



**LANCASTER COUNTY CONSERVATION DISTRICT
MONTHLY BOARD MEETING AGENDA**

Wednesday, January 22, 2025

Lancaster Farm & Home Center

Zoom Info: <https://zoom.us/j/91731607863>

Business Meeting 1:30 pm

Timer

1:30	Invocation – Kent Weaver Call to Order, Chairwoman, Sonia Wasco Welcome & Introductions – Sonia Wasco Additions to the Agenda – Christopher Thompson Public Comment: Survey media/guests: Agenda items of interest – Sonia Wasco	
		<u>Page #</u>
1:40	I. <u>Reorganization of the Board</u>	
	1. 2025 Appointments to the Board of Directors (attachment).....	1
	2. Election of Officers (attachment).....	1
	3. Associate Director Appointments (attachment).....	1
	4. Election of PACD Voting Delegates (attachment)	2
1:55	II. <u>Agency Reports</u>	
	1. USDA, NRCS (attachment).....	3
	2. PA DEP Field Rep Report (attachment)	5
2:00	III. <u>*Consent Agenda</u>	
	1. Meeting Minutes (attachment).....	9
	2. Technical Assistance Requests/Cancellations (attachment)	14
	3. Nutrient Management Plan Approval (attachment).....	14
	4. Conservation Plans Acknowledgement (attachment)	15
	5. List of LCCD Memberships (attachment)	15
2:05	IV. <u>*Additional Business</u>	
	1. Items Removed from Consent Agenda	
	2. *Budget & Finance Committee Update – Kofroth (attachment)	16
	3. *Personnel Committee/Request to Hire – Zimmerman/Thompson (attachment).....	16
	4. *E&S Committee Report – Stern (attachment)	17
	5. *Banquet Committee Report – Hartz/Thompson (attachment)	18
	6. *CAP Funding – 2025 Award and Project List – Wise/Kofroth (attachment)	19
	7. *District Manager Authorization – Thompson (attachment).....	21
2:50	V. <u>Reports & Information</u>	
	1. Correspondence, News, and Updates – Thompson	
	2. E&S/NPDES Monthly Projects Report – Stern (attachment)	22
	3. Conservation Foundation Report – Kofroth (attachment).....	29
	4. Ethics Forms – Thompson (attachment)	29
3:00	VI. <u>Additional Public Comment</u>	
	VII. <u>Adjourn</u>	

(Directors, please call the District office if you will not be attending)

Dates to Remember:

1/30, PACD Executive Committee Meeting	2/17, Presidents Day – LCCD Office Open
3/18, SCC Meeting @ Zoom, 10 am	3/25, Annual Awards Banquet, F&H Center, 5:30 pm

NEXT MEETING DATE: Wednesday, March 5, 2025, 7:30 pm

At the Lancaster County Farm & Home Center

***Action Required**

Reorganization of the Board

Item I.1

Affirming the oath of office of a District Director (4-year term)

Being appointed to the office of Director of the Conservation District Board is a confirmation that the community considers you a worthy leader and advocate for the good stewardship of our County's natural resources. This honor is not without its duties and obligations. Directors agree to serve the people of Lancaster County in developing programs to effectively manage our natural resources and to uphold and support the work of the Lancaster County Conservation District. The following have been reviewed and approved by the County Commissioners to serve as Directors of the Lancaster County Conservation District.

- **Reappointment of farmer director** – Herb Kreider, was nominated by the Lancaster Conservancy to a four-year term from January 1, 2025 through December 31, 2028.
- **Reappointment of farmer director** – Geoff Rohrer, was nominated by the Farm and Home Foundation to a four-year term from January 1, 2025 through December 31, 2028.
- **Appointment** – Commissioner Ray D'Agostino – Commissioner Representative, to a one-year term from January 1, 2025 through December 31, 2025.

Item I.2

Election of Officers (1-year term)

The slate of officer candidates listed below is put forward for BOD consideration and approval, but nominations may be made from the floor as well. Anyone wishing to be considered should contact Chris prior to the business meeting on January 22nd so their name can be added to the slate.

Chairman - Sonia Wasco
Vice Chairman – Roger Rohrer
BOD Secretary/Treasurer – Kent Weaver
Staff Secretary – Morgan Regan/Holly Shaub

Item I.3

Appointing the Board of Associate Directors (2-year term)

Associate Directors enjoy the same honor of appointment because of their recognized leadership in the community. They may participate actively in Board and Committee Meetings as well as all other District functions and activities. The one right of office withheld from the Associate Director is that they may not present motions or vote at Board meetings.

LCCD currently has 5 open seats in our 2025-2026 class of Associate Directors. The Nominating Committee has received 3 nominations. Others can be presented at the January meeting.

- Frank Burkhart, (Reappointment) Farmer; Excavator; Township Supervisor, West Hempfield, PA
- Greg Strausser, (Reappointment) Civil Engineer, Lititz, PA
- Jennifer Engle, (Reappointment) Teacher, Marketing Consultant, East Hempfield, PA

***Action Required**

**Item I.4
Appointing PACD Voting Delegates**

Each Conservation District in good standing shall designate a Voting Delegate and up to three Alternate Voting Delegates for the purposes of voting at Region Meetings and Executive Council meetings. This selection shall be made at a regular or special meeting of the Conservation District Board after the Conservation District Board has been appointed for the ensuing year. The Voting Delegate and Alternate Voting Delegates may be a District Director, Associate Director, and or District Staff person.

We are still looking for 1 or 2 Alternate Voting Delegates, but Sonia Wasco has again agreed to serve as the Lancaster voting representative and if approved by the BOD at the January meeting she will be joined by Chris Thompson who will act as one of the Alternate Voting Delegates.

***A ballot vote will be taken for all positions at the January Board of Directors meeting**



Activity Report to LCCD Board of Directors December 2024

Lancaster Field Office Personnel:

Heather Grove, Supervisory District Conservationist
Mark Myers, Soil Conservationist
Joel Alicea Hernandez, Soil Conservationist
Christine Griesemer, Soil Conservationist
Brett Ramer, Soil Conservationist
Camila Martinez Sanchez, Soil Conservationist
Morgan Brough, Soil Conservationist
McKinley Morris, Soil Conservationist

Brian Burns, Soil Conservation Technician
VACANT, Soil Conservation Technician
Brittany Moore, Civil Engineering Technician
Lari Jo Walker, Program Assistant, RC&D
Jeff Sholly, Engineer, PACD
Ashley Spotts, Restoration Specialist, CBF
Sophia Gilbert, Biologist, PF (York & Lancaster)
Elli Liput, Biologist, PF (Dauphin, Lebanon & Lancaster)

Conservation Planning Activities*:

FY24 Total (#)	FY24 Total (Ac)	FY25 Mo. Total (#)	FY25 Mo. Total (Ac)	FY25 Total (#)	FY25 Total (Ac)
52	2,143.4	0	0	0	0

*SEE "ACKNOWLEDGMENT OF CONSERVATION PLANS" REPORT

Conservation Practice Installation Activities*:

Practice Code & Name	FY24 Total	FY25 Mo. Total	FY25 Total
313 – Waste Storage Facility (no)	16	1	4
362 – Diversion (ft)	2,847	-	-
367 – Roofs & Covers (no)	5	1	4
382 – Fence (ft)	23,260	3,130	3,370
412 – Grassed Waterway (ac)	9.01	0.1	1.9
516 – Livestock Pipeline (ft)	1,548	2,385	2,385
561 – Heavy Use Area Protection (sq ft)	28,364	6,534	8,790
575 – Trails & Walkways (ft)	2,389	977.5	1,839.5
578 – Stream Crossings (no)	6	-	1
600 – Terraces (ft)	4,209	1,687	1,687
614 – Watering Facility	8	-	-
620 – Underground Outlet (ft)	7,538	2,582	3,362
634 – Waste Transfer System (no)	10	2	2
327 – CREP Conservation Cover (ac)	6.91	-	-
391 – CREP Riparian Forest Buffer (ac)	38.5	12.21	18.02
390 – CREP Riparian Herbaceous Buffer (ac)	-	-	-

*REFLECTS COMMON PRACTICES INSTALLED THROUGH NRCS & FSA FINANCIAL ASSISTANCE PROGRAMS; DOES NOT REPRESENT ALL PRACTICES INSTALLED.

