



**LANCASTER COUNTY CONSERVATION DISTRICT
MONTHLY BOARD MEETING AGENDA**

Wednesday, September 4, 2024

Lancaster Farm & Home Center

Zoom Info: <https://zoom.us/j/91731607863>

Business Meeting 7:30 pm

Timer

Page #

7:50	III. <u>*Additional Business</u>	
	2. Treasurer's Report – Hertz (day of packet)	1
8:30	IV. <u>Reports & Information</u>	
	2. E&S/NPDES Monthly Projects Report – Stern (day of packet).....	4
	<u>Removal from Agenda</u>	
	4. E&S Committee Report – Deferred to October	-

Item III.2
Lancaster County Conservation District
Balance Sheet
As of September 3, 2024

Sep 3, 24

ASSETS

Checking/Savings

Dst Accts

District General Fund

1001 · General Fund INVEST 990,038.28
1015 · General Fund Citizens 45,680.58

Total District General Fund 1,035,718.86

Raymond James/Fulton Advisors

Investment Unrealized Gain/Loss 60,963.76
Raymond James/Fulton Advisors - Other 750,000.00

Total Raymond James/Fulton Advisors 810,963.76

E & S

1002 · E & S - A 687,835.67
1005 · Clean Water - R 348,216.76

Total E & S 1,036,052.43

1003 · Youth Conservation School - C 1,037.06

1006 · Separation - A 38,506.01

1007 · Reserve

Reserved-LCCD Health 21-22 -A 27,119.73
Reserved-LCCD Health 20-21 - A 1,317.70
Reserved-LCCD Health 19-20 - A 9,127.20
Reserved-LCCD Health 18-19 - A 113.40
Reserved-Capital - A 46,869.69
Reserved-Communication - A 24,000.00
Reserved-Computer Hardware - A 26,725.77
Reserved-NM Program - A 62,863.97
Reserved-NMP Vehicle - A 64,309.18
1007 · Reserve - Other 261,294.21

Total 1007 · Reserve 523,740.85

1008 · Scholarship - C

Bond Unrealized Gain/Loss - C -3,320.32
Scholarship Bonds - C 35,000.00
1008 · Scholarship - C - Other 4,607.97

Total 1008 · Scholarship - C 36,287.65

1009 · Dirt & Gravel Roads - R 209,745.78

1013 - Exelon - R 803,978.77

1014 - Low Volume Roads - R 295,259.95

1115 · Conservation Excellence - R 679,595.71

1117 · Chesapeake Bay Action Plan - R 16,702.02

1118 · American Rescue Plan Act 1,777,940.06

1119 · Agriculture Conservation Assist 6,624,890.84

1120 · CAP 2024 972,325.52

1121 · ARPA 2024 173,294.64

1017 · Self-Funded Health Insurance -R 83,176.96

TOTAL ASSETS 15,119,216.87

\$818,685.68	General Operations - U
\$117,857.01	Grants without bank account - R
\$57,705.78	Activities Account - A
\$41,470.39	Tree Fundraiser Account - U
\$1,035,718.86	TOTAL

Fulton Advisors	Fulton + INVEST
Funds Invested	Balance
5/2/2022	9/3/2024
350,000	1,037,835.67
	<u>348,216.76</u>
	1,386,052.43
25,000	26,037.06
25,000	63,506.01
25,000	26,317.7
50,000	59,127.2
25,000	25,113.4
100,000	162,863.97
125,000	386,294.2
25,000	61,287.65
750,000	Initial Investment
810,964	Current value
8.1%	ITD Gain/Loss

\$1,621,494.10	A - Assigned Funds
\$87,324.71	C - Committed Funds
\$12,102,984.02	R - Restricted Funds
\$1,307,414.04	U - Unassigned Funds
\$15,119,216.87	TOTAL

Lancaster County Conservation District

Balance Sheet

As of September 3, 2024
Sep 3, 24

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2200 · YCS Liability 26,037.06

