conservationist  
Joel Alicea Hernandez, Soil Conservationist  
Christine Griesemer, Soil Conservationist  
Camila Martinez Sanchez, Soil Conservationist  
McKinley Morris, Soil Conservationist

Brittany Moore, Civil Engineering Technician  
Brian Burns, Soil Conservation Technician  
VACANT, Program Assistant, Capital R&D  
Ashley Spotts, Restoration Specialist, CBF  
Elli Liput, Biologist, PF (Dauphin, Lebanon & Lancaster)  
Sophia Gilbert, Biologist, PF (York & Lancaster)

CONSERVATION PLANNING ACTIVITIES					
FY25 Total (#)	FY25 Total (Ac)	FY26 Mo. Total (#)	FY26 Mo. Total (Ac)	FY26 Total (#)	FY26 Total (Ac)
52	2,254.9	-	-	3	331.5

CONSERVATION PRACTICE INSTALLATION ACTIVITIES			
Practice Code & Name	FY25 Total	FY26 Mo. Total	FY26 Total
313 - Waste Storage Facility (no)	14	4	6
362 - Diversion (ft)	2,110	320	470
367 - Roofs & Covers (no)	10	4	6
382 - Fence (ft)	23,354	3,424	3,988
412 - Grassed Waterway (ac)	4.7	0.5	0.5
516 - Livestock Pipeline (ft)	4,601	466	1,918
561 - Heavy Use Area Protection (sq ft)	43,497	4,488	8,856
575 - Trails & Walkways (ft)	3,338	280	280
578 - Stream Crossings (no)	3	1	1
600 - Terraces (ft)	27,678	-	-
614 - Watering Facility	2	1	9
620 - Underground Outlet (ft)	8,043	971	2,706
634 - Waste Transfer System (no)	10	1	1
327 - CREP Conservation Cover (ac)	-	34.81	34.81
391 - CREP Riparian Forest Buffer (ac)	38.24	-	-
390 - CREP Riparian Herbaceous Buffer (ac)	-	-	-

\*REFLECTS COMMON PRACTICES INSTALLED THROUGH NRCS & FSA FINANCIAL ASSISTANCE PROGRAMS; DOES NOT REPRESENT ALL PRACTICES INSTALLED.

FINANCIAL ASSISTANCE CONTRACT OBLIGATION:				
Program	FY25 Total (#)	FY25 Total (\$)	FY26 Total (#)	FY26 Total (\$)
EQIP/AMA	12	\$1,068,326	-	-
EQIP IRA	12	\$634,373	NA	NA
CSP	1	\$35,855	-	-
CSP IRA	-	-	NA	NA
<b>TOTAL</b>	25	\$1,738,554	-	-

FINANCIAL ASSISTANCE PAYMENTS			
Program	FY25 Total (\$)	FY26 Mo. Total (\$)	FY26 Total (\$)
ALL PROGRAMS	\$2,886,742.62	469,214.26	\$1,218,059.83

CONSERVATION EASEMENT ACQUISITION ACTIVITIES				
Program/Activity	FY25 Total (#)	FY25 Total (ac)	FY26 Total (#)	FY26 Total (ac)
ALE Easement Requests	1	12.21	-	-
ALE Easement Closings	1	39.405	-	-
WRE Easement Requests	1	4.5	-	-
WRE Easement Closings	-	-	-	-

CONSERVATION EASEMENT ANNUAL MONITORING ACTIVITIES		
Program/Activity	FY25 Total (#)	FY26 Total (#)
GRP Monitoring - Offsite	-	-
GRP Monitoring - Onsite	1	-
WRP/WRE Monitoring - Offsite	7	-
WRP/WRE Monitoring - Onsite	4	-
FRPP/ALE Monitoring - Onsite	-	-

CONSERVATION RESERVE ENHANCEMENT (CREP) PLANNING ACTIVITIES:				
	FY25 Total (#)	FY25 Total (Ac)	FY26 Total (#)	FY26 Total (Ac)
New	2	3.36	-	-
Re-enrollments	17	70.19	-	-

**Technical & Financial Assistance Updates:**

- AMA, EQIP, CSP
  - Ranking Deadline – 4/17/2026
  - Contract Obligation Deadline – 6/30/2026
  - Majority of the proposed program changes have been rolled out to field staff. Staff are still awaiting additional guidance related to CSP activities. Changes impact a variety of program facets, including application prioritization and ranking, practice scenarios, payment rates, as well as management of active contracts.

**Administrative & Staffing Updates:**

- Program Assistant – Hannah Luckenbaugh has accepted the position. The onboarding process has begun, but a start date has not been determined yet. Hannah is currently working as a contractor with the National Institute for Safety Research in York. They do data analysis for National Highway Traffic Safety Administration (NHTSA). She is a 2024 graduate of Penn State with a BS of Earth Science and Policy.

**Outreach Activities:**

- 2/6 – PASA Annual Conference, PA NRCS Display, Lancaster (Alicea Hernandez)
- 2/25 - PA Forage Conference, PA NRCS Display, Lancaster (Griesemer)

Respectfully Submitted,



Heather L. Grove  
District Conservationist

**Item I.2**  
**February 2026**  
**Conservation District Field Rep**  
**Talking Points**

**Growing Greener Plus Grant Award Announcement**

The Pennsylvania Department of Environmental Protection (DEP) is investing **\$17,325,163** for 89 projects across Pennsylvania that will restore streams, improve fish and wildlife habitat, and reclaim mine lands. The 2025 Growing Greener (GG) grants were announced on January 21 via a [press release](#). Twenty-four conservation districts were awarded thirty-four grants totaling \$7.4 million dollars. Districts should have received award letters with instructions on next steps to complete the contracting process. If districts have any questions, they should contact their watershed managers.

**Pennsylvania Envirothon – Volunteers Needed for 2026**

The Pennsylvania Envirothon is seeking volunteers to support this year’s Oral Component and Station Testing Day. As a Conservation District program, the Envirothon relies on the expertise and commitment of District Managers, Staff, and Directors. If each district provides one or two volunteers, we can fully meet our needs for a successful event season.

**Oral Component (Fully Virtual – Volunteer Remotely)                      May 14 and 15, 2026**

Volunteers will assist in half-day judging blocks. All oral component judging is conducted online, allowing volunteers to participate from any location.

**State Envirothon Station Testing Day (In-person)                                      May 20, 2026**

Camp Mount Luther – 355 Mt Luther Ln, Mifflinburg, PA 17844

In-person volunteers are needed to support station testing; *volunteer clearances are required*.

**Volunteer Registration is open 2/1/26-3/20/26**

Visit [Envirothonpa.org](http://Envirothonpa.org) sign up

For questions or additional information, contact:

Courtney Raker

Email: [execdirector@envirothonpa.org](mailto:execdirector@envirothonpa.org)

Phone: (570) 837-3000

**Leadership Development**

**Director “Back to Basics” Orientation Workshop** - The Leadership Development program’s 2026 Board Development Initiative will include a regional “Back to Basics” Orientation Workshop designed for newly-appointed Director and Associate Directors. The program will include a condensed overview highlighting crucial information on district form and function, Director roles and responsibilities, legal requirements, partner relationships, and board development. Regional Orientation Training Sessions are scheduled for March 11 at Clinton CCD, March 12 at Cumberland CCD, March 18 at Westmoreland CD, March 24 at Monroe CCD, April 1 at the Lawrence County DPS, and April 23 at Berks CCD. Networking starts at 9am, the training will run 10am – 1pm and includes lunch. All Directors and Associate Directors, as well as district and partner staff, are welcome to attend. Visit [PALeadership.org](http://PALeadership.org) for more information and to register.

## **Manure Management Program**

**Request to Update Links to DEP Manure Management Brochures and Guidance Documents on Websites** - DEP is requesting that all Conservation Districts who link to the *Land Application of Manure* Technical Guidance Document, the Manure Management Plan Workbook or any DEP Manure Management brochure handouts on their websites please verify that the links are to the newest versions. Along with the 2024 revisions to the *Land Application of Manure* Technical Guidance Document, DEP also released new Manure Management handouts for use by Conservation Districts. It has been noticed that some District websites are still using 2011 versions of the MMP Workbook and Manure Management informational handouts. The Technical Guidance Document and the 2024 handouts can be downloaded on the Manure Management Plan Workbook and Short Form course page on Clean Water Academy.

