

LANCASTER COUNTY CONSERVATION DISTRICT MONTHLY BOARD MEETING AGENDA

Wednesday, July 3, 2024 Lancaster Farm & Home Center Zoom Info: https://zoom.us/j/91731607863

Business Meeting 7:30 pm

<u>Timer</u>		
7:30	Invocation – Roger Rohrer	
	Call to Order, Chairwoman, Sonia Wasco	
	Welcome & Introductions – Sonia Wasco	
	Additions to the Agenda – Christopher Thompson	
	Public Comment: Survey media/guests: Agenda items of interest – Sonia Wasco	
		Page #
7:40	I. Agency Reports	
	2. PA DEP Field Rep Report (attachment)	1
	* * ` ` /	
8:50	IV. Reports & Information	
	2. E&S/NPDES Monthly Projects Report – Stern (attachment)	6
	3. Youth Conservation School Update – Gregory (attachment)	
	Addition to Board Packet	
	4 Teacher Professional Development - Gregory (attachment)	Q

Item I.2 July 2024 DEP Conservation District Field Rep Talking Points

Larson Design Group - Technical Assistance Program Announcement

Larson Design Group, Inc. (LDG) has been retained by the Pennsylvania Department of Environmental Protection (DEP) to provide technical services for project implementation to assist Pennsylvania in reaching its clean water goals. Examples of projects that can be completed utilizing technical assistance services include, but are not limited to, stormwater, agriculture, wastewater, and aquatic resource restoration. LDG will be accepting project assistance requests from County Conservation Districts to provide technical services for projects focusing on nutrient and sediment reduction. **Examples of services that can be provided** through the program include **permitting**, **site survey**, **inventory and evaluation**, **project engineering and design**, **construction inspection**, **and project coordination**. LDG will provide technical services to assist with project implementation in two county groupings. County groupings are as follows:

North Group: Berks, Cameron, Clearfield, Columbia, Elk, Indiana, Jefferson, Lycoming, McKean, Montour, Northumberland, and Potter Counties.

South Group: Bedford, Blair, Cambria, Centre, Clinton, Fulton, Huntingdon, Mifflin, Snyder, Somerset, and Union Counties.

Application for Service Request - In order to evaluate County Conservation District needs, LDG will be opening the application for technical assistance requests starting **July 29**, **2024** through end of business **August 16**, **2024**.

For more information contact Tammy Piper (<u>tapiper@pa.gov</u>) from DEP or Teah Gray (<u>tgray@larsondesigngroup.com</u>) from Larson Design Group.

PAG-02 Update

Final PAG-02 permit documents are currently under review by DEP executive staff; BCW is still anticipating the final announcement of the 2024 reissuance to occur in September. An in-depth Clean Water Academy training course will be available to DEP and CCD staff soon, with portions of the course also being made available to the public upon permit finalization. BCW will also be scheduling several 1 to 2-hour webinars this fall to review the permit and expectations with staff. We ask that district staff be on the lookout for email and calendar announcements regarding these trainings and do their best to attend.

Keystone Environmental ePermitting System (KEES)

DEP's Bureau of Clean Water has partnered with PennDOT to bring Chapter 102 PennDOT application reviews to the KEES platform, similar to the Chapter 105 program. PennDOT uses KEES to develop their Chapter 102 applications, and some may remember the failed efforts to integrate those KEES applications with the 102 ePermit system. Building this review process within KEES will streamline and simplify PennDOT reviews on both sides. This does <u>not</u> replace the Chapter 102 ePermit system, but instead provides a successful mechanism for electronic review of PennDOT applications.

Several Regional and Conservation District staff will participate in user testing of the Individual NPDES Permit review this summer, with rollout in the fall. PAG-02 review is expected to follow, with a post-December 2024 reissuance. We believe you'll find the platform fairly easy to use, and BCW will be working with PennDOT IT staff to provide multiple trainings. More information will be coming soon, but please feel free to contact Krystal Bloom at krbloom@pa.gov with any questions.

