

**Lancaster County Conservation District  
Erosion & Sedimentation Committee Meeting Agenda**

**Thursday September 26, 2024**

**1:30 P.M. – 3:00 P.M.**

**Farm & Home Center – Check in at Upstairs District Front Desk for specific room**

**Available virtually via Microsoft Teams**

**[Teams Link](#)**

**Meeting ID: 261 441 286 360**

**Passcode: HuppKC**

1:30 PM Meeting Called to Order

1. 2025 Application and Fee Schedule **Review or Action at Committee Discretion**
2. Compliance & Enforcement Determinations
  - a. Lancaster Bible College Fill Site – Manheim Township **Action Requested**
  - b. Ridge on the Commons – Providence Township **Action Requested**

3:00 PM Meeting Adjourned

Next Scheduled Meeting

Thursday October 24, 2024 @ 1:30 PM

Farm & Home Center and virtually via Microsoft Teams

## **1. 2025 Application and Fee Schedule**

District staff have prepared a draft of the 2025 E&S Control Plan/Chapter 102 Permit Review Application and Fee Schedule. A final copy of the draft is attached along with a version showing all edits from the current 2023 version. District staff are recommending that the Committee either 1) approve the draft as is and submit it to the LCCD Board for review at their October meeting or 2) generate edits that they would like to see incorporated and then take final action on a draft at the October Committee meeting.

The draft as shown includes an increase to LCCD Review Fees of 1.43% - 2.33%. The increase to the most often used residential and commercial/industrial/other categories all fall from 1.82% - 2.33%. Other changes include formatting changes and clarifying revisions to guidelines and notes.

As requested, a copy of the most up to date draft of the E&S Department 2025 budget is attached for Committee review. Note that this is still in draft form and all final budgets are approved by the Budget & Finance Committee followed by the full District Board.

1. District staff will note that the All Emp Benefits expense line item 710 will still see an increase from the listed \$160,637 as total salary increase amounts were updated within the last week.
2. The attached draft shows a \$37,413 deficit if the \$640,000 budgeted E&S 102 Review Fees line item 582 is maintained level from 2024 to 2025. The 1% - 2% fee increase is being proposed by district staff to buffer line item 582 and aim to avoid a deficit.
3. Current District policy (ADM-GASB-54 Policy 1-2012) advises that the E&S accounts should be maintained at a level equal to one year of operating expenses. Administration directed E&S management that more recent guidance calls for 18 months of operating expenses. As of the 9/3/24 Treasurer's Report, the E&S accounts were at \$1,386,052.43 which is equal to 21.24 months of 2024 operating expenses (\$782,973 annual).

The 1% - 2% fee increase recommendation from District staff is a slight decrease from the original 3% - 5% recommendation taking into consideration the updated budget information and evaluation of E&S account levels.



LANCASTER COUNTY  
CONSERVATION DISTRICT

1383 Arcadia Road, Room 200  
Lancaster, PA 17601-3149

(717) 299-5361, Ext. 5  
[www.lancasterconservation.org](http://www.lancasterconservation.org)

Official Use Only	
LCCD File # _____	
NPDES # _____	
Date Rec'd _____	
LCCD Fee \$ _____	Check # _____
LCCD CWF Fee \$ _____	Check # _____
Dist. Acreage \$ _____	Check # _____

### E&S Control Plan / Chapter 102 Permit Review Application and Fee Schedule

#### I. PROJECT INFORMATION

Proposed Project Name / Project Description		Municipality
Physical Address of Proposed Project		Current Permit # (if applicable)
Project Acreage	Disturbed Acreage	Name of Stream: _____ Chapter 93 Classification: _____

#### II. APPLICANT / CONSULTANT INFORMATION

Applicant/Permittee	E-Mail Address	Phone ( )
Applicant Contact Name	Mailing Address / City / State / Zip	
Name of Plan Preparer	Email Address	Phone ( )
Company Name	Mailing Address / City / State / Zip	

