

**LANCASTER COUNTY CONSERVATION DISTRICT  
BOARD MEETING MINUTES  
November 5, 2025**

The 880<sup>th</sup> regularly scheduled Board Meeting of the Lancaster County Conservation District (LCCD) was held in person at the Farm and Home Center for Directors and via Zoom Call-In on November 5, 2025 at 7:30 p.m.

**The following Directors were present:** Sonia Wasco, Chairperson; Herb Kreider, Gordon Hoover, Kent Weaver, Deryk Shaw, Roger Rohrer, Geoffrey Rohrer, and Commissioner Ray D'Agostino.

**The following Associate Directors were present:** Bob Shearer, Kyle Solyok, and Jay Snyder.

**The following District Staff were present:** Chris Thompson, Stacey Hertz, Matt Kofroth, Sallie Gregory, Kent Bitting, Kevin Lutz, and Holly Shaub.

**The following Cooperating Agency representatives were present:** Chaz Heberlig, DEP Field Representative; Heather Grove was unable to attend due to the budget impasse.

**The following visitors were present:** None present.

**Introductions:** Roger Rohrer provided an invocation. Sonia Wasco shared a few thoughts of thankfulness and then called the meeting to order.

**Additions to the Agenda:** No Additions.

Sallie Gregory reminded everyone that the meeting was being recorded.

**An opportunity was given for public comment:** None.

### **I. Agency Reports**

#### **1. USDA, NRCS**

Chris Thompson reviewed that the USDA report is from September due to the Government shutdown not allowing employees to work, and explained that there was not an October report because of the budget impasse.

#### **2. PA DEP Field Rep Report**

Chaz Heberlig highlighted from the November report that 2024 Conservation Audits are due December 31. He also reviewed also updates to the Chapter 102 program in Clean Water Academy about the District fee schedules, the SPEED program, and CAP Grants. There was additional discussion about the backlog of DEP permit reviews at the region, and how it is being reduced.

### **II. Installation of New Associate Directors**

Commissioner Ray D'Agostino installed Kyle Solyok as a new associate director. Sonia welcomed Kyle and gave him a few minutes to introduce himself.

### **III. Consent Agenda**

The October Board Meeting was cancelled because of the lack of a quorum, so the consent agenda was voted on its entirety for October and November. Roger Rohrer moved to approve the consent agenda as presented, seconded by Deryk Shaw. The motion passed unanimously.

- #1 – Minutes of September 3, 2025 Board meeting.**
- #2 – Technical Assistance Requests/Cancellations**
- #3 – Nutrient Management Plan Approvals**
- #4 – Conservation Plan Acknowledgment**

**Item III.2  
Requests for Technical Assistance**

<b>APPLICANT ASSISTANCE</b>	<b>TITLE</b>	<b>TOWNSHIP</b>	<b>SIZE</b>
None			

**Item III.3  
Requests for Nutrient Management Plan Approval (Lutz)**

To: The Lancaster County Conservation Board of Directors Nutrient Management Plan Review Committee:

I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Nutrient Management Plan Review Committee.

I recommend these plans to be approved by the Board. The plans are for the following operations:

**September 2025 Activity  
November 5, 2025 Board Meeting**

<b>OWNER</b>	<b>TOWNSHIP</b>	<b>OPERATION</b>	<b>DESIGNATION</b>	<b>AEU's/ ACRE</b>	<b>REVIEWER</b>	<b>PLAN #</b>
David E. King	Leacock	Dairy	CAO	2.64	Brodbar	130
Jim and Sam DeLong	East Drumore	Dairy	CAFO/CAO	2.26	Adams	577
Myron Martin	West Cocalico	Broiler/Goat	CAO	5.28	Heigel	574
Lester S. Martin	Earl	Heifer	CAO	3.68	Bosworth	2607
Mike Brubaker	East Donegal	Dairy/Broiler	CAFO/CAO	2.26	Schavnis	246
Alvin W. Zimmerman	East Earl	Heifer	CAO	3.67	Brodbar	542
Dan Bollinger	Warwick	Pullet/Swine/Beef	CAFO/CAO	5.9	Bosworth	287
Benjamin Nissley	Mount Joy	Swine	CAFO/CAO	8.24	Wisely	89
Samuel Esh	Salisbury	Beef/Swine	CAO	2.93	Brodbar	1453
Scott Wagner	Little Britain	Turkeys/Steers	CAFO/CAO	2.8	Adams	603
Daniel Miller	Fulton	Swine/Dairy	CAO	5.13	Adams	298