Manure Management Plan Workbook and Short Form Course

<https://pacleanwateracademy.remote-learner.net/course/view.php?id=1308>

If you have any questions, please contact Nathan Radabaugh at [Nradabaugh@pa.gov](mailto:Nradabaugh@pa.gov).

**New CWA Course “Review of Nutrient Balance Sheets in a Manure Management Plan”** - DEP has released a new course on Clean Water Academy for Conservation District and DEP staff who review Manure Management Plans. The course is titled “Review of Nutrient Balance Sheets in a Manure Management Plan”. The course provides a basic overview of Nutrient Balance Sheets and their review when they are used as part of a Manure Management Plan. This course explains some of the requirements for a Manure Management Plan that differ from the Act 38 Nutrient Management Plan requirements when it relates to Nutrient Balance Sheets. The course also provides a basic overview of the review of the MMP Nutrient Balance Sheet Spreadsheet printouts. Click here: [Review of Nutrient Balance Sheets](#) to go directly to the course or use the search function of the Find Learning page to search for “Nutrient Balance Sheets”. If you have any questions about this course or the content reviewed, please contact Nathan Radabaugh at [Nradabaugh@pa.gov](mailto:Nradabaugh@pa.gov).

## **Regional Permit Coordination Office, Renamed**

On January 12, 2026, the Regional Permit Coordination Office, known as RPCO, was renamed to **Major Projects Permitting Division**.

The Division remains responsible for the review and decision-making associated with complex and multi-region projects, including FERC-regulated natural gas transmission pipelines, large-scale linear infrastructure, transportation projects, and projects involving complex engineering or geologic considerations. Reviews are limited to activities requiring authorization under Chapter 102 and/or Chapter 105 and typically involve projects that span multiple counties or DEP regions, require coordinated review across DEP programs, or present elevated technical complexity.

An additional responsibility for the Division is to support the review of select major economic development projects where coordinated review, technical complexity, or workload redistribution is necessary to ensure timely permitting decisions under Chapter 102 and/or Chapter 105.

## **Chapter 105 Program**

**Chapter 105 General Permit SOP Meeting Held:** On December 4, the Bureau of Waterways Engineering and Wetlands' (BWEW) Division of Wetlands Encroachment and Training (Division) finalized and issued the revised Standard Operating Procedure (SOP) for Chapter 105 General Permits (GP). The [SOP](#) and the [GP Review Checklist](#) (found in the SOP Appendices) are available in the Clean Water Academy's [Chapter 105 Resource Center](#). On January 13, 2026, the Division held a statewide meeting for all Chapter 105 DEP reviewing offices and delegated County Conservation Districts on the revised and updated GP SOP. The meeting was well attended with over 90 attendees. The meeting highlighted some of the more significant changes from past practices and the changes made to increase review efficiency. There were also several helpful questions for clarification in the meeting as well. The Division will make the recorded meeting available to all 105 offices for reference. Considering the constructive feedback received, the Division offered to consider any additional clarification questions or issues sent to [ra-ep105questions@pa.gov](mailto:ra-ep105questions@pa.gov) through the end of January. After which, the Division will update the SOP and publish the revised version and a Frequently Asked Question document for all offices to be able to reference on the Clean Water Academy.

**Fayette County Conservation District - Chapter 105 Delegation:** Upon receiving Fayette County Conservation District's (FCCD) request for delegation of the Chapter 105 General Permitting program, the Bureau of Waterways Engineering and Wetlands, Division of Wetlands Encroachment and Training Division (Division) began an internal review of FCCD's capabilities to administer the Chapter 105 program and determined that their interest would assist the Department in permitting efficiencies. The Delegation Agreement is a contract document requiring several reviews within and outside of the Department and the request came at a time when these review processes were going through major revisions. In August 2025 the agreement was ready to be signed by FCCD and then was routed for the rest of the required approvals. On January 14, 2026, FCCD was sent a fully executed Chapter 105 delegation agreement. FCCD will coordinate with the Division and Southwest Regional Office staff to begin the necessary training and preparation to assume the program responsibilities on March 16, 2026.

**Webinar on Mitigation Banking in Pennsylvania 101: History, Process, and Results:** On January 14, Resource Environmental Solutions (RES) hosted a free webinar entitled "Mitigation Banking in Pennsylvania 101: History, Process, and Results". This webinar provided up-to-date intel on mitigation banking in Pennsylvania today by breaking down the history, regulatory framework, and real-world ecological outcomes in a clear and practical way. The webinar also touched on insider perspective on how mitigation banking has evolved, what makes Pennsylvania's program distinct, and how to successfully integrate banking into project planning and permitting timelines. Dave Goerman, a Water Program Specialist in the Bureaus of Waterways Engineering and Wetlands, Division of Wetlands Encroachment and Training (Division), was invited as a guest speaker to provide the regulatory details. The webinar was very well received with over 200 participants spanning a mix of professionals (including DEP), many of which remained on the webinar an extra 30 minutes as the Q&A session ran overtime! The webinar recording will be posted to the Clean Water Academy.

**Water Quality Standards Trainings Updated to Include Wetlands** – The Bureau of Waterways Engineering and wetlands, Division of Wetlands Encroachment and Training (Division) is pleased to announce that the training "Introductory Water Quality Standards" on DEP's Clean Water Academy has been updated to include a second lesson on "[Water Quality Standards-Wetlands](#)". The Division worked with the Bureau of Clean Water Training Section add this lesson to the existing Introductory Water Quality Standards course. This lesson guides learners through the Chapters 93 and 96 regulations on water quality standards, and how they set water quality standards for wetlands in relation to Chapter 105. It provides a clear synopsis of how all of the regulations work and tie together to establish standards for wetlands. This training is available to all DEP and County Conservation District staff. All 105 Regulatory Staff are expected to complete this new online lesson on Clean Water Academy.

**Webinar on Guidance for completing Wetland Determination Forms with review considerations** – On December 16, 2025, 119 representatives of state, federal, or local government organizations performing wetland identification and regulation work in Pennsylvania participated in this webinar focusing on completing the Wetland Determination Form, as well as key review considerations. This webinar was presented by Frank Plewa, a leading wetland expert Wetland Specialist from the U.S. Army Corps of Engineers – Baltimore District’s Regulatory Program. Mr. Plewa brought an unparalleled wealth of knowledge to this session, having performed thousands of delineations and jurisdictional determinations and conducted hundreds of wetland identification trainings and seminars throughout his career. This webinar was recorded and added to the Clean Water Academy: [Guidance For Completing Wetland Determination Data Forms with Review Considerations](#).

**PA Centric Webinar on New NRCS Manual Training on Clean Water Academy**– On Tuesday, December 16, 2025, 124 representatives of state federal and local governments involved in wetland identification and hydric soil identification participated in a webinar on the USDA NRCS’ new compendium of **Hydric Soils of Problematic Conditions and Altered Materials**. This manual, released earlier in 2025, references our current understanding of problem conditions and altered soil scenarios which can cause difficulty in hydric soil identification, and it also provides solutions to address these circumstances. Aaron Miller, an NRCS soil scientist, member of the National Technical Committee for Hydric Soils, and author of this publication, presented on this manual and explained its purpose and use, and discussed specific components of this manual most applicable to Pennsylvania. This webinar was recorded and added to the Clean Water Academy: [Course: Hydric Soils of Problematic Conditions and Altered Materials-PA Centric \(Recorded Webinar\)](#). Please share this with other government organizations who may benefit.

## **Chapter 102 Program**

**Chapter 102 Quarterly Newsletter** – The newsletter was emailed out the first week of January. It is also always available in the 102 Resource Center of Clean Water Academy, under [DEP Guidance, Policies, and FAQs](#). CCDs are encouraged to review the newsletter each quarter for reminders, updates, and tips. CCD staff are also welcome to make their own contributions to the newsletter; if interested, contact Luke Graver at [lugraver@pa.gov](mailto:lugraver@pa.gov).