#### III. FEES (See Current Fee Schedules on Page 2)

##### LCCD FEES FOR PLAN REVIEW SERVICES

Detached, Single Family Residential	# of Dwelling Units _____	Fee \$ _____
Commercial / Multi-Family Residential / Industrial / Agricultural / Other (Includes Oil & Gas)	# of Disturbed Acres _____ (Rounded to the Nearest Whole Acre)	Fee \$ _____
Timber Harvest Projects & Road Maintenance Activities	# of Disturbed Acres _____ (Rounded to the Nearest Whole Acre)	Fee \$ _____
Borrow / Disposal Site	# of Disturbed Acres _____ Distance from Parent Project _____	Fee \$ _____
Chapter 105 General Permit E&S Plan (Not Associated with a Larger Common Plan of Development)	Fee Required - \$100	Fee \$ _____
<b>TOTAL LCCD REVIEW FEE</b>	<b>Make check payable to: "LCCD"</b>	<b>Total Fee \$ _____</b>

##### CHAPTER 102 PERMIT FEES

<p><b>NPDES / E&amp;S PERMIT / ESCGP-3 FILING FEE</b></p> <p><input type="checkbox"/> \$1,500 – Individual NPDES or E&amp;S Permit</p> <p><input type="checkbox"/> \$500 – General (PAG-01 or PAG-02) NPDES or ESCGP-3 Permit</p> <p>Make check payable to: "LCCD Clean Water Fund"</p>	<p><b>NPDES / E&amp;S PERMIT / ESCGP-3 DISTURBED ACREAGE FEE</b></p> <p># of Disturbed Acres _____ x \$100/Acre    Fee \$ _____</p> <p>(Disturbed Acres rounded to nearest whole acre)</p> <p>Make check payable to: "Commonwealth of Pennsylvania Clean Water Fund"</p>
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A completed copy of this review application and all appropriate fees **MUST** accompany **ALL SUBMISSIONS** for both review and approval. Members of LCCD, Board of Directors and staff, are authorized to enter the project site for site inspection, as necessary.

SIGNATURE OF APPLICANT OR AUTHORIZED AGENT \_\_\_\_\_ DATE \_\_\_\_\_

**LANCASTER COUNTY CONSERVATION DISTRICT  
E & S CONTROL PLAN REVIEW / INSPECTION FEE SCHEDULE**

**RESIDENTIAL – DETACHED SINGLE FAMILY**

(Number of Detached, Single Family Dwelling Units)

<b>1 UNIT (&lt; 1 Acre Disturbed)</b>	\$ 600
<b>1 UNIT (&gt; or = 1 Acre Disturbed) OR 2 - 25 UNITS</b>	\$ 610 + \$ 255 per Dwelling Unit
<b>26 OR MORE UNITS</b>	\$ 6,985 + [(# of Dwelling Units – 25) x \$ 205]

**COMMERCIAL / MULTIFAMILY RESIDENTIAL / INDUSTRIAL / AGRICULTURAL / OTHER (Includes Oil & Gas)**

(Number of Disturbed Acres Rounded to the Nearest Whole Acre)

<b>&lt; 1 ACRE</b>	\$ 815
<b>1 – 4.49 ACRES</b>	\$ 1,020 + (# of Disturbed Acres x \$ 305)
<b>= or &gt; 5 ACRES</b>	\$ 2,545 + [(# of Disturbed Acres - 5) x \$ 255]

**TIMBER HARVEST PROJECTS & ROAD MAINTENANCE ACTIVITIES**

(Number of Disturbed Acres Rounded to the Nearest Whole Acre)

<b>&lt; 25 ACRES</b>	\$ 710
<b>= or &gt; 25 ACRES</b>	Fee based on the Commercial/Multi-Family/Industrial/Agricultural/Other Fee Schedule (Above)

**BORROW / DISPOSAL SITE**

(Based on both Number of Disturbed Acres Rounded to the Nearest Whole Acre and Distance from the Parent Project)

<b>&lt; 1 ACRE DISTURBED and &gt; ¼ MILE FROM PARENT PROJECT:</b> Standalone E&S Plan may be appropriate	\$ 610
<b>= or &gt; 1 ACRE DISTURBED and &gt; ¼ MILE FROM PARENT PROJECT:</b> New NPDES Permit may be appropriate	Fee based on the Commercial/Multi-Family/Industrial/Agricultural/Other Fee Schedule (Above)

