

**LANCASTER COUNTY CONSERVATION DISTRICT  
BOARD MEETING MINUTES  
January 21, 2026**

The 882<sup>nd</sup> regularly scheduled Board Meeting of the Lancaster County Conservation District (LCCD) was held in person at the Farm and Home Center for Directors and via Zoom Call-In on January 21, 2026, at 1:30 p.m.

Prior to the start of the Board meeting, Directors individually presented year-end cards with a monetary gift and thanks to each of the staff in attendance.

**The following Directors were present:** Sonia Wasco, Chairperson; Herb Kreider, Gordon Hoover, Kent Weaver, Deryk Shaw (online), Dale Herr, Robert Wagner, and Commissioner Ray D’Agostino.

**The following Associate Directors were present:** Kyle Solyak, Dan Zimmerman, Jennifer Engle, Bob Shearer, Greg Strausser, and Philip Dunn.

**The following District Staff were present:** Chris Thompson, Stacey Hertz, Matt Kofroth, Sallie Gregory, Kent Bitting, Kevin Lutz, Tyler Keefer, Adam Stern, Emma Riebling, Eric Hout, Amanda Goldsmith, Matt Schavnis, Grace Chamberlain, Josh Pullen, Patrick Kidd, Ryan Riebling, Alex Flurry, Kaylyn Silvio, Chelsea McKenzie, Ava Lang, Shannon Erdman, Tristan Conrad, Jason Reuter, Grace Wisely, Lauren Brodbar, Samantha Adams, Adam Hartz, Pam Wise, Morgan Brough, Jim Saltsman, Colin Wiest, Gary Ballina, Noelle Cudney, Kelsey Coultas, Shelly Dehoff, and Morgan Regan.

**The following Cooperating Agency representatives were present:** Chaz Heberlig, DEP Field Representative; Heather Grove, District Conservationist, NRCS-USDA.

**The following visitors were present:** None present.

**Introductions:** Sonia welcomed everyone to the meeting and highlighted special events in January such as the Olympic games, the Artemis 2 launch, the 250<sup>th</sup> anniversary of the United States of America, FIFA World Cup. Conservation highlights such as AI driven monitoring and species and habitat protection.

**Invocation:** Chris passed out the guidance and sign-up sheet for future invocations. Chris then provided the invocation.

**Additions to the Agenda:** No Additions.

Adam Stern reminded everyone that the meeting was being recorded.

**An opportunity was given for public comment:** Sonia asked everyone to introduce themselves and their role at the district.

**I. Reorganization of the Board**

**1. Installation of Directors**

Commissioner Ray D’Agostino conducted the swearing in ceremony and reappointed Sonia Wasco as public director and Dale Herr as farmer director.

**2. Election of Officers**

Herb Kreider presented the slate of officer candidates, and there were no other nominations. It was agreed to vote as one slate which passed unanimously.

Chairperson – Sonia Wasco  
Vice Chairman – Gordon Hoover  
BOD Secretary/Treasurer – Kent Weaver  
Staff Secretary – Morgan Regan

**3. Associate Director Appointments**

Commissioner Ray D’Agostino swore in and reappointed Dan Zimmerman and Robert Shearer, Dan Heller was also approved to be reappointed, but was unable to attend today’s meeting.

**4. PACD Voting Delegates Appointments**

Chris provided a background of PACD voting delegates and requested for two more nominations for voting alternates. Shannon Erdman and Gordon Hoover volunteered. Dale Herr moved to accept the list of voting delegates as presented, seconded by Deryk Shaw. The motion passed unanimously.

Voting Delegate – Sonia Wasco  
Voting Alternates – Chris Thompson  
Gordon Hoover  
Shannon Erdman

**II. Agency Reports**

**1. USDA, NRCS**

Heather Grove gave her Activity Report which included November 2025-January 2026 due to the Federal furlough in December. She mentioned that the Program Assistant position is vacant again as the candidate left during the furlough, and NRCS/USDA are currently in a hiring freeze. The Technical & Financial Assistance sign-up for all programs was extended to January 15, 2026, but they are waiting for more information on County allocations.

