



LANCASTER COUNTY Conservation District

MONTHLY BOARD MEETING AGENDA

Wednesday, August 6, 2025

Lancaster Farm & Home Center

Zoom Info: <https://zoom.us/j/91731607863>

Business Meeting 7:30 PM

Timer

- 7:30 Invocation –
 Call to Order, Sonia Wasco, Chairperson
 Welcome & Introductions – Sonia Wasco
 Additions to the Agenda – Christopher Thompson
 Public Comment: Survey media/guests: Agenda items of interest – Sonia Wasco

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- 7:40 I. Agency Reports
 1. USDA, NRCS (attachment)..... 1
 2. PA DEP Field Rep Report (attachment)..... 3
- 7:45 II. *Consent Agenda
 1. Meeting Minutes (attachment)..... 9
 2. Technical Assistance Requests/Cancellations (attachment)..... 13
 3. Nutrient Management Plan Approval (attachment)..... 13
 4. Conservation Plans Acknowledgement (attachment)..... 14
- 7:50 III. Additional Business
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 2. Treasurer’s Report – Hertz (attachment) 15
 3. *Personnel Committee/Request to Hire – Zimmerman/Thompson (attachment) 18
 4. *75th Gala Update and Committee Report – Kofroth (attachment)..... 18
 5. *Associate Director Appointment – Wasco/Thompson (attachment)..... 19
- 8:20 IV. Reports & Information
 1. Correspondence, News, and Updates – Thompson
 2. E&S/NPDES Monthly Projects Report – Stern (attachment)..... 20
 3. Youth Conservation School Update – Gregory (attachment)..... 24
 4. Lancaster OLN Report – Gregory (attachment)..... 26
 5. PACD Executive Council Meeting Report – Wasco (attachment)..... 26
 6. Clean Water Partners Bi-Annual Update – Gibson/Thompson (attachment)..... 28
 7. Summer Intern – Activities Report – Isabella Alvarado (attachment)..... 28
 8. Invocation Discussion – Wasco/Thompson (attachment)..... 29
- 9:10 V. Additional Public Comment
- 9:15 VI. Adjourn

(Directors, please call the District office if you will not be attending.)

Dates to Remember:

7/30, 8 am, Tri-Executive Committee Meeting	8/ 12-14, Ag Progress Days
8/7, 3:30 pm, Conservation Foundation Mtg. @ F&H	8/27, 10 am, Budget & Finance Committee
8/8, 8 am, Legislative Tour	9/1 – Labor Day Holiday – Office Closed

NEXT MEETING DATE: Wednesday, September 3, 2025, 7:30 pm

At the Lancaster County Farm & Home Center

***Action Required**

Item I.1

Activity Report to LCCD Board of Directors July 2025

Lancaster Field Office Personnel:
Heather Grove, Supervisory District Conservationist
Mark Myers, Soil Conservationist
Joel Alicea Hernandez, Soil Conservationist
Christine Griesemer, Soil Conservationist
Brett Ramer, Soil Conservationist
Camila Martinez Sanchez, Soil Conservationist
McKinley Morris, Soil Conservationist

Brittany Moore, Civil Engineering Technician
Brian Burns, Soil Conservation Technician
Lari Jo Walker, Program Assistant, Capital R&D
Jeff Sholly, Engineer, PACD
Ashley Spotts, Restoration Specialist, CBF
Elli Liput, Biologist, PF (Dauphin, Lebanon & Lancaster)
Sophia Gilbert, Biologist, PF (York & Lancaster)

Conservation Planning Activities*:

FY24 Total (#)	FY24 Total (Ac)	FY25 Mo. Total (#)	FY25 Mo. Total (Ac)	FY25 Total (#)	FY25 Total (Ac)
52	2,143.4	1	28.5	40	1,496.8

*SEE "ACKNOWLEDGMENT OF CONSERVATION PLANS" REPORT

Conservation Practice Installation Activities*:

Practice Code & Name	FY24 Total	FY25 Mo. Total	FY25 Total
313 - Waste Storage Facility (no)	16	2	12
362 - Diversion (ft)	2,847	-	630
367 - Roofs & Covers (no)	5	-	7
382 - Fence (ft)	23,260	6,564	22,025
412 - Grassed Waterway (ac)	9.01	0.3	3.2
516 - Livestock Pipeline (ft)	1,548	683	4,526
561 - Heavy Use Area Protection (sq ft)	28,364	4,398	34,177
575 - Trails & Walkways (ft)	2,389	-	2,651.5
578 - Stream Crossings (no)	6	-	3
600 - Terraces (ft)	4,209	-	25,606
614 - Watering Facility	8	1	2
620 - Underground Outlet (ft)	7,538	278	6,901
634 - Waste Transfer System (no)	10	1	6
327 - CREP Conservation Cover (ac)	6.91	-	-
391 - CREP Riparian Forest Buffer (ac)	38.5	3.84	42.08
390 - CREP Riparian Herbaceous Buffer (ac)	-	-	-

*REFLECTS COMMON PRACTICES INSTALLED THROUGH NRCS & FSA FINANCIAL ASSISTANCE PROGRAMS; DOES NOT REPRESENT ALL PRACTICES INSTALLED.

Financial Assistance Conservation Program Activities:

- Financial Assistance Contract Obligation:

Program	FY24 Total (#)	FY24 Total (\$)	FY25 Total (#)	FY25 Total (\$)
EQIP/AMA	9	\$930,145	10	\$372,247
EQIP IRA	28	\$1,882,991	12	\$634,373
CSP	2	\$42,023	-	-
CSP IRA	2	\$83,459	-	-
RCPP	8	\$1,655,281	-	-
TOTAL	49	\$4,593,929	-	-

- Financial Assistance Payments:

Program	FY24 Total (\$)	FY25 Mo. Total (\$)	FY25 Total (\$)
ALL PROGRAMS	\$2,371,782.02	\$251,463.30	\$2,499,285.93

Conservation Easement Program Activities (ACEP):

- ACEP Acquisition Activities:

Program/Activity	FY24 Total (#)	FY24 Total (ac)	FY25 Total (#)	FY25 Total (ac)
ALE Easement Requests	-	-	1	12.21
ALE Easement Closings	-	-	1	39.405
WRE Easement Requests	-	-	1	4.5
WRE Easement Closings	-	-	-	-

- Easement Annual Monitoring Activities

Program/Activity	FY24 Total (#)	FY25 Total (#)
GRP Monitoring - Offsite	1	-
GRP Monitoring - Onsite	0	1
WRP/WRE Monitoring - Offsite	6	7
WRP/WRE Monitoring - Onsite	5	4
FRPP/ALE Monitoring - Onsite	4	-

Conservation Reserve Enhancement Program Activities (CREP):

- Approved Plans:

	FY24 Total (#)	FY24 Total (Ac)	FY25 Total (#)	FY25 Total (Ac)
New	11	66.27	-	-
Re-enrollments	7	76.66	-	-

Administrative & Staffing Updates:

- Christine Formica has accepted the Program Assistant position. She'll begin on 8/25.

Outreach Events:

- 7/10 - Case New Holland/Alliance for the Chesapeake Bay Conservation Agriculture Workshop 2025, New Holland (Alicea Hernandez & Martinez Sanchez)
- 7/18 - Rodale Institute's Annual Organic Field Day, Kutztown (Martinez Sanchez)

Notable Meetings & Trainings:

- 7/15-17 - Working Effectively with Producers of Confined & Pastured Livestock, Chambersburg (Martinez Sanchez, Morris & Ramer)

Respectfully Submitted,



Heather L. Grove
District Conservationist

Item I.2
August 2025 DEP Conservation District
Field Rep Talking Points

Conservation District Program Renewals Past Due – Please submit ASAP

The following program renewal Applications are due to DEP and or the SCC no later than July 31

1. Nutrient Management/Manure Management – Submit to Brady Seeley braseeley@pa.gov
2. Chesapeake Bay Technician and Engineer – Submit to RA-EPCHESBAYPOSITION@pa.gov
3. CDFAP ACT Application – Submit to amewing@pa.gov

Bureau of Watershed Restoration and Nonpoint Source Management (BWRNSM) Welcomes Krista Crone – Environmental Group Manager - Agriculture Compliance

Please join DEP BWRNSM as we welcome Krista Crone, the new Agriculture Compliance Environmental Group Manager. Krista has a bachelor's degree in Geo-Environmental Studies with a GIS certificate from Shippensburg University. She has worked at DEP for about 6 years as Environmental Protection Compliance Specialist and Water Quality Specialist Supervisor in the South-central Regional Office. Prior to her employment with DEP, she worked at Adams County Conservation District as the Chesapeake Bay Tech and as a private environmental consultant conducting environmental permitting in PA, MD, and DE. In her new role, she and her team will be the central office contacts for anything related to the Chesapeake Bay Technician, Chesapeake Bay Engineer, Chesapeake Bay Agriculture Inspection Program, Nutrient and Manure Management Delegation Agreement and Manure Management compliance, Ag. E&S compliance, and the Technical Assistance Program. You can reach out with any questions at krcrone@pa.gov.