Financial Assistance Conservation Program Activities:

- Financial Assistance Contract Obligation:

Program	FY24 Total (#)	FY24 Total (\$)	FY25 Total (#)	FY25 Total (\$)
EQIP/AMA	9	\$930,145	-	-
EQIP IRA	28	\$1,882,991	1	22,010
CSP	2	\$42,023	-	-
CSP IRA	2	\$83,459	-	-
RCPP	8	\$1,655,281	-	-
TOTAL	49	\$4,593,929	-	-

- Financial Assistance Payments:

Program	FY24 Total (\$)	FY25 Mo. Total (\$)	FY25 Total (\$)
ALL PROGRAMS	\$2,371,782.02	\$599,155.83	\$972,307.67

Conservation Easement Program Activities (ACEP):

- ACEP Acquisition Activities:

Program/Activity	FY24 Total (#)	FY24 Total (ac)	FY25 Total (#)	FY25 Total (ac)
ALE Easement Requests	-	-	-	-
ALE Easement Closings	-	-	-	-
WRE Easement Requests	-	-	1	4.5
WRE Easement Closings	-	-	-	-

- Easement Annual Monitoring Activities

Program/Activity	FY24 Total (#)	FY25 Total (#)
GRP Monitoring - Offsite	1	-
GRP Monitoring - Onsite	0	-
WRP/WRE Monitoring - Offsite	6	-
WRP/WRE Monitoring - Onsite	5	-
FRPP/ALE Monitoring - Onsite	4	-

Conservation Reserve Enhancement Program Activities (CREP):

- Approved Plans:

	FY24 Total (#)	FY24 Total (Ac)	FY25 Total (#)	FY25 Total (Ac)
New	11	66.27	-	-
Re-enrollments	7	76.66	-	-

Administrative Activities:

- Soil Conservationist Hiring – Gabriel Luciano Rodriguez received a Final Job Offer for a Soil Conservationist position in Lancaster. Gabriel graduated from the University of Puerto Rico Utuado in June 2024 and has been managing the Tanama Butterfly Garden in PR. Start date is 1/13.

Notable Meetings & Trainings:

- 12/10 – Hydrology Training, Lebanon (Burns)
- 12/11 - Grazing Sheep through Winter Pasture Walk, Spring Run (Brough, Martinez & Morris)
- 12/12 – PA NRCS Southeast Area Conservation Planner Update Meeting, Leesport (Alicea, Brough, Griesemer, Grove, Martinez, Moore, Morris, Myers & Ramer)
- 12/17-19 – Conservation Desktop (CD)/Conservation Assessment & Ranking Tool (CART), Harrisburg (Brough)

Respectfully Submitted,



Heather L. Grove
District Conservationist

Item II.2

January 2025 DEP Conservation District Field Rep Talking Points

Watershed Specialist Quarterly Report Form Updated

Conservation Districts and Watershed Specialist received a new Quarterly Report Form and instructions from the Watershed Support Section on December 23, 2024. **Districts should begin using this new form immediately for the Quarterly Reports due January 15, 2025.** Those completing the report are encouraged to read the instructions closely. Units for some items required in the report have changed to allow for statewide uniformity. Also attached to the email was a map of the Project Advisors for the Conservation District Watershed Specialist Grant. The Project Advisors are to directly receive reimbursement requests for review. If a district has questions regarding their grant, do not hesitate to reach out to your Project Advisor. The Program is also working on a revised Application for Reimbursement Form and Supplemental Sheet in Excel and will notify districts when that is finalized and available for use. Please continue to use the [existing form](#) for quarter ending December 31, 2024. Questions related to troubleshooting the data entry may be addressed to the DEP Watershed Support Section at: RA-EPWATERSHEDSPPRT@pa.gov.

Leadership Development Employment Law Seminars

The Leadership Development Program has once again contracted with Adam Long of McNees Wallace & Nurick LLC to present a series of seminars on Employment Law for Conservation Districts. The seminars are scheduled for February 18 in Cranberry Township, 19 in State College, and 20 in Allentown.

The presentation will include updates on a number of significant recent employment law developments such as FLSA overtime exemption rules, ADA compliance, employee absence & leave policies, and discriminatory harassment legal requirements and policies. Registrants can provide input and suggestions on topic priorities by [completing a brief survey](#).

All Conservation District Directors, Associate Directors, management staff and partners are encouraged to attend. Networking begins at 9:30am and seminars will be held from 10:00am to 3:00pm. Seminar registration is \$35 per attendee. Lunch and refreshments are provided, and all attendees will receive a bound reference document summarizing the presentation and policy recommendations.

[Register for Tuesday February 18 – Pittsburgh Marriott North, Cranberry Twp.](#)

[Register for Wednesday February 19 – Ramada Conference Center, State College](#)

[Register for Thursday February 20 – Hilton Garden Inn Allentown West, Breinigsville](#)

Removal of Chapter 105 Permit Package PDFs from eLibrary

Chapter 105 Joint Permit Application (JPA) and General Permit (GPs) application/registration documents are publicly available on [DEP's eLibrary](#) in the Permit and Authorizations Packages, [Waterways Engineering and Wetlands](#) sub-folder. Each authorization has a folder that includes all of the relevant files needed for applicants to request permit coverage. Historically, the Chapter 105 program requested a “permit package pdf” to be created and maintained to provide a way to print the entire folder of files from a single pdf compilation. These “permit package pdfs” have been removed from eLibrary. E-permitting is the most efficient process for Chapter 105 GPs. The Public Upload with Payment (PUP) System runs more efficiently with multiple smaller documents over single large files.

New Wetland Training

The DEP Water Obstruction and Encroachment Program has released a new training series, [Constructed and Restored Wetlands in the Agricultural Landscape](#), available on Clean Water Academy. This training was developed jointly by Penn State Extension and DEP. It is intended for agricultural producers, agricultural landowners and managers, and conservation professionals to understand current and historic wetland environments and losses and the potential for wetland restoration, creation, and treatment wetlands on agricultural operations. This online training consists of three interactive modules for learners to explore at their own pace. There was also [a pamphlet](#) developed for this training which can be distributed as well.

A primary goal of this training to expand understanding and knowledge that wetland restoration can increase overall watershed health through nutrient and sediment processing and habitat restoration while still allowing productive agricultural operations. Often these restorations couple with stream restoration and take up no more than or less space than riparian buffers. The training series also focuses on design opportunities to have treatment wetland BMPs which also provide wildlife and waterfowl habitat, and restoration opportunities with mitigation banking. Conservation Districts are encouraged to take the training, but also promote the training as they interact with the public.

Chapter 105 Pilot

Included in the Chapter 105 Permitting Improvements rolled out in July 2024, is the Chapter 105 Pilot for Joint Permit Applications (JPA). The Pilot is available statewide and involves the 6 DEP Regional Offices and the Regional Permit Coordination Office (RPCO). To participate, applicants will be required to attend 2 preapplication meetings with the second meeting serving as a pre-submission conference. Priority will be given to Publicly Funded Energy Projects and Environmental Restoration Projects. The Pilot documents are publicly available on our [Forms, Publications and Guidance webpage](#). Most recently, [a flyer](#) was developed to distribute to consultants/applicants to solicit interest in the Pilot. Since the pilot is for JPAs, conservation districts will not play a direct role in review, but are encouraged to help share the information.

Chapter 102 Document Summary

Many Chapter 102 documents have been revised or created in the last year. Therefore, the Document Summary previously provided for PAG-02 use has been expanded to include all recent Chapter 102 document updates and indicates when applicants and permittees must begin using them. This summary is available on DEP's [E&S Resources](#) page; please review it and feel free to distribute as necessary.

2024 PAG-02 General Permit

The 2024 PAG-02 General Permit went into effect on December 8, 2024. All PAG-02 permit coverage expires on December 7, 2029, regardless of issuance date. Any projects that did not receive an approved Notice of Termination (NOT) or submit a Renewal NOI by December 7, 2024, are considered to be operating without an NPDES permit and subject to enforcement. District staff should reference the PAG-02 Compliance Strategy SOP for permittees who did not meet the December 7th deadline. As a reminder, all renewal issuances must be posted to the *PA Bulletin*, and also entered into EPA's ICIS database.

A PAG-02 General Permit Course has been created in Clean Water Academy and made available to the public. A Clean Water Academy user login is not required to access this course unless the individual desires a course completion certificate. This course includes explanations of the differences between the 2019 and 2024 versions, how to complete the NOI, the permit requirements, and more. The course can also be found by searching for "PAG-02" in Clean Water Academy. Please inform the general public and regulated community about this resource! A fifth chapter, available only to DEP and CCD staff, will be added to the PAG-02 course in the first quarter of 2025. This chapter will cover the PAG-02 permit review SOP as well as instruction on reviewing the various NOI and permit requirements, such as the new SCM Construction Certification Form.

Individual NPDES Permit

The construction stormwater Individual NPDES Permit was updated on November 15th to include many of the elements found in the 2024 PAG-02 and is available in the 102 Resource Center. The new permit template should now be used for all New and Major Amendment issuances. The Individual NPDES Permit application and associated documents were also updated and released in early December. Applicants are expected to use the new forms starting March 8, 2025.