**2. PA DEP Field Rep Report**

Chaz Heberlig reviewed highlights from the DEP Field Notes and reported on the Leadership Development, “Back to Basics” workshop for directors. He highlighted the College Internship opportunities at DEP, as well as the Chapter 102 Newsletter.

**III. Consent Agenda**

Chris highlighted the membership renewals and PACD dues increase. Gordon Hoover moved to approve the consent agenda as presented, seconded by Dale Herr. The motion passed unanimously.

- #1 – Minutes of December 3, 2025 Board meeting.
- #2 – Technical Assistance Requests/Cancellations
- #3 – Nutrient Management Plan Approvals
- #4 – Conservation Plan Acknowledgment
- #5 – List of LCCD Memberships

**Item III.2  
Requests for Technical Assistance**

<b>APPLICANT ASSISTANCE</b>	<b>TITLE</b>	<b>TOWNSHIP</b>	<b>SIZE</b>
None			

**Item III.3  
Requests for Nutrient Management Plan Approval (Lutz)  
December 2025 Activity  
January 21, 2026 Board Meeting**

To: The Lancaster County Conservation Board of Directors Nutrient Management Plan Review Committee:

I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Nutrient Management Plan Review Committee.

I recommend these plans to be approved by the Board. The plans are for the following operations:

OWNER	TOWNSHIP	OPERATION	DESIGNATION	AEU's/ ACRE	REVIEWER	PLAN #
Levi Stoltzfoos	Sadsbury	Dairy	CAO	3.27	Reuter	1372
Moses Glick	Providence	Dairy	CAO	2.61	Reuter	2433
Paul David Weaver	West Cocalico	Dairy	CAFO/CAO	5.20	Heigel	2257
Benjamin K. Blank	Providence	Dairy	CAO	2.48	Reuter	2523
Gerald Wenger	East Earl	Layer	CAO	69.39	Heigel	1944
Christ G. Fisher	Paradise	Dairy	CAO	2.83	Brodbar	1421
David K. Stoltzfus	Leacock	Dairy	CAO	3.17	Brodbar	145
Mervin J. Stoltzfus	Upper Leacock	Broiler	CAO	7.75	Brodbar	3249
John R. Lefever	Drumore	Layer	CAFO/VAO	1.32	Adams	717
Brian Eckman	Fulton	Swine/Broiler	CAFO/CAO	13.51	Adams	336
Noah W. Kreider & Sons	Rapho	Layer	CAFO/CAO	117.75	Riebling	331
Melvin Allgyer	Caernarvon	Dairy	CAO	3.88	Heigel	2329

NMP Update Report to Lancaster County CD Board of Directors									
Date Range:	Nov-25	Dec-25							
NMP Name	Municipality	Plan Update Submission Date	Original NMP Approval Date	Planner <sup>1</sup>	Species <sup>2</sup>	AEUs	Regulated Operation Type <sup>3</sup>	Date Plan Acknowledgment Letter Sent	Reason for Update
John B. Stoltzfus Jr.	East Hempfield	11/24/2025	1/3/2024	Dean Patches	Dairy	112.25	CAO	12/5/2025	Simple Update
The Barley Farms	Manor	12/9/2025	7/2/2025	Amanda Grube	Pullet /Steer	355.57	VAO CAO	12/10/2025	Simple Update
Ken Martin – Martin Farms LLC	East Drumore	1/8/2026	7/2/2025	Megan Kreider	Swine/Pullet/Dairy	1754.53	CAO CAFO	1/8/2026	Simple Update
James & Melissa Landis	Little Britain	1/8/2026	7/3/2024	Maggie Dean	Broilers	210.08	CAO	1/12/2026	Simple Update