Watershed Specialist Annual Conference

The 25th annual Conservation District Watershed Specialist Meeting, required by DEP's Watershed Specialist agreement, is scheduled for Oct. 7 – 8, 2025, at the [Wyndham Garden Inn](#) in Boalsburg. Due to limitations, the registration is restricted to County Conservation District Watershed Specialists, funded through DEP's Watershed Specialist grants, DEP Watershed Managers and Watershed Support Section staff only.

On Tuesday, October 7th, the new Watershed Specialist session will be held from 8:00 – 11:45 a.m., and the full conference will begin at 1:00 p.m. Full agenda and additional details will be sent to districts in early August.

Please use this link to register for the annual meeting by Friday, August 29th [Watershed Specialist Meeting Registration Link](#)

DEP has reserved a block of overnight rooms at the hotel at the rate of \$149 per night. To reserve an overnight room, please **call the hotel at (814) 466-2255 by September 6, 2025**, and use the group code: DEPNONGOVT. Questions may be directed to Shane Kleiner at shkleiner@pa.gov.

Resource Enhancement and Protection Program (REAP)

The Commission will began accepting applications for the 2025-26 REAP program on August 1. The program provides \$13 million in tax credits each year. As in past years, it is anticipated that applications will exceed available funding. The Updated REAP Application and Guidelines will be available on the website after July 1: [Apply for the Resource Enhancement & Protection \(REAP\) Program](#). The SCC has created a YouTube video to explain the FY 25-26 guidelines. Interested parties may watch the video here: [2025 REAP Program Update - YouTube](#). If you have any questions, please reach out to the State Conservation Commission, RA-AGSCC-REAP@pa.gov.

Larson Design Group - Technical Assistance Program Round Closes August 15

The current Technical Assistance Program (TAP) application round will close on August 15, 2025. All County Conservation Districts (CCDs) within the Chesapeake Bay Watershed are eligible to apply. Projects must be located with the Chesapeake Bay Watershed and within a Most Effective Basin. Larson Design Group, Inc. (LDG) will continue to provide technical services for projects focusing on nutrient and sediment reduction. Examples of services that can be provided through the program include permitting, site survey, inventory and evaluation, project engineering and design, construction inspection, and project coordination. LDG will share additional TAP information with eligible CCDs via email as needed. It is recommended that interested CCDs review all application instructions carefully prior to completing the application as several project eligibility parameters have changed. An Information Webinar was held on June 26 with more details regarding this TAP application round. Click here to view the webinar and for more information: Course: Agriculture - Resource Center, Topic: Technical Assistance Program (TAP) Questions may be directed to Tammy Piper at tapiper@pa.gov

Update - SOP for Agriculture Routine Inspections, Complaint Investigation and Follow-up (BWRNSM-INSP-006) and Training

The new Standard Operating Procedure (SOP) for Agriculture Routine Inspections, Complaint Investigation, and Follow-up (BWRNSM-INSP-006) has been finalized and is now released for use. The Clean Water Academy course supporting the SOP is now live. The SOP has been integrated into the Nutrient Management Manure Management (NMMM) Administrative Manual to standardize complaint response procedures across county conservation district delegations handling agricultural complaints under Chapter 102 and Nutrient and Manure Management regulations. The updated NMMM Administrative Manual was submitted to the State Conservation Commission (SCC) and formally approved during the SCC meeting on May 20, 2025. The record of change should be available on the Penn State Extension Act 38 Website in the coming weeks.

As of June 2, 2025, the SOP and training is available on the Clean Water Academy (CWA). Notification emails have been sent to all County Conservation District staff. The CWA training includes a feedback survey, which remain open through August 31, 2025. Feedback from this survey will be used to identify training gaps and guide the development of in-person training sessions planned for Fall 2025.

Chapter 105 Program

IPAC Northeast Determination Now Available – On July 22, the US Fish & Wildlife provided this update: “As discussed in the June IPAC/PNDI integration training, the Northeast determination key (NE Dkey) is now available on [IPAC](#) for projects in Pennsylvania. You may need to use both the Northern long-eared bat/Tricolored bat Dkey (which only screens for northern long-eared bat and tricolored bat) and the NE Dkey (which screens for all other federally listed species in PA) when screening your project through IPAC. Check your *official species list* to determine if one or both Dkeys should be used. ... Further guidance on how to screen your project using IPAC and how to generate an *official species list* can be found here: [Guidance for Completing Project Reviews](#). Reminder to start with [the Pennsylvania Conservation Explorer Tool/PNDI](#) as the first step. If your PNDI receipt says “no known impact” under U.S. Fish and Wildlife Service, no further coordination is needed (and you do not need to proceed in IPAC). Questions about how to use IPAC or any Dkeys can be sent to IR1_ESPenn@fws.gov.”

Chapter 105 Permitting Efficiency – General Permits - DEP’s Chapter 105 Water Obstruction and Encroachment Program is pleased to announce that it has recently published updated [General Permit 2 \(Small Docks & Boat Launching Ramps\) Sample Drawings](#) (<https://greenport.pa.gov/eLibrary/GetFolder?FolderID=4065>). The drawings were updated to be cleaner and include form-fillable spaces for registrants to provide details. This update will enable registrants who are proposing small docks and boat launching ramps as designed and shown in the drawings to utilize these drawings, complete the information on the drawing, and submit it with the [GP-2 Registrations](#). We anticipate this update will provide an efficiency for registrants and reviewers alike. DEP is actively working on updating the sample drawings for its other general permits as well and they will be posted to each [GP eLibrary folder](#) when completed.

First Chapter 105 Newsletter – On July 21, the Division of Wetlands Encroachments and Training sent out the very first Bureau of Waterways Engineering and Wetlands (BWEW) Chapter 105 Newsletter. This July 2025 newsletter will be followed by another in December, then every July and December following. This newsletter was developed for and emailed to DEP and country Conservation District (CCD) 105 staff. The newsletter is also on Clean Water Academy [HERE](#) and listed under the [Chapter 105 Resource Center](#) (you need to be signed in).

Chapter 102 Program

SPEED – DEP received bids from 44 firms resulting in the review of 146 individuals to be a possible Qualified Professional (QP) under the Chapter 102 SPEED Program. 114 individuals were deemed to be qualified, and DEP is currently executing contracts. DEP has established a QP training plan and SOP that is available in Clean Water Academy. Additionally, DEP recently conducted a SPEED training webinar for Conservation Districts and QPs. The recorded training and training slides are available in Clean Water Academy under the [SPEED Training Webinar](#) folder. All Chapter 102 staff should review the SOP and training in anticipation of a SPEED application being submitted in their county. DEP’s SPEED office will handle the upfront/initial tasks related to SPEED submissions, including coordination with Districts. SPEED applications cannot be submitted directly to Conservation Districts. DEP will continue to make announcements as SPEED is launched to the regulated community, so please ensure you’re paying attention to email notifications and agency announcements.

KEES (Keystone Environmental ePermitting System) – Chapter 102 Individual NPDES Permit review in PennDOT’s KEES system was launched June 16, 2025. PAG-02 review is being tested currently and is expected in late August/September. District staff, including District Managers, should review the video training available in [Clean Water Academy](#) and ensure they are able to log into KEES. Training specific to PAG-02 permit processing within the KEES system will be added to CWA once a more final version of the system is established. BCW will continue to monitor the first applications closely and will work with the associated District and DEP Region and the PennDOT KEES development team to address any bugs found along the way. KEES will only be used for reviewing PennDOT applications/NOIs at this time. Any questions or concerns can be sent to RA-EPCHAPTER102@pa.gov.

Chapter 102 Documents – At the request of DEP executive staff, DEP has updated the *Incompleteness Letter (13)* and *Technical Deficiency Letter (30)* templates in [Clean Water Academy](#) and [Water Management System](#) (for DEP only) to put the applicant on notice that conservation districts may charge additional fees (e.g., resubmission fees) in accordance with the Conservation District Law. Please download and begin using the updated templates immediately.

