



# LANCASTER COUNTY Conservation District

## MONTHLY BOARD MEETING AGENDA

Wednesday, April 2, 2025  
Lancaster Farm & Home Center  
Business Meeting 7:30 PM

### Timer

- 7:30 Invocation –  
Call to Order, Chairperson Sonia Wasco  
Welcome & Introductions – Sonia Wasco  
Additions to the Agenda – Christopher Thompson  
Public Comment: Survey media/guests: Agenda items of interest – Sonia Wasco

Page #

- 7:40 I. Agency Reports
  - 1. USDA, NRCS (attachment)..... 1
  - 2. PA DEP Field Rep Report (day of packet)..... -
- 7:45 II. \*Consent Agenda
  - 1. Meeting Minutes (attachment)..... 3
  - 2. Technical Assistance Requests/Cancellations (attachment) ..... 13
  - 3. Nutrient Management Plan Approval (attachment)..... 13
  - 4. Conservation Plans Acknowledgement (attachment) ..... 14
- 7:50 III. Additional Business
  - 1. Items Removed from Consent Agenda
  - 2. Treasurer’s Report – Hertz (attachment) ..... 15
  - 3. \*Personnel Committee – Zimmerman/Thompson (attachment)..... 18
  - 4. \*Budget & Finance Report – 2023 Audit Approval – Kofroth (attachment) ..... 18
  - 5. \*E&S Committee Report – J. Snyder/Hout (day of Packet) ..... -
  - 6. Report on Exelon Projects – Goldsmith (attachment) ..... 19
- 8:25 IV. Reports & Information
  - 1. Correspondence, News, and Updates – Thompson
  - 2. E&S/NPDES Monthly Projects Report – Hout (day of packet) ..... -
  - 3. PACD Exec. Committee Report – Wasco/Thompson (attachment)..... 19
  - 4. Banquet Report – Hartz/Shaub (attachment) ..... 20
  - 5. Tree Sale Report – Goldsmith (attachment) ..... 20
  - 6. Education Advisory Committee Report – Gregory (attachment) ..... 21
  - 7. Municipal Outreach Report – Goldsmith (day of packet)..... -
- 9:00 V. Additional Public Comment
- 9:05 VI. Adjourn

**(Directors, please call the District office if you will not be attending)**

Dates to Remember:

4/3, Cons. Foundation Meeting, F&H Center, 3:30 pm	4/20-4/26, Conservation District Week
4/10-11, LCCD Tree Sale Packing & Distribution	4/29, CWP Full Partners Meeting
4/16, CWP Stakeholder Meeting	4/30, Sr. High Envirothon, Lancaster Central Park

NEXT MEETING DATE: Wednesday, May 7, 2025, 7:30 pm

At the Lancaster County Farm & Home Center

**\*Action Required**

**Item I.1**

**Activity Report to LCCD Board of Directors March 2025**

Lancaster Field Office Personnel:  
Heather Grove, Supervisory District Conservationist  
Mark Myers, Soil Conservationist  
Joel Alicea Hernandez, Soil Conservationist  
Christine Griesemer, Soil Conservationist  
Brett Ramer, Soil Conservationist  
Camila Martinez Sanchez, Soil Conservationist  
McKinley Morris, Soil Conservationist

Brittany Moore, Civil Engineering Technician  
Brian Burns, Soil Conservation Technician  
Lari Jo Walker, Program Assistant, Capital R&D  
Jeff Sholly, Engineer, PACD  
Ashley Spotts, Restoration Specialist, CBF  
Elli Liput, Biologist, PF (Dauphin, Lebanon & Lancaster)  
Sophia Gilbert, Biologist, PF (York & Lancaster)

**Conservation Planning Activities\*:**

FY24 Total (#)	FY24 Total (Ac)	FY25 Mo. Total (#)	FY25 Mo. Total (Ac)	FY25 Total (#)	FY25 Total (Ac)
52	2,143.4	-	-	20	638.4

\*SEE "ACKNOWLEDGMENT OF CONSERVATION PLANS" REPORT

**Conservation Practice Installation Activities\*:**

Practice Code & Name	FY24 Total	FY25 Mo. Total	FY25 Total
313 - Waste Storage Facility (no)	16	4	9
362 - Diversion (ft)	2,847	-	-
367 - Roofs & Covers (no)	5	1	6
382 - Fence (ft)	23,260	4,067	11,028
412 - Grassed Waterway (ac)	9.01	0.3	2.2
516 - Livestock Pipeline (ft)	1,548	1,458	3,843
561 - Heavy Use Area Protection (sq ft)	28,364	9,603	19,005
575 - Trails & Walkways (ft)	2,389	812	2,651.5
578 - Stream Crossings (no)	6	-	1
600 - Terraces (ft)	4,209	-	8,088
614 - Watering Facility	8	1	1
620 - Underground Outlet (ft)	7,538	1,151	4,513
634 - Waste Transfer System (no)	10	3	5
327 - CREP Conservation Cover (ac)	6.91	-	-
391 - CREP Riparian Forest Buffer (ac)	38.5	-	28.48
390 - CREP Riparian Herbaceous Buffer (ac)	-	-	-

\*REFLECTS COMMON PRACTICES INSTALLED THROUGH NRCS & FSA FINANCIAL ASSISTANCE PROGRAMS; DOES NOT REPRESENT ALL PRACTICES INSTALLED.

