



**LANCASTER COUNTY CONSERVATION DISTRICT
MONTHLY BOARD MEETING AGENDA**

Wednesday, July 3, 2024
Lancaster Farm & Home Center
Zoom Info: <https://zoom.us/j/91731607863>
Business Meeting 7:30 pm

Timer

7:30	Invocation – Roger Rohrer Call to Order, Chairwoman, Sonia Wasco Welcome & Introductions – Sonia Wasco Additions to the Agenda – Christopher Thompson Public Comment: Survey media/guests: Agenda items of interest – Sonia Wasco	
		<u>Page #</u>
7:40	I. <u>Agency Reports</u> 1. USDA, NRCS (attachment)..... 1 2. PA DEP Field Rep Report (day of packet) -	
7:45	II. <u>*Consent Agenda</u> 1. Meeting Minutes (attachment)..... 3 2. Technical Assistance Requests/Cancellations (attachment) 8 3. Nutrient Management Plan Approval (attachment)..... 8 4. Conservation Plans Acknowledgement (attachment) 8	
7:50	III. <u>*Additional Business</u> 1. Items Removed from Consent Agenda 2. Treasurer’s Report – Hertz (attachment) 9 3. *Ag Committee (attachment) *Chesapeake Bay Agreements..... 12 *Service Provider Policy..... 12 * Act 38 Referral..... 16 4. *Watershed Specialist Agreement – Goldsmith (attachment) 17 5. *Clean Water Project Funding Proposal – Goldsmith (attachment)..... 17 6. *PACD Executive Council Action Items – Wasco/Thompson (attachment) 18	
8:50	IV. <u>Reports & Information</u> 1. Correspondence, News, and Updates – Thompson 2. E&S/NPDES Monthly Projects Report – Stern (day of packet) - 3. Youth Conservation School Update – Gregory (day of packet) -	
9:15	V. <u>Additional Public Comment</u>	
9:20	VI. <u>Adjourn</u>	

(Directors, please call the District office if you will not be attending)

Dates to Remember:

7/4 LCCD Office Closed – 4 th of July Holiday	7/17-18 PACD/SCC Joint Meeting State College, PA
7/11 Cons. Foundation Ex. Comm. Mtg @ F&H 10–11 am	7/21-26 Youth Conservation School

NEXT MEETING DATE: Wednesday, August 7, 2024, 7:30 pm
At the Lancaster County Farm & Home Center

***Action Required**



Activity Report to LCCD Board of Directors June 2024

Lancaster Field Office Personnel:

Heather Grove, Supervisory District Conservationist
Mark Myers, Soil Conservationist
Joel Alicea Hernandez, Soil Conservationist
Christine Griesemer, Soil Conservationist
Brett Ramer, Soil Conservationist
Camila Martinez Sanchez, Soil Conservationist
Morgan Brough, Soil Conservationist
VACANT, Soil Conservationist

Brian Burns, Soil Conservation Technician
VACANT, Soil Conservation Technician
Brittany Moore, Civil Engineering Technician
Lari Jo Walker, Program Assistant, RC&D
Jeff Sholly, Engineer, PACD
Ashley Spotts, Restoration Specialist, CBF
Sophia Gilbert, Biologist, PF (York & Lancaster)
Elli Liput, Biologist, PF (Dauphin, Lebanon & Lancaster)

Conservation Planning Activities*:

FY23 Total (#)	FY23 Total (Ac)	FY24 Mo. Total (#)	FY24 Mo. Total (Ac)	FY24 Total (#)	FY24 Total (Ac)
67	2,825.9	3	94.6	7	201

*SEE "ACKNOWLEDGMENT OF CONSERVATION PLANS" REPORT

Conservation Practice Installation Activities*:

Practice Code & Name	FY23 Total	FY24 Mo. Total	FY24 Total
313 – Waste Storage Facility (no)	6	-	12
362 – Diversion (ft)	-	-	1,877
367 – Roofs & Covers (no)	3	-	4
382 – Fence (ft)	10,868	83	19,286
412 – Grassed Waterway (ac)	7.2	0.2	8.33
516 – Livestock Pipeline (ft)	2,996	99	1,034
561 – Heavy Use Area Protection (sq ft)	8,001	1,272	10,890
575 – Trails & Walkways (ft)	637	-	673
578 – Stream Crossings (no)	3	-	3
600 – Terraces (ft)	9,890	1,737	3,759
614 – Watering Facility	11	1	4
620 – Underground Outlet (ft)	5,883	-	2,504
634 – Waste Transfer System (no)	11	-	7
327 – CREP Conservation Cover (ac)	44.95	1.61	6.91
391 – CREP Riparian Forest Buffer (ac)	26.21	4.15	38.5
390 – CREP Riparian Herbaceous Buffer (ac)	-	-	-

*REFLECTS COMMON PRACTICES INSTALLED THROUGH NRCS & FSA FINANCIAL ASSISTANCE PROGRAMS; DOES NOT REPRESENT ALL PRACTICES INSTALLED.

Financial Assistance Conservation Program Activities:

- Financial Assistance Contract Obligation:

Program	FY23 Total (#)	FY23 Total (\$)	FY24 Total (#)	FY24 Total (\$)
EQIP/AMA	19	\$1,614,731	4	\$355,948
EQIP IRA	1	\$24,928	28	\$1,882,991
CSP	2	\$32,317	2	\$42,023
CSP IRA	-	-	1	\$52,809
RCP	9	\$1,604,968	-	-
TOTAL	30	\$3,252,016	32	\$2,238,939

- Financial Assistance Payments:

Program	FY23 Total (\$)	FY24 Mo. Total (\$)	FY24 Total (\$)
ALL PROGRAMS	\$1,150,354.51	\$48,858.73	\$1,736,027.55

Conservation Financial Assistance Program Details:

- FY24 contract development is underway for all programs (EQIP, CSP, RCPP).

Conservation Easement Program Activities (ACEP):

- Agricultural Land Easement (ALE) Acquisition Activities:

Program/Activity	FY23 Total (#)	FY23 Total (ac)	FY24 Total (#)	FY24 Total (ac)
ALE Easement Requests	1	39.18	-	-
ALE Easement Closings	1	117.1	-	-

- Easement Annual Monitoring Activities

Program/Activity	FY23 Total (#)	FY24 Total (#)
GRP Monitoring - Offsite	-	-
GRP Monitoring - Onsite	1	-
WRP/WRE Monitoring - Offsite	6	-
WRP/WRE Monitoring - Onsite	5	-
FRPP/ALE Monitoring - Onsite	3	4

Conservation Reserve Enhancement Program Activities (CREP):

- Approved Plans:

	FY23 Total (#)	FY23 Total (Ac)	FY24 Total (#)	FY24 Total (Ac)
New	10	37.92	1	1.61
Re-enrollments	12	197.18	-	-

Notable Meetings & Trainings:

- 6/25 - Stroud Riparian Buffer Workshop, Avondale (Ramer, Sanchez, Burns, Moore, Brough)

Respectfully Submitted,



Heather L. Grove
District Conservationist

Item II.1
LANCASTER COUNTY CONSERVATION DISTRICT
BOARD MEETING MINUTES
June 5, 2024

The 865th regularly scheduled Board Meeting of the Lancaster County Conservation District (LCCD) was held in person at the Farm and Home Center for Directors and via Zoom Call-In on June 5, 2024, at 7:30 p.m.

The following Directors were present: Sonia Wasco, Chairwoman; Ray D’Agostino, Gordon Hoover, Herb Kreider, Geoffrey Rohrer, Deryk Shaw, and Kent Weaver.

The following Associate Directors were present: Jenny Engle, Jay Snyder, Greg Strausser, Bob Shearer, and Dan Zimmerman.

The following District Staff were present: Matt Kofroth, Stacey Hertz, Dung Thuy Kieu Le, Chris Thompson, Kevin Seibert, Samantha Adams, Adam Stern, Sallie Gregory, and Tyler Keefer.

The following Cooperating Agency representative was present: Heather Grove, USDA-NRCS.

The following visitors were present: None present.