**Item III.4**

**Acknowledgment of Conservation Plans (Lutz)**

**The Lancaster NRCS Field Office recommends the following plans for the  
January 21, 2026 Board Meeting:**

**NATURAL RESOURCES CONSERVATION SERVICE**

<b>Conservation Plans</b>	<b>Number of Plans</b>	<b>Planner</b>	<b>Township</b>
Barry K. Kreider	2	McKinley Morris	West Hempfield
W&W Ag LCC	1	McKinley Morris	West Donegal

**LCCD AG EROSION & SEDIMENTATION PLANS**

<b>Conservation Plans</b>	<b>Number of Plans</b>	<b>Planner</b>	<b>Township</b>
None			

**Item III.5**

**LCCD 2026 Membership Renewals**

<b>Name</b>	<b>2025 Fees</b>	<b>2026 Fees</b>
National Association of Conservation Districts (NACD)	\$775 (Gold)	\$775 (Gold)
Pennsylvania Association of Conservation Districts (PACD)	\$2,915	\$ 3,215
Lancaster Chamber of Commerce	\$550	\$550
PennAg Industries	\$250	\$250
Capital RC&D Area Council (RC&D)	\$350	\$350
Building Industry Association (BIA)	\$875	\$875

**Additional Business**

**1. Items removed from Consent Agenda**

None.

## **2. Treasurer's Report**

Stacey reported on the end of the 2025 year. As of 12/31/2025 the Raymond James account had \$880,229.62 which was a 17.4% gain, as of 1/21/2026 there was \$880,673.87. The interest rate for the invest account on 12/31/2025 was at 3.91%, and as of 1/20/2026 was 3.79%. She then highlighted the income and expenses, reported that we are about \$23,000 under budget because still waiting on a few outstanding invoices. Stacey highlighted that grant income was \$11,829,849.95 and the grant expenses was \$11,192,878.49. The vehicle expenses went a little over budget due to purchasing a new 2026 Subaru as well as some repairs. Staff salaries came in under budget due to positions not yet being filled.

## **3. Budget & Finance Committee Report**

Matt Kofroth reported there was a small reduction in the budget passed in December, but due to how small it is the budget is not being reopen and adjusted.

## **4. Authorized Check Signers**

Chris requested approval to reauthorize the check signers. Gordon Hoover moved to approve as presented, seconded by Dale Herr. The motion passed unanimously.

- Kent Weaver, Treasurer
- Roger Rohrer, Director
- Christopher Thompson, District Manager
- Matthew Kofroth, Assistant District Manager

## **5. Personnel Committee Report**

Dan Zimmerman requested approval to post the summer intern position. Dale Herr moved to approve, seconded by Herb Krieder. The motion passed unanimously.

## **6. Ag Committee Report**

Kevin Lutz requested approval for a well set-back waiver so Noah W. Kreider & Sons LLP (Kreider Farms) can construct a new manure stacking shed. The Ag Committee and SCC acknowledged the detail of how the upslope surface water runoff from roofs and driveways will be diverted around the affected wellhead, and secondly the water well that is planned for decommissioning be done according to the NRCS standard design 351. Herb Kreider moved to approve, seconded by Dale Herr. The motion passed unanimously.

## **7. E&S Committee Report**

Eric Hout reported on the two pending enforcement cases and upcoming plans for 2026.

Adam Stern gave background on the Chapter 102 program and the research he completed regarding the PCSM delegation, which would need a professional engineer. Adam requested approval to send a letter to DEP stating that we're looking to take on the PCSM delegation and receive the checklist of items we need to achieve that. Dale Herr moved to accept the request as presented, seconded by Deryk Shaw. The motion passed unanimously.