2016 · Health Insurance Liability 82,396.18

Total Other Current Liabilities 108,433.24

Total Current Liabilities 108,433.24

Total Liabilities 108,433.24

Equity

3000 · Opening Bal Equity 893,610.68

3900 · Retained Earnings 12,039,140.88

Net Income 2,078,032.07

Total Equity 15,010,783.63

TOTAL LIABILITIES & EQUITY 15,119,216.87

Lancaster County Conservation District
Income and Expenses
January 1 through September 3, 2024

	General Operations	E&S	Activities & Tree Sale	Grants	Scholarship	Separation/ Reserve	Jan 1 - Sep 3, 24	Budget	\$ Over Budget
Income									
520 · County Funding	196,666.68						196,666.68	199,125.05	-2,458.37
530 · Program Contracts	1,306,187.48	29,724.74					1,335,912.22	1,506,116.25	-170,204.03
560 · Grant Administration	727,694.38			14,722.06			742,416.44	952,466.25	-210,049.81
570 · Grant Project Income				7,414,622.59			7,414,622.59	6,750,000.00	664,622.59
580 · Fee / Reimbursement Income	9,607.00		9,400.00				19,007.00	3,712.47	15,294.53
581 · E&S102 Review Fees		485,200.00					485,200.00	431,999.97	53,200.03
582 · NPDES Permit Fees		87,000.00					87,000.00	57,374.97	29,625.03
590 · Interest Income	26,314.54	38,559.96		384,888.95	1,336.95	21,769.03	472,869.43	20,924.97	451,944.46
540 · Activity Income			9,455.00		4,375.00		13,830.00	10,000.00	3,830.00
585 · Tree Sales Income	3,929.30		35,100.36				39,029.66	50,000.00	-10,970.34
595 · Other Income	2,318.31	406.00	250.00	1,589.91	250.00	37,467.28	42,281.50	0.00	42,281.50
599R · Interfund Transfer In						6,488.38	6,488.38	0.00	6,488.38
Total Income	2,272,717.69	640,890.70	54,205.36	7,815,823.51	5,961.95	65,724.69	10,855,323.90	9,981,719.93	873,603.97
Gross Profit							10,855,323.90	9,981,719.93	873,603.97
Expense									
7100 · Staff Salary	1,367,489.90	383,214.78		187,234.21			1,937,938.89	2,053,288.15	-115,349.26
710 · All Emp Benefits	369,168.23	91,921.47	2,422.76	40,231.85			503,744.31	622,187.97	-118,443.66
720 · Vehicle & Travel Expenses	21,012.34	2,055.35	229.14	6,556.02			29,852.85	58,050.10	-28,197.25
722 · Meeting Expenses	10,261.27	3,075.23	303.21	1,025.00	59.53		14,724.24	16,875.13	-2,150.89
730 · Supplies	10,283.81	219.74	902.66	897.29			12,303.50	10,631.33	1,672.17
735 · IT - Communication	18,900.45	4,613.75		2,255.00			25,769.20	21,937.63	3,831.57
740 · Postage	1,289.18	1,365.37	211.46	113.37			2,979.38	4,725.05	-1,745.67
745 · Office Rent	49,821.17	14,660.67		7,927.44			72,409.28	75,513.70	-3,104.42
750 · Equipment	10,624.00	11,929.40					22,553.40	23,490.08	-936.68
830 · Administrative	51,448.80	35.00	2,139.29	1,201.48			54,824.57	4,319.97	50,504.60
810 · Activity Expenses			41,562.05		4,000.00		45,562.05	50,000.00	-4,437.95
820 · Grant Project Expenses	275.00			6,047,636.26			6,047,911.26	6,750,000.00	-702,088.74
805 · Allocated Cost Transfer	(14,541.10)	11,645.76		2,895.34			0.00	79,125.75	-79,125.75
890 · Miscellaneous Expenses	530.52			(300.00)			230.52	0.00	230.52
899E · Interfund Transfer Out	6,488.38						6,488.38	0.00	6,488.38
Total Expense	1,903,051.95	524,736.52	47,770.57	6,297,673.26	4,059.53	0.00	8,777,291.83	9,770,144.86	-992,853.03
Net Income	369,665.74	116,154.18	6,434.79	1,518,150.25	1,902.42	65,724.69	2,078,032.07	211,575.07	1,866,457.00