**EXISTING CHAPTER 102 PERMIT and = or < ¼ MILE FROM PERMIT BOUNDARY:** Refer to d in the Guidelines section below  
Amendment to Existing NPDES Permit may be appropriate

**NOTES:**

1. For all fees based on the proposed number of Disturbed Acres, the acreage shall be rounded to the nearest whole acre.
2. Detached Single Family homes subject to the "Residential" category are generally intended to house one family unit and are considered to be free-standing building units each with one front, one rear, and two side yards. Where the dwelling is located on a corner lot, the dwelling may have one front, one rear, and one side yard. Manufactured, modular, and tiny homes may be considered as detached single family homes.
3. Examples of multi-family residential structures subject to the "Commercial/Multi-Family Residential" fee category include townhomes/row houses, condominiums, duplexes/twin homes, apartment buildings, and other semi-detached dwelling units.
4. For projects proposing both single-family detached homes and commercial or multi-family structures, the applicant or consultant will be required to submit a schematic of the project site which delineates the areas of the site being proposed for the "detached, single family" use and the areas being considered for the "commercial/multi-family" use along with a proposed fee. Based on the schematic, LCCD staff will determine whether the proposed fee is adequate.
5. As a condition of 25 PA Code, Chapter 105, an E&S Plan review is required for all General Permits (GPs). A fee of \$100 will be charged for LCCD to review and approve the respective E&S Plan associated with a GP, unless the GP(s) is submitted as part of a larger common plan of development. LCCD will review E&S plans associated with all GP's except for GP-11 registrations, for which E&S plans are submitted directly to the DEP. The \$100 fee shall be made payable to "LCCD."
6. For E&S plans associated with Chapter 105 small projects or individual permits, waivers, or environmental assessments, the LCCD review fee will be based on the appropriate project type category identified above.
7. For a Corrective Action Plan (CAP), the fee will be based on the Commercial / Industrial / Agricultural / Other Fee Schedule.
8. Through an executed Memorandum of Understanding (MOU), the PA Turnpike Commission has agreed to pay \$150 per Disturbed Acre (rounded to the nearest whole acre) for any E&S Plans submitted for both review and approval.
9. An independent State Commission, State Agency, and / or Federal Agency which provides funding for Chapter 102 program administration by PA DEP through the terms and conditions of a mutual agreement may be exempt from all applicable fees.

# Lancaster County Conservation District

## Summary of E&S Plan Review Fee requirement for "OTHER" category of earth disturbance activities

Category	E&S Plan Review Fee required?	
	Y = yes	N = no
Chapter 105 Environmental Assessment (Waiver 11 & Waiver 16)	Y	
Chapter 105 Small Projects or Individual Permit	Y	
Community Fairgrounds	Y	
Community Recreation Centers	Y	
Growing Greener Grant Funded Projects (319)	Y	
Hospitals	Y	
Independent Borrow / Disposal Site	Y	
Lancaster County Library System	Y	
Lancaster County Public Agency / Authority Projects	Y	
Local Municipal Projects	Y	
Oil & Gas Projects	Y	
Places of Worship & Religious Facilities	Y	
Police, Fire, & EMS Stations	Y	
Ponds, Dams, & Impoundments	Y	
Private Non-Profit Organizations	Y	
Private Schools	Y	
Public Parks	Y	
Public Schools & School Districts	Y	
Rails-To-Trails Projects	Y	
Sewer & Water Authority Projects	Y	
Utility Projects	Y	