2024 Virtual Conservation District and PA Agency Ag Meeting

The 2024 Virtual Conservation District and PA Agency Ag Meeting will be held via Teams on July 25th and July 31st. **Plan to attend both dates.** The annual meeting is being led by DEP staff who will present various perspectives from our conservation partners. Staff from CCDs, DEP, SCC, NRCS, PACD, and DCNR are encouraged to attend. The agenda will include agency updates, a retrospective of how we got where we are, a general session (with topics applicable to all attendees), and focused breakout sessions for in-depth learning. A save the date was recently provided to all 2023 attendees and the Agriculture 102 contact list. Registration is now open under the registration section of the CWA Course: https://pacleanwateracademy.remote-learner.net/course/view.php?id=1292.

2024 REAP Application Round

REAP will begin accepting applications for the FY 2024 round of the program on August 1st. Applications are accepted on a first come first served basis. Demand for the REAP Tax Credit Program is expected to exceed funding and farmers should submit applications in the first week of August to have the best chance of funding this year. The new application packet will be available on July 1, 2024.

AgriLink Program

AgriLink provides low-interest loans to farmers for water-quality BMP projects. The Commission is focused on reinvigorating the program due to the increased borrowing costs of recent years. Commission staff plans to hold a training webinar focused on the AgriLink program in July – exact date TBD.

Conservation District Fund Allocation Program (CDFAP) Application for Funding

The CDFAP provides funding for your <u>Manager</u>, <u>E&S Technician</u> and <u>ACT Technician</u>, as applicable. It is important we contact you now so that information on your district's request is available and the State Conservation Commission (SCC) can allocate these cost share funds at their July 2024 meeting. The "Application for Funding" request form is now active on Greenport.

Please complete this form using:

- Current salary and benefit data for the July 1, 2024 to December 31, 2024 time period
- Anticipated salary and benefit data for the <u>January 1, 2025 to June 30, 2025</u> time period Please submit the form through the **DEP Greenport** as soon as possible, but no later than <u>July 10, 2024</u>. If you need additional assistance, please contact your DEP regional conservation district field representative, or Jaci Kerstetter at <u>jackerstet@pa.gov</u>.

CDFAP Agricultural Conservation Technical (ACT) Assistance Program Application

The CDFAP ACT Application renewal package was sent out on May 21. Districts planning to participate in the CDFAP ACT Program for FY 24-25 should submit their Renewal Application no later than **July 10**, **2024.** If you need additional assistance, please contact Amy Ewing at amewing@pa.gov.

Chesapeake Bay Technician and Engineer Grant

The Chesapeake Bay Technician and Engineer renewal application forms were updated and sent out to districts on May 31. Districts must use these forms to submit their budgets and scope of work for FY 24-25. Renewal forms can be found here: https://greenport.pa.gov/elibrary/GetFolder?FolderID=1122041 and are due July 12, 2024. If you need additional assistance or have questions, please contact Carl DeLuca at cdeluca@pa.gov.

Conservation District Watershed Specialist

Renewal forms for FY 24-25 for the Conservation District Watershed Specialist agreements are being updated to enhance consistency in reporting and efficiency of processing requests. These forms were sent to all districts on May 31. Watershed Specialist renewal applications are **due July 12, 2024.**

o **NEW THIS YEAR:** DEP will be adding an <u>optional</u> "mini grant" through the CDWS agreement that may be used to implement education and outreach workshops, demonstration projects, field days, CREP, and NPS projects. The maximum for these "mini grants" will be \$5,000 per district.

If you need additional assistance or have questions, please contact Shane Kleiner at shkleiner@pa.gov.

Changes to PracticeKeeper for Growing Greener and Section 319 grantees and Watershed Specialists

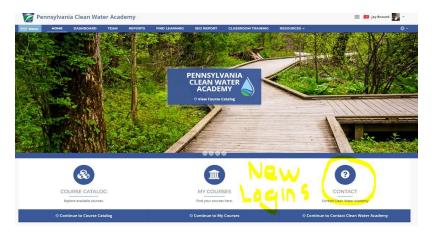
We have been developing partner/grantee submission modules in PracticeKeeper for both Growing Greener and Section 319. Once initiated, the process will essentially flip from the Goals and Accomplishments Form informing the PracticeKeeper entry to the PracticeKeeper entry populating an Accomplishments Report which is generated from PracticeKeeper.