E&S Report

2024 Report for August

2024 Report

		Aug 2024	Total
Total Plan Submissions		28	241
Total Plan Acres		1681.27	7637.76
Total Disturbed Acres		150.33	1913.71
Fees Collected	NPDES Permit Fees Collected	\$8,500	\$87,000
	DEP Fees Collected	\$16,600	\$89,300
	E&S Plan Review Fees	\$51,200	\$485,200

<u>Total Complaints</u>	
<u>Date Received</u>	<u>Municipality</u>
8/1/2024	PEQUEA TWP
8/2/2024	WEST DONEGAL TWP
8/2/2024	EAST LAMPETER TWP
8/5/2024	FULTON TWP
8/7/2024	MOUNT JOY TWP
8/8/2024	EAST EARL TWP
8/9/2024	PENN TWP
8/9/2024	EAST COCALICO TWP
8/12/2024	MANHEIM TWP
8/12/2024	WEST HEMPFIELD TWP
8/16/2024	FULTON TWP
8/21/2024	BRECKNOCK TWP
8/27/2024	SALISBURY TWP

2023 Report for August

2023 Report

		Aug 2023	Total
Total Plan Submissions		34	246
Total Plan Acres		1074.58	6700.69
Total Disturbed Acres		611.47	2502.02
Fees Collected	NPDES Permit Fees Collected	\$14,500	\$71,200
	DEP Fees Collected	\$46,800	\$126,500
	E&S Plan Review Fees	\$176,450	\$586,300

<u>Total Complaints</u>	
<u>Date Received</u>	<u>Municipality</u>
8/2/2023	CONESTOGA TWP
8/21/2023	EAST DRUMORE TWP
8/22/2023	MILLERSVILLE BORO
8/23/2023	WEST HEMPFIELD TWP
8/30/2023	EAST LAMPETER TWP
8/29/2023	PROVIDENCE TWP

Erosion and Sedimentation Plan Submission

8/1/2024 to 8/31/2024

<u>Project Name</u>	<u>Municipality</u>	<u>Disturbed Acres</u>	<u>Fees Amount</u>
UGI - Kettle and Fire	EAST LAMPETER TWP	0.17	\$100
Wenger Residence	WEST COCALICO TWP	0.6	\$600
Pequea Transport, LLC	SALISBURY TWP	0.9	\$800
Lapp's Pallet Repair	BART TWP	8.52	\$3,500
606 Peters Road	LEACOCK TWP	0.94	\$600
WHEM-HUMM Rebuild	MOUNT JOY TWP	26.6	\$8,000
Stiegel School Apartments	MANHEIM BORO	0.73	\$800
Lanc Airport Auth. - Transteck Hangar Maj Mod	MANHEIM TWP	1.38	\$800
Joshua K. Vlasak	MARTIC TWP	0.98	\$600
183 Oak Bottom Road	EAST DRUMORE TWP	0.98	\$800
49 House Rock Road Subdivision	MARTIC TWP	0.76	\$600
Rockvale Multi-Family Parcel 5	EAST LAMPETER TWP	15.994	\$5,250
Stephen Huber Residence	BRECKNOCK TWP		\$1,600
Stephen Kauffman SWM	FULTON TWP	2.57	\$600
Stephen Kauffman SWM	FULTON TWP	2.57	\$250
2059 Sunnyside Road	RAPHO TWP	0.56	\$800
1687 Old Line Road	RAPHO TWP	0.71	\$600
Forino Office Center	EAST COCALICO TWP	3.9	\$2,200
Jason Martin SWM	MARTIC TWP	0.27	\$600
E-Zee Milking Equipment - Machine Shop	LEACOCK TWP	0.73	\$800
Overlook Pointe	MANHEIM TWP	13.29	\$8,650
Thaddeus Stevens College of Technology Multi-Purpose/ Dormitory Building	LANCASTER CITY	1.29	\$1,300
Duane Nolt Poultry Operation	RAPHO TWP	6.81	\$3,000
First Church of the Nazarene	EAST LAMPETER TWP	0.91	\$800
Pine Hill Road Digester	WARWICK TWP	2.09	\$1,600
Vintage Business Park	PARADISE TWP	11.89	\$4,250
Agriteer	WEST EARL TWP	27.2	\$800
SWM Plan for Roxanne Todd	PROVIDENCE TWP	0.984	\$600
Grandview	MANHEIM TWP	16	No Fee