**District Websites and Fee Schedules** – After receiving multiple notifications about outdated or incorrect Chapter 102 information on CCD websites last year, DEP requests that CCDs review their websites and make necessary updates. As a reminder, CCDs should provide links directly to documents on DEP’s website; do not download documents and upload them to your own web server.

CCDs are also reminded to review their fee schedules and associated documents/forms to revise any verbiage that indicates “permit review” or “plan review” fees to “service fees”. This terminology switch is more indicative of the processes and services that CCDs provide over the life of a permit, from application submission to permit termination. It also clarifies why applicants are still required to pay district fees even when they use SPEED for permit review. Adding an explanation statement or disclaimer to the fee schedule is not adequate unless you’ve also changed the terminology.

**Chapter 102 Basic Training** – Save the date for the Chapter 102 Basic Technical Training on June 1-5, 2026, at the Penn Harris Hotel in Camp Hill, PA. This training is open to Conservation District and DEP staff who work with the Chapter 102 program. The curriculum is designed for new or newer technicians and incorporates classroom learning and a field component. New staff are encouraged to participate in Basic Training for two years, if possible. Registration coming soon, stay tuned!

## Upcoming Events

- CCD Listening Session on Permit Efficiency (SPEED) – March 3
- Regional In-Person E&S Training – DEP’s Bureau of Clean Water will be hosting one-day small group E&S training events again in 2026. Be on the lookout for registration announcements!
  - Southwest – February 25

## Clean Water Academy

### [Course: Foundations of Pennsylvania Soils](#)

The course covers the fundamentals of soil science across four lessons. Learners begin by understanding how soils form, including the five soil-forming factors and the influence of parent materials on soil properties. They then examine soil physical properties such as color, texture, and structure, and how these characteristics affect soil profiles. The course also introduces how soils are described and classified using published data, soil taxonomy, and tools like the Web Soil Survey. Finally, learners are introduced to hydric soils in Pennsylvania, including their definition, identifying characteristics, and how soil descriptions relate to hydric soil indicators.

### [Course: How to Access the Qualified Visual Site Inspector Training Programs](#)

This training contains a short instructional video on how to create a Login in Clean Water Academy and access Qualified Visual Site Inspector Training Programs. There are two QVSI Training Programs. A general QVSI Training program for those covered under the PAG-02 and a PennDOT specific QVSI Training Program.

### [Course: Encountering Acid-Producing Rock/Coal During Construction Activities](#)

Sharon Hill from the Bureau of Mining Programs explains how to manage acid producing rock and coal during construction. She discusses identifying these materials, their impact on land development, and the planning needed to prevent pollution. Key topics include site characterization, testing for sulfur content, and the importance of licensed professionals in managing these materials. The presentation also addresses common questions about coal removal and APR handling.

### [Course: Hydric Soils of Problematic Conditions and Altered Materials-PA Centric \(Recorded Webinar\)](#)

This webinar is on the USDA NRCS’ new compendium of Hydric Soils of Problematic Conditions and Altered Materials. This manual, released earlier in 2025, references our current understanding of problem conditions and altered soil scenarios which can cause difficulty in hydric soil identification, and it also provides solutions to address these circumstances. Aaron Miller, an NRCS soil scientist, member of the National Technical Committee for Hydric Soils, and author of this publication, presented on this manual and explains its purpose and use, and discusses specific components of this manual most applicable to Pennsylvania.

### [Course: MRC \(Managed Release Concept\)](#)

In this course, the Pennsylvania Department of Environmental Protection (DEP) will introduce the foundational principles of MRC Stormwater Control Measures (SCMs) and their design standards. Through this course, participants will gain the knowledge and skills needed to effectively implement MRC SCMs. This course is designed for professionals involved in stormwater management, planning, and design, providing practical guidance to support sustainable and compliant stormwater practices. Additional lessons are under development.

Learners may also explore this course to help them decide if they wish to pursue certification as a Sewage Enforcement Officer.

## **Chesapeake Bay**

**Webinar Wednesday Scheduled March 4<sup>th</sup> at 10:00 am** - DEP's Chesapeake Bay Watershed Restoration Division will be hosting a virtual Webinar Wednesday via Microsoft Teams on Wednesday, March 4<sup>th</sup> at 10:00 am. During the webinar, Kate Beats, Environmental Group Manager, will be presenting on Countywide Action Plan (CAP) Program updates. Anticipated discussion points include the revised Chesapeake Bay Watershed Agreement and implications for CAP, discussion on spending tracking tools, the timeline for CAP grants, etc.

## **Dates to Remember**

### **2026 State Conservation Commission Meeting and Conference Call Dates**

<b><u>Meetings</u></b>	<b><u>Conference Calls</u></b>
March 17, 2026 *	February 17, 2026**
May 19, 2026 *	April 23, 2026 (Thursday)**
July 23*	June 18, 2026 (Thursday)**
September 8, 2026 *	August 18, 2026**
November 17, 2026*	October 20, 2026**
	December 15, 2026**

\*SCC Meetings – 9:00 am Briefing Session, 10:00 am Business Meeting

\*\*SCC Conference Calls – 8:30 – 10:00 AM

### **Leadership Development Director “Back to Basics” Workshops**

Clinton CD	March 11
Cumberland CD	March 12
Westmoreland CD	March 18
Monroe CD	March 24
Lawrence County Public Safety	April 1
Berks CD	April 23

### **Pennsylvania Envirothon**

**Oral Component** (Fully Virtual – Volunteer Remotely) May 14 and 15

**State Envirothon Station Testing Day** (In-person, Camp Mt. Luther) May 20

**Chapter 102 Basic Training** – Penn Harris Hotel in Camp Hill, PA June 1-5

**Also**, check the Conservation District Training/Special Events Calendar at, [www.PACD.org](http://www.PACD.org). Select the "Events" tab and then the "Training Calendar" tab.

## Item II.1

### LANCASTER COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES January 21, 2026

The 882<sup>nd</sup> regularly scheduled Board Meeting of the Lancaster County Conservation District (LCCD) was held in person at the Farm and Home Center for Directors and via Zoom Call-In on January 21, 2026, at 1:30 p.m.

Prior to the start of the Board meeting, Directors individually presented year-end cards with a monetary gift and thanks to each of the staff in attendance.

**The following Directors were present:** Sonia Wasco, Chairperson; Herb Kreider, Gordon Hoover, Kent Weaver, Deryk Shaw (online), Dale Herr, Robert Wagner, and Commissioner Ray D'Agostino.

**The following Associate Directors were present:** Kyle Solyak, Dan Zimmerman, Jennifer Engle, Bob Shearer, Greg Strausser, and Philip Dunn.

**The following District Staff were present:** Chris Thompson, Stacey Hertz, Matt Kofroth, Sallie Gregory, Kent Bitting, Kevin Lutz, Tyler Keefer, Adam Stern, Emma Riebling, Eric Hout, Amanda Goldsmith, Matt Schavnis, Grace Chamberlain, Josh Pullen, Patrick Kidd, Ryan Riebling, Alex Flurry, Kaylyn Silvio, Chelsea McKenzie, Ava Lang, Shannon Erdman, Tristan Conrad, Jason Reuter, Grace Wisely, Lauren Brodbar, Samantha Adams, Adam Hartz, Pam Wise, Morgan Brough, Jim Saltsman, Colin Wiest, Gary Ballina, Noelle Cudney, Kelsey Coultas, Shelly Dehoff, and Morgan Regan.

**The following Cooperating Agency representatives were present:** Chaz Heberlig, DEP Field Representative; Heather Grove, District Conservationist, NRCS-USDA.

**The following visitors were present:** None present.

**Introductions:** Sonia welcomed everyone to the meeting and highlighted special events in January such as the Olympic games, the Artemis 2 launch, the 250<sup>th</sup> anniversary of the United States of America, FIFA World Cup. Conservation highlights such as AI driven monitoring and species and habitat protection.