- Effective Monday, July 1, 2024, the new process will remove the requirement for Conservation District Watershed Specialists to conduct the initial entry of grant project data into PracticeKeeper for projects for which they are not the grantee.
- The Watershed Specialist must continue to enter grant project data <u>for their Conservation District's</u> Growing Greener and Section 319 grants.
- The Watershed Specialist must review non-conservation district grantee/partner BMPs that are transferred from DEP to them to determine if the BMPs may be approved to reside on their tenant.
- The Section 319 module has received some minor changes, and the Growing Greener module has undergone more significant changes in layout.
- The existing Growing Greener and Section 319 project modules in PracticeKeeper will be decommissioned for the duration of next week in order to deploy the new modules and partner versions of both modules.
- Two courses in the Clean Water Academy have been developed to provide audio-visual instructions along with links to the new Standard Operating Procedures.
- Both the new modules and the training courses will be available on July 1st. A follow-up email with links will be shared at that time.

Questions can be sent to the DEP Watershed Support Section: <u>RA-EPWATERSHEDSPPRT@pa.gov</u>.

Clean Water Academy (CWA)

Requesting a CWA has now become easier! On the CWA home page in the lower right corner, click on the "Contact" button, the press "REQUEST NEW ACCOUNT" (see photo below). There is a team that can process all requests.



Below are links to several CWA Training Programs. Training Programs are a collection of courses designed for new as well as more experienced staff.

Course: Recording Growing Greener and Section 319 Grant Projects in the PracticeKeeper Database - Non-Conservation District Grantees (2024), Topic: RESOURCES (remote-learner.net) - Intended for non-conservation district Growing Greener and Section 319 grantees, this course provides audiovisual and written instructions for the entry of grant project accomplishments data in the PracticeKeeper (PK) database.

<u>Course: Recording Growing Greener and Section 319 Grant Projects in the PracticeKeeper Database - Conservation District Grantees (2024) (remote-learner.net)</u> - Intended for Conservation District Watershed Specialists, this course focuses on the Growing Greener and Section 319 Grants Programs and the steps necessary to track and report grant project outputs in the PracticeKeeper (PK) database.

Course: Soils Evaluation and Wastewater Renovation (remote-learner.net) - This course will provide instruction on basic principles of soil science and evaluating and describing soil profiles in the field to determine suitability for wastewater effluent renovation. Topics covered include describing soil properties and identifying limitations to wastewater effluent renovation. This training was originally developed for Sewage Enforcement Officers; however, the technical content can valuable to any natural resources professional or those who have no soils in their academic background. This course is approximately 4 hours of content.

Course: Hydric Soils Introduction and Indicators (remote-learner.net) - In this course you will gain a basic understanding of hydric soil definition and concepts in Pennsylvania. This course was designed specific to meet DEP's regulatory programs related to wetland identification and the 1987 Army Corps of Engineers Wetland Delineation Manual and the associated Regional Supplements. This is not a substitute from formal soil education courses, and are meant to be introduction educational information. These courses do not cover all soils topics, terms, or other information but are meant to provide relevant training for DEP regulatory programs.

102 and 105 Attachment B on the Clean Water Academy

It is essential that Districts update Attachment B on the Clean Water Academy for the Chapter 102 and 105 Programs anytime there are staff changes at the district. The 102 and 105 Programs use the Attachment B online forms to enable e-permitting permissions for new staff and to disable them for former staff. The Attachment B can be found under the Data Portal tile in CWA. To update Attachment B, you need to search for your county and then select the 'Gear' icon to edit. For employees no longer working in the program, you should change employment status to 'Former' and choose an Employment End Date. This helps DEP maintain and enable all the data systems.

