

**LANCASTER COUNTY CONSERVATION DISTRICT
BOARD MEETING MINUTES
October 2, 2024**

The 869th regularly scheduled Board Meeting of the Lancaster County Conservation District (LCCD) was held in person at the Farm and Home Center for Directors and via Zoom Call-In on October 2, 2024, at 7:30 p.m.

The following Directors were present: Sonia Wasco, Chairwoman; Gordon Hoover, Herb Kreider, Geoffrey Rohrer, Roger Rohrer, Deryk Shaw, Commissioner Ray D'Agostino, and Kent Weaver.

The following Associate Directors were present: Jenny Engle, Jay Snyder, Bob Shearer and Dan Zimmerman.

The following District Staff were present: Chris Thompson, Adam Stern, Stacey Hertz, Amanda Goldsmith, Matt Kofroth, Kevin Lutz, Kent Bitting and Sallie Gregory.

The following Cooperating Agency representatives were present: Heather Grove, USDA-NRCS; and Chaz Heberlig, DEP Field Representative.

The following visitors were present: None present.

Chairwoman Sonia Wasco called the meeting to order at 7:30 PM. Sonia welcomed everyone both in person and on Zoom.

Bob Shearer provided the invocation for the meeting.

Introductions: No Introductions.

Additions to the Agenda: No additions, but item 3 from section IV is moved to item 8 in section III.

Adam Stern reminded everyone that the meeting was being recorded.

An opportunity was given for public comment: No Comments.

I. Agency Reports

1. USDA, NRCS

Heather Grover reviewed the Activities Report for September and the 2023-2024 year-end fiscal report.

2. PA DEP Field Rep Report

Chaz Heberlig reported that DEP's Environmental Grants Program now accepting applications. He also talked about changes regarding Chapter 102 such as the SPEED program to assist with Chapter 102 review, PAG-02 general permit trainings that are now available on Clean Water Academy, and the transition period for the Chapter 102 ePermitting. He also reported about the Sustainable Ag Board meeting that will be held. There is also the Qualified Visual Site Inspector Training Program that is now live and being used. Also in regards to CAP projects for Practice Keeper they now require a project name to be included. Lastly, he highlighted the Round Table sessions that will be held on November 4 and 5 at the South Central Office. Chris added about the invitation to present about ACAP at the NACO annual convention in Salt Lake City, Utah. He also highlighted for Dirt, Gravel, and Low Volume Road training in Lancaster this November.

II. Consent Agenda

There are no additions to the agenda, but item II.5 is removed to be discussed before action. Motioned by Gordon Hoover, and seconded by Roger Rohrer. The motion passed unanimously. Gordon Hoover then motioned to accept the consent agenda with the change and was seconded by Roger Rohrer. The motion passed unanimously. The Consent Agenda includes the following approved items.

- #1 – Minutes of September 4, 2024 Board meeting.**
- #2 – Technical Assistance Requests/Cancellations**

#3 – Nutrient Management Plan Approvals
#4 – Conservation Plan Acknowledgement

Item II.3
Requests for Nutrient Management Plan Approval (Lutz)
September 2024 Activity
October 2, 2024 Board Meeting

To: The Lancaster County Conservation Board of Directors Nutrient Management Plan Review Committee:
I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Nutrient Management Plan Review Committee.
I recommend these plans to be approved by the Board. The plans are for the following operations:

OWNER	TOWNSHIP	OPERATION	DESIGNATION	AEU's /ACRE	REVIEWER	PLAN #
Richard Zimmerman	West Cocalico	Swine/Pullet	CAO	22.25	Heigel	307
Jay Zimmerman	Clay	Broiler	CAO	6.39	Riebling	486
Lester Newswanger	East Earl	Broiler	CAO	4.38	Bosworth	50
Joshua T. Akers	East Drumore	Duck	CAFO/VAO	1.46	Adams	357
Mitchell Shellenberger	East Donegal	Beef/Swine	CAFO/CAO	8.70	Schavnis	314
James Schuler	Elizabeth	Layer/Sheep	CAO	5.40	Bosworth	2903
Andrew Weaver	Rapho	Dairy/Swine	CAFO/CAO	2.64	Riebling	30
Mike Lewis	East Donegal	Broiler	CAO	2.95	Lutz	364
Robert Hess	East Donegal	Swine/Steers	CAFO/CAO	3.03	Schavnis	151
Travis Hess	East Donegal	Broiler	CAFO/CAO	410.05	Schavnis	259
Todd Hess	East Donegal	Steer	CAFO/CAO	2.63	Schavnis	117
Byron Graybeal/ PennMar Dairy	Fulton	Dairy	CAFO/CAO	2600.00	Adams	176
Dale Rohrer/ Rohrer Farms	Penn	Swine/Pullet/Layer	CAFO/CAO	9.30	Riebling	1
Wayne Powell	Rapho	Swine/Steers	CAO	10.98	Riebling	253
Sam Stoltzfus	Upper Leacock	Dairy/Layer	CAO	2.51	Brodbar	3002

NMP Update Report to Lancaster County Conservation District Board of Directors
August and September 2024 Activity
October 2, 2024

NMP Name	Municipality	Plan Update Submission Date	Original NMP Approval Date	Planner¹	Species²	AEUs	Regulated Operation Type³	Date Plan Acknowledgement Letter Sent	Reason for Update
Walnut Run Farms	Penn	8/30/2024	12/7/2022	Devin Gerlach	Dairy	1557.15	VAO CAFO	9/12/2024	Yearly Plan Submissions Update
The Barley Farms	Manor	9/6/2024	3/1/2023	Devin Gerlach	Pullets/ Beef	355.57	VAO CAFO	9/10/2024	Yearly Plan Submissions Update
Sweigart Farms	East Donegal	9/10/2024	3/1/2023	Corey Grove	Dairy/ Swine/ Pullets	1648.96	CAO CAFO	9/16/2024	Yearly Plan Submissions Update

Item II.4
Acknowledgment of Conservation Plans (Lutz)
The Lancaster NRCS Field Office recommends the following plans for the
October 2, 2024 Board Meeting:
NATURAL RESOURCES CONSERVATION SERVICE

Conservation Plans	Number of Plans	Planner	Township
Trent A. Reiff	2	Christine Griesemer	Ephrata
Stephen S. Glick	1	Christine Griesemer	West Cocalico

LCCD AG EROSION & SEDIMENTATION PLANS

Conservation Plans	Number of Plans	Planner	Township
Britney Griffin	1	Emma Riebling	West Hempfield
Lamar Gockley	1	Emma Riebling	Spring (Berks)
Sam Shertzer	1	Josh Pullen	Manor
Brian O'Donel	1	Josh Pullen	Manor
Grant Clark	1	Josh Pullen	Manor
Richard Falk	1	Josh Pullen	Manor
Clarence Shearer	1	Josh Pullen	Manor
Gerald Zimmerman	1	Josh Pullen	Little Britain
Matthew Hoover	1	Jason Reuter	Brecknock

Item II.5

Removed from Consent Agenda and moved to III.1 Additional Business

III. Additional Business

1. Items removed from Agenda

Sonia and Chris discussed the potential change to Item II.5 being to have a board meeting on January 22, 2025 to combine the January 8 and February 5 board meetings . Roger Rohrer motioned to moved the January and February board meetings to January 22, 2025, and was seconded by Gordon Hoover. Instead of holding the traditional annual planning meeting they want to have it more program manager focused to discuss goals. Roger Rohrer motioned to have an planning meeting follow a lunch starting at noon. The public business meeting of the Board will be held at 2pm. This motion was seconded by Herb Kreider. The motion passed unanimously.