**Invocation:** Chris passed out the guidance and sign-up sheet for future invocations. Chris then provided the invocation.

**Additions to the Agenda:** No Additions.

Adam Stern reminded everyone that the meeting was being recorded.

**An opportunity was given for public comment:** Sonia asked everyone to introduce themselves and their role at the district.

#### **I. Reorganization of the Board**

##### **1. Installation of Directors**

Commissioner Ray D'Agostino conducted the swearing in ceremony and reappointed Sonia Wasco as public director and Dale Herr as farmer director.

##### **2. Election of Officers**

Herb Kreider presented the slate of officer candidates, and there were no other nominations. It was agreed to vote as one slate which passed unanimously.

Chairperson – Sonia Wasco  
Vice Chairman – Gordon Hoover  
BOD Secretary/Treasurer – Kent Weaver  
Staff Secretary – Morgan Regan

**3. Associate Director Appointments**

Commissioner Ray D’Agostino swore in and reappointed Dan Zimmerman and Robert Shearer, Dan Heller was also approved to be reappointed, but was unable to attend today’s meeting.

**4. PACD Voting Delegates Appointments**

Chris provided a background of PACD voting delegates and requested for two more nominations for voting alternates. Shannon Erdman and Gordon Hoover volunteered. Dale Herr moved to accept the list of voting delegates as presented, seconded by Deryk Shaw. The motion passed unanimously.

Voting Delegate – Sonia Wasco  
Voting Alternates – Chris Thompson  
Gordon Hoover  
Shannon Erdman

**II. Agency Reports**

**1. USDA, NRCS**

Heather Grove gave her Activity Report which included November 2025-January 2026 due to the Federal furlough in December. She mentioned that the Program Assistant position is vacant again as the candidate left during the furlough, and NRCS/USDA are currently in a hiring freeze. The Technical & Financial Assistance sign-up for all programs was extended to January 15, 2026, but they are waiting for more information on County allocations.

**2. PA DEP Field Rep Report**

Chaz Heberlig reviewed highlights from the DEP Field Notes and reported on the Leadership Development, “Back to Basics” workshop for directors. He highlighted the College Internship opportunities at DEP, as well as the Chapter 102 Newsletter.

**III. Consent Agenda**

Chris highlighted the membership renewals and PACD dues increase. Gordon Hoover moved to approve the consent agenda as presented, seconded by Dale Herr. The motion passed unanimously.

- #1 – Minutes of December 3, 2025 Board meeting.
- #2 – Technical Assistance Requests/Cancellations
- #3 – Nutrient Management Plan Approvals
- #4 – Conservation Plan Acknowledgment
- #5 – List of LCCD Memberships

**Item III.2  
Requests for Technical Assistance**

<b>APPLICANT ASSISTANCE</b>	<b>TITLE</b>	<b>TOWNSHIP</b>	<b>SIZE</b>
None			

**Item III.3  
Requests for Nutrient Management Plan Approval (Lutz)  
December 2025 Activity  
January 21, 2026 Board Meeting**

To: The Lancaster County Conservation Board of Directors Nutrient Management Plan Review Committee:

I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Nutrient Management Plan Review Committee.

I recommend these plans to be approved by the Board. The plans are for the following operations:

OWNER	TOWNSHIP	OPERATION	DESIGNATION	AEU's/ ACRE	REVIEWER	PLAN #
Levi Stoltzfoos	Sadsbury	Dairy	CAO	3.27	Reuter	1372
Moses Glick	Providence	Dairy	CAO	2.61	Reuter	2433
Paul David Weaver	West Cocalico	Dairy	CAFO/CAO	5.20	Heigel	2257
Benjamin K. Blank	Providence	Dairy	CAO	2.48	Reuter	2523
Gerald Wenger	East Earl	Layer	CAO	69.39	Heigel	1944
Christ G. Fisher	Paradise	Dairy	CAO	2.83	Brodbar	1421
David K. Stoltzfus	Leacock	Dairy	CAO	3.17	Brodbar	145
Mervin J. Stoltzfus	Upper Leacock	Broiler	CAO	7.75	Brodbar	3249
John R. Lefever	Drumore	Layer	CAFO/VAO	1.32	Adams	717
Brian Eckman	Fulton	Swine/Broiler	CAFO/CAO	13.51	Adams	336
Noah W. Kreider & Sons	Rapho	Layer	CAFO/CAO	117.75	Riebling	331
Melvin Allgyer	Caernarvon	Dairy	CAO	3.88	Heigel	2329

NMP Update Report to Lancaster County CD Board of Directors									
Date Range:	Nov-25	Dec-25							
NMP Name	Municipality	Plan Update Submission Date	Original NMP Approval Date	Planner <sup>1</sup>	Species <sup>2</sup>	AEUs	Regulated Operation Type <sup>3</sup>	Date Plan Acknowledgment Letter Sent	Reason for Update
John B. Stoltzfus Jr.	East Hempfield	11/24/2025	1/3/2024	Dean Patches	Dairy	112.25	CAO	12/5/2025	Simple Update
The Barley Farms	Manor	12/9/2025	7/2/2025	Amanda Grube	Pullet /Steer	355.57	VAO CAO	12/10/2025	Simple Update
Ken Martin – Martin Farms LLC	East Drumore	1/8/2026	7/2/2025	Megan Kreider	Swine/Pullet/Dairy	1754.53	CAO CAFO	1/8/2026	Simple Update
James & Melissa Landis	Little Britain	1/8/2026	7/3/2024	Maggie Dean	Broilers	210.08	CAO	1/12/2026	Simple Update

**Item III.4**  
**Acknowledgment of Conservation Plans (Lutz)**  
**The Lancaster NRCS Field Office recommends the following plans for the**  
**January 21, 2026 Board Meeting:**  
**NATURAL RESOURCES CONSERVATION SERVICE**

<b>Conservation Plans</b>	<b>Number of Plans</b>	<b>Planner</b>	<b>Township</b>
Barry K. Kreider	2	McKinley Morris	West Hempfield
W&W Ag LCC	1	McKinley Morris	West Donegal

**LCCD AG EROSION & SEDIMENTATION PLANS**

<b>Conservation Plans</b>	<b>Number of Plans</b>	<b>Planner</b>	<b>Township</b>
None			

**Item III.5**  
**LCCD 2026 Membership Renewals**

<b>Name</b>	<b>2025 Fees</b>	<b>2026 Fees</b>
National Association of Conservation Districts (NACD)	\$775 (Gold)	\$775 (Gold)
Pennsylvania Association of Conservation Districts (PACD)	\$2,915	\$ 3,215
Lancaster Chamber of Commerce	\$550	\$550
PennAg Industries	\$250	\$250
Capital RC&D Area Council (RC&D)	\$350	\$350
Building Industry Association (BIA)	\$875	\$875

**Additional Business**

- 1. Items removed from Consent Agenda**  
None.

## **2. Treasurer's Report**

Stacey reported on the end of the 2025 year. As of 12/31/2025 the Raymond James account had \$880,229.62 which was a 17.4% gain, as of 1/21/2026 there was \$880,673.87. The interest rate for the invest account on 12/31/2025 was at 3.91%, and as of 1/20/2026 was 3.79%. She then highlighted the income and expenses, reported that we are about \$23,000 under budget because still waiting on a few outstanding invoices. Stacey highlighted that grant income was \$11,829,849.95 and the grant expenses was \$11,192,878.49. The vehicle expenses went a little over budget due to purchasing a new 2026 Subaru as well as some repairs. Staff salaries came in under budget due to positions not yet being filled.

## **3. Budget & Finance Committee Report**

Matt Kofroth reported there was a small reduction in the budget passed in December, but due to how small it is the budget is not being reopen and adjusted.

## **4. Authorized Check Signers**

Chris requested approval to reauthorize the check signers. Gordon Hoover moved to approve as presented, seconded by Dale Herr. The motion passed unanimously.