Chapter 102 documents and forms are regularly maintained. If updates are minor in nature, such as correcting a broken link, notifications of these updates will not be sent out. Unless there is a specific date given (such as above) it is permissible to accept older versions of 102 permit documents for up to six (6) months from the latest revision date on the document.

Chapter 102 Training

- **2025 Chapter 102 New Hire Small Group Training** – Participants must complete the Chapter 102 Level 1 Training Program before registering. It is also recommended to review the specific E&S Manual chapters prior to attending the trainings. Registration is available through [Clean Water Academy](#). Limited to the first 20 people who register.

Channels

September 9, 2025, 9:00 am – 12:00 pm

December 9, 2025, 9:00 am – 12:00 pm

- **In-Person Regional E&S Training** – BCW continues to offer six in-person E&S technical training sessions throughout 2025. Participation will be limited to allow adequate training, with newer District staff given priority. Districts are encouraged to bookmark the dates below; invitations and registration information will be sent as the events get closer:
 - Northcentral: August 20th (Registration closed July 31st)
 - Southeast: September 17th
 - Southwest: October 22nd

Clean Water Academy

Live Walkthrough of Clean Water Academy for CD Managers - To support CD managers, assistant managers, supervisory staff, and team leaders in making the most of Clean Water Academy (CWA), a short live session focused on key features and navigation tips will be held in August. Since not all staff have completed the “[How to Use Clean Water Academy](#)” course, some may not be aware of the full range of available tools and training opportunities.

Three identical sessions will be held to provide a concise overview of CWA, highlight underutilized features, and offer practical guidance to support more effective use of CWA. The Agenda will cover: Overview, Navigation Tips, Overview of Available Training Programs and Courses, Using the Teams Tab, Identifying and Addressing Training Needs

Session Options (registration is required):

Wednesday, August 6th, 2-3pm – [Click Here to Register](#)

Tuesday, August 12th, 10-11am – [Click Here to Register](#)

Thursday, August 21st, 11am-12pm – [Click Here to Register](#)

All sessions will be recorded and made available on CWA for those who aren't able to attend live – and for future managers to reference as well.

Course spotlight:

[Course: Exploring the Role of a Sewage Enforcement Officer - Orientation and History](#) - This course is designed to educate all learners on the role and responsibilities of Sewage Enforcement Officers (SEOs), as well as the importance of wise management practices for on-lot sewage disposal systems.

State Water Plan Regional Advisory Committees

The Department is in need of the insights, expertise, and passion of County Conservation District Directors to serve on the [State Water Plan](#)'s regional advisory committees. These committees represent a unique opportunity to meet with a multidisciplinary committee with diverse backgrounds to discuss Pennsylvania's water resources. The next round of meetings is in October, in person as well as virtually. We are looking especially for representatives from [Potter](#), [Crawford](#), [Erie](#), [Franklin](#), [Adams](#), [Fulton](#), [Bedford](#), or [Somerset](#) counties. Contact James Horton at jahorton@pa.gov or 717-772-1100 for more information about the committees and how you can become involved.

Chesapeake Bay

CAP 2025 Annual and 2-Year Milestone Updates - Beginning 8/1/25 and continuing through September, all counties will be starting the annual progress and 2-year milestone update process. This year **ALL** counties will be completing both efforts, even the Tier 2 counties who did a milestone update last year. With all counties finally on the same grant timeline, it will benefit the Watershed Accountability and Administration Section (WAAS) team to have everyone on the same progress and update timeline as well. Tier 2 counties can speak with their project advisor about whether they would like to continue using the numbers for the 2-year milestone that they provided last year or whether they would like to update them again during this process.

CAP Grant Application - The CAP Grant Application Word document will be replaced by an online application that will include detailed project information will be available starting 9/1/25. This earlier date for the online application's availability is given to provide counties more time with the new application process. Counties will then apply for their grant in the Electronic Single Application (ESA) beginning 10/1/25 (this component of the application process is needed due to the creation of new grant agreements this round).

Partnership Survey to be Circulated - The Private-Public Partnership Clean Water Action Team, formed from the January 2025 Clean Water Gathering, is working to create a framework of key elements that are needed to make a successful partnership. They would like to know what successful partnerships already exist. They are planning on distributing a short email survey to Watershed Managers, CAP Coordinators, Watershed Specialists, and Conservation District Managers asking about the top 3 successful partnerships that they are aware of. The distribution of the survey would likely occur in August or early September.

Upcoming Webinars

- **August 6th Webinar Wednesday**
 - Participants will learn about permitting common to CAP projects.
 - Presenter: Jeff Hartranft with DEP
- **September 3rd Webinar Wednesday**
 - Participants will learn about the structure and features of the 2026 Integrated Water Quality Report with a focus on how to use the interactive tools to explore existing assessments.
 - Presenter: Dustin Shull with DEP
- **October 1st Webinar Wednesday**
 - Participants will learn about CAP-funded agricultural project highlights from Berks, Centre, and Lancaster Counties.
 - Presenters: Jeff Overstreet (Berks County Conservation District), Devyn McPheeters (Centre County Conservation District), and Matt Kofroth (Lancaster County Conservation District)

If someone would like an invitation to the Webinar Wednesday series, they can email Jim Spatz at jspatz@pa.gov.

Dates to Remember

SCC Meetings – 10:00 AM

In-Person Meeting Sept 16
Hybrid Meeting.....Nov 18

SCC Conference Calls – 8:30 – 10:00 AM

Conference Call Aug 19
Conference Call Oct 21

Ag Progress Days

Aug 12-14

2025 Conservation District Management Summit

Wyndham Garden, State College Sept 16-18

2025 Annual CD Watershed Specialist Meeting

Wyndham Garden, State College Oct 7-8

Also, check the Conservation District Training/Special Events Calendar at, www.PACD.org. Select the "Events" tab and then the "Training Calendar" tab.

Item II.1
LANCASTER COUNTY CONSERVATION DISTRICT
BOARD MEETING MINUTES
July 2, 2025

The 877th regularly scheduled Board Meeting of the Lancaster County Conservation District (LCCD) was held in person at the Farm and Home Center for Directors and via Zoom Call-In on July 2, 2025 at 7:30 p.m.

The following Directors were present: Sonia Wasco, Chairperson; Herb Kreider, Gordon Hoover, Kent Weaver, Deryk Shaw, Roger Rohrer, and Commissioner Ray D'Agostino.

The following Associate Directors were present: Jennifer Engle, Jay Snyder, Dan Zimmerman, and Bob Shearer.

The following District Staff were present: Chris Thompson, Stacey Hertz, Matt Kofroth, Sallie Gregory, Kent Bitting, Kevin Lutz, Adam Stern, Noelle Cudney, and Tyler Keefer.

The following Cooperating Agency representatives was present: Chaz Heberlig; DEP Field Representative, Heather Grove; District Conservationist, NRCS-USDA.

The following visitors were present: None present.

Sonia Wasco provided a silent moment before the meeting began.

Introductions: No Introductions.

Additions to the Agenda: No Additions

Adam Stern reminded everyone that the meeting was being recorded.

An opportunity was given for public comment: Sonia offered comments and thoughts on the amount of rainfall in Lancaster County and how it made national news with Mount Joy receiving seven inches of rain.

I. Agency Reports

1. USDA, NRCS

Heather Grove had no additions to the written report.

2. PA DEP Field Rep Report

Chaz Heberlig stated when Conservation District Program renewals are due, and he also highlighted other important dates from his report for conferences and applications.

II. Consent Agenda

No Additions. Gordon Hoover moved to approve the items on the Consent Agenda as presented, seconded by Roger Rohrer. The motion passed unanimously.

#1 – Minutes of June 4, 2025 Board meeting.

#2 – Technical Assistance Requests/Cancellations

#3 – Nutrient Management Plan Approvals

#4 – Conservation Plan Acknowledgement

**Item II.2
Requests for Technical Assistance**

APPLICANT	TITLE	TOWNSHIP	SIZE	ASSISTANCE
None Submitted				

**Item II.3
Requests for Nutrient Management Plan Approval (Lutz)
June 2025 Activity
July 2, 2025 Board Meeting**

To: The Lancaster County Conservation Board of Directors Nutrient Management Plan Review Committee:
I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Nutrient Management Plan Review Committee.