**Financial Assistance Conservation Program Activities:**

- Financial Assistance Contract Obligation:

Program	FY24 Total (#)	FY24 Total (\$)	FY25 Total (#)	FY25 Total (\$)
EQIP/AMA	9	\$930,145	-	-
EQIP IRA	28	\$1,882,991	12	\$634,373
CSP	2	\$42,023	-	-
CSP IRA	2	\$83,459	-	-
RCPP	8	\$1,655,281	-	-
<b>TOTAL</b>	49	\$4,593,929	-	-

- Financial Assistance Payments:

Program	FY24 Total (\$)	FY25 Mo. Total (\$)	FY25 Total (\$)
ALL PROGRAMS	\$2,371,782.02	\$626,467.71	\$1,997,886.64

**Conservation Easement Program Activities (ACEP):**

- ACEP Acquisition Activities:

Program/Activity	FY24 Total (#)	FY24 Total (ac)	FY25 Total (#)	FY25 Total (ac)
ALE Easement Requests	-	-	-	-
ALE Easement Closings	-	-	-	-
WRE Easement Requests	-	-	1	4.5
WRE Easement Closings	-	-	-	-

- Easement Annual Monitoring Activities

Program/Activity	FY24 Total (#)	FY25 Total (#)
GRP Monitoring - Offsite	1	-
GRP Monitoring - Onsite	0	1
WRP/WRE Monitoring - Offsite	6	7
WRP/WRE Monitoring - Onsite	5	4
FRPP/ALE Monitoring - Onsite	4	-

**Conservation Reserve Enhancement Program Activities (CREP):**

- Approved Plans:

	FY24 Total (#)	FY24 Total (Ac)	FY25 Total (#)	FY25 Total (Ac)
New	11	66.27	-	-
Re-enrollments	7	76.66	-	-

**Notable Meetings & Trainings:**

- 3/6 - 2025 PA SE NRCS Technician Engineering Workshop, Lebanon (Burns, Moore, Morris & Sholly)
- 3/12-13 - Non-Supervisory Leadership Development Program (SLDP) Training, Virtual (Myers)
- 3/20 - Lancaster NRCS Quarterly Team Meeting, Lancaster (Team)
- 3/21 & 28 - Agricultural Conservation Technical "Boot Camp" Training - Level II, Virtual (Burns & Morris)

Respectfully Submitted,



Heather L. Grove  
District Conservationist

## Item II.1

### LANCASTER COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES March 5, 2025

The 873<sup>rd</sup> regularly scheduled Board Meeting of the Lancaster County Conservation District (LCCD) was held in person at the Farm and Home Center for Directors and via Zoom Call-In on March 5, 2025 at 7:30 p.m.

**The following Directors were present:** Sonia Wasco, Chairwoman; Ray D’Agostino, Commissioner; Herb Kreider, Geoffrey Rohrer, Gordon Hoover, and Kent Weaver.

**The following Associate Directors were present:** Jennifer Engle, Greg Strausser, Jay Snyder, and Bob Shearer.

**The following District Staff were present:** Chris Thompson, Adam Stern, Kent Bitting, Kevin Lutz, Colin Wiest, Amanda Goldsmith, Stacey Hertz, Morgan Brough, Grace Wisely, Tyler Keefer, and Matt Kofroth.

**The following Cooperating Agency representatives were present:** Heather Grove, USDA-NRCS and Chaz Heberlig, DEP Field Representative.

**The following visitors were present:** None present.

Chairwoman Sonia Wasco called the meeting to order at 7:30 PM. Sonia welcomed everyone both in person and on Zoom.

Bob Shearer provided the invocation for the meeting.

**Introductions:** Board members and cooperating agency representatives introduced themselves. Employees then went around and introduced themselves with special attention to new employees Grace Wisely, Morgan Brough, and Colin Wiest.

**Additions to the Agenda:** No Additions.

Adam Stern reminded everyone that the meeting was being recorded.

**An opportunity was given for public comment:** None.

#### **I. Agency Reports**

##### **1. USDA, NRCS**

In addition to her written report Heather Grove gave an update on staffing.

##### **2. PA DEP Field Rep Report**

Chaz Heberlig highlighted the DEP Field Notes and focused on the statement of financial interest, and Pennsylvania Enviorthon seeking volunteers. The Chapter 102 program has an update with the SPEED program, updated Chapter 102 documents, and updates to updating the PA Bulletin.

#### **II. Consent Agenda**

Sonia Wasco gave the opportunity for Directors to withdraw any of the items from the Consent Agenda for additional discussion. Gordon Hoover moved to approve the agenda as presented and was seconded by Herb Kreider. The motion passed unanimously.

**#1 – Minutes of January 22, 2025 Board meeting.**

**#2 – Technical Assistance Requests/Cancellations**

**#3 – Nutrient Management Plan Approvals**

**#4 – Conservation Plan Acknowledgement**

**Item II.2  
Requests for Technical Assistance**

APPLICANT	TITLE	TOWNSHIP	SIZE	ASSISTANCE
None				

**Item II.3  
Requests for Nutrient Management Plan Approval (Lutz)  
January and February 2025 Activity  
March 5, 2025 Board Meeting**

To: The Lancaster County Conservation Board of Directors Nutrient Management Plan Review Committee:  
I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Nutrient Management Plan Review Committee.

I recommend these plans to be approved by the Board. The plans are for the following operations:

OWNER	TOWNSHIP	OPERATION	DESIGNATION	AEU's /ACRE	REVIEWER	PLAN #
Dwight Martin	East Donegal	Pullet	CAO	60.11	Schavnis	243
Leslie Martin	West Donegal	Pullet	CAO	60.11	Schavnis	2396
Chris Powl	East Drumore	Layer	CAFO/CAO	510.00	Adams	3067
Miriam Dohner	East Donegal	Broiler	CAO	91.23	Schavnis	330
Kevin & Duane Nolt	Rapho	Swine, Sheep	CAFO/CAO	47.64	Riebling	297
Todd M. Rohrer	Strasburg	Broiler	CAO	3.71	Brodbar	317
Carl Musser	Clay	Broiler	CAO	33.88	Bosworth	261
Edwin Hoover	Clay	Broiler/Steer	CAO	2.99	Bosworth	55
Cody Martin	Manor	Layer	CAFO/CAO	408.1	Reuter	3040
Bellaire Farms, LLC	Mount Joy	Broiler	CAFO/CAO	228.91	Lutz	523
Omar F. glick	Upper Leacock	Broiler/Layer/Goat	CAO	2.45	Heigel	3095
Noah W. Kreider & Sons	Penn	Dairy	CAFO/CAO	7.98	Riebling	7
Levi K. Stolzfoos	Upper Leacock	Dairy	CAO	2.02	Heigel	2289
Arlin Benner	Rapho	Dairy	CAFO/CAO	2.32	Riebling	48