Sonia Wasco called the meeting to order at 7:37 PM. Sonia welcomed everyone both in person and on Zoom.

Kent Weaver provided the invocation for the meeting.

Introductions: Chris introduced Dung Thuy Kieu Le as the new finance assistant.

Additions to the Agenda: No additions, but Chris informed the Board that Item IV.5 Tree Sale Report was removed to correct and finalize numbers.

Adam Stern reminded everyone that the meeting was being recorded.

An opportunity was given for public comment: Jay brought attention the the celebration of D-Day. Sonia mentioned while on her vacation in Greenland, there were scientist performing ice samples in search of micro plastics.

I. Agency Reports

1. USDA, NRCS

Heather Grove reported that there is an error on the report under Conservation Practice Installation Activites, and it will be corrected on next months report, under the Stream Crossings FY24 Total. There is a new Soil Conservationist, McKinley Morris, will be starting 7/1. The remaining open position is for a Soil Conservationist Technician. No additional questions.

2. PA DEP Field Rep Report

Chris Thompson commented on the different programs and their deadlines. Mentioned a concern for the online budget spreadsheet that is requesting a lot of specific employee information. Highlighted on the upcoming meeting dates. No additional questions.

II. Consent Agenda

Chairwoman Sonia Wasco gave the opportunity for Directors to withdraw any of the items from the Consent Agenda to have additional discussion. Hearing none, she requested a motion to approve the agenda. Gordon Hoover moved to approve the Consent Agenda as presented. Kent Weaver seconded the motion. The motion passed unanimously.

The Consent Agenda includes the following approved items.

- #1 – Minutes of May 1, 2024 Board meeting.
- #2 – Technical Assistance Requests/Cancellations
- #3 – Nutrient Management Plan Approvals
- #4 – Conservation Plan Acknowledgement

**Item II.3
Requests for Nutrient Management Plan Approval (Lutz)
April 2024 Activity
May 1, 2024 Board Meeting**

To: The Lancaster County Conservation Board of Directors Nutrient Management Plan Review Committee:
I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Nutrient Management Plan Review Committee.

I recommend these plans to be approved by the Board. The plans are for the following operations:

OWNER	TOWNSHIP	Operation	DESIGNATION	AEU's/ ACRE	REVIEWER	PLAN #
LeRoy Martin	Brecknock	Broiler	CAO	94.13	Heigel	470
Jonas King	East Drumore	Layer	CAO	32.07	Adams	2934
H. Lamar & Ruth Zimmerman	Rapho	Broiler	CAFO/CAO	44.25	Riebling	72
Lester S. Martin	Earl	Heifer	CAO	2.46	Hartz	2607
David Glick	Earl/W. Earl	Dairy	CAO	2.45	Brodbar	2140
Dustin Ginder	Mount Joy	Layer	CAFO/CAO	1124.46	Riebling	38

**Nutrient Management Plan Transfer for Board Acknowledgement:
May 2024 Activity
June 5, 2024 Board Meeting**

OWNER	Proposed Transfer Date	Township	Operation	Designation	AEU's/Acre	Reviewer	Plan #
Graywood Farms LLC to PennMar Dairy LLC	April 1, 2024	Fulton	Dairy	CAO/CAFO	2.27	Lutz	176

III. Additional Business

1. Items removed from Agenda

None removed.

2. Treasurer's Report

Stacey Hertz reported the Raymond James Fund as of June 4, 2024 was approximately \$790,000, and as of today gained an additional \$2,000 in value. The PA Invest interest rate as of 5/31/2024 is 5.262%. Under expenses, account 820 we have expensed out a little more than 3.5 million for conservation projects. Little over \$1.5 million is ACAP funds and \$44,000 is manure injection, ARPA at \$186,000, and ACAP has \$1.2 million being expensed. The IT communications account line 735, is over budget due to unexpected hardware updates and maintenance contracted through Flagstream Consult. Chris highlighted that the expensed projects are on the ground from the funds that were allocated. We are waiting on some 1st quarter reimbursement requests from the state that totals about \$2.6 million. No additional questions.