I recommend these plans to be approved by the Board. The plans are for the following operations:

OWNER	TOWNSHIP	OPERATION	DESIGNATION	AEU's /ACRE	REVIEWER	PLAN #
Anthony Newswanger	Caernarvon	Beef, Duck	CAO	3.23	Heigel	3147
Jeff Mitchell	East Cocalico	Beef, Broiler	VAO	1.2	Zirkle(York)	451
Eli Weaver	Brecknock	Turkey	CAO	177.77	Heigel	1892
Gideon F. Stoltzfus	Salisbury	Dairy	CAO	2.97	Brodbar	1340
Jeffrey Barley	Manor	Pullet/Steer	CAFO/VAO	1.16	Reuter	485
Ken Meck	Strasburg	Pullet	CAFO/VAO	5.76	Brodbar	92
Dwight Leaman	West Lampeter	Layer	CAO	25.19	Brodbar	2458
Christ Esh	Drumore	Sheep, Layer	CAO	3.7	Adams	2777
Nelson Brukholder	Fulton	Broiler	CAO	109.41	Adams	335
Ken Martin	East Drumore	Swine, Dairy	CAO/CAFO	6.58	Adams	178
Dean & Angie Stoner	Rapho	Broiler	CAO	183.82	Riebling	156
Alan Harnish	Manor	Swine, Beef	CAFO/CAO	16.44	Reuter	76
Mike Cassel	Penn	Broiler	CAFO/VAO	1.79	Riebling	444

NMP Update Report to Lancaster County CD Board of Directors									
Technician:									
Date Range:									
NMP Name	Municipality	Plan Update Submission Date	Original NMP Approval Date	Planner¹	Species²	AEUs	Regulated Operation Type³	Date Plan Acknowledgement Letter Sent	Reason for Update
Harvest Lane Farm, LLC	Manheim	6/6/2025	11/1/2023	Amber Funk	Layers	312.5 1	VAO CAFO	6/9/2025	Yearly Plan Submissions Update

Item II.4
Acknowledgment of Conservation Plans (Lutz)
The Lancaster NRCS Field Office recommends the following plans for the
June 4, 2024 Board Meeting:
NATURAL RESOURCES CONSERVATION SERVICE

Conservation Plans	Number of Plans	Planner	Township
None			

LCCD AG EROSION & SEDIMENTATION PLANS

Conservation Plans	Number of Plans	Planner	Township
Jonas B. Miller	1	Jason Reuter	Bart
Lester Nolt	1	Lauren Brodbar	West Earl
Michael Nolt	1	Lauren Brodbar	West Earl

III. Additional Business

1. Items removed from Consent Agenda

None.

2. Treasurer's Report

Stacey Hertz highlighted her report, and the Raymond James account currently has a value of \$842,636.00, a 12.4% gain.

3. Personnel Committee/Request to Hire

Dan Zimmerman requested approval to hire Ava Lang for the Resource Conservationist position in the E&S Department. Roger Rohrer moved to approve, seconded by Herb Kreider. The motion passed unanimously.

4. CEG Project Approval

Kent Bitting requested approval for the two projects listed below. Gordon Hoover moved to approve, seconded by Kent Weaver. The motion passed unanimously.

Landowner	District/Private Consultant	Municipality	BMPs	Total Project Cost	Total Grant Requested
Lynn Royer	District	Mount Joy Twp	2 Grassed Waterways	\$17,000.00	\$15,300.00
Jeffrey Landis	District	East Hempfield Twp	Roofed Stacking Shed, Heavy Use Area, Access Road, Roof Runoff Structure, Underground Outlet	\$110,000.00	\$99,000.00
Totals				\$127,000.00	\$114,300.00

5. PACD Report/Action Items

Chris Thompson and Sonia Wasco reviewed the proposed PACD operating budget and the 3-year projected due increases. They then requested approval for Sonia to vote in favor of the increase in PACD dues, and gave information for the PACD budget and why there is an increase. Roger Rohrer moved to approve the dues increase and the proposed 2025/2026 budget, seconded by Gordon Hoover.

6. RC&D Membership Request

Chris Thompson requested approval to submit the annual dues for the RC&D membership. Roger Rohrer moved to approve the membership, seconded by Herb Kreider. The motion passed unanimously.

7. DGLVR Contract

Tyler Keefer requested approval for a minor cost amendment to account for prevailing wage expenses for the Evans Road Soil Pinning project in Elizabeth Township. Gordon Hoover moved to approve the amendment, seconded by Kent Weaver. The motion passed unanimously.

IV. Reports & Information

1. Correspondence, News, and Updates

- Fact Sheet regarding Lobbying

2. E&S/NPDES Monthly Projects Report

Adam Stern reported on the June report, highlighting one project that had a large review fee. There were follow up questions regarding the amount of complaints compared to last year.

3. Youth Conservation School Update

Sallie Gregory updated that the Youth Conservation School will be held July 20-25, and invited BOD members to the sponsor dinner on Sunday July 20.

4. Outdoor Learning Network Initiative

Sallie Gregory reported on the sixth group for the Outdoor Learning Network Initiative.

5. Invocation Discussion

Tabled for discussion in August.

6. Data Dashboard Demo

Matt Kofroth gave a background on the development of the Data Dashboard. Noelle then gave a demonstration on how to use and interpret the data dashboard. Noelle and Matt then fielded several questions about how the data was going to be used.

V. Additional Public Comment:

None.

VII. Meeting Adjourned

Sonia Wasco adjourned the meeting without objection at 8:57 PM.

Respectfully,



Morgan Regan
E&S Administrative Support Specialist

**Item II.2
Requests for Technical Assistance**

APPLICANT	TITLE	TOWNSHIP	SIZE	ASSISTANCE
None				

**Item II.3
Requests for Nutrient Management Plan Approval (Lutz)
July 2024 Activity
August 6, 2024 Board Meeting**

To: The Lancaster County Conservation Board of Directors Nutrient Management Plan Review Committee:
I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Nutrient Management Plan Review Committee.

I recommend these plans to be approved by the Board. The plans are for the following operations:

OWNER	TOWNSHIP	OPERATION	DESIGNATION	AEU's/ ACRE	REVIEWER	PLAN #
Cory Landis	Eden	Pullet	CAO	124.47	Reuter	172
Doug Hawthorne	W. Donegal	Pullet	CAO	118.14	Bosworth	113
Randall Andrews	W. Lampeter	Broiler/Pullet	CAFO/CAO	4.24	Brodbar	251
Merlin Martin	W. Donegal	Swine	CAO	67.63	Schavnis	670
Jim Hershey	Mount Joy	Swine/Broiler	CAFO/VAO	1.71	Schavnis	370
Randall Yoder	Sadsbury	Broiler	CAO	4.61	Reuter	328
Matthew Slaymaker	Manor	Pullet	CAO	87.72	Reuter	540
Jeffrey Frey	Pequea	Swine/Goat	CAFO/VAO	1.2	Reuter	344
Joel Frey	Manor	Swine	CAFO/CAO	4.65	Reuter	218
Elmer Beiler	Mount Joy	Layer	CAO	4.75	Schavnis	3160
Jay & Beth Hess	Conestoga	Swine/Beef/Poultry	CAFO/CAO	2.47	Adams	286
Edward Hartman	W. Cocalico	Dairy	CAFO/CAO	15.66	Heigel	8
Sweigart Farms	E. Donegal	Dairy/Swine/Pullet	CAFO/CAO	3.55	Schavnis	257
Ivan Lantz	Upper Leacock	Dairy	CAO	3.88	Brodbar	3158
Lester Weiler	East Earl	Broiler	CAO	97.27	Heigel	405
Art Groff	Penn	Broiler	CAFO/CAO	420.16	Riebling	2132
Daniel Martin	Brecknock	Broiler	CAO	40.96	Heigel	326
Jeff Landis	E. Hempfield	Layer/Dairy	CAO	3.09	Riebling	903
Donovan Zimmerman	Rapho	Broiler	CAO	198.41	Riebling	247
Isaac Garman	W. Donegal	Layer	CAO	33.32	Schavnis	86
Dale Frank	W. Donegal	Swine/Steer	CAFO/VAO	1.52	Schavnis	100
Lamar Moyer	E. Donegal	Broiler/Goat	CAO	95.37	Lutz	85

NMP Update Report to Lancaster County CD Board of Directors

Technician:

Date Range: Jun-25 Jul-25

NMP Name	Municipality	Plan Update Submission Date	Original NMP Approval Date	Planner ¹	Species ²	AEUs	Regulated Operation Type ³	Date Plan Acknowledgment Letter Sent	Reason for Update
John F. Stoltzfus	Little Britain	6/12/2025	7/5/2023	Britton Hartzok	Dairy	81.58	CAO	6/25/2025	Simple Update
Spring Valley Dairy, LLC	Rapho	7/7/2025	10/5/2022	William Rogers	Dairy/ Pullets	485.74	CAO/ CAFO	7/23/2025	Simple Update
Jay Deiter	Conoy	7/22/2025	9/4/2024	Jay Deiter	Swine	552.8	CAO/ CAFO	7/25/2025	Yearly Plan Submissions Update

Item II.4

Acknowledgment of Conservation Plans (Lutz)

The Lancaster NRCS Field Office recommends the following plans for the August 6, 2024 Board Meeting:

NATURAL RESOURCES CONSERVATION SERVICE

Conservation Plans	Number of Plans	Planner	Township
Samuel L. Esh	1	Camila Martinez-Sanchez	Salisbury

LCCD AG EROSION & SEDIMENTATION PLANS

Conservation Plans	Number of Plans	Planner	Township
Mel Martin	1	Lauren Brodbar	West Earl
Randy Andrews	1	Lauren Brodbar	West Lampeter
Harvey Martin	1	Brady Bosworth	East Cocalico

Lancaster County Conservation District
Balance Sheet
As of July 30, 2025

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2200 · YCS Liability 26,076.42

2016 · Health Insurance Liability 152,833.53

Total Other Current Liabilities 178,909.95

Total Current Liabilities 178,909.95

Total Liabilities 178,909.95

Equity

3000 · Opening Bal Equity 893,054.68

3900 · Retained Earnings 16,177,319.32

Net Income 2,216,742.07

Total Equity 19,287,116.07

TOTAL LIABILITIES & EQUITY 19,466,026.02

Lancaster County Conservation District
Income and Expenses
 January 1 through July 30, 2025

9:00 AM
 08/01/25
 Cash Basis

	General Operations	E&S	Activities & Tree Sale	Grants	Scholarship	Separation/ Reserve	Jan 1 - Jul 30, 25	Budget	\$ Over Budget
Income									
520 · County Funding	295,000.00						295,000.00	295,000.00	0.00
530 · Program Contracts	1,239,062.10	53,000.00					1,292,062.10	1,128,524.43	163,537.67
560 · Grant Administration	455,468.85	5,176.73		6,135.00			466,780.58	580,547.00	-113,766.42
570 · Grant Project Income				7,513,752.94			7,513,752.94	5,000,000.00	2,513,752.94
580 · Fee / Reimbursement Income	3,779.04		4,950.00				8,729.04	2,782.24	5,946.80
581 · E&S102 Review Fees		443,975.00					443,975.00	391,935.48	52,039.52
582 · NPDES Permit Fees		79,500.00					79,500.00	49,354.82	30,145.18
590 · Interest Income	28,186.79	29,780.98		372,019.75	662.04	14,173.81	444,823.37	20,322.56	424,500.81
540 · Activity Income			11,326.21		2,463.00		13,789.21	7,903.21	5,886.00
585 · Tree Sales Income	3,665.96		33,616.79				37,282.75	0.00	37,282.75
595 · Other Income	(3,499.64)	625.00	4,000.00	1,447.60		43,544.02	46,116.98	0.00	46,116.98
599R · Interfund Transfer In			10,000.00			6,410.02	16,410.02	0.00	16,410.02
Total Income	2,021,663.10	612,057.71	63,893.00	7,893,355.29	3,125.04	64,127.85	10,658,221.99	7,476,369.74	3,181,852.25
Gross Profit Expense							10,658,221.99	7,476,369.74	3,181,852.25
7100 · Staff Salary	1,283,817.74	346,314.63		105,184.33			1,735,316.70	1,944,066.41	-208,749.71
710 · All Emp Benefits	345,528.48	86,029.25	2,041.33	21,949.12			455,548.18	560,795.95	-105,247.77
720 · Vehicle & Travel Expenses	14,810.80	2,766.80	89.60	7,704.76			25,371.96	29,903.13	-4,531.17
722 · Meeting Expenses	11,319.75	1,943.28	27.17	292.06	71.24		13,653.50	13,412.88	240.62
730 · Supplies	8,615.51	334.23	645.37	83.94			9,679.05	9,493.46	185.59
735 · IT - Communication	12,860.64	507.50					13,368.14	20,612.83	-7,244.69
740 · Postage	2,727.60	335.00	338.42	92.31	1.38		3,494.71	3,803.11	-308.40
745 · Office Rent	48,775.06	13,103.19		1,479.86			63,358.11	63,406.37	-48.26
750 · Equipment	16,064.35	498.69	2,518.00				19,081.04	21,599.86	-2,518.82
830 - Administrative	41,344.74	505.15	1,410.45	235.08			43,495.42	3,135.48	40,359.94
810 · Activity Expenses	207.70	32.54	45,599.91			2,000.00	47,840.15	2,123.55	45,716.60
820 · Grant Project Expenses				5,994,413.97			5,994,413.97	5,500,000.00	494,413.97
805 · Allocated Cost Transfer	(11,413.19)	9,009.56		2,403.63			0.00	75,362.24	-75,362.24
890 · Miscellaneous Expenses	448.97						448.97	580.62	-131.65
895 · Contingencies							0.00	8,709.68	-8,709.68
899E · Interfund Transfer Out						10,000.00	16,410.02	0.00	16,410.02
Total Expense	1,781,518.17	461,379.82	52,670.25	6,133,839.06	2,072.62	10,000.00	8,441,479.92	8,257,005.57	184,474.35
Net Income	240,144.93	150,677.89	11,222.75	1,759,516.23	1,052.42	54,127.85	2,216,742.07	-780,635.83	2,997,377.90

Item III.3
The Personnel Committee Report

Request to Hire - After receiving multiple applications from our HR consultant, the interview sub-committee (Kevin Lutz, Kent Bitting, and Kevin Seibert) narrowed the slate of applicants down for the Agricultural Compliance Coordinator position and interviewed 4 qualified candidates. The decision was challenging, but Tristan Conrad was the selected candidate the sub-committee would like to put forward for Board approval. Tristan's resume will be circulated at the meeting, but he has similar agricultural inspection experience from working for PDA. His additional experience in the private sector, his calm demeanor and personality, and overall attitude will make him a good fit in this unique position. Originally from Selinsgrove, PA, Tristan is a graduate of Millersville University with a Bachelor of Science in Environmental Biology and currently lives in Lancaster, PA.

If approved by the BOD, we anticipate Tristan starting August 18th. Kevin Seibert will stay on until his retirement early in January 2026 to help Tristan transition into the new role.

***Action Required**

Item III.4
Gala Update and Committee Report

LCCD has been recognizing our 75th anniversary all year, but will officially celebrate the important milestone with a Gala Event on September 25th at the Moonstone Manor in Elizabethtown. Matt Kofroth will give a verbal update on committee activities at the Board meeting.

The Committee has worked with “Food for Thought Catering” to select a menu of tasty hors d'oeuvres and is asking if the Board would approve the serving of a Signature Drink at the event. A signature drink would include a fruit juice such as citrus, lemon, or cranberry mixed with an alcohol such as bourbon, gin, or vodka. The District would be responsible for providing the alcohol selected for the signature drink. Food for Thought Catering would donate the serving cups, ice, and juice, as well as provide a bartender to serve both alcoholic and non-alcoholic drinks. The server would manage distributing the drinks by collecting the tickets we give guests at registration. The total added cost for offering a signature drink is dependent on the number of guests, but is expected to be approximately \$700 - \$900.

***Action Required**

Item III.5
Appointing a new Associate Director

We have made a concerted effort recently to fill the open positions on LCCD's board of Associate Directors. Recently, Kyle Solyak an Operations Director/Architect for the TONO Group, submitted his name and application and was approved to begin serving his term as a Public Associate Director, which will begin later this fall.

This month, Philip Dunn has submitted his application for consideration. Phil lives in Mount Joy and has had extensive interactions with the Ag and Watershed Communities. Phil served on the PA Cattleman's Association Legislative Affairs Committee, worked with Lancaster Farmland Trust to complete Ag outreach for the CAP program in Lancaster County, served as a Board member of the Chiques Creek Watershed Alliance, and Executive Director of the Shamokin Creek Restoration Alliance, where he directed work on Acid Mine remediation restoration. Phil has been a member of the PSE Master Watershed Program since 2021 and has focused on grant writing.