NMP Update Report to Lancaster County CD Board of Directors									
Technician:									
Date Range:									
NMP Name	Municipality	Plan Update Submission Date	Original NMP Approval Date	Planner <sup>1</sup>	Species <sup>2</sup>	AEUs	Regulated Operation Type <sup>3</sup>	Date Plan Acknowledgment Letter Sent	Reason for Update
Brubaker Farms	East Donegal	12/30/2024	11/3/2022	Jedd Moncavage	Dairy	3370.31	VAO CAFO	2/12/2025	Simple Update
Garrett Weaver	West Lampeter	1/14/2025	11/6/2024	Darren Shenk	Ducks/B eef	132.97	VAO CAFO	1/16/2025	Simple Update
Leroy & Timothy Zimmerman	East Donegal	1/28/2025	10/4/2023	William Rogers	Swine/B eef/Gees e	493.69	CAO CAFO	2/12/2025	Simple Update
Ben Martin	West Cocalico	1/29/2025	8/2/2023	Darren Shenk	Broilers	198.41	CAO CAFO	1/30/2025	Simple Update

Wayne Powell	Rapho	2/4/2025	10/2/2024	Dean Patches	Swine	162.48	CAO	2/6/2025	Simple Update
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**Nutrient Management Plan Transfer for Board Acknowledgment:  
February 2025 Activity  
March 5, 2025 Board Meeting**

Owner	Proposed Transfer Date	Township	Operation	Designation	AEU's/Acre	Reviewer	Plan #
Thomas Zartman to Thomas Zartman Jr.	12/20/2024	Clay	Swine	VAO CAFO	1.68	Lutz	18

**Item II.4**

**Acknowledgment of Conservation Plans (Lutz)**

**The Lancaster NRCS Field Office recommends the following plans for the  
March 5, 2024 Board Meeting:**

**NATURAL RESOURCES CONSERVATION SERVICE**

Conservation Plans	Number of Plans	Planner	Township
Sweigart Farms LLC	2	McKinley Morris	West Hempfield
Sweigart Farms LLC	12	McKinley Morris	East Donegal
Sweigart Fams LLC	1	McKinley Morris	Conoy
Sweigart Farms LLC	1	McKinley Morris	Mount Joy
Conewago Rod & Gun Club	1	Heather Grove	West Donegal
Ervin J. Barkman	1	Brett Ramer	Martic
Brubaker Farms LLC	2	Camila Martinez Sanchez	East Donegal

**LCCD AG EROSION & SEDIMENTATION PLANS**

Conservation Plans	Number of Plans	Planner	Township
Elam Beiler	1	Lauren Brodbar	East Lampeter
Elam King	1	Matt Schavnis	Upper Leacock
James Vasco	1	Jason Reuter	Colerain
Jonathan Smucker	1	Josh Pullen	Upper Leacock
Christ Stotzfoos	1	Emma Riebling	West Hempfield

**III. Additional Business**

**1. Items removed from Consent Agenda**

No items were removed from the Agenda.

**2. Treasurer's Report**

Stacey Hertz reported on the 2024 year-end finances, and the Raymond James Fund had \$816,495.32, reviewing the 2024 budget there was additional funding that came in due to grants. For the January and February 2025 report the Raymond James fund jumped up to \$827,600. The income and expenses for January and February we made \$124,000 in interest.

**3. Personnel Committee Report/Request to Hire**

Herb Kreider presented the committee report and requested for approval of three new hires Colin Weist, Madison Rettenmaier, and Morgan Brough. Herb Krieder moves to accept, Gordon Hoover seconded the motion. The motion passed unanimously.

**4. Budget & Finance Report/2023 Audit, 2025 Budget**

Matt Kofroth highlighted the discussion with Bob Hoffman about the Raymond James Investments. He also requested action on reopening and amending the 2025 Budget due to a reduction in county funding, and an increase in CAP funding from DEP. Currently not requesting action on the 2023 Audit and solicitation for a new auditor. Kent Weaver moved to reopen and amend the 2025 Budget, seconded by Geoffrey Rohrer. The motion passed unanimously.

**5. Ag Committee Report/ Well Setback Waiver**

Kevin Lutz requested a Manure Storage Setback Waiver for Benjamin Martin. It is a Broiler operation, there will be very little chance of the manure affecting the well water. Gordon Hoover moved to accept the waiver request, seconded by Herb Kreider. The motion passed unanimously.

**6. ACAP Project Approval**

- Kent Bitting requested approval to use the \$460,000 in interest from the ACAP funding for non-profit projects. Herb Kreider moved to accept the use of interest being put into projects, seconded by Gordon Hoover. The motion passed unanimously.

**Agriculture Conservation Assistance Program Grant Approval**

Bitting/Lutz

Last December the Board approved staff’s request to reserve half of the 2025 ACAP allocation for the District projects and the other half to 3<sup>rd</sup> party projects giving each LCCD and 3<sup>rd</sup> party \$1.65 million to allocate. The Agriculture Conservation Assistance Program (ACAP) currently has 19 applications that have been reviewed by district staff and are ready for board action. Kent Bitting requested approval on the District projects listed below.