Lancaster County Conservation District

• 2025 Board of Directors Meeting Dates

- *Wednesday, January 8, 2025 @ 7:30 PM – Lancaster Farm & Home Center
- *Wednesday, February 5, 2025 @ 7:30 PM – Lancaster Farm & Home Center
- Wednesday, March 5, 2025 @ 7:30 PM – Lancaster Farm & Home Center
- Wednesday, April 2, 2025 @ 7:30 PM – Lancaster Farm & Home Center
- Wednesday, May 7, 2025 @ 7:30 PM – Lancaster Farm & Home Center
- Wednesday, June 4, 2025 @ 7:30 PM – Lancaster Farm & Home Center
- Wednesday, July 2, 2025 @ 7:30 PM – Lancaster Farm & Home Center
- Wednesday, August 6, 2025 @ 7:30 PM – Lancaster Farm & Home Center
- Wednesday, September 3, 2025 @ 7:30 PM – Lancaster Farm & Home Center
- Wednesday, October 1, 2025 @ 7:30 PM – Lancaster Farm & Home Center
- Wednesday, November 5, 2025 @ 7:30 PM – Lancaster Farm & Home Center

Wednesday, December 3, 2025 @ 7:30 PM – Lancaster Farm & Home Center

***Discuss combining the January and February Meetings to January 22**

• 2025 Agriculture Committee Meeting Dates

The Agriculture Committee will meet one hour prior to regularly scheduled LCCD Board of Director Meetings at the Lancaster Farm & Home Center

• 2025 Budget & Finance Committee Meeting Dates

Wednesday, August 27, 2025 at 10:00 AM – Lancaster Farm & Home Center

Wednesday, September 24, 2025 at 10:00 AM – Lancaster Farm & Home Center

• 2025 Dirt & Gravel/Low Volume Road QAB Meeting Date

Wednesday, March 5, 2025 @ 5:30 PM – Lancaster Farm & Home Center

Wednesday, September 3, 2025 @ 5:30 – Lancaster Farm & Home Center

• 2025 Education/Outreach Committee Meeting Dates

The Education/Outreach Committee will meet one hour prior to regularly scheduled LCCD Board of Directors Meetings at the Lancaster Farm & Home Center

• 2025 Erosion & Sedimentation Committee Meeting Dates

The Erosion & Sedimentation Committee will be held on the 4th Thursday of every month for January through October at 1:30 PM at the Lancaster Farm & Home Center. The November and December meetings will be held on the 3rd Thursday at 1:30 PM at the Lancaster Farm & Home Center.

• 2025 Executive Committee Meeting Dates

The Executive Committee will meet one hour prior to regularly scheduled LCCD Board of Directors Meetings at the Lancaster Farm & Home Center

• 2025 Pension Committee Meeting Dates

The Pension Committee will meet one hour prior to regularly scheduled LCCD Board of Directors Meetings at the Lancaster Farm & Home Center

• 2025 Personnel Committee Meeting Dates

The Personnel Committee will meet one hour prior to regularly scheduled LCCD Board of Directors. As well as every 3rd Thursday of the month at 3 PM at the Lancaster Farm & Home Center

• 2025 Watershed Committee Meeting Dates

The Watershed Committee will meet one hour prior to regularly scheduled LCCD Board of Directors Meeting at the Lancaster Farm & Home Center

Agendas and cancellations will be posted on our website (www.lancasterconservation.org) at least 24 hours before the scheduled meeting.

Roger Rohrer made the motion to accept the 2025 meeting schedule as amended. Seconded by Herb Kreider, the motion passed unanimously.

2. Treasurer's Report

Stacey Hertz started her report with a correction that the document states the reporting period is 9/3/2024, but it is 10/1/2024. PA Invest has updated their website, she can no longer see the daily interest rate but can see the monthly average. Raymond James is still growing and had a \$73,421.85 gain. Stacey then reviewed line item totals. The treasurer's report was filed subject to audit.