### GUIDELINES

- a. For all Chapter 102 Permit applications, LCCD will make every effort to conform to the time frames for review, as noted in both PA DEP's Permit Review Process and Permit Decision Guarantee Policy and the respective Standard Operating Procedure (SOP).
- b. For all Chapter 102 non-permitted projects, LCCD will make every effort to review such projects within thirty (30) days from the date of receipt.
- c. The E&S Control Plan Review / Inspection fee includes a pre-application meeting(s), a completeness review(s), one (1) initial technical review, one (1) resubmission technical review, a pre-construction meeting(s), all field meetings, all site / complaint inspections, and all tasks delegated to LCCD relative to Chapter 102 Permit termination. If the E&S Control Plan is deemed significantly inadequate upon completion of the resubmission technical review, then the subsequent resubmission may be subject to an additional charge of 50% of the original E&S Control Plan Review / Inspection fee at the discretion of LCCD staff and Board of Directors.
- d. For an existing Chapter 102 Permit, Field Changes, Minor Amendments, and Major Amendments will be both reviewed and approved in accordance with PA DEP's Chapter 102 Permit Amendments Frequently Asked Questions (FAQ) document. LCCD Fees for Plan Review Services for Major and Minor Amendments are charged as follows:
  - Residential Detached Single Family:
    - Where no dwelling units are added and Limits of Disturbance decrease, remain the same, or increase less than one acre: \$600.
    - Where the Limits of Disturbance increase by 1 acre or more but no dwelling units are proposed: Use the appropriate category in the "Commercial" category.
    - Where one or more detached dwelling units are added: Use the appropriate tier and respective formula.
  - Commercial/Multi-Family Residential/Industrial/Agricultural/Other:
    - Where the Limits of Disturbance decrease, remain the same, or increase less than one acre: \$815.
    - Where the Limits of Disturbance increases one acre or more: Use the appropriate tier and respective formula.
- e. For example: A project was originally authorized for 10 acres of earth disturbance. The permittee wishes to add an additional 1 acre of earth disturbance. The required review fee is:  $\$1020 + (1 \times \$305) = \$1325$ .
- e. LCCD Fees for Plan Review Services will not be charged for Minor Amendments associated with a partial Notice of Termination proposing no other changes to approved plans.
- f. For a Chapter 102 Permit application which is withdrawn (voluntarily or involuntarily) or denied, all remitted fees will NOT be refunded. If the applicant intends to submit a new Chapter 102 Permit application for the proposed project, then all applicable fees shall be remitted with the new Chapter 102 Permit application.
- g. For a Chapter 102 non-permitted project which is deemed inadequate, the applicant will have one (1) year from the date of the Technical Deficiency Letter to resubmit a revised E&S Control Plan which addresses all noted technical deficiencies. If the applicant fails to resubmit the revised E&S Control Plan within one (1) year from the date of the Technical Deficiency Letter, then LCCD will involuntarily withdraw said project, and all remitted fees will NOT be refunded. If the applicant intends to submit said project after being involuntarily withdrawn, then the applicable fee shall be remitted with a new E&S Control Plan / Chapter 102 Permit.
- h. Should the proposed limits of disturbance or number of detached dwelling units decrease while an application is under review, LCCD will not provide a partial refund of any previously submitted fees.
- i. LCCD will make every effort to implement this fee schedule fairly and consistently across all applications submitted for review. However, LCCD staff and Board of Directors reserve the right to deviate from the dollar amounts and guidance presented in this document should site-specific circumstances warrant.



LANCASTER COUNTY  
CONSERVATION DISTRICT

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Official Use Only	
LCCD File #	_____
NPDES #	_____
Date Rec'd	_____
LCCD Fee \$	_____ Check # _____
LCCD CWF Fee \$	_____ Check # _____
Dist. Acreage \$	_____ Check # _____

### E&S Control Plan / Chapter 102 Permit Review Application and Fee Schedule

#### I. PROJECT INFORMATION

Proposed Project Name / Project Description		Municipality
Physical Address of Proposed Project		Current Permit # (if applicable)
Project Acreage	Disturbed Acreage	Name of Stream: _____ Chapter 93 Classification: _____

#### II. APPLICANT / CONSULTANT INFORMATION

<u>Name of Applicant/Permittee</u>	E-Mail Address	Phone ( )
<u>Applicant Contact Name</u>	Mailing Address / City / State / Zip	
Name of Plan Preparer	Email Address	Phone ( )
Company Name	Mailing Address / City / State / Zip	