As a reminder, Associate Directors serve a 2-year term. They enjoy the same honor of appointment as a full director because of their recognized leadership in the community. They serve on Committees and may participate actively in Board Meetings as well as all other District functions and activities. The one right of office withheld from the Associate Director is that they may not present motions or vote at Board meetings.

If approved, Phil would be joining Frank Burkhart, Greg Strausser, Jennifer Engle, and Kyle Solyak on the 2025-2026 slate of Associate Directors.

***Action Required**

E&S Report

July 2025

		July 2025	Total
Fees Collected	Total Plan Submissions	26	222
	Total Plan Acres	1386.67	6151.53
	Total Disturbed Acres	368.23	2102.91
	NPDES Permit Fees Collected	\$8,500	\$82,000
	DEP Fees Collected	\$13,900	\$75,500
	E&S Plan Review Fees	\$66,415	\$466,010

<u>Complaints</u>	
<u>Date Received</u>	<u>Municipality</u>
7/1/2025	PENN TWP
7/2/2025	WEST LAMPETER TWP
7/2/2025	PARADISE TWP
7/3/2025	MANHEIM TWP
7/10/2025	WEST DONEGAL TWP
7/14/2025	WEST DONEGAL TWP
7/16/2025	EDEN TWP
7/16/2025	MANOR TWP
7/16/2025	PENN TWP
7/17/2025	BRECKNOCK TWP
7/18/2025	LANCASTER TWP
7/22/2025	CLAY TWP
7/22/2025	RAPHO TWP
7/24/2025	RAPHO TWP
7/28/2025	EAST HEMPFIELD TWP
7/29/2025	LEACOCK TWP

July 2024

		July 2024	Total
Fees Collected	Total Plan Submissions	38	213
	Total Plan Acres	713.62	5956.49
	Total Disturbed Acres	161.35	1763.38
	NPDES Permit Fees Collected	\$9,500	\$78,500
	DEP Fees Collected	\$6,400	\$72,700
	E&S Plan Review Fees	\$49,050	\$434,000

<u>Complaints</u>	
<u>Date Received</u>	<u>Municipality</u>
7/12/2024	BRECKNOCK TWP
7/16/2024	WEST HEMPFIELD TWP
7/19/2024	WARWICK TWP
7/25/2024	PROVIDENCE TWP

E&S Department Submissions

7/1/2025 to 7/31/2025

<u>Project Name</u>	<u>Municipality</u>	<u>Disturbed Acres</u>	<u>Fees Amount</u>
East Lancaster Facility PPL Switch Yard and Substation Improvements	LANCASTER CITY	20.37	\$6,370
Stoner Farm	MANHEIM TWP	45.73	\$600
1376 Campus Road	MOUNT JOY TWP	104.43	\$815
Kreider - Manure Storage Pond	RAPHO TWP	6.98	\$3,055
Sterling Center	MANHEIM TWP	1.55	\$815
Pennsylvania Classics AC	PENN TWP	15.48	\$300
Pennsylvania Classics AC	PENN TWP	15.48	\$4,795
Bear Creek Estates	MOUNT JOY TWP	25.15	\$600
Brubacker Residence	EAST COCALICO TWP	3.22	\$865
791 N. Esbenshade Road	RAPHO TWP	0.98	\$815
160 Valley Road	MANHEIM TWP	3.42	\$600
College Avenue Property Holdings, LLC	TERRE HILL BORO	0.69	\$815
Sun Valley Road Amish School	CLAY TWP	0.95	\$815
LAA Dam Decommissioning and Clean Fill Site Expansion	MANHEIM TWP	39.85	\$11,470
Manor House	WARWICK TWP	2.49	\$865
1043 River Road	MARIETTA BORO	0.75	\$815
2136 River Road	MANOR TWP	10.24	\$3,820
112 Woodlawn Drive	WEST LAMPETER TWP	0.1909	\$600
122 Mount Pleasant Road	RAPHO TWP	0.37	\$815
Sheetz Store #269	WEST EARL TWP	1.44	\$1,325
Laranbo Farms	EAST LAMPETER TWP	10.36	\$600
80 Jackson Drive	LANCASTER TWP	1.6	\$865
Brendle Tract Subdivision	STRASBURG TWP	16.23	\$12,725
White Horse Business Center	SALISBURY TWP	4	\$40
White Horse Business Center	SALISBURY TWP	4	\$2,200
Caring Acres Community	EPHRATA TWP	13.3	\$4,585
Pequea Valley HS	LEACOCK TWP	36.14	\$2,800
58 East Main Street	WEST COCALICO TWP	2.32	\$1,630

**Outstanding NPDES Projects
Received >3 Months Ago - 7/31/2025**

Date Received	Project	Permit #	Municipality	Status	Last Action
5/30/2024	1815 Zeager Road Facility	PAC360972	WEST DONEGAL TWP	Inadequate DEP	7/21/25
8/1/2024	Lapp's Pallet Repair	PAD360133	BART TWP	Adequate DEP	7/21/25
10/8/2024	Anthony Newswanger Ag Operation	PAC361005	CAERNARVON TWP	Inadequate	7/24/25
10/18/2024	DL Holdings LLC	PAC361008	EAST HEMPFIELD TWP	Technical R	7/18/25
11/18/2024	Freedom Land Properties / Premiere LLC	PAD360136	SALISBURY TWP	Inadequate DEP	7/30/25
12/2/2024	Stockyards	PAD360138	LANCASTER CITY	Adequate DEP	7/8/25
12/5/2024	Hess Road Warehouse	PAC361023	UPPER LEACOCK TWP	Technical R	7/23/25
12/11/2024	Green Hill Pollutant Reduction Project	PAD360139	EAST DRUMORE TWP	Adequate DEP	7/25/25
12/16/2024	Steve Groff	PAD360140	MARTIC TWP	Technical R	7/11/25
12/27/2024	JKL Estates LLC	PAC361029	PROVIDENCE TWP	Technical R	6/30/25
12/27/2024	Enola Low Grade Trail Section 2	PAD360141	BART TWP	Technical R	7/24/25
1/2/2025	Turkey Hill Dairy	PAD360142	MANOR TWP	Technical R	7/24/25
1/17/2025	Cornerstone Business Park Lot W-4	PAC361033	RAPHO TWP	Inadequate DEP	7/8/25
1/23/2025	Elmer E. Stoltzfus	PAD360143	PROVIDENCE TWP	Complete	7/15/25
1/27/2025	Reichardt Tract Subdivision	PAC360641 A-1	WEST HEMPFIELD TWP	Technical R	6/24/25
1/29/2025	Henry M. Fisher	PAD360144	LITTLE BRITAIN TWP	Technical R	7/11/25
2/7/2025	Good Transport Services, Inc.	PAC361036	WEST HEMPFIELD TWP	Complete	6/18/25
2/18/2025	Cozy Cabins	PAC361042	EARL TWP	Technical R	7/10/25
2/24/2025	989 Goshen Mill Road	PAD360145	EAST DRUMORE TWP	Inadequate DEP	7/17/25
3/3/2025	Christ J. Stoltzfus	PAC361045	LEACOCK TWP	Complete	6/3/25
3/3/2025	Merle Ressler	PAD360146	SALISBURY TWP	Complete	5/27/25
3/4/2025	Melvin Burkholder	PAC361049	ELIZABETH TWP	Inadequate	4/23/25
3/6/2025	1450 Manheim Pike	PAC360669	MANHEIM TWP	Technical R	7/25/25
3/6/2025	David Lapp Poultry Barns	PAC361050	SALISBURY TWP	Complete	6/20/25
3/6/2025	Buchmiller Park	PAC361052	WEST LAMPETER TWP	Incomplete	4/30/25
3/6/2025	511 Snyder Road	PAC361054	MANHEIM TWP	Complete	7/7/25
3/7/2025	Westmount Development	PAC361055	MOUNT JOY TWP	Complete	6/25/25
3/13/2025	Wawa Store #8218	PAC361058	PEQUEA TWP	Inadequate	7/15/25
3/13/2025	609 West Orange Street	PAC361059	WARWICK TWP	Technical R	7/25/25
3/19/2025	Sedgewick - Renewal	PAD360051	WEST HEMPFIELD TWP	Adequate DEP	6/16/25
3/20/2025	Vistablock - Garden Spot Industries	PAC361060	EAST EARL TWP	Completeness R	6/4/25
3/21/2025	Gish's Furniture	PAD360147	EAST LAMPETER TWP	Complete	7/9/25
4/1/2025	756 Gehman School Road	PAC361064	EAST COCALICO TWP	Complete	6/23/25
4/1/2025	Amos K. Esh Expansion	PAD360148	BART TWP	Complete	5/16/25
4/2/2025	Samuel E. Beiler	PAC361065	PARADISE TWP	Completeness R	7/22/25
4/3/2025	Brown Road Site	PAD360149	LITTLE BRITAIN TWP	Inadequate DEP	6/11/25
4/3/2025	R. Michael Houhton	PAD360150	EAST DRUMORE TWP	Completeness R	7/10/25
4/7/2025	Syncarpha Brecknock	PAD360152	BRECKNOCK TWP	Complete	7/7/25
4/7/2025	709 Lime Quarry Road	PAD360151	SALISBURY TWP	Complete	7/18/25
4/14/2025	175 Chestnut Grove Road	PAC361068	MANOR TWP	Technical R	7/28/25
4/15/2025	Lancaster Large Diameter Transmission Main	PAC361067	COLUMBIA BORO	Incomplete	6/23/25
4/16/2025	Prestige Real Estate	PAC360367 A-16	SALISBURY TWP	Incomplete	7/17/25
4/16/2025	Henry Stoltzfus Poultry Barns	PAD360153	FULTON TWP	Inadequate DEP	6/16/25
4/21/2025	Stephen T. Stoltzfus	PAC361069	SALISBURY TWP	Complete	7/18/25
4/24/2025	Benuel M. Smucker	PAC361070	CAERNARVON TWP	Completeness R	6/30/25
4/25/2025	Samuel Zook	PAC361061	STRASBURG TWP	Incomplete	6/19/25
4/29/2025	Florin Hill Major Mod	PAD360126 A-1	MT JOY BORO	Complete	7/31/25
4/29/2025	White Horse Business Center	PAD360059 A-2	SALISBURY TWP	Incomplete	6/12/25
Total	48	At District	30	Not at District	18