- Kent Weaver, Treasurer
- Roger Rohrer, Director
- Christopher Thompson, District Manager
- Matthew Kofroth, Assistant District Manager

## **5. Personnel Committee Report**

Dan Zimmerman requested approval to post the summer intern position. Dale Herr moved to approve, seconded by Herb Krieder. The motion passed unanimously.

## **6. Ag Committee Report**

Kevin Lutz requested approval for a well set-back waiver so Noah W. Kreider & Sons LLP (Kreider Farms) can construct a new manure stacking shed. The Ag Committee and SCC acknowledged the detail of how the upslope surface water runoff from roofs and driveways will be diverted around the affected wellhead, and secondly the water well that is planned for decommissioning be done according to the NRCS standard design 351. Herb Kreider moved to approve, seconded by Dale Herr. The motion passed unanimously.

## **7. E&S Committee Report**

Eric Hout reported on the two pending enforcement cases and upcoming plans for 2026.

Adam Stern gave background on the Chapter 102 program and the research he completed regarding the PCSM delegation, which would need a professional engineer. Adam requested approval to send a letter to DEP stating that we're looking to take on the PCSM delegation and receive the checklist of items we need to achieve that. Dale Herr moved to accept the request as presented, seconded by Deryk Shaw. The motion passed unanimously.

## **8. Banquet Committee Report**

Adam Hartz reviewed details of the 2026 Awards Banquet and requested approval for the banquet planning. The banquet will be held on Tuesday, March 24<sup>th</sup> at 6:15 PM, at a cost of \$35 per person, and catered by Yoder's Catering. Gordon Hoover moved to approve as presented, seconded by Herb Kreider. The motion passed unanimously.

<b>Conservation Awards</b>	<b>Recipient</b>	<b>Narrator</b>	<b>Director Presenter</b>
Conservation School Service	Rick Purnell	Sallie Gregory	TBD
Conservation Educator	Brandon Bixler – School District of Lancaster	Sallie Gregory	TBD
Watershed Excellence Award	John David Hoover	Amanda Goldsmith	TBD
Outstanding Dirt & Gravel Rd/Low Volume Rd	Conestoga Township	Tyler Keefer	TBD
Building Industry Resource Conservation	Lancaster Civil Engineering Company	TBD	TBD
Outstanding Cooperator	Bob Shearer	Kevin Lutz	TBD

**9. CAP Funding – 2026 Award and Project List**

Matt Kofroth requested approval for funding 7 projects, PADEP already provided their approval. Dale Herr moved to approve, seconded by Kent Weaver. The motion passed unanimously. Gordon Hoover abstained from the vote.

Project Name	Conservation Partner	BMP's	Total Project Cost	CAP Funded Awarded
Ben Glick (White Horse Run)	TeamAg	Waste Storage Facility, HUA, access road and walkway	\$369,843.00	\$369,843.00
Elam Miller (Nickel Mines Run)	Alliance for the Chesapeake Bay	Animal trail and walkway	\$260,500.00	\$125,000.00
Mike Bollinger (Conowingo Cr.)	Alliance for the Chesapeake Bay	Waste Storage, HUA and roofing	\$357,946.30	\$297,946.30
Gideon Swarey (UNT Mill Cr.)	TeamAg	Stacking structure, HUA, access road, and roof	\$451,486.00	\$255,668.75
Ivan Fisher (Upper Conestoga R.)	Lancaster Farmland Trust	Buffer, waterway, stream crossing, and fencing	\$101,648.00	\$101,648.00
Eshelman Run Streambank Restoration Phase II	Borough Strasburg	Stream Restoration	\$405,500.00	\$350,000.00
Harnish Run Floodplain & Wetland restoration	Cocalico Creek Watershed Association	Stream Restoration and wetland creation	\$824,500.00	\$644,967.35
<b>TOTAL</b>				<b>\$2,145,073.40</b>

**10. Reeser’s Run Initiative**

Lauren Brodbar and Grace Chamberlain gave background on the initiative and requested approval for 2 projects. Dale Herr moved to approve, seconded by Herb Kreider. The motion passed unanimously.

Landowner	Municipality	BMPs	Total Project Cost	Total Funding Requested
James Landis	Upper Leacock	Grassed Waterway, Lined Outlet, Mulching, Animal Trails & Walkways, and Stream Crossing	\$63,544.07	\$57,189.66
John Smucker	Upper Leacock	Stream Crossing, Fencing, and Riparian Buffer	\$20,000	\$18,000
			\$83,544.07	\$75,189.66

**11. District Manager Authorization**

Dan Zimmerman requested approval of the authorities of the District Manager. The action authorizes the District Manager to act on behalf of the board; to spend up to \$20,000 prior to getting BOD approval; and to drive and use a fleet vehicle for personal use. Dale Herr moved to approve, seconded by Kent Weaver. The motion passed unanimously.

**12. PFBC Watershed Grant**

Amanda Goldsmith requested approval to apply for the Pennsylvania Fish and Boat Commission’s Habitat Improvement Grant Program. The application is for a stream restoration project on Esh-Buck farm totaling \$75,000. The total cost of the project is approximately \$200,000 to restore 2,000 linear feet and planting 1.6 acres of riparian buffer. Gordon Hoover moved to approve, seconded by Herb Kreider. The motion passed unanimously.

**13. CEG Delegation Agreement**

Kent Bitting requested approval for the updated CEG delegation agreement and guidelines contingent upon the SCC’s satisfactory responses to staff comments. Herb Kreider moved to approval, seconded by Dale Herr. The motion passed unanimously.

**14. Right to Know Officer Authorization**

Chris provided the background of changes to the Right to Know Policy and Procedures. Herb Krider moved to approve the policy, seconded by Dale Herr. The motion passed unanimously.

Agriculture Activities or General Requests:

- Tristan A. Conrad
- Emma M. Riebling

Construction/Building Activities Requests:

- Morgan R. Regan

## **V. Reports & Information**

### **1. Correspondence, News, and Updates**

- Lancaster County Magazine – Highlight of our 75<sup>th</sup> anniversary.
- Picture and Article about the 75<sup>th</sup> – Merchandiser
- Letter from Senator Martin acknowledging the Countywide Action Plan award of funding.
- Letter to Commissioners acknowledging and requesting our 2026 County grant.
- Recognition of Jim Hershey (Leopold Conservation Award)

### **2. E&S/NPDES Monthly Projects Report**

Adam Stern highlighted the E&S report for the end of the year 2025, referencing the 2024 permit renewals and why the numbers were higher in 2025. Eric stated the Resource Conservationist position is posted online and gave a timeline for bringing someone to the board for approval. Adam gave an overview of the SPEED program, and some information about data centers that are coming to Lancaster.

As announced at the start of the meeting, Sonia excused herself from the meeting and Vice-Chair Gordon Hoover resumed leading the meeting.

### **3. Conservation Foundation Report**

Matt Kofroth reported on the highlights of 2025 of what was accomplished by the Conservation Foundation.

- The Board updated their Administrative Fee Policy to more clearly state appropriate fees and charges for grant sponsorships.
- Revised their Board of Director job description to clearly define roles and responsibilities of Board members.
- Created job descriptions for their officer positions to define the roles of these executive committee members.
- Sponsored several key grants for the District and Partners in 2025.
- Changed leadership in 2025 with Jay Snyder stepping aside as chair for Brad Clubb. And have a succession plan for future years as well.
- Thanked several long-time Board members for their service, Cory Rathman, Jennifer Tulenon, Chris Murphy, and Matt Mack. And welcomed back to the board Jay Snyder and Ken Rutt.
- The Foundation was the lead organization for the District's 75<sup>th</sup> Anniversary One Ask donation that raised nearly \$50,000. The Foundation is also looking to partner with the District in doing an annual appeal letter in 2026 for district sponsorships.
- Have updated their website with new Board member terms and affiliations, created a donation page, and listed several job descriptions of board members and officers to be more transparent in their roles.
- Reported on discussions with Knorr Consulting on hiring them on a part-time basis as a contractor to assist with some strategic planning, fundraising, and educational tax credit opportunities in 2026.

### **4. Ethics Forms**

Chris reminded everyone to complete and submit their Ethics Forms by April BOD meeting so we can comply with the mandated May 1 due date.