**Outstanding NPDES Projects
Received >3 Months Ago - 9/3/2024**

Date Received	Project	Permit #	Municipality	Status	Last Action
9/1/2023	Village of Olde Hickory Floodplain Restoration	PAD360113	MANHEIM TWP	Inadequate	9/3/24
10/6/2023	4070 Old Philadelphia Pike	PAC360905	LEACOCK TWP	Inadequate	8/19/24
11/7/2023	Sporting Valley Feed Mill Major Amendment	PAC360328 A-1	PENN TWP	Technical R	8/23/24
11/22/2023	Esh Commercial - Esh Foods	PAC360778 A-1	SADSBURY TWP	Inadequate	8/23/24
12/7/2023	Cloverleaf Self Storage	PAC360921	MOUNT JOY TWP	Technical R	8/27/24
12/18/2023	Lampeter Orchard	PAC360926	WEST LAMPETER TWP	Inadequate	7/22/24
12/20/2023	Amtrak Conestoga Substation	PAD360116	MANOR TWP	Adequate DEP	8/14/24
12/22/2023	Strube Tract Major Mod Renewal	PAC360391 A-1	WEST HEMPFIELD TWP	Technical R	8/21/24
1/2/2024	Melvin Zook	PAC360929	LEACOCK TWP	Technical R	8/29/24
1/4/2024	Hartman Bridge Village	PAC360931	STRASBURG TWP	Technical R	8/7/24
1/22/2024	Center Street Road Improvements	PAC360947	LEACOCK TWP	Technical R	8/5/24
1/22/2024	M21 Capital Development	PA360002D	SADSBURY TWP	Adequate DEP	6/4/24
1/25/2024	1286 Reading Road	PAC360935	BRECKNOCK TWP	Inadequate DEP	8/21/24
1/26/2024	Clark Associates	PAC360936	EAST LAMPETER TWP	Inadequate	8/15/24
2/9/2024	Stephen G. and Barbara S. Stoltzfus	PAD360120	MARTIC TWP	Complete	7/1/24
2/14/2024	Legacy Crossing	PAC360943	MANOR TWP	Complete	7/22/24
2/19/2024	198 Chiques Road - Prelim/Final LDP	PAC360944	EAST HEMPFIELD TWP	Inadequate DEP	7/11/24
2/23/2024	2930 Old Tree Drive/ Land Development Plan	PAC360946	EAST HEMPFIELD TWP	Inadequate	8/15/24
3/1/2024	McGinness Innovation Park	PAD360121	COLUMBIA BORO	Complete	6/26/24
3/4/2024	Millwood Estates	PAC360950	PEQUEA TWP	Inadequate	8/28/24
3/5/2024	Woodcrest Retreat Phase 3	PAC360951	EAST COCALICO TWP	Inadequate	8/28/24
3/12/2024	Reuben & Mary Esh	PAD360123	LEACOCK TWP	Completeness R	8/9/24
3/18/2024	Dennis E. Groff Poultry Operation	PAC360954	STRASBURG TWP	Completeness R	8/14/24
3/21/2024	Ammon Miller	PAD360122	EAST DRUMORE TWP	Inadequate	8/28/24
3/25/2024	Stoltzfus Forest Products (Yard #2)	PAD360124	FULTON TWP	Inadequate	7/26/24
4/1/2024	Belmont Major Mod	PAC360483 A-1	MANHEIM TWP	Inadequate	7/24/24
4/1/2024	Stony Battery Corporate Center Lot 5 - Goddard School	PAC360955	WEST HEMPFIELD TWP	Inadequate	8/26/24
4/4/2024	T&D Excavating - Thomas Wolgemuth - Renewal	PAD360032	PENN TWP	Adequate DEP	
4/8/2024	Brownstown Commons Lots 2, 4, & 5 Renewal	PAC360332	WEST EARL TWP	Incomplete	6/26/24
4/9/2024	Stoner Inc Building Addition	PAD360125	EAST DRUMORE TWP	Inadequate DEP	6/6/24
