

**Lancaster County Conservation District
Erosion & Sedimentation Committee Meeting Agenda
Thursday August 28, 2025
1:30 P.M. – 3:00 P.M.
Farm & Home Center
Sunroom – Upstairs Room 222
Available virtually via Microsoft Teams
[Teams Link](#)
Meeting ID: 264 316 553 613
Passcode: xrzTdh**

1. Fee Schedule
2. Chapter 105 E&S Plan Reviews for District Projects
3. E&S Program Inventory and Current Staff Capacity

Next Scheduled Meeting
Thursday September 25, 2024 @ 1:30 PM
Farm & Home Center and virtually via Microsoft Teams

3. E&S Program Inventory & Current Staff Capacity

- Chapter 102 – Erosion & Sedimentation (Ag & all other earth disturbance), Post Construction Stormwater Management
 - Delegation Agreement – between CCD & PA DEP for responsibility to administer the requirements of the chapter, CDFAP provides funds from DEP to CCDs
 - Levels
 - 1 – Education & Outreach
 - 2 – Education & Outreach, Plan & Permit Administration/Review, Compliance Inspections, Complaint Inspections
 - 3 – Education & Outreach, Plan & Permit Administration/Review, Compliance Inspections, Complaint Inspection, Enforcement
 - PCSM – Education & Outreach, Technical PCSM Reviews (All Individual Permits & select General Permits)
- Chapter 105 – Dam Safety & Waterway Management
 - Delegation Agreement – between CCD & PA DEP for responsibility to administer portions (General Permits) of the Water Obstruction & Encroachment Program
 - No levels, yes or no – Technical Guidance, Plan & Permit Administration, Compliance Inspections, Complaint Inspections
- LCCD currently has the Chapter 102 Level 3 Delegation and does not have the PCSM Delegation or the Chapter 105 Delegation
- Review Workload/Fees

	Total Submissions	Total LCCD Fees	Total NPDES Fees	Total Fees
2021	321	\$569,660	\$102,000	\$671,660
2022	331	\$725,600	\$104,500	\$830,100
2023	274	\$794,850	\$103,000	\$897,850
2024	501 (307 w/o renewals)	\$673,650	\$285,500	\$959,150

- Review Timeframes
 - Goals per SOP(s)
 - General NPDES
 - 1st Completeness – 15 Business Days
 - 1st Technical Review – 22 Business Days
 - Individual NPDES
 - 1st Completeness – 15 Business Days
 - 1st Technical Review – 47 Business Days
 - E&S Plan
 - 1st Review – 30 Calendar Days
- Staffing
 - Currently have 8 Full-Time Technical Positions (2 Managers, 6 Resource Conservationists) and 1 Half-Time Administrative Position
 - Average tenure is 3.11 years and Median tenure is 2.85 years
- Discussion for Committee
 - PCSM Delegation – Is this a program/delegation that staff should be working to take on?
 - Staffing Capacity – Are we comfortable with the current level of staffing capacity?



LANCASTER COUNTY
Conservation District

E&S Department Program Inventory

Chapter 102



E&S and PCSM

- Delegation Agreement
- Levels

1	<ul style="list-style-type: none">• Education & Outreach
2	<ul style="list-style-type: none">• All of Level 1• Plan & Permit Administration/Review• Compliance Inspections• Complaint Inspections
3	<ul style="list-style-type: none">• All of Level 2• Enforcement

- PCSM

Chapter 105



Dam Safety & Waterway Management

- Delegation Agreement
- Technical Guidance
- Plan & Permit Administration/Review
- Compliance Inspections
- Complaint Inspections

Current



LCCD currently has a Chapter 102 Level 3 delegation (without PCSM) and does not have a Chapter 105 delegation.

Review Workload & Fees



	Total Submissions	Total LCCD Fees	Total NPDES Fees	Total Fees
2021	321	\$569,660	\$102,000	\$671,660
2022	331	\$725,600	\$104,500	\$830,100
2023	274	\$794,850	\$103,000	\$897,850
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2024 Review Data



		2024	Goal
NPDES First Completeness Review	Count	129	Bus. Days
	Average	22.5	15
	Max	63	15

		2024	Goal
General NPDES First Tech Review after deemed Complete	Count	101	Bus. Days
	Average	26	22
	Max	83	22

		2024	Goal
Individual NPDES First Tech Review after deemed Complete	Count	26	Bus. Days
	Average	33	47
	Max	62	47

		2024	Goal
First E&S Plan Review	Count	159	Cal. Days
	Average	33	30
	Max	98	30

Meets Goal	
Does Not Meet Goal	

Staffing



Current Capacity

- 8 Full-Time Technical Positions (2 Managers, 6 Resource Conservationists)
- ½ of a Full-Time Administrative Position
- Average tenure is 3.11 years and Median tenure is 2.85 years

Discussion



- **PCSM Delegation**
- **Staffing Capacity**