### **5. Watershed Grant Report**

As an information item Amanda Goldsmith reported that last December, the Watershed program applied for \$1,500 grant to support the 2026 Lancaster-Lebanon Watershed Forum. The grant was approved and awarded on January 12, 2026.

**6. Program Manager Winter Retreat**

Sallie reported that the program managers, assistant program managers, administrative staff, and human resources consultant attended a professional development training and tour, presented by Matt Hales, Director of Tait Team Development and High Performance.

**VI. Additional Public Comment:**

Gordon Hoover and Chris Thompson thanked the staff for their work and for attending the BOD meeting.

**VII. Meeting Adjourned**

Gordon Hoover adjourned the meeting without objection at 3:24 PM.

Respectfully,

A handwritten signature in cursive script that reads "Morgan Regan".

Morgan Regan  
E&S Administrative Support Specialist



# LANCASTER COUNTY Conservation District

## MEMORANDUM

**TO:** Christopher Thompson, Lancaster County Conservation District

**FROM:** Gordon Hoover

**SUBJECT:** Abstention from Voting and Deliberations

To comply with Section 1103(j) of the Public Official and Employee Ethics Act, I wish to publicly announce at today's meeting my abstention from voting or deliberating on Agenda Item # IV.9 - CAP Awards

Please also have this memorandum filed with the person responsible for recording the minutes of the meeting.

Reasons for Abstention: employee of LFT

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

[Signature]  
Signature

01/21/2026  
Date

**Item II.2  
Requests for Technical Assistance**

APPLICANT	TITLE	TOWNSHIP	SIZE	ASSISTANCE
None				

**Item II.3  
Requests for Nutrient Management Plan Approval (Lutz)  
February 2026 Activity  
March 4, 2026 Board Meeting**

To: The Lancaster County Conservation Board of Directors Nutrient Management Plan Review Committee:  
I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Nutrient Management Plan Review Committee.

I recommend these plans to be approved by the Board. The plans are for the following operations:

OWNER	TOWNSHIP	Operation	DESIGNATION	AEU's/ ACRE	REVIEWER	PLAN #
Robert Barley - Star Rock Farms	Manor	Swine	CAO	184.44	Reuter	439
Omar Glick	Upper Leacock	Dairy	CAO	4.25	Brodbar	2551
Lamar Martin	Ephrata	Broiler	CAO	129.11	Heigel	1734
Douglas Rohrer	W. Lampeter/ Pequea	Layer	CAFO/VAO	1.03	Brodbar	111

**NMP Update Report to Lancaster County CD Board of Directors**

**Technician:**

**Date Range:** Jan-26 Mar-26

NMP Name	Municipality	Plan Update Submission Date	Original NMP Approval Date	Planner <sup>1</sup>	Species <sup>2</sup>	AEUs	Regulated Operation Type <sup>3</sup>	Date Plan Acknowledgment Letter Sent	Reason for Update
Leroy & Timothy Zimmerman	East Donegal	1/12/2026	10/4/2025	William Rogers	Swine/ Steers/ Geese	485.88	CAO CAFO	1/23/2026	Simple Update
Brubaker Farms LLC	East Donegal	1/5/2026	11/5/2025	Jedd Moncavage	Dairy/ Broilers	6116.25	CAO CAFO	2/11/2026	Simple Update

**Item II.4  
Acknowledgment of Conservation Plans (Lutz)  
The Lancaster NRCS Field Office recommends the following plans for the  
March 4, 2026 Board Meeting:**

**NATURAL RESOURCES CONSERVATION SERVICE**

Conservation Plans	Number of Plans	Planner	Township
None			

**LCCD AG EROSION & SEDIMENTATION PLANS**

<b>Conservation Plans</b>	<b>Number of Plans</b>	<b>Planner</b>	<b>Township</b>
Dennis Weaver	1	Emma Riebling	Rapho
Larry Hoover	1	Matt Schavnis	Caernarvon
Jesse Lapp	1	Lauren Brodbar	Leacock
Edmund Heltshe	1	Josh Pullen	Conestoga
Garrett Weaver	1	Lauren Brodbar	Paradise
Jay Clifford Sensenig	1	Adam Hartz	Little Britain

**Item III.3  
Personnel Committee Report**

We have been conducting interviews for the open Resource Conservationist (E&S Technician). We received/reviewed 15+ applications and interviewed 4 candidates. Each of the candidates was well qualified, but the interview committee has recommended Andrea Acosta to fill the open position. Her resume will be circulated at the Board Meeting.

Andrea holds a B.S. in Environmental, Geographical, and Geological Sciences with minors in Hydrology and Spatial Analysis & GIS. For the past 3 years Andrea has been working with Citizen Energy in Washinton DC managing projects and funding for implementation and installation of EV charging infrastructure throughout the DMV region. Andrea’s wealth of project management knowledge and professional experience will be a great addition to the E&S team. If approved at the BOD meeting, Andrea is able to start on March 16th.

**\*Action Required**

**Item III.4  
Conservation Foundation of Lancaster County Update**

Two informational items from the Conservation Foundation Board and one item for District Board approval.

Informational items:

- The Conservation Foundation is exploring the Educational Improvement Tax Credit Program or EITC program that is offered by the state. This program offers tax credits to businesses that donate funds to EITC approved nonprofits. Currently the Conservation Foundation is not an approved EITC organization, but a committee of the Foundation is researching ways they could potentially become an EITC group and how this might benefit the District’s Education program.
- The district’s 2026 Annual Appeal campaign is wrapping up this past month, and those funds are going through the Foundation because they are 501 c(3) organization which provides better tax breaks for those that donate. To date the annual appeal has brought in \$13,175 with a few additional donations slated to come in yet in March. The goal for the 2026 Annual appeal was \$20,000. Funds from the appeal and last year’s 75<sup>th</sup> One Ask program support various programs within the District like Watershed, Education, Communication and Marketing. All of which do not have dedicated funding directed to these district programs.

The one item for District Board approval is that 4 new Board members of the Conservation Foundation have been selected and approved internally. As per the MOU between the District and Conservation Foundation all

new Board members also need District Board approval. The 4 new Conservation Foundation Board members are:

- Phil Dunn – former chief of staff for PA senator, former ag outreach specialist for the Lancaster Farmland Trust and Associate Board member of the Conservation District
- Justin Hollinger – legal director of land easement for WeConserve PA
- Billy Clauser – municipal planner for Warwick Township
- Ethan Bauer – water resource engineer for LandStudies

**\*Approval is needed for the instatement of new Conservation Foundation Board members**

### **Item III.5 Agriculture Conservation Assistance Program (ACAP) Update**

On January 29<sup>th</sup>, the District received half of the FY 2025-26 ACAP allocation. A total of \$4.6 million is available for allocation which includes the FY2025-26 funds, completed projects whose spending was less than the original request and previously allocated projects which declined funding. Like last year, the District will be utilizing half of the funds for District projects and the other half has been opened to permit consultants to submit applications on behalf of their clients. Projects will be ranked like previous years. One ranking question relating to the timing of construction has been updated to include new dates.

### **Item III.6 Annual Planning Meeting Review and Update**

Thank you to all of the board directors and associate directors who participated in the Annual Planning Meeting on January 21, 2026. Board members, program managers, and assistant program managers discussed and set planning goals for 2026. Completing a S.W.O.T. and S.M.A.R.T. analysis of several program goals, action steps were developed and shared. These ideas and steps were compiled, and an interoffice tracking sheet was established. Program managers are asked to update the tracking sheet quarterly so that a bi-annual review can be shared with the board.

