

**LANCASTER COUNTY CONSERVATION DISTRICT
BOARD MEETING MINUTES
December 4, 2024**

The 871st regularly scheduled Board Meeting of the Lancaster County Conservation District (LCCD) was held in person at the Farm and Home Center for Directors and via Zoom Call-In on December 4, 2024, at 7:30 p.m.

The following Directors were present: Sonia Wasco, Chairwoman; Ray D'Agostino, Commissioner; Gordon Hoover, Herb Kreider, Geoffrey Rohrer, Roger Rohrer, Deryk Shaw, and Kent Weaver.

The following Associate Directors were present: None present.

The following District Staff were present: Chris Thompson, Adam Stern, Stacey Hertz, Matt Kofroth, Kevin Lutz, Kent Bitting, Jason Reuter, Amanda Goldsmith, Sallie Gregory, and Pam Wise.

The following Cooperating Agency representatives were present: Heather Grove, USDA-NRCS; Chas Heberlig, DEP Field Representative; and Officer Jeffrey Schmidt, PA Fish and Boat Commission.

The following visitors were present: None present.

Vice-Chairman Roger Rohrer called the meeting to order at 7:30 PM. Roger welcomed everyone both in person and on Zoom.

Gordon Hoover provided the invocation for the meeting.

Introductions: Matt Kofroth introduced Pam Wise, the new Grants Coordinator. Kevin Lutz introduced Jason Reuter, Ag Conservation Technician, and Chris Thompson introduced Amanda Goldsmith, Watershed Specialist.

Additions to the Agenda: No Additions.

Adam Stern reminded everyone that the meeting was being recorded.

An opportunity was given for public comment: Chris Thompson announced that there are gift baskets and cards for each of the Directors and Associate Directors as a token of the Staff's appreciation. Roger Rohrer thanked the Staff.

I. Agency Reports

1. USDA, NRCS

Heather Grove reported that this is the start of the new fiscal year and staff is focusing on ranking for the EQUIP and IRA (Inflation Reduction Act) funds. There were no staff changes. Due to dry weather, there is a delay in some of the CREP Riparian Buffer planting.

2. PA DEP Field Rep Report

Chas Heberlig highlighted the information in his report about the Manure Management Q&A Document, and a course on Clean Water Academy titled SOP for Agriculture Routine Inspections and Complaint Investigation and Follow-up. He also shared that the Individual NPDES Permit form was updated on November 15, 2024, and there is a Draft N.O.T. SOP request for comments due January 6, 2025.

II. Consent Agenda

Roger Rohrer gave the opportunity for Directors to withdraw any of the items from the Consent Agenda for additional discussion. Hearing none, he requested a motion to approve the agenda. Gordon Hoover moved to approve the Consent Agenda as presented. Herb Kreider seconded the motion. The motion passed unanimously.

- #1 – Minutes of November 6, 2024 Board meeting.
- #2 – Technical Assistance Requests/Cancellations
- #3 – Nutrient Management Plan Approvals
- #4 – Conservation Plan Acknowledgement

**Item II.2
Requests for Technical Assistance**

APPLICANT	TITLE	TOWNSHIP	SIZE	ASSISTANCE
None				

**Item II.3
Requests for Nutrient Management Plan Approval (Lutz)
November 2024 Activity
December 4, 2024 Board Meeting**

To: The Lancaster County Conservation Board of Directors Nutrient Management Plan Review Committee:
I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Nutrient Management Plan Review Committee.
I recommend these plans to be approved by the Board. The plans are for the following operations:

OWNER	TOWNSHIP	OPERATION	DESIGNATION	AEU's /ACRE	REVIEWER	PLAN #
Coby and Wayne King	Eden	Beef, Horses	CAO	4.16	Reuter	2157
Joel Hurst - Pigtail Acres, LLC	Clay	Swine	CAFO/CAO	18.22	Bosworth	322
Amos K. Stoltzfus	Elizabeth	Layer	CAO	4.91	Carly Seldow (Bucks Co.)	278
Kenneth & Laurie Leed	Penn	Broiler	CAO	93.9	Riebling	204

NMP Update Report to Lancaster County CD Board of Directors

Technician:

Date Range: Oct-24 Nov-24

NMP Name	Municipality	Plan Update Submission Date	Original NMP Approval Date	Planner ¹	Species ²	AEUs	Regulated Operation Type ³	Date Plan Acknowledgment Letter Sent	Reason for Update
Shelmar Acres, LLC	East Donegal	10/30/2024	10/2/2024	Britton Hartzok	Swine/Beef	1620.97	CAO CAFO	11/4/2024	Simple Update
Sam Stoltzfus	Upper Leacock	11/15/2024	10/2/2024	Bill Rogers	Dairy/Layers	134.95	CAO	11/22/2024	Simple Update

**Nutrient Management Plan Transfer for Board Acknowledgement:
November 2024 Activity
December 4, 2024 Board Meeting**

OWNER	Proposed Transfer Date	Township	Operation	Designation	AEU's/Acre	Reviewer	Plan #
John Zook to Levi Stoltzfus	December 1, 2024	Sadsbury	Dairy	CAO	2.98	Lutz	1372
Scott Gochenaur to Dutchland Farms	December 1, 2024	Mount Joy	Layers	CAO/CAFO	370.52	Lutz	295

Item II.4

**Acknowledgment of Conservation Plans (Lutz)
The Lancaster NRCS Field Office recommends the following plans for the
December 4, 2024 Board Meeting:
NATURAL RESOURCES CONSERVATION SERVICE**

Conservation Plans	Number of Plans	Planner	Township
None			

LCCD AG EROSION & SEDIMENTATION PLANS

Conservation Plans	Number of Plans	Planner	Township
Simeon Musser	1	Matt Schavnis	East Cocalico
Benuel L. Fisher	1	Jason Reuter	Leacock
Paul Keagy	1	Josh Pullen	Manor
Alex Sheckart	1	Josh Pullen	Manor
John Leid	1	Jason Reuter	Earl
Ben K. Fisher	1	Josh Pullen	Upper Leacock

III. Additional Business

1. Items removed from Agenda

No items were removed from the Agenda.