Landowner	District	Municipality	BMPs	Total Project Cost	Total Grant Requested
Levi K. Stoltzfus	District	East Lampeter Twp.	Grassed Waterway, Lined Outlet, Animal Trail, Stream Crossing, Fence	\$22,998.93	\$12,690.00*
Darryl Rohrer	District	West Lampeter Twp.	Terraces and Underground Outlets	\$92,500.00	\$74,070.00*
Jay Burkholder	District	Warwick Twp.	Roofed Stacking Shed, Heavy Use Area, Roof Runoff Structure, Underground Outlet	\$68,000.00	\$61,200.00
Kevyn Musser	District	Rapho Twp.	Roofed Stacking Shed, Heavy Use Area, Roof Runoff Structure	\$107,000.00	\$96,300.00
Phil Hollinger	District	Drumore Twp.	Diversion, Grassed Waterway, Lined	\$41,605.93	\$37,445.34

			Waterway, Stream Crossing		
Ed Zug	District	Fulton Twp.	Grassed Waterway	\$10,647.32	\$9,582.59
Wayne Powell	District	Rapho Twp.	Roofed Stacking Shed, Heavy Use Area, Roof Runoff Structure, Underground Outlet	\$91,400.00	\$82,200.00
Donna Borgnis	District	Little Britain Twp.	Grassed Waterway, Lined Outlet, Fence	\$21,000.00	\$18,900.00
Melvin Martin	District	West Earl Twp.	Roofed Mortality Composting Facility, Heavy Use Area, Roof Runoff Structure, Underground Outlet	\$29,000.00	\$26,100.00
Todd Hess	District	East Donegal Twp.	Manure Storage Fence	\$4,274.10	\$3,846.69
Mark Garman	District	East Earl Twp.	Animal Trail and Stream Crossing	\$13,187.20	\$11,868.48
Jacob R Blank	District	Salisbury Twp.	Roofed Stacking Shed, Heavy Use Area, Roof Runoff Structure, Underground Outlet, Animal Trail	\$117,770.10	\$105,993.10
Abner Kauffman	District	Upper Leacock Twp.	Roofed Stacking Shed, Fence, Grassed Waterway, Lined Outlet, Roof Runoff Structure, Heavy Use Area, Animal Trail, Underground Outlet	\$212,152.34	\$190,937.10
Scott Kreider	District	Eden Twp.	Grassed Waterway	\$10,058.19	\$9,052.37
David Martin	District	Little Britain Twp.	Roofed Stacking Shed, Access Road, Underground Outlet	\$275,906.88	\$248,316.19
Gary Neff	District	Manor Twp.	Grassed Waterway	\$8,867.09	\$7,980.38
Betty Good	District	East Earl Twp.	Roofed Stacking Shed, Fence, Roof Runoff Structure, Underground Outlet, Obstruction Removal, Waste Transfer	\$230,590.00	\$180,488.97
Benjamin King	District	West Lampeter Twp.	Waste Storage, Fence, Obstruction Removal, Roof Runoff Structure, Heavy Use Area, Underground Outlet, Waste Transfer	\$252,000.00	\$226,800.00



Benjamin Martin	District	West Cocalico Twp.	Roofed Stacking Shed, Roof Runoff Structure, Heavy Use Area, Underground Outlet	\$100,085.63	\$90,077.07
<b>Totals</b>				<b>\$1,709,043.71</b>	<b>\$1,493,848.27</b>

\*Previously received ACAP funds.

The Ag Committee recommends positive action for approving \$1,493,848.27 worth of ACAP funding for the multiple applications. Gordon Hoover moved to approve the list of LCCD Projects, seconded by Kent Weaver. The motion passed unanimously. Herb Kreider abstained.

**Agriculture Conservation Assistance Program Grant Approval**  
Bitting/Lutz

The Agriculture Conservation Assistance Program (ACAP) currently has (22) 3<sup>rd</sup> party applications that have been reviewed and scored by district staff and are ready for board action. The following table outlines the eight highest ranked projects and amounts requested for those applications recommended by the Ag Committee for approval. Kent Bitting then requested approval on the 3<sup>rd</sup> party projects listed below.

<b>Landowner</b>	<b>Consultant</b>	<b>Municipality</b>	<b>BMPs</b>	<b>Total Project Cost</b>	<b>Total Grant Requested</b>
Daniel F. Beiler	NRCS	Providence Twp.	Diversion, Grassed Waterway, Lined Waterway, Access Road, Structure for Water Control	\$70,652.26	\$23,845.14
Jeffrey Mitchell	TeamAg	East Cocalico Twp.	Roofed Stacking Shed, Roof Runoff Control, Underground Outlet	\$237,220.50	\$215,655.00
Stevie Smucker	Weaver Environmental	Caernarvon Twp.	Waste Storage, Roofed Stacking Shed, Fence, Buffer, Filter Strip, Lined Outlet, Pumping Plant, Roof Runoff Controls, Access Road, Roofed Heavy Use Area, Heavy Use Area, Stream Crossing x 4, Structure for Water Control, Subsurface Drain, Underground Outlet, Waste Transfer	\$608,983.00	\$453,983.00
David Lapp	TeamAg	Salisbury Twp.	Roofed Stacking Shed, Heavy Use Area, Roof Runoff Control, Underground Outlet, Lined Outlet	\$294,679.45	\$262,299.45
Elmer Fisher	Weaver Environmental	Bart Twp.	Waste Storage x 2, Roofed Heavy Use Area, Waste Facility Closure,	\$803,917.00	\$500,000.00