Goals include:

1. Goal: Evaluate and plan for expanding the DnA BMP Verification program while working with the Ag Department to shift the BMP Verification Coordinator to the Ag Department, potentially.
2. Goal: Prioritize accessible Annual Appeal, Legacy Giving Plan in Support of District Programming in cooperation with CFLC.
3. Goal: Expand support for new and existing watershed organizations
4. Goal: Offer an option for digital submission of plans and permits. Addition and implementation of the Chapter 102 PCSM delegation. Increase the field presence of E&S staff on regulated sites

**Item III.7**  
**PFBC Grant Update**

At the January 21, 2026 LCCD Board Meeting, the Board of Directors approved a grant for the Pennsylvania Fish and Boat Commission's Habitat Improvement Grant Program. This funding is sourced from both the Peach Bottom Atomic Power Station and the Muddy Run Pumped Storage Project and is available to only Lancaster and York County stream improvement projects. Since the board meeting, we have switched the project we are applying for to Christian Petersheim. The project will include 1,300' of restoration and about a 2-acre buffer. The grant total is still the same - \$75,000. Matching funds for the project will come from the Constellation Habitat Improvement Program (\$71,250), with an estimated project cost of about \$140,000. The project is also a part of a regional effort in the Upper Pequea watershed, with 5 projects completed and 3 pending. The grant application was submitted on 2/18/2026, and approval is expected sometime in Spring/Summer 2026.

**NFWF Sub-grant Application**

The Watershed Department applied for the Clean Water Partner's grant program, "NFWF INSR Reducing Runoff" for the Mark Beiler Farm. The total grant is \$30,000 to cover installation of a stream restoration project. The Exelon (now Constellation Energy) Habitat Improvement Program and the 319 nonpoint source pollution grant will cover the remaining project costs (\$115,250) including in-stream habitat and bank stabilization structures on Calamus Run. This grant is a great opportunity to use multiple funding sources to complete a stream restoration project and connect to regional restoration efforts on Calamus Run. Project metrics include a 1,240' habitat restoration project with a 2.0 acre riparian buffer. Total reductions for both projects based on Model My Watershed are 288 T of sediment, 4,291 lbs of nitrogen, and 715 lbs of phosphorous. Award is expect in Spring 2026. Board action is required to proceed with the grant proposal.

**\*Action Required**

**Item III.8**  
**Dirt & Gravel/Low Volume Rd. Quality Assurance Board (QAB) Meetings**

The Lancaster County Conservation District's Dirt & Gravel/Low Volume Rd. QAB met twice over the last few weeks to discuss projects and funding of local projects.

First, on Monday, February 23<sup>rd</sup>, the QAB met to discuss two contract amendments for two existing projects. The first project amendment was for a dirt and gravel road project on Pumping Station Rd. in Elizabeth Twp involving a culvert replacement project. This project has been ongoing for over 6 years now and involved the replacement of a 6 ft. culvert pipe with a 29' open arched structure along with some adjoining stream improvements. After years of planning and design, the project is now completed, but due to the time it has taken to finish the project, the cost for the project has greatly increased. The initial contract was for \$110,000, later amended to \$154,000, but an additional \$160,137.78 is needed to finalize the project. The State Conservation Commission and the Center for Dirt and Gravel Rd. Studies have been heavily involved with this project from the start as well, and recommended the amendment despite it being over the

current policy of the program. Because of the timeframe elapsed, changing program guidance, change orders on the project itself, and the size of the project, all parties felt it was a worthwhile contract amendment, and the QAB agreed and approved the additional funds for the project.

Also, at the February meeting, the QAB discussed a contract funding amendment for a low volume road project on Spangler Rd. in Rapho Twp. This project involves working with a neighboring landowner and off right of way improvements that need to take place on that property. After working with District staff, it was determined that a larger stormwater pipe was needed to convey water from a grassed waterway and under a field lane. This change will result in an additional \$5,291.72 needed for the project. The original contracted amount was \$25,920. Once again, the SCC and the Center for Dirt and Gravel Rd. Studies approve of this contract amendment, so the QAB provided positive action on this contract amendment.

Finally, prior to the March 4<sup>th</sup> Board meeting, the QAB met again to review new Dirt & Gravel/Low Volume Rd. projects applying for funding in 2026. One application was submitted prior to this board write-up, and this will be reviewed at the March 4<sup>th</sup> QAB meeting. The Board will be provided with a handout of the QAB decisions at this most recent meeting. prior to the Board meeting.

**\*Approval is needed by the Board for all of these actions**

### **Item III.9 Chiques Creek Environmental Assessment PL-566 project update**

The Chiques Creek PL-566 project is a project the Conservation District and County have been partnering with NRCS on since 2021. The project is evaluating ways to reduce sediment pollution within the Chiques Cr. Watershed, more specially through legacy sediment removal of streambank sediments. This technique is also called floodplain restoration or floodplain reconnection. NRCS is using a federal program called the Public Lands 566 program to do an Environmental Assessment (EA) plan, which lists options for doing this work within the Chiques Cr. Watershed. NRCS's consultant, RJH consultants out of Denver, Colorado, has wrapped up their 3-year EA process and has turned in their findings to NRCS. The EA is being reviewed by NRCS staff, but once completed, it will spell out possible alternatives that could be implemented in the watershed to achieve significant sediment reductions. From here, design and permitting will take place, followed by the implementation of projects. This is where the county and District come in with local involvement and expertise. The majority of the funding for these projects is provided by the PL-566 program, but there is a match for implementation projects, so this will be something partners will be exploring before we get to that point. The goal is to have the plan approved by NRCS this spring/summer and go for design and permitting of projects this fall and winter. Implementation of projects will not take place till sometime in 2027/2028.

In order to start this process, NRCS needs to do some research on any cultural resources at some potential sites that could be impacted by these floodplain projects. For this to happen, NRCS forms an agreement with the State's Historic Preservation Office (SHPO) to start this research. Since the county and district are partners with this project, we are also asked to sign this agreement. The County and District have no obligation other than stating that we are partnering with NRCS on this project, and NRCS will be doing this work for SHPO. We are requesting Board approval to sign this agreement.

**\*Approval is needed to sign the SHPO/NRCS agreement**

# E&S Report

## January 2026

		Jan 2026	YTD
<b>Fees Collected</b>	Total Plan Submissions	23	23
	Total Plan Acres	383.24	383.24
	Total Disturbed Acres	104.63	104.63
	NPDES Permit Fees Collected	\$6,000	\$6,000
	DEP Fees Collected	\$8,700	\$8,700
	LCCD Fees for Services	\$42,880	\$42,880

<u>Complaints</u>	
<u>Date Received</u>	<u>Municipality</u>
1/2/2026	EAST HEMPFIELD TWP
1/13/2026	EDEN TWP
1/16/2026	EAST COCALICO TWP

## January 2025

		Jan 2025	YTD
<b>Fees Collected</b>	Total Plan Submissions	25	25
	Total Plan Acres	509.67	509.67
	Total Disturbed Acres	245.29	245.29
	NPDES Permit Fees Collected	\$7,500	\$7,500
	DEP Fees Collected	\$3,500	\$3,500
	E&S Plan Review Fees	\$23,925	\$23,925

<u>Complaints</u>	
<u>Date Received</u>	<u>Municipality</u>
1/3/2025	EAST DONEGAL TWP
1/13/2025	PENN TWP
1/15/2025	PARADISE TWP
1/15/2025	CAERNARVON TWP
1/23/2025	EAST LAMPETER TWP

**E&S Department Submissions**

**1/1/2026 to 1/31/2026**

<b><u>Project Name</u></b>	<b><u>Municipality</u></b>	<b><u>Disturbed Acres</u></b>	<b><u>Fees Amount</u></b>
138 Stevens Ave	LANCASTER CITY	0.18	\$600
Lincoln Highway Water Main Extension	SALISBURY TWP	0.634	\$815
Sanavida Plaza	LANCASTER CITY	1.85	\$1,630
115 Churchtown Road	SALISBURY TWP	8.23	\$3,310
Windom Manor Farms, LLC	MANOR TWP	8.4	\$3,310
269 Cinder Road	PROVIDENCE TWP	2.44	\$1,630
Aaron B. Stoltzfus	SADSBURY TWP	0.97	\$815
Sheetz - Etown	MOUNT JOY TWP	2.68	\$815
3413 Lincoln Highway East	PARADISE TWP	0.42	\$815
206 Linestown Road	PEQUEA TWP	0.73	\$815
Greenfield Road (Lot 2)	EAST LAMPETER TWP	3.18	\$1,935
Hufford Residence Culvert Replacement	EAST COCALICO TWP	0.12	\$100
Creekview Schoolhouse	WARWICK TWP	0.85	\$815
LEFC - Education Wing Expansion	WARWICK TWP	9.26	\$815
Daniel Smoker Greenhouse	LITTLE BRITAIN TWP	0.99	\$815
Jeff Martin Ag Operation	EARL TWP	9.65	\$3,820
Henry Beiler Poultry Barn	RAPHO TWP	4	\$2,240
Lancaster County Correctional Facility	LANCASTER TWP	43.7	\$12,490
Brookstone Industries, LLC	WEST EARL TWP	2.5	\$1,935
M. Beiler Stream Restoration	PARADISE TWP	0.29	\$100
Keystone Outdoor Living	EAST EARL TWP	2.47	\$1,630
Troy Rutt - Steer Barn	RAPHO TWP	0.7	\$815
Elmer Miller	UPPER LEACOCK TWP	0.39	\$815