## **8. Banquet Committee Report**

Adam Hartz reviewed details of the 2026 Awards Banquet and requested approval for the banquet planning. The banquet will be held on Tuesday, March 24<sup>th</sup> at 6:15 PM, at a cost of \$35 per person, and catered by Yoder's Catering. Gordon Hoover moved to approve as presented, seconded by Herb Kreider. The motion passed unanimously.

<b>Conservation Awards</b>	<b>Recipient</b>	<b>Narrator</b>	<b>Director Presenter</b>
Conservation School Service	Rick Purnell	Sallie Gregory	TBD
Conservation Educator	Brandon Bixler – School District of Lancaster	Sallie Gregory	TBD
Watershed Excellence Award	John David Hoover	Amanda Goldsmith	TBD
Outstanding Dirt & Gravel Rd/Low Volume Rd	Conestoga Township	Tyler Keefer	TBD
Building Industry Resource Conservation	Lancaster Civil Engineering Company	TBD	TBD
Outstanding Cooperator	Bob Shearer	Kevin Lutz	TBD

### 9. CAP Funding – 2026 Award and Project List

Matt Kofroth requested approval for funding 7 projects, PADEP already provided their approval. Dale Herr moved to approve, seconded by Kent Weaver. The motion passed unanimously. Gordon Hoover abstained from the vote.

Project Name	Conservation Partner	BMP's	Total Project Cost	CAP Funded Awarded
Ben Glick (White Horse Run)	TeamAg	Waste Storage Facility, HUA, access road and walkway	\$369,843.00	\$369,843.00
Elam Miller (Nickel Mines Run)	Alliance for the Chesapeake Bay	Animal trail and walkway	\$260,500.00	\$125,000.00
Mike Bollinger (Conowingo Cr.)	Alliance for the Chesapeake Bay	Waste Storage, HUA and roofing	\$357,946.30	\$297,946.30
Gideon Swarey (UNT Mill Cr.)	TeamAg	Stacking structure, HUA, access road, and roof	\$451,486.00	\$255,668.75
Ivan Fisher (Upper Conestoga R.)	Lancaster Farmland Trust	Buffer, waterway, stream crossing, and fencing	\$101,648.00	\$101,648.00
Eshelman Run Streambank Restoration Phase II	Borough Strasburg	Stream Restoration	\$405,500.00	\$350,000.00
Harnish Run Floodplain & Wetland restoration	Cocalico Creek Watershed Association	Stream Restoration and wetland creation	\$824,500.00	\$644,967.35
<b>TOTAL</b>				<b>\$2,145,073.40</b>

**10. Reeser’s Run Initiative**

Lauren Brodbar and Grace Chamberlain gave background on the initiative and requested approval for 2 projects. Dale Herr moved to approve, seconded by Herb Kreider. The motion passed unanimously.

Landowner	Municipality	BMPs	Total Project Cost	Total Funding Requested
James Landis	Upper Leacock	Grassed Waterway, Lined Outlet, Mulching, Animal Trails & Walkways, and Stream Crossing	\$63,544.07	\$57,189.66
John Smucker	Upper Leacock	Stream Crossing, Fencing, and Riparian Buffer	\$20,000	\$18,000
			\$83,544.07	\$75,189.66

**11. District Manager Authorization**

Dan Zimmerman requested approval of the authorities of the District Manager. The action authorizes the District Manager to act on behalf of the board; to spend up to \$20,000 prior to getting BOD approval; and to drive and use a fleet vehicle for personal use. Dale Herr moved to approve, seconded by Kent Weaver. The motion passed unanimously.

**12. PFBC Watershed Grant**

Amanda Goldsmith requested approval to apply for the Pennsylvania Fish and Boat Commission’s Habitat Improvement Grant Program. The application is for a stream restoration project on Esh-Buck farm totaling \$75,000. The total cost of the project is approximately \$200,000 to restore 2,000 linear feet and planting 1.6 acres of riparian buffer. Gordon Hoover moved to approve, seconded by Herb Kreider. The motion passed unanimously.