Keystone Environmental ePermitting System (KEES)

BCW has partnered with PennDOT to bring Chapter 102 PennDOT application reviews to the KEES platform. The KEES Individual NPDES Permit review was released November 21st, 2024, but staff are not expected to use it until training is provided by PennDOT. PennDOT will be providing both virtual and regional training opportunities to ensure CCDs receive proper training on the system. The virtual training course is anticipated to be available by the end of January 2025, with in-person regional training scheduled after that. **Please be on the lookout for training announcements.**

KEES PAG-02 review and Individual NPDES Permit review enhancements are expected to rollout by the end of February. Until then, staff should continue to accept KEES-generated PDFs and/or standard “paper” submissions for all PAG-02 PennDOT submissions.

Chapter 102 Training

- **2025 Chapter 102 New Hire Small Group Training** – Participants must complete the Chapter 102 Level 1 Training Program before registering. It is also recommended to review the specific E&S Manual chapters prior to attending the trainings. Registration is available through [Clean Water Academy](#). Limited to the first 10 people who register.
Channels

March 4, 2025, 9:00 am – 12:00 pm	September 9, 2025, 9:00 am – 12:00 pm
June 17, 2025, 9:00 am – 12:00 pm	December 9, 2025, 9:00 am – 12:00 pm
- **Chapter 102 Basic Training** – BCW is already gearing up for its biggest training event of 2025. Save the date for Chapter 102 Basic Technical Training **May 19-23, 2025, at the Red Lion Hotel Harrisburg – Hershey in Harrisburg, PA.** This training is open to Conservation District and DEP staff who work with the Chapter 102 program. The curriculum is designed for new or newer technicians and incorporates classroom learning and a field component. New staff are encouraged to participate in Basic Training for two years, if possible. Registration will open in March so stay tuned!
- **In-Person Regional E&S Training** – BCW is excited to announce that we will be offering six in-person E&S technical training sessions throughout 2025. Participation will be limited to allow adequate training, with newer staff given priority. The first event will be for southcentral Districts on March 25th, and invitations were sent out in January. Stay tuned for more information on future regional training events.
- **Webinars** – BCW will continue to hold topic-based webinars throughout 2025. Meeting invitations will be emailed out as early as possible to allow staff to schedule around them. Most webinars will either be recorded or converted into a Clean Water Academy lesson, but District staff are *strongly encouraged* to attend live. Doing so allows staff to actively ask questions that may help not just them but others on the call, and also ensures everyone is up to date with the 102 Program.

Clean Water Academy

Course: Constructed and Restored Wetlands in the Agricultural Landscape

In this course you will learn what wetlands are and why they are important and how to leverage constructed and restored wetlands within the agricultural landscape to restore and improve water quality, reduce erosion, improve flood storage and reduce damage, and restore natural habitats while still enabling agricultural production.

Course: PFAS and Emerging Contaminants: Surface Water Monitoring

In this presentation, Amy Williams (Water Program Specialist, DEP) discusses emerging contaminants in PA over the last decade and explains the effects of endocrine disrupting chemicals on aquatic life. She provides insight into PFAS, including their environmental persistence, as well as sediment sampling for pesticides and PAHs. Lastly, she introduces total estrogenicity measures to assess impacts on both aquatic life and human health.

Chesapeake Bay Program

CAP Implementation and Coordinator Grants – On December 9, DEP awarded \$24 Million through the 2025 Countywide Action Plan Implementation Grants. The 2025 CAP Implementation Grant round brought in applications for 205 projects that will be completed in the next 12 to 18 months. The 2025 CAP Implementation Grants include \$9.6 million from the state Environmental Stewardship Fund and \$14.4 million in EPA funding, including \$7.1 million in Infrastructure Investment and Jobs Act (IIJA) funds, to support counties’ implementation of their local priority initiatives in their CAPs.

Dates to Remember

SCC Meetings – 10:00 AM

Hybrid Meeting.....Jan 21
Hybrid Meeting Mar 18

SCC Conference Calls – 8:30 – 10:00 AM

Conference CallFeb 18

PACD Executive Council Meeting 10:00 – 12:00

Virtual Jan 30

Leadership Development Employment Law Seminars

North Cranberry Twp. Feb 18
State College Feb 19
Allentown Feb 20

Also, check the Conservation District Training/Special Events Calendar at, www.PACD.org. Select the "Events" tab and then the "Training Calendar" tab.

Item III.1
LANCASTER COUNTY CONSERVATION DISTRICT
BOARD MEETING MINUTES
December 4, 2024

The 871st regularly scheduled Board Meeting of the Lancaster County Conservation District (LCCD) was held in person at the Farm and Home Center for Directors and via Zoom Call-In on December 4, 2024, at 7:30 p.m.

The following Directors were present: Sonia Wasco, Chairwoman; Ray D’Agostino, Commissioner; Gordon Hoover, Herb Kreider, Geoffrey Rohrer, Roger Rohrer, Deryk Shaw, and Kent Weaver.

The following Associate Directors were present: None present.

The following District Staff were present: Chris Thompson, Adam Stern, Stacey Hertz, Matt Kofroth, Kevin Lutz, Kent Bitting, Jason Reuter, Amanda Goldsmith, Sallie Gregory, and Pam Wise.

The following Cooperating Agency representatives were present: Heather Grove, USDA-NRCS; Chas Heberlig, DEP Field Representative; and Officer Jeffrey Schmidt, PA Fish and Boat Commission.

The following visitors were present: None present.

Vice-Chairman Roger Rohrer called the meeting to order at 7:30 PM. Roger welcomed everyone both in person and on Zoom.

Gordon Hoover provided the invocation for the meeting.

Introductions: Matt Kofroth introduced Pam Wise, the new Grants Coordinator. Kevin Lutz introduced Jason Reuter, Ag Conservation Technician, and Chris Thompson introduced Amanda Goldsmith, Watershed Specialist.

Additions to the Agenda: No Additions.

Adam Stern reminded everyone that the meeting was being recorded.

An opportunity was given for public comment: Chris Thompson announced that there are gift baskets and cards for each of the Directors and Associate Directors as a token of the Staff’s appreciation. Roger Rohrer thanked the Staff.

I. Agency Reports

1. USDA, NRCS

Heather Grove reported that this is the start of the new fiscal year and staff is focusing on ranking for the EQUIP and IRA (Inflation Reduction Act) funds. There were no staff changes. Due to dry weather, there is a delay in some of the CREP Riparian Buffer planting.

2. PA DEP Field Rep Report

Chas Heberlig highlighted the information in his report about the Manure Management Q&A Document, and a course on Clean Water Academy titled SOP for Agriculture Routine Inspections and Complaint Investigation and Follow-up. He also shared that the Individual NPDES Permit form was updated on November 15, 2024, and there is a Draft N.O.T. SOP request for comments due January 6, 2025.

II. Consent Agenda

Roger Rohrer gave the opportunity for Directors to withdraw any of the items from the Consent Agenda for additional discussion. Hearing none, he requested a motion to approve the agenda. Gordon Hoover moved to approve the Consent Agenda as presented. Herb Kreider seconded the motion. The motion passed unanimously.

- #1 – Minutes of November 6, 2024 Board meeting.
- #2 – Technical Assistance Requests/Cancellations
- #3 – Nutrient Management Plan Approvals
- #4 – Conservation Plan Acknowledgement

**Item II.2
Requests for Technical Assistance**

APPLICANT	TITLE	TOWNSHIP	SIZE	ASSISTANCE
None				

**Item II.3
Requests for Nutrient Management Plan Approval (Lutz)
November 2024 Activity
December 4, 2024 Board Meeting**

To: The Lancaster County Conservation Board of Directors Nutrient Management Plan Review Committee:
I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Nutrient Management Plan Review Committee.
I recommend these plans to be approved by the Board. The plans are for the following operations:

OWNER	TOWNSHIP	OPERATION	DESIGNATION	AEU's /ACRE	REVIEWER	PLAN #
Coby and Wayne King	Eden	Beef, Horses	CAO	4.16	Reuter	2157
Joel Hurst - Pigtail Acres, LLC	Clay	Swine	CAFO/CAO	18.22	Bosworth	322
Amos K. Stoltzfus	Elizabeth	Layer	CAO	4.91	Carly Seldow (Bucks Co.)	278
Kenneth & Laurie Leed	Penn	Broiler	CAO	93.9	Riebling	204

**NMP Update Report to Lancaster County CD Board of Directors
Technician:**

Date Range: Oct-24 Nov-24

NMP Name	Municipality	Plan Update Submission Date	Original NMP Approval Date	Planner ¹	Species ²	AEUs	Regulated Operation Type ³	Date Plan Acknowledgment Letter Sent	Reason for Update
Shelmar Acres, LLC	East Donegal	10/30/2024	10/2/2024	Britton Hartzok	Swine/Beef	1620.97	CAO CAFO	11/4/2024	Simple Update
Sam Stoltzfus	Upper Leacock	11/15/2024	10/2/2024	Bill Rogers	Dairy/Layers	134.95	CAO	11/22/2024	Simple Update

**Nutrient Management Plan Transfer for Board Acknowledgement:
November 2024 Activity
December 4, 2024 Board Meeting**

OWNER	Proposed Transfer Date	Township	Operation	Designation	AEU's/Acre	Reviewer	Plan #
John Zook to Levi Stoltzfus	December 1, 2024	Sadsbury	Dairy	CAO	2.98	Lutz	1372
Scott Gochenaur to Dutchland Farms	December 1, 2024	Mount Joy	Layers	CAO/CAFO	370.52	Lutz	295

Item II.4

**Acknowledgment of Conservation Plans (Lutz)
The Lancaster NRCS Field Office recommends the following plans for the
December 4, 2024 Board Meeting:
NATURAL RESOURCES CONSERVATION SERVICE**

Conservation Plans	Number of Plans	Planner	Township
None			

LCCD AG EROSION & SEDIMENTATION PLANS

Conservation Plans	Number of Plans	Planner	Township
Simeon Musser	1	Matt Schavnis	East Cocalico
Benuel L. Fisher	1	Jason Reuter	Leacock
Paul Keagy	1	Josh Pullen	Manor
Alex Sheckart	1	Josh Pullen	Manor
John Leid	1	Jason Reuter	Earl
Ben K. Fisher	1	Josh Pullen	Upper Leacock

III. Additional Business

1. Items removed from Agenda

No items were removed from the Agenda.