3. Personnel Committee Report

Dan Zimmerman reported that Pam Wise is being recommended for the Grants Coordinator position. Herb Kreider motioned to accept the recommendation, which was seconded by Deryk Shaw. The motion passed unanimously. Dan also commented on the review of the parental leave policy that is still in draft and will be presented for approval next month.

4. Nutrient Management – Expiring Plan Pre-Approval

Kevin Lutz was pleased to report that there are no plans that are being considered for referral as all expiring Nutrient Management plans were updated. Directors thanked staff for working with landowners to meet the deadline.

5. Budget & Finance Committee Meeting Report

Matt Kofroth gave an overview of the 7/25/2024 meeting and the proposed 2025 District Budget. There were some questions regarding how some of the money from interest can be used. There was also some discussion regarding line item titles in the budget. This edit and any others received will be reflected in the final draft next month. Gordon Hoover motioned to accept the committee report, seconded by Kent Weaver. The motion passed unanimously.

6. Marketing Committee – New LCCD Logo

Sallie Gregory reviewed the new logo design. There was a video presentation from Greg Yoder about the logo. Roger Rohrer motioned to accept the new logo, seconded by Kent Weaver. The motion passed unanimously.

7. Watershed Grant Approval – PFBC Grant Award

Amanda Goldsmith reported on the PFBC Grant award for \$15,000 for the Glick Farm Dam Removal. Deryk Shaw motioned to approve the watershed grant, seconded by Gordon Hoover. The motion passed unanimously.

8. E&S Committee Report – Compliance Action & Fee Reviews

- Adam Stern reported on the August and September E&S Committee meeting minutes. He submitted the revised LCCD E&S Control Plan / Chapter 102 Permit Review Application and Fee Schedule. The Committee submitted the document for Board review and requested Board action on the revised document at the next Board meeting. Deryk Shaw motioned to accept the August and September minutes and the revised Application/Fee Schedule, seconded by Gordon Hoover. The motion passed unanimously.
- Adam reported on an enforcement recommendation from the E&S Committee. The site is the Lancaster Bible College Fill Site at 2025 Oregon Pike/901 Eden Road in Manheim Township. The property is owned by Lancaster Bible College and the fill activity was being conducted by J.D. Eckman. A 9/6/2024 inspection by Adam Stern & Chelsea McKenzie found that earth disturbance activity on the site exceeded 1.0 acre prior to authorization of an NPDES Permit. The Committee recommended to direct staff to pursue a formal enforcement action in accordance with applicable PA DEP SOPs and coordination with DEP Staff including regional office legal counsel. Rojer Rohrer motioned to accept the Committee recommendation, seconded by Deryk Shaw. The motion passed. Jeff Rohrer abstained citing a conflict of interest.
- Adam reported on a compliance recommendation from the E&S Committee. The site is known as Ridge on the Commons at Fite Way in Providence Township. The property is being developed by David & Carol Fite. Discussions of the site revealed that construction of homes is occurring without a currently approved NPDES Permit. The District approved a Notice of Termination for the site on 1/17/2017. After reviewing the details of the site, the Committee recommended directing staff to not pursue an NPDES permit on the site at this time and to pursue compliance with other requirements of Chapter 102 on the site including written E&S Plans and implementation of adequate E&S BMPs. Roger Rohrer motioned to accept the Committee's recommendation, seconded by Deryk Shaw. The motion passed unanimously.

IV. Reports/Information

1. Correspondence, News and Updates

Denim & Pearls Flyer – Lancaster County Agriculture Council
Ag Industry Banquet Reservation Announcement

2. E&S/NPDES Monthly Projects Report

Adam Stern highlighted the E&S reports and explained that the total plan submissions will be inflated for the next few months because of the NPDES renewals coming in.

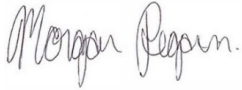
V. Additional Public Comment:

Chris discussed some dates to remember.

VI. Meeting Adjourned

Sonia Wasco adjourned the meeting at 9:24 pm.

Respectfully submitted,



Morgan Regan
E&S Administrative Support Specialist