**13. CEG Delegation Agreement**

Kent Bitting requested approval for the updated CEG delegation agreement and guidelines contingent upon the SCC’s satisfactory responses to staff comments. Herb Kreider moved to approval, seconded by Dale Herr. The motion passed unanimously.

**14. Right to Know Officer Authorization**

Chris provided the background of changes to the Right to Know Policy and Procedures. Herb Krider moved to approve the policy, seconded by Dale Herr. The motion passed unanimously.

Agriculture Activities or General Requests:

- Tristan A. Conrad
- Emma M. Riebling

Construction/Building Activities Requests:

- Morgan R. Regan

## **V. Reports & Information**

### **1. Correspondence, News, and Updates**

- Lancaster County Magazine – Highlight of our 75<sup>th</sup> anniversary.
- Picture and Article about the 75<sup>th</sup> – Merchandiser
- Letter from Senator Martin acknowledging the Countywide Action Plan award of funding.
- Letter to Commissioners acknowledging and requesting our 2026 County grant.
- Recognition of Jim Hershey (Leopold Conservation Award)

### **2. E&S/NPDES Monthly Projects Report**

Adam Stern highlighted the E&S report for the end of the year 2025, referencing the 2024 permit renewals and why the numbers were higher in 2025. Eric stated the Resource Conservationist position is posted online and gave a timeline for bringing someone to the board for approval. Adam gave an overview of the SPEED program, and some information about data centers that are coming to Lancaster.

As announced at the start of the meeting, Sonia excused herself from the meeting and Vice-Chair Gordon Hoover resumed leading the meeting.

### **3. Conservation Foundation Report**

Matt Kofroth reported on the highlights of 2025 of what was accomplished by the Conservation Foundation.

- The Board updated their Administrative Fee Policy to more clearly state appropriate fees and charges for grant sponsorships.
- Revised their Board of Director job description to clearly define roles and responsibilities of Board members.
- Created job descriptions for their officer positions to define the roles of these executive committee members.
- Sponsored several key grants for the District and Partners in 2025.
- Changed leadership in 2025 with Jay Snyder stepping aside as chair for Brad Clubb. And have a succession plan for future years as well.
- Thanked several long-time Board members for their service, Cory Rathman, Jennifer Tulenon, Chris Murphy, and Matt Mack. And welcomed back to the board Jay Snyder and Ken Rutt.
- The Foundation was the lead organization for the District's 75<sup>th</sup> Anniversary One Ask donation that raised nearly \$50,000. The Foundation is also looking to partner with the District in doing an annual appeal letter in 2026 for district sponsorships.
- Have updated their website with new Board member terms and affiliations, created a donation page, and listed several job descriptions of board members and officers to be more transparent in their roles.
- Reported on discussions with Knorr Consulting on hiring them on a part-time basis as a contractor to assist with some strategic planning, fundraising, and educational tax credit opportunities in 2026.

### **4. Ethics Forms**

Chris reminded everyone to complete and submit their Ethics Forms by April BOD meeting so we can comply with the mandated May 1 due date.

### **5. Watershed Grant Report**

As an information item Amanda Goldsmith reported that last December, the Watershed program applied for \$1,500 grant to support the 2026 Lancaster-Lebanon Watershed Forum. The grant was approved and awarded on January 12, 2026.

**6. Program Manager Winter Retreat**

Sallie reported that the program managers, assistant program managers, administrative staff, and human resources consultant attended a professional development training and tour, presented by Matt Hales, Director of Tait Team Development and High Performance.

**VI. Additional Public Comment:**

Gordon Hoover and Chris Thompson thanked the staff for their work and for attending the BOD meeting.

**VII. Meeting Adjourned**

Gordon Hoover adjourned the meeting without objection at 3:24 PM.

Respectfully,

A handwritten signature in cursive script that reads "Morgan Regan".

Morgan Regan  
E&S Administrative Support Specialist