3. Ag Committee Meeting Report

Samantha Adams reported on the Outstanding Cooperator 2025 farms submitted for consideration. The committee selected John Wanner and requested approval. Gordon Hoover motioned to award John Wanner, the motion was seconded by Herb Kreider. The motion passed unanimously.

4. Personnel Committee Report

Dan Zimmerman reviewed the committee meeting notes and reported on the fall intern candidate, Jessica Perfit. Deryk Shaw motioned to accept the fall intern recommendation, seconded by Herb Kreider. The motion passed unanimously. No additions.

5. ACT/CDFAP Agreement

Matt Kofroth reported on the CDFAP and ACT funding applications. Requesting approval to apply for the funds when they become available. Herb Kreider motioned to approved, seconded by Kent Weaver. The motion passed unanimously.

6. RC&D Report and Dues Request

Chris Thompson reviewed the RC&D Council report and requested approval to participate in the RC&D Cover Group Crop Survey. Herb Kreider motioned to approve, seconded by Deryk Shaw. The motion passed unanimously. Chris also reviewed the dues request and reminded the BOD that membership was approved at the January meeting for the dues to the council.

7. July BOD Meeting

In light of the July 4th holiday Chris proposed the question of a condensed virtual meeting on July 3rd, or reschedule to July 10th. Sonia asked for a poll and got 5 available for July 3rd virtual meeting, and there were no hands for not being available on July 10th. Sonia proposed that we follow the scheduled July 3rd date for the next board meeting. No action needed since this follows our meeting schedule.

8. Technology Audit & Charter

Matt Kofroth reviewed the Technology Audit performed by Nimbus Solutions and request the approval for a Technology Committee Charter. Gordon Hoover Motioned to approve the charter, seconded by Herb Kreider. The motion passed unanimously.

9. Dirt & Gravel/ Low Volume Road Update

Tyler Keefer reported that Sadsbury Township did not want to go forward with their project and requested to accept their cancellation and the return of their advanced payment of \$41,370. Herb Kreider motioned to accept the cancellation, seconded by Kent Weaver. Matt clarified that we will not get additional funding until the old allocated money has been spent. The motion passed unanimously.

10. 2024 Spring PACD Region Meetings Summary

Sonia reported on the action items that will be voted on at the JAC meeting in July. Regarding the increase to Growing Greener Plus grants administrative expense limitation. Deryk Shaw motioned to support the increase, seconded by Kent Weaver. The motion passed unanimously. Regarding the Policy on Mandatory Riparian Buffers, several questions were raised that could not be answered. Deryk Shaw motioned to have this tabled until the July 3rd meeting until a more informed decision can be made, seconded by Geoffrey Rohrer. This motion passed unanimously. .

IV. Reports/Information

1. Correspondence, News and Updates

Fall intern, Jessica Perfit Resume
Exemplary Efforts article (LNP)
Warwick Highschool Placing 23 out of 66 teams in the State Envirothon competition.
Getting their Feet Wet article (LNP)
Outdoor Initiative article
Right to Know article (CCAP)

2. E&S Committee Report

Adam Stern reviewed the May 23 committee report and commented on the efforts to reduce review timeframes, as well as update with ongoing projects in the E&S department.

3. E&S/NPDES Monthly Projects Report

Adam Stern reported on the incoming fees as well as the few field complaints that were received. Highlighted some of the larger projects. Chris commented that on the outstanding projects list the last action dates are more up to date than they have been in the past. No additional questions.

4. Ag Technical Service Policy

Kevin Seibert reported policy changes regarding how staff work with operators who are out of compliance. A draft policy with revisions was circulated for discussion and will be presented at the July meeting for action. Kevin also commented on the problems regarding the Bay Compliance Program and DEP support. The contract this refers to covers three positions. There was much discussion regarding thoughts towards continuing the contract or not. Additional discussions were tabled until the July meeting.

5. Tree Sale Report

Removed from Agenda and will be presented next meeting for review.

6. Envirothon Events Report

Sallie reported on the three Local Envirothons. No additional comments.