**October 2025 Activity  
November 5, 2025 Board Meeting**

<b>OWNER</b>	<b>TOWNSHIP</b>	<b>OPERATION</b>	<b>DESIGNATION</b>	<b>AEU's/ ACRE</b>	<b>REVIEWER</b>	<b>PLAN #</b>
James Lapp	West Cocalico	Layer	CAO	7.89	Heigel	520
Dan Heller	Elizabeth	Broiler, Horse	CAFO/CAO	12.96	Bosworth	373
Chris High	West Earl	Broiler, Steer	CAO	4.56	Heigel	13
Gerald Funk	Conoy	Broiler	CAO	73.82	Lutz	671
Lynn Royer	Mount Joy	Dairy	CAFO/CAO	3.57	Schavnis	171
Norman Hoover	Ephrata	Broiler	CAO	45.11	Heigel	68
Leon Zimmerman	Ephrata	Broiler	CAO	272.64	Heigel	308
Marvin Dale Slaymaker	Manor	Layer	CAO	3.76	Reuter	424

Ephraim S. Zook	Clay	Layer	CAO	5.01	Bosworth	3197
Herman Zeager	Conoy	Swine	CAFO/CAO	914.16	Lutz	88
Scotty Miller	Conoy	Swine	CAO	31.95	Schavnis	71
Glenn & Joel Martin	Penn	Ducks	CAFO/VAO	0.34	Riebling	407
Melvin Huber	Rapho	Layer /Beef	CAFO/CAO	12.36	Riebling	316
Galyn Musser	Rapho	Dairy/Pullet	CAFO/CAO	2.42	Riebling	532
Leon Ray Zimmerman	East Donegal	Steer/Swine/ Pullet/Broiler	CAFO/CAO	3.26	Schavnis	14
Doug Kauffman	Conoy	Pullet	CAO	165.05	Lutz	358
Wilmer Siegrist	West Donegal	Dairy/Pullet	CAO	3.09	Schavnis	349
Randall Brubaker	Rapho	Broiler/Swine/ Layer	CAFO/CAO	1983.15	Riebling	112
Bryan Byers	Drumore	Ducks	CAFO/VAO	0.79	Adams	110
Mike Bollinger	East Drumore	Broiler/ Heifer/Goat	CAO	4.95	Adams	521
Enos King	West Lampeter	Dairy	CAO	4.12	Brodbar	273

### NMP Update Report to Lancaster County CD Board of Directors

Date

Range: Aug-25 Sep-25

NMP Name	Municipality	Plan Update Submission Date	Original NMP Approval Date	Planner <sup>1</sup>	Species <sup>2</sup>	AEUs	Regulated Operation Type <sup>3</sup>	Date Plan Acknowledge Letter Sent	Reason for Update
Noah W. Kreider & Sons, LLP- Manheim Farm	Rapho	8/18/2025	4/3/2024	Dev n Gerl ach	Dairy/ Layers/ Pullets	16631. 6	CAO/ CAFO	9/9/2025	Yearly Plan Submission s Update
Hess Agrimarket ing, LLC	East Donegal	9/2/2025	10/2/2024	Bill Roge rs	Steers	416.44	CAO/ CAFO	9/15/2025	Yearly Plan Submission s Update
LewAg, LLC	East Donegal	9/8/2025	10/2/2024	Amb er Funk	Pullets	162.49	VAO	9/10/2025	Yearly Plan Submission s Update

**Date Range:** Sep-25 Oct-25

NMP Name	Municipality	Plan Update Submission Date	Original NMP Approval Date	Planner <sup>1</sup>	Species <sup>2</sup>	AEUs	Regulated Operation Type <sup>3</sup>	Date Plan Acknowledgment Letter Sent	Reason for Update
Shelmar Acres, LLC	East Donegal	9/18/2025	10/2/2024	Britton Hartzok	Swine/Beef	1620.97	CAO/CAFO	9/9/25/2025	Simple Update

**Nutrient Management Plan Transfer for Board Acknowledgment:  
October 2025 Activity  
November 5, 2025 Board Meeting**

Owner	Proposed Transfer Date	Township	Operation	Designation	AEU's/Acre	Reviewer	Plan #
H. Lamar Zimmerman to Brubaker Valley LLC	11/17/2025	Rapho	Broiler	CAO CAFO	54.47	Riebling	72