			Fence, Buffer, Lined Outlet, Obstruction Removal, Pumping Plant, Roof Runoff Control, Access Road, Heavy Use Area, Animal Trail, Stream Crossing x 3, Structure for Water Control, Subsurface Drain, Watering Facility, Underground Outlet, Waste Transfer		
Alvin Smucker Beiler	NRCS	Strasburg Twp.	Roofed Stacking Shed, Diversion, Fence, Grassed Waterway, Lined Outlet, Livestock Pipeline, Roof Runoff Structure, Heavy Use Area, Animal Trail, Terrace, Structure for Water Control, Subsurface Drain, Watering Facility, Underground Outlet, Waste Transfer	\$425,102.00	\$143,471.00
Daniel Stoltzfus	TeamAg	Bart Twp.	Access Road, Animal Trail, Heavy Use Area, Livestock Pipeline, Fence	\$119,761.40	\$108,874.00
Henry Esch	LFT	Eden Twp.	Waste Storage, Roofed Stacking Shed, Waste Facility Closure, Fence, Buffer, Lined Outlet, Pumping Plant, Roof Runoff Control, Access Road, Heavy Use Area, Roofed Heavy Use Area, Animal Trail Stream Crossing x 3, Subsurface Drain, Underground Outlet, Waste Transfer	\$485,106.00	\$405,106.00
<b>Totals</b>				<b>\$3,340,101.06</b>	<b>\$2,113,233.59</b>

The Ag Committee recommended positive action for approving \$2,113,233.59 worth of ACAP funding for the multiple applications. Herb Kreider moved to approve the 3<sup>rd</sup> party projects, seconded by Geoffrey Rohrer. The motion passed unanimously. Gordon Hoover abstained.

**7. DGR/LVR QAB Report**

The QAB met prior to the Board meeting and Tyler Keefer reported on the amount of the money they currently have to allocate to different projects. There were more projects than money, so the QAB is requesting to spend approximately \$182,000 to partially fund 2 projects now in the Conestoga and Martic Townships, and have added the statement to the contracts stating such. Tyler requested approval to partially fund these projects. Gordon Hoover moved to approve, seconded by Kent Weaver. The motion passed unanimously.

**IV. Reports & Information**

**1. Correspondence, News, and Updates**

- Solar Farm Tour at the Mitch Shellenberger, Shelmar Farms on 3/28/2025.
- Building Industry Association Handout reviewing the cost of government regulations, adding 30% to new home construction.
- Tree Sale Handout.

**2. E&S/NPDES Monthly Projects Report**

Adam Stern highlighted the January and February reports. Plan submissions are slightly less than last year at this point.

**3. Conservation Foundation Report**

As a member of the Foundation Board, Jay Snyder requested approval of adding Jenny Engle to their Board. Gordon Hoover moved to approve, seconded by Geoffrey Rohrer. The motion passed unanimously.

**4. Ethics Forms**

Chris Thompson reminded Directors to complete and return the PA Ethics Forms.

**5. Watershed Program Monitoring Update**

Amanda Goldsmith reported on the Continuous In-Stream Monitoring Program and how they are helpful in getting the big picture of what is going on in the streams. She shared that in January/February 2025 there was a similar event to a pollution event that happened in July/August 2024. Our monitoring stations recorded/reported a significant drop in dissolved oxygen and when Tyler went to go look noticed the water was not clear and smelled of bleach. Tyler Keefer made some comments on his experience with seeing the data and speaking with the neighbors. The situation is currently being handled with DEP, and there was some discussion around responsibility and how the monitoring really helped us to see the event.

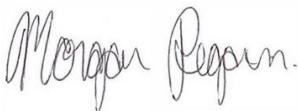
**VI. Additional Public Comment:**

No additional comments.

**VII. Meeting Adjourned**

Sonia Wasco adjourned the meeting at 8:57 pm.

Respectfully,



Morgan Regan  
E&S Administrative Support Specialist

**MEMORANDUM**

**TO:** Christopher Thompson, Lancaster County Conservation District

**FROM:** Gordon Hoover

**SUBJECT:** Abstention from Voting and Deliberations

In order to comply with Section 1103(j) of the Public Official and Employee Ethics Act, I wish to publicly announce at today's meeting my abstention from voting or deliberating on Agenda Item # 111.6 - ACAP Grants approval. Please also have this memorandum filed with the person responsible for recording the minutes of the meeting.

Reasons for Abstention: LFT conflict

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Gordon Hoover  
Signature

3/5/25  
Date

**MEMORANDUM**

**TO:** Christopher Thompson, Lancaster County Conservation District

**FROM:** Herbert Kreider

**SUBJECT:** Abstention from Voting and Deliberations

In order to comply with Section 1103(j) of the Public Official and Employee Ethics Act, I wish to publicly announce at today's meeting my abstention from voting or deliberating on Agenda 'Item # 3.6 - \_\_\_\_\_.

Please also have this memorandum filed with the person responsible for recording the minutes of the meeting.

Reasons for Abstention: Pant owner

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Herbert Kreider  
Signature

3/5/25  
Date

**Item II.2  
Requests for Technical Assistance**

APPLICANT	TITLE	TOWNSHIP	SIZE	ASSISTANCE
None				

**Item II.3  
Requests for Nutrient Management Plan Approval (Lutz)  
March 2025 Activity  
April 2, 2025 Board Meeting**

To: The Lancaster County Conservation Board of Directors Nutrient Management Plan Review Committee:  
I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Nutrient Management Plan Review Committee.