2. Treasurer's Report

Stacy Hertz pointed out the new bank account and Balance Sheet number 1122, SCC ACAP 24/25, which was added to track the interest earned separately per the grant agreement. She also highlighted the Raymond James balance as of November 22 was \$819,694 and today's value is about \$826,000. On the Income and Expenses sheet, she referenced the County Funding and said she would look into the Budget amount versus the amount shown for January 1 through November 22, 2024.

3. Personnel Committee Report/Request to Advertise

Amanda Goldsmith requested to hire a Summer Intern to support the Watershed and Education Departments with an hourly rate of \$15. Chris Thompson pointed out that this position was included in the budget approved by the Directors. Deryk Shaw made a motion to hire a Summer Intern and the motion was seconded by Geoff Rohrer. The motion passed unanimously.

Chris Thompson shared that the Personnel Committee approved a Christmas gift for Staff and asked the Directors and Associate Directors to sign a paper being circulated. Copies of the paper will be made to insert in the cards for Staff.

Chris Thompson informed the Directors that an Ag BMP Verification position will be posted and will bring a request to hire when the time comes. Roger Rohrer shared the importance of re-certifying BMPs so they can be entered into the bay model after the BMP has exceeded its planned life expectancy.

4. Ag Committee Report – ACAP Updates

Kent Bitting reported that we have received half of the 2025 allocation of \$4,125,048 as working capital. The committee proposed to keep half of the funds, \$1.65 million, for District projects, and the other half would be open to 3rd party consultant projects. The second proposal is to continue the previously approved bidding and procurement requirements which are any project over \$250,000 would need to go through a sealed bidding process, any project between \$10,000 and \$250,000 would require three quotes, and any projects under \$10,000 with a reasonable quote could be taken action on. A motion was made by Deryk Shaw to approve the split of ACAP funding and to approve continuing the current policy of bidding and procurement requirements. Herb Kreider seconded the motion and the motion passed unanimously. Gordon Hoover abstained from the vote to avoid a conflict of interest.

5. Watershed Committee Report

Amanda Goldsmith shared that the Watershed Committee met to discuss the allocation of the yearly \$250,000 from the Constellation Grant program, formerly Exelon funding, for habitat improvement. The five proposed projects to receive funding are in the Pequea, Conewago, and Mill Creek watersheds totaling \$291,000. The Constellation Grant program currently has \$536,571.81 to commit to projects. Deryk Shaw made a motion to fund the five proposals and the motion was seconded by Gordon Hoover. The motion passed unanimously. Construction on the project is expected to begin in late 2025.

IV. Reports/Information

1. Correspondence, News, and Updates

Matt Kofroth shared the passing of Bill Ebel, who supported conservation and natural resources.

2. E&S/NPDES Monthly Projects Report

Adam Stern reported that total plan submissions will be inflated due to submissions of renewal applications for expiring permits. On the Erosion and Sedimentation Plan Submission list, the new submissions are the projects with fee amounts listed and the remainder are renewals. Adam also referred to the Outstanding NPDES Projects listed and said to contact him with any questions.

3. Extra Give Update

Sallie Gregory thanked everyone for their donations. This is the highest year for individual donations which was different from previous years where there were matching funds. More donations were made after the event making the current total donations \$8,100. Sallie highlighted the testimonials shared during the ExtrGive by parents and family.

4. PACD/SCC Winter Meeting Registration

Chris Thompson pointed out the committee meetings noting that registration is required. Chris shared that the Joint Annual Meeting with the State Conservation Commission will be in July at the Seven Springs Mountain Resort in Somerset County.

4.a Addition to the Reports/Information:

Jason Reuter reported on the PACD Ag Plan Reimbursement Program. There have been 117 plans reimbursed with a total funding received of \$108,352.04. The total acreage covered was 9,196.88. An additional funding amount of \$38,776.80 was received from the Campbell Foundation, which covered 39 plans and 3,542.9 acres. Chris Thompson shared that PACD was awarded a \$1,000,000 grant from the SCC to offer an Ag Plan Reimbursement Program for Conservation Districts over two years.

5. Annual Planning and Board Meeting

Sallie Gregory updated the Directors on the Annual Planning meeting. Lunch will be from 11:30 am to 12:15 pm followed by the Annual Planning meeting. The Board Meeting will be after the Annual Planning meeting beginning at 1:30 pm.

6. 75th Anniversary Recognition

Sallie Gregory shared that Board members will be presented with a 75th Anniversary recognition shirt with the new District logo. An email with a link to select the type of shirt and size they would like will be sent to Directors and Associate Directors.

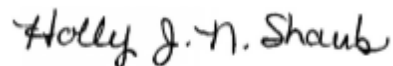
V. Additional Public Comment:

No additional comments.

VI. Meeting Adjourned

Roger Rohrer adjourned the meeting at 8:35 pm.

Respectfully submitted,



Holly J. N. Shaub
Admin. Support Specialist, Ag Program

**Item III.2
Requests for Technical Assistance**

APPLICANT	TITLE	TOWNSHIP	SIZE	ASSISTANCE
None				

**Item III.3
Requests for Nutrient Management Plan Approval (Lutz)
December 2024 Activity
January 22, 2025 Board Meeting**

To: The Lancaster County Conservation Board of Directors Nutrient Management Plan Review Committee:
I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Nutrient Management Plan Review Committee.

I recommend these plans to be approved by the Board. The plans are for the following operations:

OWNER	TOWNSHIP	Operation	DESIGNATION	AEU's/ ACRE	REVIEWER	PLAN #
Emanuel Miller	Upper Leacock	Dairy	CAO	2.16	Heigel	3036
Randall Oberholtzer	Earl	Dairy	CAO	2.87	Hartz	2695
Brent Hershey	Strasburg	Swine	CAFO/CAO	413.72	Brodbar	3043
Fred & Donna Wadel	Manor	Layer	CAO	48.13	Reuter	3057
Robert Brubaker Jr.	Mount Joy	Broiler	CAFO/CAO	345.36	Schavnis	367
Derek Spayd	East Donegal	Pullet	CAO	102.84	Schavnis	323
Keystone Dairy Ventures/Andy Young	Little Britain/Fulton	Dairy	CAFO/CAO	2.44	Adams	193
Edwin Hoover	Clay	Broiler/Steer	CAO	2.99	Bosworth	55

**NMP Update Report to Lancaster County CD Board of Directors
Technician:**

Date Range: Nov. 2024 Jan. 2025

NMP Name	Municipality	Plan Update Submission Date	Original NMP Approval Date	Planner ¹	Species ²	AEUs	Regulated Operation Type ³	Date Plan Acknowledgment Letter Sent	Reason for Update
Philip Hoover	Mount Joy	12/13/2024	12/7/2022	Bill Rogers	Broilers	435.73	CAO CAFO	12/13/2024	Simple Update
Kevyn Musser	Rapho	12/17/2024	5/3/2023	Corey Grove	Swine	810.99	CAO CAFO	1/9/2025	Simple Update
Darvin Burkholder	West Earl	12/19/2024	5/3/2023	Lewis Frame	Broilers	146.37	CAO	12/23/2024	Simple Update
Meadow Vista Dairy	Conoy	1/2/2025	9/6/2023	Eric Risser	Dairy	1409.3	CAO CAFO	1/8/2025	Simple Update
Hershey Farms	Mount Joy	1/3/2025	9/7/2022	Devin Gerlach	Broilers / Swine	837.69	VAO CAFO	1/8/2025	Simple Update

Item III.4
Acknowledgment of Conservation Plans (Lutz)
The Lancaster NRCS Field Office recommends the following plans for the
January 22, 2025 Board Meeting:
NATURAL RESOURCES CONSERVATION SERVICE

Conservation Plans	Number of Plans	Planner	Township
None			

LCCD AG EROSION & SEDIMENTATION PLANS

Conservation Plans	Number of Plans	Planner	Township
None			

Item III.5
LCCD 2025 Membership Renewals

Below is a list of organizations proposed for membership for this year with their corresponding dues. An affirmative vote approves LCCD participation and payment of the fees when they become due.