**Item III.4**

**Acknowledgment of Conservation Plans (Lutz)  
The Lancaster NRCS Field Office recommends the following plans for the  
November 5, 2025 Board Meeting:  
NATURAL RESOURCES CONSERVATION SERVICE**

Conservation Plans	Number of Plans	Planner	Township
None – Budget Impasse			

**September**

**LCCD AG EROSION & SEDIMENTATION PLANS**

Conservation Plans	Number of Plans	Planner	Township
Kevin Rohrer	1	Brady Bosworth	Penn
Enrique Batista	1	Greg Heigel	Manor
Lloyd Glick	1	Brady Bosworth	Warwick
Chris Harnish	1	Jason Reuter	Pequea

**October**

**LCCD AG EROSION & SEDIMENTATION PLANS**

Conservation Plans	Number of Plans	Planner	Township
Paul Nolt	1	Jason Reuter	Earl
Christ Stoltzfus	1	Josh Pullen	West Hempfield
Lorenzo Pugliese	1	Greg Heigel	East Cocalico
Nevin & Tammy Mumma	1	Brady Bosworth	Elizabeth

**Item III.5**  
**2026 Lancaster County Conservation District**  
**Board of Directors (LCCDBD) Committee Dates**

The Directors reviewed the information below regarding the Board committee meetings in 2026. Note: January and February meetings are planned to combine in concert with the Annual Planning meeting that will take place in the morning, while the board meeting will follow in the afternoon.

In 2025, the Board approved moving the remaining board meetings in March through December to start at 7:00 pm rather than 7:30 pm.

\*Action Item - Approval needed to post.

- January and February meetings will be combined on Wednesday, January 21, at 1:30 pm.
- March – December meetings will be held on the first Wednesday of the month at 7:00 pm.
- The **Executive, Personnel, Pension, and Agriculture** Committees will meet one hour before each regularly scheduled LCCDBD meeting.
- **Watershed** Committee will be held on Mar 4, June 3, Sept 2, Dec 2, one hour before the scheduled LCCD Bd Mtg,
- **Education** Advisory Committee will meet on Mar 16, Jun 22, and Sept 21 at 9 am.
- The **Budget/Finance** Committee will meet on Aug 26, Sept 23 at 10:00 am  
<https://d15k2d11r6t6rl.cloudfront.net/public/users/Integrators/669d5713-9b6a-46bb-bd7e-c542cff6dd6a/a8e16746030542259a008c5feabcd187/600x361.png>
- **Dirt/Gravel/Low Volume Road** will be held on Mar 4, Sept 2 at 5:00 pm
- **Erosion/Sedimentation** Committee will be held on the 4<sup>th</sup> Thursday of each month, except Nov and Dec will meet on the 3<sup>rd</sup> Thursday at 1:30 pm.
- All meetings are held at the Farm & Home Center, 1383 Arcadia Road, Lancaster. Agendas and cancellations are posted at [www.lancasterconservation.org](http://www.lancasterconservation.org) at least 24 hours before the meeting. Virtual meeting options are available at [www.lancasterconservation.org](http://www.lancasterconservation.org).

**IV. Additional Business**

**1. Items removed from Consent Agenda**

None.

**2. Treasurer's Report**

Submitted, subject to review by the auditor. Stacey Hertz highlighted her financial reports. For the October financials, the PA Invest account currently has a 3.99% interest rate. Stacey also highlighted the cash flow for the different grants and the impact they have on the income and expenses. The 2024 audit has also been completed, it will be presented next month for review and approval, just waiting on the paperwork to finalize.

**3. Personnel Committee**

Dan Zimmerman requested official approval to hire the fall intern, Katherine Hoehl, and the part-time Ag Engineering Technician position being offered to Gary Ballina. These were voted on together. Gordon Hoover moved to approve, seconded by Herb Kreider. The motion passed unanimously.

**4. ACAP/CEG Project Approval**

Kent Bitting requested approval for the two projects listed below. Herb Kreider abstained due to a conflict of interest. Roger Rohrer moved to approve, seconded by Kent Weaver. The motion passed unanimously.