I recommend these plans to be approved by the Board. The plans are for the following operations:

OWNER	TOWNSHIP	Operation	DESIGNATION	AEU's/ ACRE	REVIEWER	PLAN #
Lloyd Ray Weaver	West Earl	Poultry	CAO	4.48	Brodbar	263
Mary Martin	Rapho	Layer	CAO	29.63	Riebling	1392
Daniel Martin	Elizabeth	Turkey	CAO	180.43	Bosworth	2340
Brian Eshbach	Manor	Swine	CAO	2.76	Reuter	236
Jay Zimmerman	Clay	Broiler	CAO	4.21	Bosworth	486

**NMP Update Report to Lancaster County CD Board of Directors**

**Technician:**

**Date Range:** Mar-25 Apr-25

NMP Name	Municipality	Plan Update Submission Date	Original NMP Approval Date	Planner <sup>1</sup>	Species <sup>2</sup>	AEUs	Regulated Operation Type <sup>3</sup>	Date Plan Acknowledgment Letter Sent	Reason for Update
The Barley Farms	Manor	3/17/2025	3/1/2023	Devin Gerlach	Broilers/ Beef	355.57	VAO CAFO	3/19/2025	Simple Update

**Nutrient Management Plan Transfer for Board Acknowledgment:  
March 2025 Activity  
April 2, 2025 Board Meeting**

Owner	Proposed Transfer Date	Township	Operation	Designation	AEU's/Acre	Reviewer	Plan #
Yippee! Farms LLC to Brubaker Farms, LLC	4/15/2025	Mount Joy	Dairy	CAO/CAFO	2.03	Lutz	48

**Item II.4**

**Acknowledgment of Conservation Plans (Lutz)**

**The Lancaster NRCS Field Office recommends the following plans for the  
April 2, 2025 Board Meeting:**

**NATURAL RESOURCES CONSERVATION SERVICE**

<b>Conservation Plans</b>	<b>Number of Plans</b>	<b>Planner</b>	<b>Township</b>
None			

**LCCD AG EROSION & SEDIMENTATION PLANS**

<b>Conservation Plans</b>	<b>Number of Plans</b>	<b>Planner</b>	<b>Township</b>
Melvin Zook	1	Lauren Brodbar	Salisbury
Adam Zurin	1	Emma Riebling	Rapho
Robert Brubaker	1	Matt Schavnis	Mount Joy
Matthew Zimmerman	1	Kevin Seibert	Earl

**Item III.2**

**Lancaster County Conservation District**

**Balance Sheet**

As of March 26, 2025

1:38 PM  
03/27/25  
Cash Basis

**ASSETS**

**Dst Accts**

**District General Fund**

1001 · General Fund INVEST 1,686,125.52  
1015 · General Fund Citizens 165,501.08

**Total District General Fund 1,851,626.60**

**Raymond James/Fulton Advisors**

Investment Unrealized Gain/Loss 73,703.58  
Raymond James/Fulton Advisors - Other 750,000.00

**Total Raymond James/Fulton Advisors 823,703.58**

**E & S**

1002 · E & S - A 876,475.04  
1005 · Clean Water - R 409,203.73

**Total E & S 1,285,678.77**

1003 · Youth Conservation School - C 1,061.21

1006 · Separation - A 39,402.53

**1007 · Reserve**

Reserved-LCCD Health 22-23 -A 899.80  
Reserved-LCCD Health 21-22 -A 16,034.10  
Reserved-LCCD Health 20-21 - A 0.00  
Reserved-LCCD Health 19-20 - A 0.00  
Reserved-LCCD Health 18-19 - A 0.00  
Reserved-Capital - A 46,869.69  
Reserved-Communication - A 24,000.00  
Reserved-Computer Hardware - A 26,725.77  
Reserved-NM Program - A 62,863.97  
Reserved-NMP Vehicle - A 68,893.56  
1007 · Reserve - Other 273,330.39

**Total 1007 · Reserve 519,617.28**

**1008 · Scholarship - C**

Bond Unrealized Gain/Loss - C -3,320.32  
Scholarship Bonds - C 35,000.00  
1008 · Scholarship - C - Other 9,529.62

**Total 1008 · Scholarship - C 41,209.30**

1009 · Dirt & Gravel Roads - R 237,080.10

1013 - Exelon - R 909,330.13

1014 - Low Volume Roads - R 367,966.96

1115 · Conservation Excellence - R 949,383.40

1117 · Chesapeake Bay Action Plan - R 13,213.05

1118 · American Rescue Plan Act - R 1,273,129.14

1119 · Agriculture Conservation Assist - R 6,541,894.69

1120 · CAP 2024 - R 1,049,033.88

1121 · ARPA 2024 - R 104,512.93

1122 · SCC ACAP 24/25 - R 2,091,708.64

1017 · Self-Funded Health Insurance -R 120,440.49

**TOTAL ASSETS 18,219,992.68**

\$1,367,338.38	General Operations - U
\$363,165.17	Grants without bank account - R
\$66,688.81	Activities Account - A
\$54,434.24	Tree Fundraiser Account - U
<b>\$1,851,626.60</b>	<b>TOTAL</b>

Fulton Advisors		Fulton + INVEST
Funds Invested		Balance
5/2/2022		2/27/2025
350,000		1,226,475.04
		<u>409,203.73</u>
		1,635,678.77
25,000		26,061.21
25,000		64,402.53
25,000		25,000.00
50,000		50,000.00
25,000		25,000.00
100,000		162,863.97
125,000		398,330.39
25,000		66,209.30
750,000	Initial Investment	
823,704	Current value	
9.8%	ITD Gain/Loss	

\$1,803,853.27	A - Assigned Funds
\$92,270.51	C - Committed Funds
\$14,430,062.31	R - Restricted Funds
\$1,893,806.59	U - Unassigned Funds
<b>\$18,219,992.68</b>	<b>TOTAL</b>



1:38 PM  
03/27/25  
Cash Basis

Lancaster County Conservation District  
**Balance Sheet**  
As of March 26, 2025

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Other Current Liabilities**

2200 · YCS Liability 26,061.21

2016 · Health Insurance Liability 119,659.71

**Total Other Current Liabilities** 145,720.92

**Total Current Liabilities** 145,720.92

**Total Liabilities** 145,720.92

**Equity**

3000 · Opening Bal Equity 893,054.68

3900 · Retained Earnings 16,177,319.32

**Net Income** 1,003,897.76

**Total Equity** 18,074,271.76

**TOTAL LIABILITIES & EQUITY** 18,219,992.68

Lancaster County Conservation District  
Income and Expenses  
January 1 through March 26, 2025