Updates can be entered here: Course: Data Portal (remote-learner.net)

Dates to Remember

SCC Meetings – 1:00 PM

In-Person Meeting – State College	July 18
Hybrid Meeting	Sept. 10

SCC Conference Calls – 8:30 – 10:00 AM

Conference Call	Aug 20
Conference Call	Oct 8

PACD/SCC Joint Annual ConferenceJuly 17 & 18

The Penn Stater, State College, PA

CDFAP Allocation Worksheet and Greenport Entry Webinars

- August 6, 2024: 9 AM
- August 13, 2024: 1:30 PM
- -Repeat information will be presented at the second webinar.
- -Teams meeting notices will be sent via the EP County Conservation District email list one week prior to each scheduled webinar.

Chapter 102 Small Group Training Series (Virtual)

Sediment Traps and Basins

• July 9, 2024: 9 AM - 12 PM

• September 24, 2024: 9 AM - 12 PM

Channels

- August 27, 2024: 9 AM 12 PM
- December 10, 2024: 9 AM 12 PM

Fall Virtual Basic Training

Two days: November 13-14, 2024: 9 AM – 12 PM both days

To register, log into Clean Water Academy and visit:

https://pacleanwateracademy.remote-learner.net/course/view.php?id=922

<u>Also</u>, check the Conservation District Training/Special Events Calendar at, <u>www.PACD.org</u>. Select the "Events" tab and then the "Training Calendar" tab.

E&S Report

2024 Report for June

2024 Report

		June 2024	Total
	Total Plan Submissions	15	175
	Total Plan Acres	169.99	5242.87
	Total Disturbed Acres	39.94	1602.03
ed	NPDES Permit Fees Collected	\$9,000	\$69,000
Fees	DEP Fees Collected	\$2,100	\$66,300
- 3	E&S Plan Review Fees	\$20,850	\$384,950

	Total Complaints	
Date Received	<u>Municipality</u>	
6/5/2024	LEACOCK TWP	
6/5/2024	BRECKNOCK TWP	
6/6/2024	UPPER LEACOCK TWP	
6/10/2024	RAPHO TWP	
6/14/2024	PROVIDENCE TWP	

2023 Report for June

2023 Report

		June 2023	Total
	Total Plan Submissions	28	181
	Total Plan Acres	516.94	4834.33
	Total Disturbed Acres	172.40	1579.71
pe:	NPDES Permit Fees Collected	\$6,500	\$47,200
Fees	DEP Fees Collected	\$6,700	\$73,500
loo I	E&S Plan Review Fees	\$38,150	\$368,950

	<u>Total Complaints</u>		
Date Received	Municipality		
6/7/2023	WEST LAMPETER TWP		
6/12/2023	DRUMORE TWP		
6/12/2023	MANHEIM TWP		
6/13/2023	STRASBURG TWP		
6/13/2023	STRASBURG TWP		
6/13/2023	MANHEIM TWP		
6/16/2023	N/A		
6/22/2023	WEST LAMPETER TWP		
6/26/2023	EAST PETERSBURG BORO		
6/27/2023	WARWICK TWP		
6/27/2023	WARWICK TWP		
6/28/2023	MANHEIM TWP		
6/28/2023	EAST LAMPETER TWP		

Erosion and Sedimentation Plan Submission

6/1/2024 to 6/30/2024

<u>Project Name</u>	<u>Municipality</u>	<u>Disturbed</u> <u>Acres</u>	<u>Fees</u> <u>Amount</u>
Rapho Township Woody Waste	RAPHO TWP	2.82	\$1,900
Climbers Run Pond Maintenance	MARTIC TWP	0.7	\$100
Climbers Run Nature Center	MARTIC TWP	4.57	\$2,500
3474 Old Philadelphia Pike Hotel	LEACOCK TWP	4.1	\$800
3000 and 3004 Columbia Ave	MANOR TWP	1.31	\$1,300
275 Redwood Drive Subdivision	MANOR TWP	0.499	\$850
AC Masonry	BART TWP	3.94	\$2,200
680 Valley Road SWM	MANHEIM TWP	0.98	\$600
Final Land Development Plan for Ricky Tindall	FULTON TWP	2.27	\$1,600
James & Jane Boyle - Pool & Patio	MANHEIM TWP	0.3	\$600
Final Subdivision Plan for David Jay Petersheim	EAST DRUMORE TWP	1.77	\$1,600
Wabank Road Self-Storage	LANCASTER TWP	7.4	\$3,000
Veritas Academy	UPPER LEACOCK TWP	1.3	\$800
Jay & Regina Martin	WEST COCALICO TWP	1.75	\$250
Good Real Estate, LLC	EAST LAMPETER TWP	6.23	\$2,750