2. Treasurer's Report

Stacy Hertz pointed out the new bank account and Balance Sheet number 1122, SCC ACAP 24/25, which was added to track the interest earned separately per the grant agreement. She also highlighted the Raymond James balance as of November 22 was \$819,694 and today's value is about \$826,000. On the Income and Expenses sheet, she referenced the County Funding and said she would look into the Budget amount versus the amount shown for January 1 through November 22, 2024.

3. Personnel Committee Report/Request to Advertise

Amanda Goldsmith requested to hire a Summer Intern to support the Watershed and Education Departments with an hourly rate of \$15. Chris Thompson pointed out that this position was included in the budget approved by the Directors. Deryk Shaw made a motion to hire a Summer Intern and the motion was seconded by Geoff Rohrer. The motion passed unanimously.

Chris Thompson shared that the Personnel Committee approved a Christmas gift for Staff and asked the Directors and Associate Directors to sign a paper being circulated. Copies of the paper will be made to insert in the cards for Staff.

Chris Thompson informed the Directors that an Ag BMP Verification position will be posted and will bring a request to hire when the time comes. Roger Rohrer shared the importance of re-certifying BMPs so they can be entered into the bay model after the BMP has exceeded its planned life expectancy.

4. Ag Committee Report – ACAP Updates

Kent Bitting reported that we have received half of the 2025 allocation of \$4,125,048 as working capital. The committee proposed to keep half of the funds, \$1.65 million, for District projects, and the other half would be open to 3rd party consultant projects. The second proposal is to continue the previously approved bidding and procurement requirements which are any project over \$250,000 would need to go through a sealed bidding process, any project between \$10,000 and \$250,000 would require three quotes, and any projects under \$10,000 with a reasonable quote could be taken action on. A motion was made by Deryk Shaw to approve the split of ACAP funding and to approve continuing the current policy of bidding and procurement requirements. Herb Kreider seconded the motion and the motion passed unanimously. Gordon Hoover abstained from the vote to avoid a conflict of interest.

5. Watershed Committee Report

Amanda Goldsmith shared that the Watershed Committee met to discuss the allocation of the yearly \$250,000 from the Constellation Grant program, formerly Exelon funding, for habitat improvement. The five proposed projects to receive funding are in the Pequea, Conewago, and Mill Creek watersheds totaling \$291,000. The Constellation Grant program currently has \$536,571.81 to commit to projects. Deryk Shaw made a motion to fund the five proposals and the motion was seconded by Gordon Hoover. The motion passed unanimously. Construction on the project is expected to begin in late 2025.

IV. Reports/Information

1. Correspondence, News, and Updates

Matt Kofroth shared the passing of Bill Ebel, who supported conservation and natural resources.

2. E&S/NPDES Monthly Projects Report

Adam Stern reported that total plan submissions will be inflated due to submissions of renewal applications for expiring permits. On the Erosion and Sedimentation Plan Submission list, the new submissions are the projects with fee amounts listed and the remainder are renewals. Adam also referred to the Outstanding NPDES Projects listed and said to contact him with any questions.

3. Extra Give Update

Sallie Gregory thanked everyone for their donations. This is the highest year for individual donations which was different from previous years where there were matching funds. More donations were made after the event making the current total donations \$8,100. Sallie highlighted the testimonials shared during the ExtrGive by parents and family.

4. PACD/SCC Winter Meeting Registration

Chris Thompson pointed out the committee meetings noting that registration is required. Chris shared that the Joint Annual Meeting with the State Conservation Commission will be in July at the Seven Springs Mountain Resort in Somerset County.

4.a Addition to the Reports/Information:

Jason Reuter reported on the PACD Ag Plan Reimbursement Program. There have been 117 plans reimbursed with a total funding received of \$108,352.04. The total acreage covered was 9,196.88. An additional funding amount of \$38,776.80 was received from the Campbell Foundation, which covered 39 plans and 3,542.9 acres. Chris Thompson shared that PACD was awarded a \$1,000,000 grant from the SCC to offer an Ag Plan Reimbursement Program for Conservation Districts over two years.

5. Annual Planning and Board Meeting

Sallie Gregory updated the Directors on the Annual Planning meeting. Lunch will be from 11:30 am to 12:15 pm followed by the Annual Planning meeting. The Board Meeting will be after the Annual Planning meeting beginning at 1:30 pm.

6. 75th Anniversary Recognition

Sallie Gregory shared that Board members will be presented with a 75th Anniversary recognition shirt with the new District logo. An email with a link to select the type of shirt and size they would like will be sent to Directors and Associate Directors.

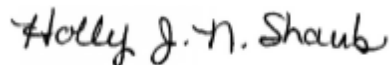
V. Additional Public Comment:

No additional comments.

VI. Meeting Adjourned

Roger Rohrer adjourned the meeting at 8:35 pm.

Respectfully submitted,



Holly J. N. Shaub
Admin. Support Specialist, Ag Program