	General Operations	E&S	Activities & Tree Sale	Grants	Scholarship	Separation/ Reserve	Jan 1 - Mar 26, 25	Budget	\$ Over Budget
<b>Income</b>									
520 · County Funding	295,000.00						295,000.00	295,000.00	0.00
530 · Program Contracts	628,636.99	53,000.00					681,636.99	514,495.41	167,141.58
560 · Grant Administration	142,016.15			180.00			142,196.15	271,877.75	-129,681.60
570 · Grant Project Income				2,029,434.99			2,029,434.99	2,530,958.25	-501,523.26
580 · Fee / Reimbursement Income	2,302.40		1,500.00				3,802.40	1,202.94	2,599.46
581 · E&S102 Review Fees		186,980.00					186,980.00	160,268.81	26,711.19
582 · NPDES Permit Fees		29,500.00					29,500.00	20,107.52	9,392.48
590 · Interest Income	10,405.54	11,898.74		150,789.56	440.54	6,129.66	179,664.04	8,279.55	171,384.49
540 · Activity Income			6,621.21		1,786.00		8,407.21	1,774.19	6,633.02
585 · Tree Sales Income			36,084.50				36,084.50	0.00	36,084.50
595 · Other Income	(3,500.00)					8,108.06	4,608.06	0.00	4,608.06
599R · Interfund Transfer In			10,000.00				10,000.00	0.00	10,000.00
<b>Total Income</b>	<b>1,074,861.08</b>	<b>281,378.74</b>	<b>54,205.71</b>	<b>2,180,404.55</b>	<b>2,226.54</b>	<b>14,237.72</b>	<b>3,607,314.34</b>	<b>3,803,964.42</b>	<b>-196,650.08</b>
<b>Gross Profit Expense</b>									
7100 · Staff Salary	502,107.61	144,473.90		43,243.32			689,824.83	816,271.24	-126,446.41
710 · All Emp Benefits	137,888.44	38,158.33	714.01	9,337.08			186,097.86	235,466.00	-49,368.14
720 · Vehicle & Travel Expenses	5,181.88	447.80		490.19			6,119.87	12,182.72	-6,062.85
722 · Meeting Expenses	1,092.34	118.39		68.08			1,278.81	5,464.52	-4,185.71
730 · Supplies	3,452.29	175.34	159.80				3,787.43	3,867.66	-80.23
735 · IT - Communication	4,843.52	253.75					5,097.27	8,397.77	-3,300.50
740 · Postage	1,064.27	96.72	52.44	19.15			1,232.58	1,549.37	-316.79
745 · Office Rent	20,681.19	5,825.05		647.23			27,153.47	25,832.21	1,321.26
750 · Equipment	905.03	105.29					1,010.32	8,799.91	-7,789.59
830 - Administrative	16,388.40	505.15	1,410.45	235.08			18,539.08	1,277.42	17,261.66
810 · Activity Expenses	(25.00)		18,177.80				18,152.80	384.41	17,768.39
820 · Grant Project Expenses				1,634,896.82			1,634,896.82	2,750,000.00	-1,115,103.18
805 · Allocated Cost Transfer						0.00	0.00	31,005.56	-31,005.56
890 · Miscellaneous Expenses	225.44						225.44	236.55	-11.11
899E · Interfund Transfer Out						10,000.00	10,000.00	0.00	10,000.00
<b>Total Expense</b>	<b>693,805.41</b>	<b>190,159.72</b>	<b>20,514.50</b>	<b>1,688,936.95</b>	<b>0.00</b>	<b>10,000.00</b>	<b>2,603,416.58</b>	<b>3,900,735.34</b>	<b>-1,297,318.76</b>
<b>Net Income</b>	<b>381,055.67</b>	<b>91,219.02</b>	<b>33,691.21</b>	<b>491,467.60</b>	<b>2,226.54</b>	<b>4,237.72</b>	<b>1,003,897.76</b>	<b>-96,770.92</b>	<b>1,100,668.68</b>

**Item III.3**  
**Personnel Committee – Summer Intern**

In March, District staff (Gregory & Goldsmith) interviewed 5 college students that had applied for the summer internship position with the Conservation District. The five students interviewed were selected out of 13 applicants who submitted information compiled by the District's HR firm. Staff felt these five applicants had exemplary skills suited for the internship position. From these five applicants, one rose to the top during the interview process and we would like to offer the summer internship position to this individual.

Isabella Alvarado is a senior at the University of Pittsburgh. Isabella, who is from Monaca, PA, is majoring in Environmental Science. She has volunteered on riparian buffer maintenance projects and installed brush mattresses on stream restoration projects. She has conducted multiple macroinvertebrate and stream monitoring studies. Isabella also has extensive lab experience and has shown leadership as a teaching and research assistant. Through these experiences, Isabella will greatly benefit the watershed and education program through her knowledge, experience, and professionalism. She will start her internship position with the Conservation District on May 12<sup>th</sup>, pending her finals schedule, and will work through August 1<sup>st</sup>.

The intern will be paid \$15.00/hr. Her focused work will be with the Watershed and Environmental Education programs. In addition to assisting all District staff, the intern will have several projects she will be tasked with completing before she finishes working for the District. Funds to pay for the intern will come from a line item in the 2025 District budget for interns.

**\*Action Required**

**Item III.4**  
**2023 Audit Approval**

Smith Elliott Kearns & Company (SEK) has finalized the District's 2023 annual audit. This is the seventh year that they have conducted our audit. The process started this past April, but there have been numerous delays because of staffing disruptions at SEK and federal funding requirements. A final copy of the completed audit has been provided to the Budget and Finance Committee, and they have reviewed this document. No changes have been made since the Board last saw the draft audit in January, and no findings were noted by SEK for this year's audit. A hard copy of the final audit will be shared with board members at the Board meeting. In the meantime, attached are electronic versions of the audit for review.

