

**Lancaster County Conservation District  
Erosion & Sedimentation Committee Meeting Minutes  
Thursday September 25, 2025  
1:30 P.M.**

**Farm & Home Center  
Sunroom – Upstairs Room 222 - Virtually via Microsoft Teams**

Attendees

Committee Members – Jay Snyder, Greg Strausser, Frank Burkhart

Staff – Eric Hout, Adam Stern, Chris Thompson

Guest – Jesse Dorais (Northeast Regional Technical Expert - Sox Erosion Solutions)

1. Review of Internal E&S Plans SOP – **Action Requested**

**Committee reviewed the current draft of the Review of Internal E&S Plans SOP as prepared by staff. Committee recommends approval of the SOP after review by the LCCD BOD.**

2. 2026 E&S Department Budget

**Staff presented the current draft of the 2026 E&S Department budget as presented to the Budget & Finance Committee on 9/24/25. The first draft of the full LCCD budget will be presented to the BOD at the meeting scheduled for 10/1/25.**

3. PA DEP Chapter 102 Compliance & Enforcement Workgroup

**Eric Hout provided an update on his participation in the Chapter 102 Compliance & Enforcement Workgroup being organized by PA DEP. He shared the focus of their most recent discussions and informed the Committee of the workgroup’s goals to increase collaboration across Level III delegated districts and PA DEP regional offices.**

4. PCSM Delegation Report Timeline

**Staff presented the current timeline for researching and preparing a PCSM delegation proposal to the Committee.**

**September 2025 – planning for what questions to answer and what information needs to be gathered**

**October 2025 – schedule calls & meetings with various other conservation districts and PA DEP**

**November 2025 – compile information gathered and prepare for a presentation to the Committee**

**(includes topics to consider regarding the delegation, anticipated budget needs, initial thoughts regarding any needed fee schedule change)**

**December 2025 – deliver findings to the Committee and request input/action**

**January 2026 – Committee able to advance recommendation to BOD**

5. Resource Conservationist Position Hiring Timeline

**Staff presented the current plan for hiring the additional Resource Conservationist position approved by the BOD at their September meeting. Staff will use the remainder of 2025 to plan needed changes to the E&S office suite and review all job description & posting materials. Posting and hiring for the position will begin in 2026.**

Next Scheduled Meeting

Thursday October 23, 2025 @ 1:30 PM

Farm & Home Center and virtually via Microsoft Teams