Name	2024 Fees	2025 Fees
National Association of Conservation Districts (NACD)	\$1,776 (Diamond)	\$1,776 \$775 (Gold)
Pennsylvania Association of Conservation Districts (PACD)	\$2,840	\$ 2,925
Lancaster Chamber of Commerce	\$550	\$550
PennAg Industries	\$165	\$250
Capital RC&D Area Council (RC&D)	\$350	\$350
Building Industry Association (BIA)	\$875	\$875

***Action Required**

Item IV.2
Budget and Finance Committee Update

The Budget and Finance Committee will meet in early February to review several items. They will be reopening the 2025 Budget to address funding changes in several programs and projects both positive and negative in nature. These changes will be shared with the Board for formal approval. The Committee will also review the Draft District 2023 audits, both single and regular audits. They will get an update on the One Ask program that is soliciting funds for the District's 75th Anniversary celebration and the committee will be discussing rebalancing the investment funding and general reserve accounts. All changes will be brought before the District Board for formal approval at the March Board meeting.

Authorized Check Signers for Conservation District Accounts

The established policy requires that each invoice is reviewed for payment and signed by two authorized District representatives. To ensure the timely processing of payments the District strives to maintain a list of 4 authorized check signers. For 2025, the Budget and Finance Committee is requesting the following list of authorized check signers for all District accounts shown below which will remain in effect until updated by Board action.

- Kent Weaver, Treasurer
- Roger Rohrer, Director
- Christopher Thompson, District Manager
- Matthew Kofroth, Assistant District Manager

***Action Required**

Item IV.3
Personnel Committee
Recommendation for Employment

The following was recommended to the Personnel Committee for consideration regarding filling the open Ag Engineering Technician position that had been vacated by Liz Killian in August 2024. Grace Wisely was selected out of three individuals interviewed in December. She graduated from Temple University with a B.A. degree in Environmental Studies in 2023. She has volunteer experience on an ag operation in Hawaii, GIS experience in her coursework, and a willingness to learn. An anticipated start date would be January 27, 2025. Filling this position would help the Ag Engineering staff with their significant workload and, in time, increase our BMP design and implementation capacity. An additional Ag Engineering Technician position remains open, as well as an Ag Engineering Specialist position.

***Action Required**

Item IV.4
Lancaster County Conservation District
Erosion & Sedimentation Committee Meeting Minutes
Thursday December 19, 2024
Farm & Home Center Auditorium
Virtually via Microsoft Teams

In Attendance: Jay Snyder, Greg Strausser, Deryk Shaw, Adam Stern

Meeting Called to Order

1. 2025 Building Industry Resource Conservation Award Selection

The Committee discussed nominations for the award presented by E&S Staff. The Committee agreed to recommend Mount Joy Township for the 2025 award. Adam will submit this information to the Banquet Committee as well as the Board of Directors for final approval.

Meeting Adjourned

***Action Required**

Next Scheduled Meeting
Thursday January 23, 2024 @ 1:30 PM
Farm & Home Center and virtually via Microsoft Teams

**Item IV.5
2025 Banquet Planning Committee Report**

The Banquet Committee met on December 5th, 2024, with the following committee members present: Adam Hartz, Holly Shaub, Samantha Adams, Kaylyn Gordon, Morgan Regan and Steve Wyld. The banquet is scheduled for Tuesday, **March 25th, at 6:15 PM** with a social gathering starting at **5:30 PM** and will be held at the **Farm and Home Center** and catered by **Yoder’s Catering**, from Gordonville.

The committee recommends a cost of \$35.00 per person.

The program and award presentations were planned as follows:

The program will include the District’s 17th Annual Scholarship Fundraiser Auction. Auction donations will be coordinated by Adam Hartz. Announcement of 2024-2025 Scholarship Winners and Auction Introduction by Shelly Dehoff.

Invocation: TBD

Conservation Awards	Recipient	Narrator	Director Presenter
Conservation School Service	James Zimmerman – President of Northern Lancaster County Game & Fish Protective Assoc.	Sallie Gregory	TBD
Conservation Partner	Keith Campbell Foundation	Chris Thompson	TBD
Conservation Educator	James Hovan – Conestoga Valley High School	Sallie Gregory	TBD
Watershed Project Award	Allison & John Zechman Mike King	Amanda Goldsmith	TBD
Outstanding Dirt & Gravel Rd/Low Volume Rd	None	Tyler Keefer	TBD
Building Industry Resource Conservation	Mount Joy Township	TBD	TBD
Outstanding Cooperator	John Wanner – Wanner’s Pride-N-Joy Farm	Samantha Adams	TBD

***Action Required**

Item IV.6
2025 County-Wide Action Plan (CAP) Grant Funding

In preparation for the 2025 CAP Implementation Grant, a Request for Projects was issued in August of 2024 to conservation partners. A total of 18 projects were submitted for consideration. The Clean Water Fund Advisory Team made up of members from municipalities, local conservation partners, Clean Water Partners staff, and District staff reviewed and scored the projects in November of 2024. They then met in early December to finalize a prioritized list of projects for the 2025 CAP Implementation Funds ahead of the award from DEP.

DEP is awarded Lancaster \$5,921,801.00 in CAP Implementation funds for 2025. The allowable amount for administration of the funding will be used by LCCD. The remainder, \$5,610,710.95 will be awarded to projects on the attached list. The list is in order of priority as recommended by the Clean Water Fund Advisors.

It should also be noted that DEP awarded an additional \$153,934 in CAP Coordinator funds for tracking CAP accomplishments throughout 2025/2026. Some of these funds will be used by the Lancaster CAP Coordinator Team made up of LandStudies, Inc., Lancaster Farmland Trust, and David Miller Associates. The remaining CAP Coordinator funds will be used for Education and Outreach by District staff promoting the CAP countywide.

Board action is required to move forward with both CAP Implementation and CAP Coordinator funding.

***Action Required**

Name	Receiving Stream	Planned BMPs	Approx. CAP Funding	Partners Involved
Ira Stoltzfus, LFT	Pequea Creek	Manure Storage, Diversion, HUA, Fence, Buffer, Access Road, Stream Crossing, & Underground Outlet	\$202,869.00	Weaver Environmental, Stroud & Trees for Graziers
Ephraim Petersheim, LFT	Meetinghouse Creek (W. Br. Octorara Cr.)	Manure Storage, HUA, Fence, Access Road & Underground Outlet	\$34,743.06	Weaver Environmental
Ben King	UNT to Mill Creek	Buffer, Manure Storage, Animal Trails, Fence, Access Road, & HUA	\$219,215.71	TeamAg, Inc., Stroud & CBF
Menno Esch, LFT	Goff Run	Animal Trails, Grassed Waterway, Diversion, HUA, Streambank Protection, & Water Well	\$86,500.00	Weaver Environmental & Mowery Environmental
Elmer Stoltzfoos, LFT	Fishing Creek & Trout Run	Manure Storage, HUA, Fence, Rock-Lined Waterway, & Underground Outlet	\$165,855.60	Weaver Environmental & Alliance for the Chesapeake Bay
John Stoltzfus, LFT	Little Conowingo Creek	Manure Storage, Fence, Grassed Waterway, HUA, & Underground Outlet	\$191,714.00	Weaver Environmental & Alliance for the Chesapeake Bay
Ammon Stoltzfoos, LFT	Valley Run	Manure Storage, HUA, Fence, Access Road, Stream Crossing & Underground Outlet	\$34,906.23	Weaver Environmental
Aaron Esh, LFT	Bowry Run	Manure Storage, HUA, Fence, Access Road, Animal Trail, Stream Crossing & Underground	\$539,866.00	Weaver Environmental & Trees for Graziers
Alvin Kauffman	Bells Run	HUA, Underground Outlet, Animal Walkway, & Waste Storage	\$350,000.00	Center for Dairy Excellence, PSU Center for Ag Sciences, Stroud, & Mowery Environmental
David Smucker	Pequea Creek	Manure Storage, Animal Walkway, HUA, Grassed Waterway, Buffer, Fence, & Access Road	\$630,000.00	TeamAg, LFT, & Stroud
Elam King Jr., LFT	Houston Run	Waste Storage, Animal Trail, Fence, HUA, & Rock-Lined Waterway	\$192,500.00	Weaver Environmental & Mowery Environmental
Leon Miller, LFT	Buck Run	HUA, Fence, Access Road, Animal Walkway & Underground Outlet	\$502,931.00	Alliance for the Chesapeake Bay, TeamAg, & Trees for Graziers
Henry Kauffman	Bells Run	Diversion, HUA, Waste Storage, Animal Walkway, Fence, Grassed Waterway, Underground Outlet, Buffer, & Stream Crossing	\$354,600.00	Mowery Environmental
Ben Glick	White Horse Run	Manure Storage, HUA, Access Road, Animal Walkway, & Fence	\$505,537.00	TeamAg & Stroud
Isaac Lapp, LFT	Little Conowingo Creek	Waste Storage, HUA, Grassed Waterway, & Underground Outlet	\$401,384.28	TeamAg
Henry Stoltzfus, LFT	Little Conowingo Creek	Waste Transfer, Access Road, Stream Crossing, Terrace, & Unerground Outlet	\$189,598.00	Weaver Environmental
Cocalico - Fry's Run	Fry's Run & Little Cocalico Creek	Implementation of approximately 1,285 linear feet of stream and 5 acres of wetland restoration and 5 acres of floodplain restoration	\$946,101.00	Cocalico Creek Watershed Association, The Nature Conservancy, East Cocalico Township, & Denver Borough
Total Requests (all 17)			\$5,548,320.88	