**Outstanding NPDES Projects  
Received >3 Months Ago - 1/30/2026**

Date Received	Project	Permit #	Municipality	Status	Last Action
11/18/2024	Freedom Land Properties / Premiere LLC	PAD360136	SALISBURY TWP	Adequate DEP	1/16/26
1/23/2025	Elmer E. Stoltzfus	PAD360143	PROVIDENCE TWP	Technical R	1/28/26
3/7/2025	Westmount Development	PAC361055	MOUNT JOY TWP	Inadequate	1/12/26
4/1/2025	756 Gehman School Road	PAC361064	EAST COCALICO TWP	Technical R	1/26/26
4/3/2025	R. Michael Houhton	PAD360150	EAST DRUMORE TWP	Technical R	12/19/26
4/7/2025	Syncarpha Brecknock	PAD360152	BRECKNOCK TWP	Adequate DEP	12/16/26
4/25/2025	Samuel Zook	PAC361061	STRASBURG TWP	Technical R	12/2/25
4/29/2025	White Horse Business Center	PAD360059 A-2	SALISBURY TWP	Technical R	1/13/26
5/1/2025	Christ Esh	PAD360155	DRUMORE TWP	Inadequate DEP	11/14/25
5/9/2025	1134 Stony Battery Road	PAD360156	WEST HEMPFIELD TWP	Inadequate	1/9/26
5/19/2025	Enola Low Grade Trail East 2	PAD360157	SADSBURY TWP	Technical R	1/13/26
5/21/2025	1360 Manheim Pike	PAD360158	MANHEIM TWP	Adequate DEP	1/29/26
6/6/2025	Willow Street Park	PAC361076	WEST LAMPETER TWP	Complete	11/17/25
6/13/2025	Burnell Nolt/ Delmar Nolt	PAD360160	DRUMORE TWP	Inadequate	1/20/26
6/23/2025	Stephen Petersheim	PAD360161	BART TWP	Technical R	1/29/26
6/25/2025	Penn State Health Lancaster Medical Center & Brookside (PSH-LMC)	PAD360048 A-1	EAST HEMPFIELD TWP	Complete	12/3/25
6/26/2025	Water Street Bicycle and Pedestrian Blvd	PAD360162	LANCASTER CITY	Inadequate	1/27/26
7/1/2025	58 East Main Street	PAC361082	WEST COCALICO TWP	Adequate DEP	12/1/25
7/7/2025	White Horse Business Center	PAD360059 A-3	SALISBURY TWP	Inadequate DEP	12/4/25
7/11/2025	Brendle Tract Subdivision	PAC361086	STRASBURG TWP	Incomplete	1/8/26
7/16/2025	Pequea Valley HS	PAC360705 A-1	LEACOCK TWP	Technical R	1/14/26
8/4/2025	Moses Glick Poultry Barn	PAD360163	PROVIDENCE TWP	Inadequate DEP	1/22/26
8/11/2025	Word of Truth Church	PAD360164	SALISBURY TWP	Inadequate DEP	12/16/25
8/19/2025	Solanco High School	PAD360165	EAST DRUMORE TWP	Complete	12/19/25
8/28/2025	Mister Car Wash - Centerville	PAC361097	EAST HEMPFIELD TWP	Complete	12/8/26
9/8/2025	J.E. Fritz Elementary School	PAC361098	EAST LAMPETER TWP	Technical R	1/30/26
9/18/2025	StayAPT Suites Hotel - Ephrata	PAC361102	EPHRATA TWP	Completeness R	12/23/26
9/19/2025	Lincoln Highway Rentals	PAC361103	SALISBURY TWP	Inadequate	1/6/26
9/23/2025	Cocalico Creek Homes	PAC361104	EAST LAMPETER TWP	Complete	1/29/26
9/25/2025	Nolt Road Park	PAC361105	EAST HEMPFIELD TWP	Completeness R	1/5/26
10/1/2025	John M. Esh	PAC361107	PROVIDENCE TWP	Completeness R	12/12/25
10/1/2025	ERSA Trunk A Interceptor Expansion	PAD360166	MOUNT JOY TWP	Inadequate	1/28/26
10/9/2025	Todd Barge Ag Operation	PAC361108	PARADISE TWP	Incomplete	12/3/25
10/9/2025	Manheim Township School District Campus - Master	PAC361110	MANHEIM TWP	Complete	1/29/26
10/9/2025	Lancaster Archery Supply	PAC361111	EAST LAMPETER TWP	Complete	1/21/26
10/17/2025	250 College Avenue	PAD360094 A-1	LANCASTER CITY	Adequate DEP	12/18/25
10/20/2025	Center Street Road Improvments	PAC360947 A-1	LEACOCK TWP	Incomplete	12/15/25
10/20/2025	Melvin Huber Poultry Barn	PAC361112	RAPHO TWP	Inadequate	1/8/26
10/21/2025	Cottage Avenue Solar Project	PAC361114	MILLERSVILLE BORO	Complete	1/28/26
10/22/2025	Vintage Business Park	PAC360311 A-5	PARADISE TWP	Incomplete	12/18/25
<b>Total</b>	<b>40</b>	At District	20	Not at District	20

**KEY**

Received	project received in office, queue for completeness review	<b>Total Submissions Under Review</b>	<b>97</b>
Incomplete	incompleteness letter sent	<b>Issued NPDES Submissions</b>	<b>12</b>
Completeness R	resubmission received, queue for completeness review		
Complete	completeness letter sent, queue for technical review		
Inadequate DEP	technical deficiencies forwarded to DEP, waiting for issuance of technical deficiency letter		
Inadequate	technical deficiency letter sent		
Technical R	resubmission received, queue for technical review		
Adequate DEP	E&S Plan deemed adequate, waiting for DEP to proceed		
Highlighted Row	DEP completing PCSM Technical Review		

### 01-2026 Issued NPDES Submissions

Mervin Stoltzfus Poultry Barn	North Reading Road Property Major Mod
80 Jackson Drive	Manor House
TKSW Associates, LP	Lancaster Airport Authority - Dam Decommissioning and Clean Fill Site Expansion
2136 River Road	Smoketown Airport
Adam Brandt Ag Operation	709 Lime Quarry Road
Caring Acres Community	LEFC - Eduation Wing Expansion Minor Mod

**Item IV.3**  
**PA State Ethics Forms**

As a reminder, all directors who served last year are required to complete the State Ethics Commission Statement of Financial Interest, for calendar year 2025, by May 1<sup>st</sup>, 2026. Forms are available on line at:

[https://www.ethics.pa.gov/Documents/Forms%20Library/Statements%20Of%20Financial%20Interest/SEC-1%20Statement%20Of%20Financial%20Interests%20Rev%2001\\_19.pdf](https://www.ethics.pa.gov/Documents/Forms%20Library/Statements%20Of%20Financial%20Interest/SEC-1%20Statement%20Of%20Financial%20Interests%20Rev%2001_19.pdf). If you haven't done so already, please complete the forms, print and return to the district office prior to April 1, 2026, so the forms can be processed and filed by the May 1<sup>st</sup> due date.