#### III. FEES (See Current Fee Schedules on Page 2)

##### LCCD FEES FOR PLAN REVIEW SERVICES

Detached, Single Family Residential	# of Dwelling Units _____	Fee \$ _____
Commercial / Multi-Family Residential / Industrial / Agricultural / Other (Includes Oil & Gas)	# of Disturbed Acres _____ (Rounded to the Nearest Whole Acre)	Fee \$ _____
Timber Harvest Projects & Road Maintenance Activities	# of Disturbed Acres _____ (Rounded to the Nearest Whole Acre)	Fee \$ _____
Borrow / Disposal Site	# of Disturbed Acres _____ Distance from Parent Project _____	Fee \$ _____
Chapter 105 General Permit E&S Plan (Not Associated with a Larger Common Plan of Development)	Fee Required - \$100	Fee \$ _____
<b>TOTAL LCCD REVIEW FEE</b>	<b>Make check payable to: "LCCD"</b>	<b>Total Fee \$ _____</b>

##### CHAPTER 102 PERMIT FEES

<b>NPDES / E&amp;S PERMIT / ESCGP-3 FILING FEE</b> <input type="checkbox"/> \$1,500 – Individual NPDES or E&S Permit <input type="checkbox"/> \$500 – General (PAG-01 or PAG-02) NPDES or ESCGP-3 Permit Make check payable to: "LCCD Clean Water Fund"	<b>NPDES / E&amp;S PERMIT / ESCGP-3 DISTURBED ACREAGE FEE</b> # of Disturbed Acres _____ x \$100/Acre Fee \$ _____ (Disturbed Acres rounded to nearest whole acre) Make check payable to: "Commonwealth of Pennsylvania Clean Water Fund"
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A completed copy of this review application and all appropriate fees **MUST** accompany **ALL E&S Plans submitted to LCCD ALL SUBMISSIONS** for both review and approval. Members of LCCD, Board of Directors and staff, are authorized to enter the project site for site inspection, as necessary.

SIGNATURE OF APPLICANT OR AUTHORIZED AGENT \_\_\_\_\_ DATE \_\_\_\_\_

(Revised 4/4/2023 1/1/2025)

**LANCASTER COUNTY CONSERVATION DISTRICT  
E & S CONTROL PLAN REVIEW / INSPECTION FEE SCHEDULE**

**RESIDENTIAL – DETACHED SINGLE FAMILY**

(Number of Detached, Single Family Dwelling Units)

<b>1 UNIT</b> (< 1 Acre Disturbed)	\$ 600
<b>1 UNIT</b> (> or = 1 Acre Disturbed) <u>OR</u> , <b>2 - 25 UNITS</b>	\$ <del>6100</del> + \$ 25 <del>50</del> per Dwelling Unit
<b>26 OR MORE UNITS</b>	\$ 6, <del>985</del> <del>850</del> + [(# of Dwelling Units – 25) x \$ 20 <del>50</del> ]

**COMMERCIAL / MULTIFAMILY RESIDENTIAL / INDUSTRIAL / AGRICULTURAL / OTHER (Includes Oil & Gas)**

(Number of Disturbed Acres Rounded to the Nearest Whole Acre)

<b>&lt; 1 ACRE</b>	\$ <del>81500</del>
<b>1 – 4.49 ACRES</b>	\$ 1,0 <del>2000</del> + (# of Disturbed Acres x \$ 30 <del>50</del> )
<b>= or &gt; 5 ACRES</b>	\$ 2,5 <del>4500</del> + [(# of Disturbed Acres - 5) x \$ 25 <del>50</del> ]

**TIMBER HARVEST PROJECTS & ROAD MAINTENANCE ACTIVITIES**

(Number of Disturbed Acres Rounded to the Nearest Whole Acre)

<b>&lt; 25 ACRES</b>	\$ <del>71000</del>
<b>= or &gt; 25 ACRES</b>	Fee based on the Commercial/Multi-Family/Industrial/Agricultural/Other Fee Schedule (Above)

**BORROW / DISPOSAL SITE**

(Based on both Number of Disturbed Acres Rounded to the Nearest Whole Acre and Distance from the Parent Project)