KEY		Total Submissions Under Review	107
Received	project received in office, queue for completeness review	Issued NPDES Submissions	23
Incomplete	incompleteness letter sent		
Completeness R	resubmission received, queue for completeness review		
Complete	completeness letter sent, queue for technical review		
Inadequate DEP	technical deficiencies forwarded to DEP, waiting for issuance of technical deficiency letter		
Inadequate	technical deficiency letter sent		
Technical R	resubmission received, queue for technical review		
Adequate DEP	E&S Plan deemed adequate, waiting for DEP to proceed		
Highlighted Row	DEP completing PCSM Technical Review		

7-2025 Issued NPDES Submissions

Scattered Acres Dairy Expansion	We Care Communities
Mark & Lorraine Martin	Randy Clugston Dwelling and Equipment Shed
Lancaster Airport Authority - Hangar Complex	Weiler Walls
NLR Property, LP	Cherry Hill Dairy
Belmont Major Mod	623 Stevens Avenue
Sheetz Store 421 Rebuild	LAA - Parking Expansion
The Meadows at Strasburg Renewal	Country Meadows Estates Phase IV Renewal
428 California Road Renewal	Paradise Energy Solutions
1856 Agape Court	Posh Hotel & Self Storage Major Mod
160 Valley Road Minor Mod	Red Rose Midstream, LLC
Sterling Center Major Mod	149 Doe Run Road
Rock Lititz Minor Mod	

Item IV.3

2025 Lancaster County Youth Conservation School Report



The Lancaster County Youth Conservation School was held July 20-25, 2025. This unique program is a cooperative effort of the Lancaster County Conservation District and the Federated Sportsmen of Lancaster County. The 46th class of students experienced the week-long program held at the Northern Lancaster County Game and Fish Protective Association (NLCGFPA) at 180 Forest Rd, Denver.

46	Program Year
23	Graduates – 24 Students applied
4	Females
19	Males
1,257	Total Graduates
19	Volunteer Staff – Sonia Wasco, Co-Director
1	Volunteer Registered Nurses
14	Conservation District Staff → Sallie Gregory, Co-Director → Morgan Regan and Holly Shaub, supported program communications → Chris Thompson, Welcome and group presentation panel member → Matt Kofroth, set up and supported student activities → Shelly Dehoff, supported student activities and meals → Noelle LaFaver, social media coordination, supported student activities, photography, and meals → Kevin Lutz, instruction on Tuesday → Jim Saltsman, instruction on Wednesday → Tyler Keefer and Grace Chamberlain, instruction on Thursday → Adam Hartz, made handcrafted awards → Isabella Alvarado, Intern → Pam Wise, group presentation panel member and set up support
41	Instructors for more than 36 topics
11	Sponsoring Organizations
2	Grants: EXTRAGIVE and the Reidler Foundation
1	Sportsmen Club Individual Donation: Beartown Sportsmen
\$20,300	Current Balance
Donors and Reduced Costs	→ Fox Meadow Creamery → Charles and Alice Applesauce → Pepperidge Farm → Theresa King – donated 100 cupcakes → Kreider Farm – discounted milk, eggs → Shyda’s Outdoor Center – discounted ammunition → Bob Good – donation of rods/reels and lures → Walters Services – discounted toilet trailer → Handcrafted Awards by Adam Hartz

Submitted by Sonia Wasco and Sallie Gregory

LANCASTER COUNTY YOUTH CONSERVATION SCHOOL

July 20-25, 2025

SUN July 20	NURSE: Jen
1:00	Registration
2:00	Orientation
3:00	A.S.E. – Ben/Isabella
4:00	Welcome from NLCGFPA – Theresa King Welcome from LCCD – Chris Thompson County Commissioner Ray D’Agostino Thank you to the Sponsors
5:00	Dinner – All Staff
6:30	Archery – Ben, Jake Tree Stand Safety/Tracking – Ross, Josh, Grant, River
8:30	Gun safety and Cleaning – Dean Kissinger
9:30	Showers/Snack
10:00	Lights Out

MON July 21	NURSE: Jen
6:45	Rise and Shine
7:30	Breakfast 2 Showers/Bathrooms 3
9:00	Survival – Alan Houck - & Orienteering Julie/Ben Shelly Dehoff
12:00	Lunch 4
1:00	Orienteering & Survival
5:00	Dinner 1, Auxiliary Bathrooms 2
6:45	Trapping – Dan Lynch
8:00	Photography for Study Focus – Sonia/Josh Study Focus Introduction – Isabella/Sallie
9:30	Showers/Snack
10:00	Lights Out

TUE July 22	NURSE: Jen - * Anya – Donation pick up at Fox Meadow Creamery/sorbet(Daniel)
6:45	Rise and Shine
7:30	Breakfast 3 Showers/Bathrooms 4
8:40	Class Photo
9:00	Load Bus – Tracy, Elite Transportation
9:45	Arrive at site – Boundary Road, Grantville Julie and Bryan Weaver Kevin Lutz Rose Rowe
12:00	Lunch – 1 – Group Time
3:45	Load Bus – Shultz Transportation, Erik Paules
5:30	Dinner 2 - Group Time Auxiliary Bathrooms 3
7:00	Reptile/Amphibian Conservation – Mark Layton
8:00	Pointer Demonstration a field – Bob Ruhl
9:00	Cookie Mining – Sallie/
10:00	Lights Out

WED July 23	NURSE: Jen
6:45	Rise and Shine
7:30	Breakfast 4 Group Time Showers/Bathrooms 1
8:45	Load Bus – Shultz Transportation, Erik Paules
9:00	PA Game Commission @ MiddleCreekWMA Main.Barn Dove Banding/Habitat Structure/ Controlled Burn – Emma Banta coordinating
11:00	Noelle Cudney
11:45	Load Bus to return to school site
12:00	Lunch 2 – Jim Saltsman, Matt Kofroth
1:00	PA Game Commission Firearm Safety: 22/Trap/Muzzleloader – Wardens - Greg Graham

	John Veylupek, Daniel Gible Jim Saltsman, Frank Wasco
4:30	Gun Cleaning Practicum –Greg Graham/Dean Kissinger
5:30	Dinner 3 Auxiliary Bathrooms 4
6:45	Electives: Flytying – Rick Purcell, Bowfishing – Jake Ault, Beagles Demo – Ryan Brunner
8:00	Survival Bracelets – Nate and Rachel Straw/Tim/Alex
9:00	Lorax – Forest Management Lauren/Josh
10:00	Lights Out

