

**Lancaster County Conservation District**  
**Dirt & Gravel / Low Volume Road QAB Meeting Minutes**

**March 5<sup>th</sup> 2025, 5:30 PM**

**Location of Meeting:**

Farm & Home Center  
1383 Arcadia Road  
Lancaster, PA 17601

**Present at Meeting:**

QAB Voting Members: Gordon Hoover (Chair), Herb Kreider, Brittany Moore, Officer Jeff Schmidt.

QAB Alternates/Advisors: Jay Snyder

LCCD Staff: Tyler Keefer, Matt Kofroth, Chris Thompson

Public Members: John Haldeman, Brian Herr, Tom Grassel, Dave Williams

The meeting of the Dirt & Gravel / Low Volume Road QAB of Lancaster County Conservation District was called to order at 5:30 PM on March 5<sup>th</sup>, 2025, at the Farm & Home Center's 1<sup>st</sup> floor conference room by Tyler Keefer.

**The agenda for the meeting was presented:**

- Program Purpose
  - Program Funds
  - Applications
  - Amendments
  - Municipal Outreach Days
  - ESM Training 2024
  - Contracted Project Updates
1. Program Purpose
    - a. Tyler Keefer stated the program purpose, as done before every QAB Meeting
      - i. Reduce concentrated drainage
      - ii. Reduce sediment pollution
      - iii. Reduce impact of roads on the land
      - iv. Reduce long-term maintenance costs
  2. Program Funds
    - a. Tyler reported that the Dirt and Gravel program had approximately \$94,000 to allocate, while the Low Volume Road program had roughly \$182,000 to allocate.
  3. Applications
    - a. Brenner Hollow Road – Conestoga Township – LVR

- i. Grant amount requested: \$179,428.85
  - ii. Tyler discussed a potential project on Brenner Hollow Road received from Conestoga Township. This project involves a steep, highly entrenched road that receives significant stormwater. The road is heavily damaged, with areas of cracked/uneven surface, broken and cracked road margins, and eroding road banks. After meeting several times with the SCC and Center, it was determined that ditches were not an option due to the amount of entrenching, and raising the road would be impossible. Instead, the road will be given proper shape, several new pipes, and storm sewer down the length of the project. A detention basin will be installed at the bottom of the project to ensure the water is slowed down and energy dissipated before entering the stream. The QAB discussed if it would be necessary to replace the existing culvert, but this was deemed unnecessary.
- b. Wendy Drive – Martic Township – LVR
  - i. Grant amount requested: \$56,100
  - ii. Tyler presented a potential project on Wendy Drive received from Martic Township. This project involves a residential road that receives significant stormwater flow from various uphill sources. The road ends with a cul-de-sac, which has had piles of mulch piled around the exterior of the curve in an attempt to reduce erosion, by the landowner. Previously, the road would act as a gutter, and water would get highly energetic as it ran down the road, at the end of which it would hit a wooded section before entering a large pond. The pond would become highly sedimented, and overflow into Climbers run. The proposed project would install several swales along the road, and through several driveways, to control water before being crosspiped into the woods, where a level spreader will be installed. In addition, a stone-lined swale will be installed to act as a filter for any additional stormwater on the road.
- c. Funding discussion
  - i. Tyler presented several funding options to the QAB, as discussed with SCC representative Sherri Law. The program did not have enough funding to pay for both projects in full, so the QAB had to decide how to deal with that.
    - 1. The QAB could fund one, and not fund the other
    - 2. The QAB could partially fund both, and the townships would need to find additional funding to make up the difference
    - 3. The QAB could over-commit funds, knowing the program is expected to receive enough funding to cover the difference when the state budget passes in July 2025
    - 4. The QAB could partially fund both projects, and add an additional clause in the contract to amend the projects to the full grant request once the state budget passes in July 2025.

- ii. Ultimately, the QAB decided to partially fund both projects, and to add an additional clause in the contract to amend the projects once the state budget passes. Both project owners were in attendance, and agreed to this as well.
    - iii. Herb Kreider made a motion to partially fund both projects with the additional clause, Officer Jeff Schmidt seconded the motion. The motion passed unanimously.
- 4. Amendments
  - a. There were no amendments to present at this meeting.
- 5. Municipal Outreach Days
  - a. Tyler presented the QAB with information about the upcoming municipal outreach days, where LCCD will go to several township buildings to present programs that the townships may find useful. The DGLVR program will be presented at these meetings.
- 6. ESM Training 2024
  - a. Tyler gave a recap of the ESM trainings from 2024. In total, 14 municipal workers were certified, with 12 of those attending the ESM training in Lancaster. 9 municipalities were represented at the meetings, including Bart, Colerain, East Earl, East Petersburg, Ephrata Borough, Lancaster City, Upper Leacock, East Cocalico, and West Hempfield.
- 7. Contracted Projects Update
  - a. Tyler presented updates to the following projects
    - i. Pumping Station Road, Evans Road, Sunnyside Road, West Fulton Street, Frogtown Road, and Johnson Mill Road

With the agenda covered, the QAB meeting adjourned at 6:35 PM