<b>&lt; 1 ACRE DISTURBED and &gt; ¼ MILE FROM PARENT PROJECT:</b> <u>Standalone E&amp;S Plan may be appropriate</u>	\$ <del>61000</del>
<b>= or &gt; 1 ACRE DISTURBED and &gt; ¼ MILE FROM PARENT PROJECT:</b> <u>New NPDES Permit may be appropriate</u>	<u>Fee based on the Commercial/Multi-Family/Industrial/Agricultural/Other Fee Schedule (Above)</u>
<del>Fee based on the Commercial/Multi-Family/Industrial/Agricultural/Other Fee Schedule (Above)</del>	

**EXISTING CHAPTER 102 PERMIT and = or < ¼ MILE FROM PERMIT BOUNDARY:** Refer to d in the Guidelines section below  
Amendment to Existing NPDES Permit may be appropriate

Refer to item “d” within “Guidelines” section below.

**NOTES:**

1. For all fees based on the proposed number of Disturbed Acres, the acreage shall be rounded to the nearest whole acre.
2. Detached Single Family homes subject to the “Residential” category are generally intended to house one family unit and are considered to be free-standing building units each with one front, one rear, and two side yards. Where the dwelling is located on a corner lot, the dwelling may have one front, one rear, and one side yard. Manufactured, modular, and tiny homes may be considered as detached single family homes.
3. Examples of multi-family residential structures subject to the “Commercial/Multi-Family Residential” fee category include townhomes/row houses, condominiums, duplexes/twin homes, apartment buildings, and other semi-detached dwelling units.
4. For projects proposing both single-family detached homes and commercial or multi-family structures, the applicant or consultant will be required to submit a schematic of the project site which delineates the areas of the site being proposed for the “detached, single family” use and the areas being considered for the “commercial/multi-family” use along with a proposed fee. Based on the schematic, LCCD staff will determine whether the proposed fee is adequate.
5. As a condition of 25 PA Code, Chapter 105, an E&S Plan review is required for all General Permits (GPs). A fee of \$100 will be charged for LCCD to review and approve the respective E&S Plan associated with a GP, unless the GP(s) is submitted as part of a larger common plan of development. LCCD will review E&S plans associated with all GP’s except for GP-11 registrations, for which E&S plans are submitted directly to the DEP. The \$100 fee shall be made payable to “LCCD.”
6. For E&S plans associated with Chapter 105 small projects or individual permits, waivers, or environmental assessments, the LCCD review fee will be based on the appropriate project type category identified above.
7. For a Corrective Action Plan (CAP), the fee will be based on the Commercial / Industrial / Agricultural / Other Fee Schedule. ~~If the CAP will be submitted as an amendment to an Existing Chapter 102 Permit, then contact LCCD for both Permit Amendment Requirements and applicable fees.~~
8. Through an executed Memorandum of Understanding (MOU), the PA Turnpike Commission has agreed to pay \$150 per Disturbed Acre (rounded to the nearest whole acre) for any E&S Plans submitted for both review and approval.
9. An independent State Commission, State Agency, and / or Federal Agency which provides funding for Chapter 102 program administration by PA DEP

through the terms and conditions of a mutual agreement may be exempt from all applicable fees.



**Lancaster County Conservation District**  
 Summary of E&S Plan Review Fee requirement for "OTHER"  
 category of earth disturbance activities

Category	E&S Plan Review Fee required?	
	Y = yes	N = no
Chapter 105 Environmental Assessment (Waiver 11 & Waiver 16)		Y
Chapter 105 Small Projects or Individual Permit		Y
Community Fairgrounds		Y
Community Recreation Centers		Y
Growing Greener Grant Funded Projects (319)		Y
Hospitals		Y
Independent Borrow / Disposal Site		Y
Lancaster County Library System		Y
Lancaster County Public Agency / Authority Projects		Y
Local Municipal Projects		Y
Oil & Gas Projects		Y
Places of Worship & Religious Facilities		Y
Police, Fire, & EMS Stations		Y
Ponds, Dams, & Impoundments		Y
Private Non-Profit Organizations		Y
Private Schools		Y
Public Parks		Y
Public Schools & School Districts		Y
Rails-To-Trails Projects		Y
Sewer & Water Authority Projects		Y
Utility Projects		Y