Outstanding NPDES Projects Received >3 Months Ago - 7/1/24

Received >5 World's Ago - 7/1/24					1
Date Received	Project	Permit #	Municipality	Status	Last Action
7/6/2023	Amos E. Stoltzfus	PAD360109	MARTIC TWP	Adequate DEP	3/28/24
8/23/2023	Willow Street Corner	PAC360895	WEST LAMPETER TWP	Inadequate	6/3/24
9/1/2023	Village of Olde Hickory Floodplain Restoration	PAD360113	MANHEIM TWP	Technical R	6/25/24
9/11/2023	Vintage Business Park Lots 16 & 17	PAC360311 A-5	PARADISE TWP	Inadequate	6/17/24
10/6/2023	4070 Old Philadelphia Pike	PAC360905	LEACOCK TWP	Inadequate DEP	4/24/24
10/20/2023	2532 Marietta Avenue Subdivision	PAC360910	EAST HEMPFIELD TWP	Technical R	6/27/24
11/7/2023	Sporting Valley Feed Mill Major Amendment	PAC360328 A-1	PENN TWP	Inadequate	5/31/24
11/22/2023	Esh Commercial - Esh Foods	PAC360778 A-1	SADSBURY TWP	Technical R	6/21/24
12/7/2023	Cloverleaf Self Storage	PAC360921	MOUNT JOY TWP	Inadequate	6/20/24
12/18/2023	Lampeter Orchard	PAC360926	WEST LAMPETER TWP	Complete	5/15/24
12/20/2023	Amtrak Conestoga Substation	PAD360116	MANOR TWP	Inadequate DEP	6/14/24
12/22/2023	Strube Tract Major Mod Renewal	PAC360391 A-1	WEST HEMPFIELD TWP	Complete	5/16/24
1/2/2024	Melvin Zook	PAC360929	LEACOCK TWP	Complete	6/21/24
1/2/2024	15 S. Kinzer Rd	PAC360930	PARADISE TWP	Technical R	6/11/24
1/4/2024	Hartman Bridge Village	PAC360931	STRASBURG TWP	Complete	5/1/24
1/22/2024	Center Street Road Improvements	PAC360947	LEACOCK TWP	Complete	5/21/24
1/22/2024	Thane Martin Ag Opertation	PAD360118	EAST DRUMORE TWP	Adequate DEP	6/26/24
1/22/2024	M21 Capital Development	PA360002D	SADSBURY TWP	Adequate DEP	6/4/24
1/25/2024	1286 Reading Road	PAC360935	BRECKNOCK TWP	Inadequate DEP	6/14/24
1/25/2024	Israel S. Kinsinger	PAD360119	COLERAIN TWP	Adequate DEP	5/15/24
1/26/2024	Clark Associates	PAC360936	EAST LAMPETER TWP	Inadequate	6/4/24
1/29/2024	Venture Jets Hangar	PAC360279 A-8	MANHEIM TWP	Inadequate	5/21/24
2/9/2024	Stephen G. and Barbara S. Stoltzfus	PAD360120	MARTIC TWP	Completeness R	6/26/24
2/14/2024	Legacy Crossing	PAC360943	MANOR TWP	Completeness R	6/25/24
2/19/2024	198 Chiques Road - Prelim/Final LDP	PAC360944	EAST HEMPFIELD TWP	Complete	6/7/24
2/22/2024	WHEM-HUMM Rebuild Major Mod	PAD360110	ELIZABETHTOWN BORO	Inadequate	6/18/24
2/23/2024	Emanuel G. Zook	PAC360945	SADSBURY TWP	Technical R	5/31/24
2/23/2024	2930 Old Tree Drive/ Land Development Plan	PAC360946	EAST HEMPFIELD TWP	Completeness R	6/24/24
3/1/2024	McGinness Innovation Park	PAD360121	COLUMBIA BORO	Complete	6/26/24
3/4/2024	Millwood Estates	PAC360950	PEQUEA TWP	Complete	6/11/24
3/5/2024	Woodcrest Retreat Phase 3	PAC360951	EAST COCALICO TWP	Completeness R	6/20/24
3/7/2024	Jay Horst SWM Plan	PAC360952	WEST EARL TWP	Inadequate	6/19/24
3/12/2024	Reuben & Mary Esh	PAD360123	LEACOCK TWP	Completeness R	6/10/24
3/18/2024	Dennis E. Groff Poultry Operation	PAC360954	STRASBURG TWP	Incomplete	4/9/24
3/21/2024	Final Subdivision Plan of Lots for Ammon Miller	PAD360122	EAST DRUMORE TWP	Inadequate DEP	6/3/24
3/25/2024	Stoltzfus Forest Products (Yard #2)	PAD360124	FULTON TWP	Inadequate DEP	6/19/24
Total	36				