Item IV.7
Authorities of the District Manager

As the Chief Operating Officer of the Lancaster County Conservation District, the District Manager works under the direct supervision of the Board of Directors and its Chairperson. In this capacity, the District Manager is expected to represent the Board in official matters. Additionally, the District Manager is responsible for coordinating all program activities and services of the Conservation District. To fulfill these duties, the District Manager needs to be authorized and empowered to make, execute, and deliver contracts and agreements on behalf of the Board.

The District Manager is also responsible for managing the day-to-day operations of the organization according to an approved budget. When expenses arise for services or supplies that are impactful or critical to operations, but outside of the approved budget, the District Manager is authorized to spend up to \$15,000 prior to getting Board approval. In such circumstances, a report will be made to the appropriate committees before the next regularly scheduled Director's meetings.

As part of the compensation package provided to the Executive position, the District Manager will be provided a fleet vehicle to use to conduct their official administrative duties and responsibilities. Additionally, the District Manager is authorized to use a district fleet vehicle for personal use. Fuel, registration, and maintenance expenses will be paid by the District, but the District Manager must track personal use and will be charged a predetermined IRS Annual Lease Value (Use and Depreciation) rate quarterly for each "personal mile" driven.

Action Requested to empower and authorize the District Manager to: Act on behalf of the Board; to Spend prior to approval; and to Drive and use a fleet vehicle for personal use.

***Action Required**

E&S Report

2024 Report for December

2024 Report

		Dec 2024	Total
Total Plan Submissions		167	690
Total Plan Acres		807.88	11417.34
Total Disturbed Acres		165.50	2592.85
Fees Collected	NPDES Permit Fees Collected	\$80,000	\$285,500
	DEP Fees Collected	\$8,600	\$120,600
	E&S Plan Review Fees	\$55,600	\$673,650

<u>Total Complaints</u>	
<u>Date Received</u>	<u>Municipality</u>
12/3/2024	WEST HEMPFIELD TWP
12/12/2024	QUARRYVILLE BORO
12/16/2024	UPPER LEACOCK TWP
12/20/2024	CONESTOGA TWP
12/20/2024	RAPHO TWP

2023 Report for December

2023 Report

		Dec 2023	Total
Total Plan Submissions		21	333
Total Plan Acres		276.65	8326.36
Total Disturbed Acres		53.88	2857.16
Fees Collected	NPDES Permit Fees Collected	\$10,500	\$103,200
	DEP Fees Collected	\$24,400	\$175,100
	E&S Plan Review Fees	\$96,450	\$818,850

<u>Total Complaints</u>	
<u>Date Received</u>	<u>Municipality</u>
12/7/2023	MT JOY BORO
12/11/2023	CONESTOGA TWP
12/11/2023	MARTIC TWP
12/12/2023	MILLERSVILLE BORO
12/20/2023	EARL TWP
12/20/2023	CONESTOGA TWP
12/28/2023	BART TWP

Erosion and Sedimentation Plan Submission

12/1/2024 to 12/31/2024

<u>Project Name</u>	<u>Municipality</u>	<u>Disturbed Acres</u>	<u>Fees Amount</u>
Gary Price E-Town Road Self-Storage	MOUNT JOY TWP	5.95	\$800
Good's Store Expansion	QUARRYVILLE BORO	4.52	\$2,500
LEFC - Education Wing Expansion	WARWICK TWP	9.3	\$3,500
Skyview Tractors, LLC	RAPHO TWP	0.59	\$800
Stockyards	LANCASTER CITY	10.17	\$1,600
Jonathan Martin	EPHRATA TWP	1.93	\$850
Stoltzfus Property	WEST COCALICO TWP	0.69	\$600
Eric & Britt House Addition	MANHEIM TWP	0.164	\$600
1030 Indian Marker Road	MANOR TWP	1.88	\$250
1030 Indian Marker Road	MANOR TWP	1.88	\$600
Lancaster Log Cabin	SALISBURY TWP	2.01	\$1,600
3943 Concordia Road	WEST HEMPFIELD TWP	0.29	\$600
Amos Smucker	UPPER LEACOCK TWP	0.29	\$800
Sheetz - Etown	MOUNT JOY TWP	2.46	\$1,600
Brubacher Excavating - Pole Building	BRECKNOCK TWP	0.55	\$800
Hess Road Industrial Building	UPPER LEACOCK TWP	13.25	\$4,600
317 Brethren Church Road	WEST EARL TWP	0.46	\$600
Iron Eagle Excavating	WARWICK TWP	2.83	\$1,900
Hunter Zimmerman	WEST COCALICO TWP	0.82	\$600
Green Hill Farm Pollutant Reduction Project	EAST DRUMORE TWP	35.75	\$10,250
UGH Hilltop Approach Station	MANHEIM TWP	0.05	\$800
Hillcrest Community	SALISBURY TWP	0.97	\$800
Steve Groff	MARTIC TWP	2.31	\$1,600
955 River Hill Road	CONESTOGA TWP	0.925	\$600
Green Scapes Landscape Facility	PENN TWP	3	\$1,900
Scattered Acres Dairy Expansion	WEST COCALICO TWP	4.55	\$2,500
20 Leaman Road	PEQUEA TWP	0.955	\$600
Esh Property Holdings	EAST EARL TWP	0.72	\$800
Paradise Energy Solutions	RAPHO TWP	7	\$3,000
JKL Estates LLC	PROVIDENCE TWP	5.54	\$115
JKL Estates LLC	PROVIDENCE TWP	5.54	\$2,635
Enola Low Grade Trail Section 2	BART TWP	2.87	\$2,600
Dutch Cousin Campground - Recreation Building	EAST COCALICO TWP	4.417	\$2,200
SR 4057 Centerville Road Roadway Improvement (PennDOT)	EAST HEMPFIELD TWP	30.87	PENNDOT
Burrowes Elementary School	LANCASTER TWP	7.17	
LBC - Welcome Center	MANHEIM TWP	2.4	
PPL LAUS-SAKR	EARL TWP	18.19	
Stoner Farm	MANHEIM TWP	45.7	
Conestoga Christian	CAERNARVON TWP	7.25	
1200 Locust Street	COLUMBIA BORO	4.33	
480 East Oregon Road	MANHEIM TWP	6.89	
Oyster Point Clean Fill Site	EAST HEMPFIELD TWP	8.83	
Posh Hotel & Self Storage	MANHEIM TWP	8.55	
State Road Commerce Park Major Mod Renewal	EAST HEMPFIELD TWP	89.1	
Belco Comm Credit Union	EAST HEMPFIELD TWP	2.49	
Matthew Feiler SWM	MANOR TWP	3.6	
Conestoga Valley High School Improvements and New Middle School	EAST LAMPETER TWP	72	
E-Town Mt Joy Associates SWM	MOUNT JOY TWP	9.43	
Bean Hill Road	LANCASTER TWP	11.4	
Crossgates Renewal	MANOR TWP	22.96	
Stehli Silk Mill	MANHEIM TWP	9.39	
Pickering Circle	MANHEIM TWP	3.71	
1533 Village Road	STRASBURG TWP	5.9	