Landowner	District/Private Consultant	Municipality	BMPs	Total Project Cost	Total Grant Requested
Samuel Glick	District	East Drumore Twp	Pipe Outlet Storage Terraces	\$44,271.52	\$39,844.37
Jay Clifford Sensenig	District	Little Britain Twp.	Stacking Shed, Heavy Use Area, Waste Transfer	\$38,000.00	\$34,200.00
<b>Totals</b>				<b>\$82,271.52</b>	<b>\$74,044.37</b>

**5. Nutrient Management/Expiring Plans Pre-Approval**

Kevin Lutz requested approval to send the below Melvin Allgyer to the SCC since plans have not yet been received. Levi Stoltzfoos has now been removed from the list shared in the Board packet because his plans have been received. Gordon Hoover moved to approve, seconded by Deryk Shaw. The motion passed unanimously.

Operator	Municipality
Melvin Allgyer	Caernarvon Township
<del>Levi Stoltzfoos</del>	<del>Sadsbury Township</del>

**6. Budget & Finance Committee Report**

Directors reviewed a draft 2026 budget projection, \$15.8 M in revenue with a \$187.774 deficit. Kent Weaver also reported that, due to the state budget impasse, and using the best estimates they currently have, there will be some changes to the expected budget in 2026. Chris also reviewed updates to the GSAB-54 policy. Roger Rohrer moved to approve the budget as presented, along with GSAB-54 amendments, seconded by Herb Kreider. The motion passed unanimously. It was also clarified that if the budget has more than a 10% change, the board would want to be notified.

**7. Invocation Policy Review/Approval**

Chris Thompson highlighted the most recent change under the second bullet point under Guidelines, the addition is, “Equally as important, is for the organization/audience to respect the presenter’s Freedom of Expression as a protected Right under the U.S. Constitution.” Deryk Shaw moved to approve the policy as presented, seconded by Gordon Hoover. The motion passed unanimously.

**V. Reports & Information**

**1. Correspondence, News, and Updates**

- Ag Council Farm Facts pamphlet
- DEP Brochure – CAP Accomplishments
- LCCD 75<sup>th</sup> Gala Booklet
- Lancaster Farming Article – November 1, 2025
- Solanco Advertiser Article – October 29, 2025
- PDA – 10 Yr. Strategic Plan Report – Russell Redding

**2. E&S/NPDES Monthly Projects Report**

Chris Thompson highlighted the September and October reports.

**3. E&S Committee Report**

Chris Thompson reviewed the committee reports from September and October highlighting the SOP regarding in-house reviews of E&S Plans for 105 permits, the PCSM Delegation timeline, and the hiring a new Resource Conservationist early in 2026.

Chris also highlighted the October report and requested approval for the 2025 Building Industry Conservation award to Lancaster Civil Engineering Company, registering as a sponsor for the BIA Pillar Awards Dinner at the \$150 level, and authorizing staff to purchase a new Subaru Forester at \$30,900.

Chris requested approval of both E&S Committee reports as well as the 3 action items from the October report. Gordon Hoover moved to approve, seconded by Deryk Shawk. The motion passed unanimously.

**4. 75<sup>th</sup> Gala Review**

Chris shared some thoughts and thank you's received and given. Sonia Wasco made some comments about how beautiful the event was.

**5. SCC-MED-PPP**

Chris Thompson shared the updates that were made to the new funding opportunity, and that there were 7 applications with LCCD sponsoring 4 to the PDA/SCC. There was additional discussion regarding the types of projects. Award announcements are expected in mid-December.

**6. PACD Meeting Report**

Sonia Wasco highlighted from the report.

**VI. Additional Public Comment:**

None.

**VII. Meeting Adjourned**

Sonia Wasco adjourned the meeting without objection at 9:04 PM.

Respectfully,



Morgan Regan  
E&S Administrative Support Specialist

**MEMORANDUM**

**TO:** Christopher Thompson, Lancaster County Conservation District

**FROM:** CCAP Grant

**SUBJECT:** Abstention from Voting and Deliberations

In order to comply with Section 1103(j) of the Public Official and Employee Ethics Act, I wish to publicly announce at today's meeting my abstention from voting or deliberating on Agenda 'Item # \_\_\_\_\_ - \_\_\_\_\_'.

Please also have this memorandum filed with the person responsible for recording the minutes of the meeting.

Reasons for Abstention: Clifford Sensenig is gone in hour

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Laibout Kerdin  
Signature

11/5/25  
Date