**GUIDELINES**

- a. For all Chapter 102 Permit applications, LCCD will make every effort to conform to the time frames for review, as noted in both PA DEP's Permit Review Process and Permit Decision Guarantee Policy and the respective Standard Operating Procedure (SOP).
- b. For all Chapter 102 non-permitted projects, LCCD will make every effort to review such projects within thirty (30) days from the date of receipt.
- c. The E&S Control Plan Review / Inspection fee includes a pre-application meeting(s), a completeness review(s), one (1) initial technical review, one (1) resubmission technical review, a pre-construction meeting(s), all field meetings, all site / complaint inspections, and all tasks delegated to LCCD relative to Chapter 102 Permit termination. If the E&S Control Plan is deemed significantly inadequate upon completion of the resubmission technical review, then the subsequent resubmission will may be subject to an additional charge of 50% of the original E&S Control Plan Review / Inspection fee at the discretion of LCCD staff and Board of Directors.
- d. For an existing Chapter 102 Permit, Field Changes, Minor Amendments, and Major Amendments will be both reviewed and approved in accordance with PA DEP's Chapter 102 Permit Amendments Frequently Asked Questions (FAQ) document. LCCD Fees for Plan Review Services for Major and Minor Amendments are charged as follows:
- Residential Detached Single Family:  
 Where no dwelling units are added and Limits of Disturbance decrease, remain the same, or increase less than one acre: \$600.  
 Where the Limits of Disturbance increase by 1 acre or more but no dwelling units are proposed: Use the appropriate category in the "Commercial" category.  
 Where one or more detached dwelling units are added: Use the appropriate tier and respective formula.
- Commercial/Multi-Family Residential/Industrial/Agricultural/Other:  
 Where the Limits of Disturbance decrease, remain the same, or increase less than one acre: \$81500.  
 Where the Limits of Disturbance increases one acre or more: Use the appropriate tier and respective formula.  
 For example: A project was originally authorized for 10 acres of earth disturbance. The permittee wishes to add an additional 1 acre of earth disturbance. The required review fee is: \$102000 + (1 x \$3050) = \$132500.
- e. LCCD Fees for Plan Review Services will not be charged for Minor Amendments associated with a partial Notice of Termination proposing no other changes to approved plans.
- f.e. For a Chapter 102 Permit application which is withdrawn (voluntarily or involuntarily) or denied (either voluntarily or involuntarily), all remitted fees will NOT be refunded. If the applicant intends to submit a new Chapter 102 Permit application for the proposed project, then all applicable fees shall be remitted with the new Chapter 102 Permit application.
- g.f. For a Chapter 102 non-permitted project which is deemed inadequate, the applicant will have one (1) year from the date of the Technical Deficiency Letter to resubmit a revised E&S Control Plan which addresses all noted technical deficiencies. If the applicant fails to resubmit the revised E&S Control Plan within one (1) year from the date of the Technical Deficiency Letter, then LCCD will involuntarily withdraw said project, and all remitted fees will NOT be refunded. If the applicant intends to submit said project after being involuntarily withdrawn, then the applicable fee shall be remitted with a new E&S Control Plan / Chapter 102 Permit.
- h.g. Should the proposed limits of disturbance or number of detached dwelling units decrease while an application is under review, LCCD will not provide a partial refund of any previously submitted fees.
- i.h. LCCD will make every effort to implement this fee schedule fairly and consistently across all applications submitted for review. However, LCCD staff and Board of Directors reserve the right to deviate from the dollar amounts and guidance presented in this document should site-specific circumstances warrant.