Stone Meadow Place Renewal	WEST LAMPETER TWP	4.2	
Shady Maple RV Expand	EAST EARL TWP	6.71	
Walnut Street Extension	EAST LAMPETER TWP	70.65	
WCTA - Wastewater Treatment Plant	WEST COCALICO TWP	9.14	
Rock Litz	WARWICK TWP	17	
Worthington Renewal	MANHEIM TWP	74.84	
E-Town New Public Works Garage Renewal	ELIZABETHTOWN BORO	3.21	
Demeo Renewal	LITTLE BRITAIN TWP	1.68	
Quarry Edge Major Mod (Amendment #1)	EDEN TWP	19.52	
Stonehenge Estates Tract 1	MANHEIM TWP	31.6	
Stauffer Property	EAST HEMPFIELD TWP	27.1	
Blue Ball Commons	EAST EARL TWP	1.88	
Jay Zimmerman	CLAY TWP	5.9	
Benjamin Kauffman	SADSBURY TWP	2.2	
Stonehenge Estates - Tract 2	MANHEIM TWP	24.1	
Overlook Park Pickleball Courts	MANHEIM TWP	2.51	
Division Highway - Stream Restoration	EAST EARL TWP	4.7	
Springville Road - Stream Restoration	EAST EARL TWP	2.74	
Frey Hoffer Ashley Drive Stockpile	EAST DONEGAL TWP	3.34	
159 Long Lane Site A&B	PEQUEA TWP	3.6	
Reamstown Cocalico Trans Line Rebuild	EAST COCALICO TWP	41.1	
Community Bible Church Parking Lot Expansion	EAST DONEGAL TWP	3.5	
Catherine Hershey School for Early Learning - Lancaster City	LANCASTER CITY	1.3	
Bridle Path - Section 3 (Resubmittal)	EAST DONEGAL TWP	27.86	
Kettering ERSA Drive	MOUNT JOY TWP	2.2	
Wrigley Tract	WARWICK TWP	6	
Country Meadows Estates Phase IV	WEST LAMPETER TWP	10.77	
Catherine Hershey School New Danville	PEQUEA TWP	3.15	
Star Rock Farms	MANOR TWP	3.57	
Green Leaf Plants	EAST LAMPETER TWP	2	
The Summit at Stonemill Subdivision	WEST DONEGAL TWP	1.3	
Mars Choc. Plant Upgrade	ELIZABETHTOWN BORO	2.13	
Tell Manufacturing	MANHEIM TWP	2.43	
Rohrer Homestead LLC	MANOR TWP	27.36	
Columbia Water Co.	EAST DONEGAL TWP	4.9	
The Meadows Phase 3 - RENEWAL	BRECKNOCK TWP	14.8	
Manor Ridge	MANOR TWP	1.57	
Meadow Vista Farms	CONOY TWP	9	
GSK Marietta	EAST DONEGAL TWP	12.614	
Brent L Miller Bldg	MANHEIM TWP	1.28	
Ebensshade Turkey Farm	PARADISE TWP	2	
McDonalds E-Town Rebuild	WEST DONEGAL TWP	1.17	
2930 Old Tree Drive/ Land Development Plan	EAST HEMPFIELD TWP	2.1	
283 Commerce Hub	EAST HEMPFIELD TWP	46	
Knobby Hill Development	CAERNARVON TWP	2.354	
Manheim Commons	PENN TWP	19.59	
Double Run Carriers	BRECKNOCK TWP	2.62	
Bird-In-Hand Theatre	LEACOCK TWP	2.23	
HVM Headquarters and Campus	AKRON BORO	9.35	
Historic Poole Forge Park RENEWAL	CAERNARVON TWP	4.16	
Mellinger Mennonite Church	EAST LAMPETER TWP	1.24	
Bob Brubaker Ag Operation	RAPHO TWP	3.6	
501 Alexander Drive Warehouse	EPHRATA TWP	2.21	
Lampeter Orchard	WEST LAMPETER TWP	14.6	
West Woods Drive Subdivision	WARWICK TWP	3.44	
Jay Horst SWM Plan	WEST EARL TWP	1.38	
John Huyard SWM	CONOY TWP	2.53	
Blue Ball Elementary School New Tennis Courts	EAST EARL TWP	2.6	
Akron Mennonite Church	AKRON BORO	3.91	
Heat and Control	EAST HEMPFIELD TWP	11.07	
David Petersheim SWM	EAST DRUMORE TWP	1.3	

John Beiler Dairy Expand	COLERAIN TWP	6.2	
Fern Lane	MANHEIM TWP	5.2	
Henry King	PEQUEA TWP	41.46	
Homestead Village	EAST HEMPFIELD TWP	5.39	
J&E Grill Manufacturing	EARL TWP	2.65	
Silver Spring Restaurant	WEST HEMPFIELD TWP	1.51	
Elizabethtown Area High School Stadium Renovations	ELIZABETHTOWN BORO	6.11	
515 North Reading Road Lots 2 & 3	EPHRATA TWP	5.96	
Lancaster R&B	LANCASTER TWP	0.51	
5 Strasburg Pike Tunnel Car Wasy	EAST LAMPETER TWP	1.25	
Turkey Hill Store 325	EAST HEMPFIELD TWP	4.67	
Diller Tract Renewal	EAST HEMPFIELD TWP	3.57	
South Jacob St Water Plant and Well #3 Major Mod	EAST DONEGAL TWP	9.25	
Pequea Valley HS	LEACOCK TWP	29.99	
Garden Spot Stadium Track and Field Renovations	NEW HOLLAND BORO	3.06	
Twin Spring Lot 8 Millstream	EAST EARL TWP	1.87	
Brooklawn Renewal	MANHEIM TWP	40	
Haydn Manor Phase 2	EAST HEMPFIELD TWP	31.3	
Samuel Lapp SWM	PROVIDENCE TWP	1.37	
Nolt Road Cluster Development	EAST HEMPFIELD TWP	5.64	
Ivan Lapp	LEACOCK TWP	6.04	
Lancaster Pike Properties LLC	PROVIDENCE TWP	8.49	
E&E Construction	SADSBURY TWP	4.13	
60 Industrial Road	WEST DONEGAL TWP	15.96	
Moove In Storage 741 Phase 3	MANHEIM TWP	4.97	
Eagle Industrial Park - BLDG 4 (Phased)	UPPER LEACOCK TWP	13.4	
Douglas Funk SWM	MANOR TWP	2.2	
Farm on Quarry Road Renewal	MANHEIM TWP	9.62	
Sweetbriar Creek Major Mod	PENN TWP	16.46	
Walnut Run Farms Dairy Expansion	PENN TWP	6.46	
Wilbur Redevelopment	LITITZ BORO	9.63	
John Esh	STRASBURG TWP	1.8	
Mt. Zion Baptist Church	EAST COCALICO TWP	6.42	
Roechling Medical Lancaster Expansion	EAST COCALICO TWP	4.56	
21 & 22 Industrial Way Building Additions	EAST COCALICO TWP	6.4	
Daniel Lapp SWM	PARADISE TWP	3.87	
Frank Weaver Ag	CAERNARVON TWP	8.1	
Curvin Zimmerman Ag Op	EARL TWP	6.05	
Clark Nature Preserve Trail	MARTIC TWP	3.9	
Willow Street Corner	WEST LAMPETER TWP	1.1	
Travis Hess Ag Operation	EAST DONEGAL TWP	8.75	
David Smucker Land Development Plan	EARL TWP	9.47	
428 California Road	CAERNARVON TWP	3.17	
Marietta Dollar General	EAST DONEGAL TWP	2.1	
Raul & Hetal Patel	WEST HEMPFIELD TWP	1.42	
Lot 3 Red School Road	CAERNARVON TWP	2.4	
1540 Strickler Road	RAPHO TWP	2.56	
Creeks Crossing I	WEST DONEGAL TWP	1.284	
Walnut Hollow Poultry LLC	MANOR TWP	7.3	
Benuel King Dairy Op	COLERAIN TWP	6.5	
Landis Valley Museum	MANHEIM TWP	2.3	
620 Sycamore Drive	WEST HEMPFIELD TWP	38.03	
Bausman Place Apartments	LANCASTER TWP	5.227	