THU July 24	NURSE: Jen
6:45	Rise & Shine
7:30	Breakfast 1 Group Time Showers/Bathrooms 2
8:30	Load Bus – Shultz Transportation, Erik Paules
9:00	Stream Restoration Project on Middle Creek at Fox Farm/Stream Study – Flyway Excavating – Ross Clubb, Grant Clubb, Bob Fox, Isabella Alvarado (Bekah/Carter – fish shocking) PA SeaGrant observation: Michelle/Bailey – share with students the benefits of grants
11:00	Noelle Cudney
12:00	Lunch @ Speedwell 3
1:00	PA Fish & Boat Commission: Boat Inspection – WCO Jeff Schmidt, Nate Straw
1:30	Canoe Instruction @ Speedwell Forge Lake Andy Desko, PA Fish & Boat Commission
4:00	Load Bus – Shultz Transportation, Erik Paules
4:30	Matt Kofroth
5:15	Dinner 4 - Fish Fry – Bob Good Auxiliary Bathrooms 1
6:30	F.R.O.G.: Ethics in Angling – Josh Slaymaker, Bob Good
7:45	Volleyball
8:30	Campfire and Awards – All Staff Campfire built – Jacob/Lauren/Tristan
10:00	Lights Out

FRI July 25	NURSE: Jen
6:45	Rise and Shine
7:30	Breakfast 2 – Group Time - Pack out - Showers/Bathrooms 3
9:00	Conservation Quest and Awards – Bekah/Julie
11:00	Noelle Cudney
12:00	Lunch 4
1:00	Break Camp Thank You’s to Sponsors
3:00	Group Presentation Prep
4:00	Presentations (Parents Invited) = Pam Wise, Chris Thompson
4:45	Graduation
5-5:30	Parents Pick Up

Item IV.4
Lancaster OLNI

Melissa Risser, Mount Calvary Christian School secondary teacher, provided a recording from the Meaningful Watershed Educational Experience she developed after attending Lancaster OLNI. Sallie Gregory will share a brief part of the recording that illustrates high school students instructing younger students in water quality assessment and macroinvertebrate study during a field experience where the school released trout raised in the classroom.

Item IV.5
PACD Executive Council Mtg and Joint Annual Conference (JAC) Report

Sonia Wasco, Ken Meck, and Chris Thompson represented Lancaster County at the 2025 Joint Annual Conference on July 15 -17, 2025, in Champion, PA, at the Seven Spring Resort. Several meetings and events were conducted over the 2 ½ day event.

A few Lancaster Specific highlights included:

1. PACD Elected the Slate of 2025-2026 Officers

- President: Emil A. Bove, Westmoreland Conservation District
- 1st Vice President: Barb Peace, Indiana County Conservation District
- 2nd Vice President: Thomas F. Herbert, Luzerne Conservation District
- Treasurer: Vince Pennoni, Delaware County Conservation District
- Secretary: Sonia Wasco, Lancaster County Conservation District



PACD board. Front row (left to right):
Sonia Wasco, Barb Peace, Thomas F. Herbert, Emil A. Bove, and Vince Pennoni.

2. PACD Annual Report

During the PACD/SCC Joint Annual Conference, PACD released its 2024-25 Annual Report. The report features program highlights, sub-grants awarded to conservation districts, advocacy efforts, and a financial overview. Copy to be circulated at the BOD meeting, or click [here](#) to view the report.

3. PACD's Conservation District Employee Service Recognition. PACD's president recognized Lancaster's Jim Saltsman for his 30years of service.

- 4. State Conservation Commission's Distinguished Service Award** - Sonia Wasco was awarded the State Conservation Commission's Distinguished Service Award for her long-term commitment and efforts to promote the conservation and protection of Pennsylvania's agricultural lands and natural resources.



Pictured (left to right):
Jill Whitcomb, Dep Sec of DEP, Greg Hostetter, Ex Dep Sec of PDA,
Sonia Wasco, Emil Bove, PACD President, Doug Wolfgang, Exec Sec of the SCC

- 5. State Conservation Commission's Significant Anniversary Certificate** – The SCC recognized Conservation Districts that have special anniversaries. Pictured below is Chris Thompson receiving the certificate recognizing Lancaster County's 75th anniversary.



Pictured (left to right):

Jill Whitcomb, Dep Sec of DEP, Greg Hostetter, Ex Dep Sec of PDA,
Chris Thompson, Emil Bove, PACD President, Doug Wolfgang, Exec Sec of

the SCC

Item IV.6

Clean Water Partners Bi-Annual Update

A strategic initiative from our 2016 planning meeting helped to plant the seeds for the Clean Water Partners (CWP) in an effort to get more done in the County to raise awareness and the importance of cleaning up our local waters. CWP has evolved beyond that original concept and has become an independent driving force and valued partner for clean water initiatives throughout the region. We still maintain a very close connection as CWP is housed under the Conservation Foundation, and their staff are LCCD employees “leased” back to the CWP Board to implement their own work plan. Because of this unique relationship to the Conservation District and the integral, overlapping relationship in the work we do, twice a year, we receive an update from Allyson regarding Clean Water Partners' actions and activities.

Item IV.7

Summer Intern Activities Report

Isabella Alvarado, the 2025 Summer Intern with Lancaster County Conservation District, will be giving a short presentation about her time at the District and her plans for the future. Isabella is a graduating senior at the University of Pittsburgh, majoring in Environmental Science and Chemistry. Most of her summer has been spent working in the Education and Watershed Programs, but she did have a chance to shadow staff from other programs. Isabella started at the Lancaster County Conservation District on May 12 and will be leaving us on August 6.

Item IV.8

Offering an Invocation at Public Meetings

Background Information.... Throughout the Country, there was a rich history of people demonstrating their faith through action and a belief that seeking divine guidance has allowed communities to achieve the best outcomes for all people. Just a few decades ago, the push for the separation of church and state took hold, and the practice of prayer in public settings became less common. Lancaster County is unique in many ways, and several of the local civic organizations have held on to that belief and tradition.

The Issue.... LCCD is one of those organizations that has continued the practice of starting business meetings and meals with an invocation. Over the years, directors and staff have said they appreciate that we are still an organization that continues to recognize a deity and a higher calling for the work that we are doing. In addition to the traditional “Christian” prayer, directors or staff have recited a poem, shared a few thoughts for reflection, and even just asked everyone to bow their heads and observe a moment of silence.

However, several respondents to the 2024 Operational Assessment identified that offering an invocation/prayer prior to our public meetings was a practice that some find offensive and alienating to those who don’t share the same beliefs.

Solicitor’s Opinion.... The Executive Committee met in April to discuss the topic again and engaged our solicitor to advise us about the issue. Andrea L. Shaw (Law Office of A. H. Shaw, P.C., Harrisburg, PA) reviewed the concerns and evaluated the current practice. Andrea cited several legal cases and U.S. Equal Employment Opportunity Commission Title VII rulings and offered the opinion that religious expression at public meetings is a protected right for an individual as well as for an organization. She reiterated that the District was not violating anyone’s rights or separation of church and state principles as long as the offering of the invocation adheres to the following standards:

- 1) Offering an invocation is done prior to calling the Business Meeting to order;
- 2) Offering an invocation is voluntary with no impact on position or status for participating or for not participating;
- 3) There is no prescribed or required format for the entreaty before the meeting;
- 4) No one uses the invocation for religious proselytizing or seeking to convert others to one's own religious beliefs.
- 5) Reasonable accommodations are made for those not willing to participate in the invocation.

LCCD currently follows these standards, but does not have a formal policy, and wanted to hear from staff who have expressed concerns prior to taking any formal recommendation to the Board.

The Executive Committee met again in May and heard from two staff members who articulated their concerns and explained how the practice creates a non-inclusive impression for those who don’t share the same convictions. The committee members expressed a desire to continue the practice of offering an invocation prior to our meetings, but they were convicted by the

respectful exchange with staff about how the practice is perceived and wanted to bring the issue before the full Board for discussion.

Discussion Points

If the Board decides to discontinue the practice of offering an invocation at our public meetings, a simple vote of the majority can bring an end to the practice.

If the Board wishes to continue the practice of offering an invocation, a formal vote should be taken to memorialize the decision, and then a policy statement to outline the practice should be adopted.

***Action Required**