Board members are encouraged to review the audit report. Approval is needed to accept the 2023 audit. Contact Matt or Stacey with any questions.

**\*Action Required**

**Item III.6  
Constellation (formerly Exelon) Habitat Improvement Program Update**

The District submitted five applications for grant funding through the Constellation Habitat Improvement Program to DEP after receiving the Board’s approval to move forward. All five projects are stream enhancement/restoration projects with a riparian buffer. DEP has approved all projects listed below as of March 4, 2025, and the Watershed Department will proceed with implementation.

<b>Landowner</b>	<b>Technician</b>	<b>Total Cost</b>	<b>Administrative Cost</b>	<b>Total Grant Requested</b>
Kaleb Koons/Lancaster Conservancy	Tyler Keefer, LCCD	\$ 12,500.00	\$ 658.00	\$ 13,158.00
Jon Beiler (Beiler Farm)	Grace Chamberlain, LCCD	\$ 51,065.00	\$ 2,555.00	\$ 53,620.00
John Smucker (Smucker Farm)	Tyler Keefer, LCCD	\$ 71,250.00	\$ 3,750.00	\$ 75,000.00
Darryl Landis (Landis Farm)	Grace Chamberlain, LCCD	\$ 71,250.00	\$ 3,750.00	\$ 75,000.00
John King (Katie’s Kitchen)	Amanda Goldsmith, LCCD	\$ 71,250.00	\$ 3,750.00	\$ 75,000.00
<b>Totals</b>				<b>\$291,778.00</b>

**Item IV.3  
PACD Staffing Update**

On March 19, 2025, the PACD Executive Board issued a statement saying they had received and accepted a letter of resignation from the Executive Director, Branda Shambaugh, effective as of March 17, 2025.

Brenda has been an asset to PACD, and we thank her for her many years of service and contributions to PACD. The PACD Executive Board, of which our own Sonia Wasco is an Officer, has expressed their full confidence and support for the PACD Team in Harrisburg. The Board will share a transition plan soon that ensures the continued delivery of services for districts and advocacy of district concerns.

The PACD staff and the Executive Board are still working diligently to develop a transition strategy, but they are also using this opportunity to strategically evaluate the programs and services they offer to Districts and state agencies. Additional updates are expected for our April BOD meeting.

**Item IV.4**  
**2025 Banquet Committee Report**

A special thank you to everyone who attended the 72<sup>nd</sup> Annual District Banquet held at the Farm and Home Center on Tuesday, March 25, 2025, with 136 in attendance. Yoder’s Catering supplied a wonderful meal and was a pleasure to work with. The 18<sup>th</sup> Annual Ann Brown Scholarship Auction was held during the banquet. Thank you to Randy Ranck for being our guest auctioneer. Six awards were presented. The evening of recognition was facilitated by a team including the District banquet committee and additional staff who assisted with setup, prepared presentations, and coordinated various elements of the evening. Thank you to Scott Hartz for providing another wonderful historic display for the evening. Thank you to everyone!! Total funds raised from auction items and cash donations.

2024 Ann Brown Scholarship Auction \$4,275.00	2025 Ann Brown Scholarship Auction \$2,563.00
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A Banquet Financial report will be provided at the May board meeting.

**Item IV.5**  
**Tree Seedling Sale Update**

The Lancaster County Conservation District 51<sup>st</sup> Annual Tree Seedling Sale order pick-up will be held on Friday, April 11, from 8 a.m. - 5 p.m. at the Farm and Home Center as a walk-in pick-up event. Approximately 510 orders will be pre-packaged for customers.

Item IV.6

Education Advisory Committee Report



# LANCASTER COUNTY Conservation District

## EDUCATION ADVISORY COMMITTEE MEETING

March 10, 2025 Minutes

The 3.10.25 meeting of the LCCD Education Advisory Committee was held at 9 am via Zoom call. Committee members in attendance: Roger Rohrer, Matt Kofroth, and Sallie Gregory. Unable to attend: Dan Zimmerman, Jenny Engle.

### 1. Conservation Education Program Report

- a. Sallie summarized activities from the current school year. She also provided updates regarding upcoming events. No action items.
  - i. Lancaster County Environmental Education Coalition reorganized and met on Wednesday, March 5. 14 Individuals attended, representing the PA Fish and Boat Commission, PA DCNR, Stroud Water Research Center, Longwood Gardens, Edible Classroom, PA Environmental Education Association, and High Foundation, along with LCCD and CBF, which hosted the meeting. A late summer follow-up meeting will be held in August.
  - ii. Lancaster County Envirothon – registrations are due in March.
    - a. Senior High Envirothon – April 30
    - b. Junior Envirothon – May 14
    - c. Middle School Envirothon – May 15
  - iii. Youth Conservation School – applications are open, 9 registered to date.
    - a. July 20-25
    - b. Applications due June 6.
  - iv. Lancaster Outdoor Learning Network Initiative (OLNI) – teacher professional development, June 17-19
    - a. Registration open until April 25 or when group fills
    - b. 19 registered to date.
  - v. LCCD Awards Banquet
    - a. James Hovan, Conestoga Valley High School teacher, to receive Conservation Educator Award
      - i. Freight Farm – tour requests by new Ag Ed teacher
  - vi. School District of Lancaster
    - a. New hire – Ag Education teacher, starting initiative for an FFA Chapter
    - b. Sallie serves on the Advisory Committee organized by the teacher.

As the meeting concluded, Roger Rohrer reflected on the value of education within the District’s mission.

The next meeting will be held on Monday, June 9, at 9 am via Zoom Call.

Respectfully submitted,  
Sallie Gregory