**Outstanding NPDES Projects
Received >3 Months Ago - 1/1/2025**

Date Received	Project	Permit #	Municipality	Status	Last Action
2/9/2024	Stephen G. and Barbara S. Stoltzfus	PAD360120	MARTIC TWP	Technical R	12/9/24
2/14/2024	Legacy Crossing	PAC360943	MANOR TWP	Technical R	12/20/24
3/1/2024	McGinness Innovation Park	PAD360121	COLUMBIA BORO	Inadequate DEP	12/6/24
3/12/2024	Reuben & Mary Esh	PAD360123	LEACOCK TWP	Inadequate DEP	11/19/24
3/18/2024	Dennis E. Groff Poultry Operation	PAC360954	STRASBURG TWP	Technical R	11/6/24
4/19/2024	Florin Hill Phase 3	PAD360126	MT JOY BORO	Technical R	12/9/24
4/29/2024	Fisher Land Holdings	PAC360961	WEST COCALICO TWP	Review Suspended	10/1/24
5/15/2024	3321 Columbia Ave	PAC360969	EAST HEMPFIELD TWP	Complete	10/9/24
5/29/2024	True Gospel Baptist Church	PAD360127	EAST DRUMORE TWP	Inadequate DEP	10/22/24
5/30/2024	1815 Zeager Road Facility	PAC360972	WEST DONEGAL TWP	Inadequate DEP	11/8/24
6/3/2024	Wabank Road Self-Storage	PAC360973	LANCASTER TWP	Technical R	12/10/24
6/4/2024	David Jay Petersheim	PAD360129	EAST DRUMORE TWP	Inadequate DEP	11/7/24
6/5/2024	Good Real Estate, LLC	PAC360974	EAST LAMPETER TWP	Inadequate	11/26/24
6/14/2024	Blue Rock Water Resource Recovery Facility	PAD360130	MANOR TWP	Technical R	12/11/24
7/10/2024	Blackhorse Warehouse	PAC360760 A-2	EAST COCALICO TWP	Incomplete	9/13/24
7/19/2024	White Horse Fire Company	PAC360986	SALISBURY TWP	Technical R	12/6/24
7/19/2024	Jeff Sensenig	PAD360132	LITTLE BRITAIN TWP	Adequate DEP	12/16/24
7/29/2024	Precise Buildings, LLC	PAC360988	STRASBURG TWP	Technical R	12/13/24
7/30/2024	Middle Creek - Stop 1 Restoration	PAC360989	CLAY TWP	Incomplete	10/2/24
7/30/2024	Middle Creek - Duck Trap	PAC360990	CLAY TWP	Completeness R	11/18/24
8/1/2024	Thaddeus Stevens College of Technology	PAC360992	LANCASTER CITY	Complete	12/11/24
8/1/2024	Lapp's Pallet Repair	PAD360133	BART TWP	Complete	12/6/24
8/5/2024	Stephen Huber Residence	PAC360994	BRECKNOCK TWP	Completeness R	10/31/24
8/5/2024	Forino Office Center	PAC360995	EAST COCALICO TWP	Technical R	12/26/24
8/27/2024	Vintage Business Park	PAC360311	PARADISE TWP	Completeness R	11/21/24
8/27/2024	Pine Hill Road Digester	PAC360997	WARWICK TWP	Complete	11/26/24
9/3/2024	Andrew III	PAD360106 A-1	PENN TWP	Inadequate	12/17/24
9/9/2024	Kenny Barley	PAC360998	MANOR TWP	Completeness R	12/26/24
9/10/2024	Lancaster Airport Authority	PAC360279 A-10	MANHEIM TWP	Inadequate DEP	12/10/24
9/10/2024	Pleasant View Communities - Hershey Tract	PAC360903 A-1	PENN TWP	Complete	12/9/24
9/13/2024	Horseshoe Real Estate	PAC360303	UPPER LEACOCK TWP	Completeness R	12/5/24
9/16/2024	White Horse Business Center	PAD360059 A-1	SALISBURY TWP	Inadequate DEP	11/25/24
9/17/2024	Gap Hill Aluminum	PAC360999	SALISBURY TWP	Completeness R	12/11/24
9/17/2024	Antimony Farm Lot 3	PAC361000	ELIZABETH TWP	Incomplete	10/9/24
9/19/2024	Strasburg Pike Trail	PAC361002	EAST LAMPETER TWP	Complete	11/26/24
9/19/2024	215 Diller Avenue	PAC361003	EARL TWP	Inadequate DEP	12/13/24
9/26/2024	Samuel E. King	PAC361004	SADSBURY TWP	Completeness R	11/8/24
Total	37	At District	22	Not at District	14

KEY

Received	project received in office, queue for completeness review	Total Submissions Under Review	237
Incomplete	incompleteness letter sent		
Completeness R	resubmission received, queue for completeness review	Issued NPDES Submissions	83
Complete	completeness letter sent, queue for technical review		
Inadequate DEP	technical deficiencies forwarded to DEP, waiting for issuance of technical deficiency letter		
Inadequate	technical deficiency letter sent		
Technical R	resubmission received, queue for technical review		
Adequate DEP	E&S Plan deemed adequate, waiting for DEP to proceed		
Highlighted Row	DEP completing PCSM Technical Review		

12-2024 Issued NPDES Submissions

1376 Campus Road Renewal	Martin Harnish Fill Site Renewal
1430/1440 Harrisburg Pike Renewal	Mary Francis Bachmann School Renewal
15 S Kinzer Road Renewal	Meadow Vista Farms Renewal
160 Valley Road Renewal	Mervin Esh Subdivision Renewal
1640 Mine Road - Paneling Sales Renewal	Parkside Renewal
1916 New Holland Pike Renewal	Parkside Reserve Renewal
1925 Sheaffer Road Renewal	Peifer Poultry Operation
456 Golden Street Subdivision Renewal	Posh Hotel & Self Storage Renewal
Airport Self Storage - Kissel Valley Farm Renewal	PPL LAUS-SAKR Renewal
Akron Mennonite Church Renewal	Project Pangea Renewal
Allan J. Fisher Renewal	Reichardt Tract Renewal
Bent Creek New Tennis and Pool Renovations Renewal	Ricky Tindall
Blanks Holding LLC	Rockvale Parcel 2 Renewal
Bob Brubaker Ag Operation Renewal	SAKR-MLWD Transmission Rebuild Renewal
Catherine Hershey School for Early Learning - New Danville Renewal	SAKR-PRIN 1&2 Transmission Line Rebuild Renewal
Center Street Road Improvements Renewal	Scamuffa and Petro Renewal
Climbers Run Nature Center	Sheetz - Oakview Drive
Conestoga Valley High School Improvements and New Middle School Renewal	Smucker Welding Renewal
CVSD HOP/ROW Renewal	South Jacob St Water Treatment Plant and Well No. 3 Renewal
David Petersheim Renewal	State Road Commerce Park Renewal
EG Outdoor Products Renewal	Stephen Kauffman SWM
Eli Stoltzfus Renewal	Sterling Center Renewal
Enterprise Way - Dual Brand Hotel Renewal	Stuedler Property Renewal
E-Town Mt. Joy Associates SWM Renewal	Stonehenge Estates Tract 1 Renewal
E-Town New Public Works Garage Renewal	Stonehenge Estates Tract 2 Renewal

12-2024 Issued NPDES Submissions

Fairmount Homes	Stoner Farm Renewal
Garden Spot Stadium Track and Field Renovations Renewal	Stoneybrook Major Amendment
Grouse Pointe	The Villas at Twin Maples
Home Towne Square Renewal	United Zion Retirement Community Renewal
Jacob Jr. & Sadie Ann Zook	US 222 & US 30 Interchange Renewal
Jacob M. Riehl Jr.	Valley Road & East Delp Road Realign Renewal
John Huyard SWM Renewal	Valley Storage - Lititz Springs Renewal
Kenworth of Pennsylvania Renewal	Wabash Landing Renewal
Kettering Ersu Drive Renewal	Walnut Street Extension Renewal
Lancaster Airport - Water & Sewer Improvements Minor Mod	WHEM-HUMM Rebuild
Lancaster Pike Properties Renewal	Willow Valley Crossroads West Renewal
Landis Financial	Willow Valley Retirement Communities (Southpointe at Lakes) Renewal
Laranbo Farm Renewal	Veritas Academy Renewal
LBC Welcome Center Renewal	Orchard Road Renewal
Lititz Pike Lots Renewal	Scamuffa & Petro Residence Renewal
Lititz Reserve - Warwick Crossing Renewal	Wrigley Tract Renewal
Manheim Auto Auction Renewal	

Item V.3
Conservation Foundation Report

The Conservation Foundation of Lancaster County held a reorganization meeting on January 9 at their 1st meeting of the new year. Brad Clubb was elected chairman, Victor Desantis was elected Vice Chair, and Linda Ferich was elected Treasurer. The Board thanked Jay Snyder, former Chairman, for his years of leadership for the Foundation. Jay will stay on the Board. Jeff Shue was reelected to the Board of Directors for another 3-year term and Mark Metzler was introduced and elected as a new board member. The Board also approved a slightly revised Mission and Purpose statement that better reflects the Foundation's goals. Other items discussed and/or acted upon at the meeting included; updates on District and Partner grants going through the Foundation, a revised Board of Director job description, an update to the Foundation's Administrative Fee policy, information regarding some updates to the Foundation's website, and a report on the District's One Ask letter going through the Foundation. The next Foundation meeting will be held on Thursday, February 6th at 3:30 PM at the Farm & Home Center 1st Floor Board Room.

Item V.4
PA State Ethics Forms

As a reminder, all directors who served last year are required to complete the State Ethics Commission Statement of Financial Interest, for calendar year 2024, by May 1, 2025. Forms are available online at:

[COMMONWEALTH OF PENNSYLVANIA STATE ETHICS COMMISSION](https://www.ethics.state.pa.us/)

If you haven't done so already, please complete the form, print and return it to the district office prior to April 2, 2025, so the forms can be processed and filed by the May 1st due date.