KEY

Received	project received in office, queue for completeness review	Total Submissions Under Review	111	
Incomplete	incompleteness letter sent	Issued NPDES Submissions	19	
Completeness R	resubmission received, queue for completeness review	Mount Joy Borough Administration/ Police Departs	ment	
Complete	completeness letter sent, queue for technical review	Facility•283 Commerce Hub Major Mod•EG Outdo	or	
Inadequate DEP	technical deficiencies forwarded to DEP, waiting for issuance of technical deficiency letter	Products•Springville Road - Stream Restoration•Di Highway - Stream Restoration•Zook Residence Ma		
Inadequate	technical deficiency letter sent	Mod • Veritas Academy Minor Mod • Noel Dorwart Park • Sheetz Store #231 Rebuild at 698 West Main Street • Swartzville Road Subdivision • 1515 Ridge Road Major Mod • 21 & 22 Industrial Way Building Additions • Bear Creek Estates • DS Machine • Nissle		
Technical R	resubmission received, queue for technical review			
Adequate DEP	E&S Plan deemed adequate, waiting for DEP to proceed	Road Basin Project • GSK Marietta • Stoneybrook Tr Esbenshade Farms Poultry Transfer	ransfer •	
Highlighted Row	DEP completing PCSM Technical Review			

Item IV.3

Lancaster County Youth Conservation School Invitation

The Lancaster County Youth Conservation School will be held July 21-26, 2024. The school is a cooperative effort of the Lancaster County Conservation District and the Federated Sportsmen of Lancaster County. Conservation District staff and more than 19 volunteers facilitate the overnight immersive field school for students ages 14-16. Each year, students form a new class of students. The 46th class will include 21 students sponsored by sportsmen clubs throughout Lancaster County. All Conservation District board directors and associate directors are invited to attend the sponsor dinner on Sunday, July 21 at 5:00 PM to enjoy a chicken and venison BBQ. Sponsoring organizations are also invited to meet the new class of students. If you'd like to attend please RSVP by Friday, July 19 at 299-5361 x.5 or email: salliegregory@lancasterconservation.org.

Conservation School Sponsor Dinner
Sunday, July 21
5:00 PM
Northern Lancaster Co. Game and Fish Protective Association
180 Forest Rd., Denver PA

Item IV.4 Lancaster County Conservation District Hosts Teacher Professional Development



Sallie District Education Coordinator Gregory, facilitated the Lancaster Outdoor Learning Network Initiative (OLNI) teacher professional development in cooperation with educators on the leadership team including PA DCNR State Parks, Stroud Water Research Center, Penn State Extension, Lancaster Conservancy, the Lancaster County Environmental Center, and teachers from three school districts. The three-day professional development, June 25-27 was supported with funding from grants awarded to the Conservation Foundation of Lancaster County. The professional development entitled, Rewilding

Watersheds and Reigniting Students Learning about their Environment, included a full group of 28 teachers from 11 school districts, 1 private school, and 1 hybrid learning school. In the field experiences with local resources encouraged participants to start designing a project to have student define an issue, collect data, engage in field experience, and take action as a school, family, and/or community.