4/11/2024	156 West Harrisburg Avenue Major Mod	PAD360095 A-1	WEST DONEGAL TWP	Adequate DEP	8/7/24
4/19/2024	Grouse Pointe	PAC360956	WEST LAMPETER TWP	Inadequate DEP	6/17/24
4/19/2024	Erb Farm	PAC360957	MANHEIM TWP	Inadequate DEP	7/10/24
4/19/2024	Florin Hill Phase 3	PAD360126	MT JOY BORO	Complete	8/9/24
4/25/2024	Travis Hess Ag Operation	PAC360959	EAST DONEGAL TWP	Technical R	8/23/24
4/25/2024	1640 Mine Road - Paneling Sales	PAC360958	SADSBURY TWP	Complete	7/29/24
4/29/2024	Frey Hoffer Ashley Drive Stockpile	PAC360962	EAST DONEGAL TWP	Technical R	8/23/24
4/29/2024	Fisher Land Holdings	PAC360961	WEST COCALICO TWP	Technical R	6/14/24
5/3/2024	Jacob M. Riehl Jr.	PAC360963	LEACOCK TWP	Completeness R	7/25/24
5/3/2024	Gordonville Book Store	PAC360964	LEACOCK TWP	Complete	8/15/24
5/6/2024	222/30 LBC Fill Area	PAC360965	MANHEIM TWP	Technical R	8/26/24
5/9/2024	Blanks Holding LLC	PAC360966	COLERAIN TWP	Complete	8/7/24
5/14/2024	Stoneybrook Phases 1B, 1C, 2, 3A, 4 Major Amendment	PAC360143 A-3	WEST DONEGAL TWP	Inadequate DEP	8/5/24
5/15/2024	3321 Columbia Ave	PAC360969	EAST HEMPFIELD TWP	Completeness R	8/19/24
5/20/2024	Hearthside Furniture Building Addition	PAC360970	ELIZABETH TWP	Inadequate	8/9/24
5/21/2024	LCCTC Final Subdivision Major Modification	PAC360590 A-2	MOUNT JOY TWP	Completeness R	7/18/24
5/29/2024	True Gospel Baptist Church	PAD360127	EAST DRUMORE TWP	Completeness R	7/25/24
5/30/2024	1815 Zeager Road Facility	PAC360972	WEST DONEGAL TWP	Incomplete	7/1/24
5/30/2024	Catherine Hershey School - Etown	PAD360128	WEST DONEGAL TWP	Inadequate	8/27/24
Total	49	At District	23	Not at District	26

KEY

Received	project received in office, queue for completeness review	Total Submissions Under Review	126
Incomplete	incompleteness letter sent	Issued NPDES Submissions	8
Completeness R	resubmission received, queue for completeness review	283 Commerce Hub Minor Amendment•Elm Tree Properties Minor Mod•WHEM-HUMM Rebuild Major Mod•Kreider Farms Poultry Expansion Major Mod•Benjamin Kauffman Minor Amendment•Lancaster Airport - Transteck Hangar Minor Mod•Willow Street Corner•Jason Weaver	
Complete	completeness letter sent, queue for technical review		
Inadequate DEP	technical deficiencies forwarded to DEP, waiting for issuance of technical deficiency letter		
Inadequate	technical deficiency letter sent		
Technical R	resubmission received, queue for technical review		
Adequate DEP	E&S Plan deemed adequate, waiting for DEP to proceed		
Highlighted Row	DEP completing PCSM Technical Review		