Lancaster County Conservation District Budget -			E&S	DRAFT	9/19/2024							
			2024									
Income			Jan. 1 - 12-Jul	2024 Annual Budget	2024 Estimate	2025 Budget			2024 Budget	2025 Budget		
	Quickbooks Code	Category						Quickbooks Code	Category		Program/Grant	
	520	County Funding	\$ -	\$ -	\$ -	\$ -		581	E&S 102 Review Fees	\$ 640,000	\$ 640,000	Review Fees
	530	Program Contracts	\$ 29,725	\$ 53,019	\$ 53,019	\$ 53,000		582	NPDES Permit Fees	\$ 85,000	\$ 85,000	NPDES CWF
	580	Fee/Reimbursement Income	\$ -	\$ -	\$ -	\$ -		590	interest	\$ 5,000	\$ 7,500	NPDES Interest
	581	E&S 102 Review Fees	\$ 399,600	\$ 640,000	\$ 753,820	\$ 640,000		590	interest	\$ 5,000	\$ 7,500	E&S interest
	582	NPDES Permit Fees	\$ 71,000	\$ 85,000	\$ 133,937	\$ 85,000		530	Program Contracts	\$ 33,019	\$ 33,000	Marcellus Shale (SCC UGWF)
	595	Interest Income	\$ 29,315	\$ 10,000	\$ 55,302	\$ 15,000		530	Program Contracts	\$ 20,000	\$ 20,000	CDFAP
	585	Other Income	\$ 366	\$ -	\$ 690	\$ -		585	Other Income	\$ -	\$ -	Compliance
	599R	Interfund Transfer	\$ -	\$ -	\$ -	\$ -		<b>TOTAL</b>		\$ 788,019	\$ 793,000	
	<b>Total Income</b>		\$ 530,006	\$ 788,019	\$ 999,823	\$ 793,000						
<b>Gross Profit</b>												
<b>Expenses</b>												
	7100	Staff Salary	\$ 305,675	\$ 501,332	\$ 576,636	\$ 533,960						
	710	All Emp Benefits	\$ 71,582	\$ 144,795	\$ 135,034	\$ 160,637						
	720	Vehicle & Travel	\$ 1,855	\$ 6,000	\$ 3,499	\$ 5,000						
	722	Meetings	\$ 2,945	\$ 5,300	\$ 5,556	\$ 6,500						
	730	Supplies	\$ 140	\$ 2,000	\$ 264	\$ 1,500						
	735	IT-Communications	\$ 4,614	\$ 8,000	\$ 8,704	\$ 9,000						
	740	Postage	\$ 1,365	\$ 3,100	\$ 2,576	\$ 3,000						
	745	Office Rent	\$ 12,828	\$ 20,672	\$ 24,200	\$ 22,000						
	750	Equipment	\$ 11,246	\$ 17,000	\$ 21,215	\$ 10,000						
	830	Administrative	\$ 35	\$ -	\$ 66	\$ -						
	810	Activity	\$ -	\$ 250	\$ -	\$ 500						
	805	Allocated Cost Transfer	\$ 6,714	\$ 21,505	\$ 12,665	\$ 25,316						
	806	E&S Expense Splits	\$ -	\$ -	\$ -	\$ -						
	899E	Interfund Transfer	\$ -	\$ 53,019	\$ -	\$ 53,000						
	<b>Total Expenses</b>		\$ 418,998	\$ 782,973	\$ 790,413	\$ 830,413						
<b>Net Income</b>												
		End Year income		\$ 788,019	\$ 999,823	\$ 793,000						
		End Year expense		\$ 782,973	\$ 790,413	\$ 830,413						
		Difference		\$ 5,046	\$ 209,410	\$ (37,413)						

## **2. Compliance & Enforcement Determinations**

### **a. Lancaster Bible College Fill Site – Manheim Township**

A 9/6/24 inspection by Adam Stern and Chelsea McKenzie found that greater than 1.0 acre of earth disturbance activity was underway prior to authorization of an NPDES Permit on the property of Lancaster Bible College near the eastern terminus of Ashbourne Avenue in Manheim Township. District staff will present additional information on the site during the meeting and look for Committee direction on whether to pursue a formal enforcement action. District staff are recommending a formal enforcement action.

### **b. Ridge on the Commons – Providence Township**

A 5/14/24 inspection by Kaylyn Gordon and Shannon Erdman found that greater than 1.0 acre of earth disturbance has occurred following termination of an NPDES Permit in 2017 for a site located along Fite Way in Providence Township. District staff have since held meetings and discussions with the responsible party (David Fite), his consultant (Strausser Surveying & Engineering), and compliance/permitting contacts at the PA DEP Southcentral Regional Office (SCRO). District staff will present additional information and background on the site during the meeting and look for Committee direction on plan and permitting requirements for the site.