7. PACD/SCC Report/JAC Registration Announcement

Sonia reported on the upcoming meeting for PACD/SCC and the committee meetings that are available.

8. Technology Committee Audit Report

Matt Kofroth reviewed the technology audit report.

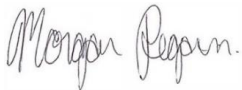
V. Additional Public Comment:

No additional comments.

VI. Meeting Adjourned

Sonia Wasco adjourned the meeting at 9:32 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Morgan Regan".

Morgan Regan

E&S Administrative Support Specialist

**Item II.2
Requests for Technical Assistance**

APPLICANT	TITLE	TOWNSHIP	SIZE	ASSISTANCE
None				

**Item II.3
Requests for Nutrient Management Plan Approval (Lutz)
June 2024 Activity
July 3, 2024 Board Meeting**

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I recommend these plans to be approved by the Board. The plans are for the following operations:

OWNER	TOWNSHIP	Operation	DESIGNATION	AEU's/ ACRE	REVIEWER	PLAN #
Elmer Kauffman	West Cocalico	Layer	CAO	1.94	Heigel	2960
James & Melissa Landis	Little Britain	Broiler	CAO	210.08	Adams	338
Darvin Myer	Penn/Elizabeth	Steer, Pullet	VAO	0.57	Riebling	2305
Lawrence N. Shirk	Ephrata	Broiler	CAO	14.48	Heigel	1723
Benjamin Beiler	Colerain	Dairy	VAO	1.40	Johanson	1015
Terry Hershey	Paradise	Swine	CAFO/CAO	123.09	Brodbar	90
Crist Fisher	Strasburg	Layer	CAO	5.01	Brodbar	216
Jere Grube	East Hempfield	Swine/Sheep	CAO	2.20	Riebling	1132
Mitch Shellenberger	East Donegal	Beef/Swine	CAFO/CAO	7.30	Schvanis	314
Mike Martin	Clay	Duck	CAFO/CAO	12.18	Bosworth	465

**Item II.4
Acknowledgment of Conservation Plans (Lutz)
The Lancaster NRCS Field Office recommends the following plans for the
July 3, 2024 Board Meeting:
NATURAL RESOURCES CONSERVATION SERVICE**

Conservation Plans	Number of Plans	Planner	Township
Clarence E. Fittery	1	Brett Ramer	West Cocalico

LCCD AG EROSION & SEDIMENTATION PLANS

Conservation Plans	Number of Plans	Planner	Township
Joseph King	1	Samantha Adams	Fulton

Item III.2
Lancaster County Conservation District
Balance Sheet
As of June 25, 2024

ASSETS

Checking/Savings

Dst Accts

District General Fund

1001 · General Fund INVEST	1,034,924.80
1015 · General Fund Citizens	29,304.36

Total District General Fund	1,064,229.16
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Raymond James/Fulton Advisors

Investment Unrealized Gain/Loss	45,043.94
Raymond James/Fulton Advisors - Other	750,000.00

Total Raymond James/Fulton Advisors	795,043.94
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E & S

1002 · E & S - A	673,696.19
1005 · Clean Water - R	342,876.69

Total E & S	1,016,572.88
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1003 · Youth Conservation School - C	1,023.31
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1006 · Separation - A	37,995.66
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1007 · Reserve

Reserved-LCCD Health 21-22 -A	27,119.73
Reserved-LCCD Health 20-21 - A	1,317.70
Reserved-LCCD Health 19-20 - A	9,127.20
Reserved-LCCD Health 18-19 - A	113.40
Reserved-Capital - A	46,869.69
Reserved-Communication - A	24,000.00
Reserved-Computer Hardware - A	26,725.77
Reserved-NM Program - A	62,863.97
Reserved-NMP Vehicle - A	62,013.71
1007 · Reserve - Other	254,368.14

Total 1007 · Reserve	514,519.31
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1008 · Scholarship - C

Bond Unrealized Gain/Loss - C	-3,320.32
Scholarship Bonds - C	35,000.00
1008 · Scholarship - C - Other	4,133.42

Total 1008 · Scholarship - C	35,813.10
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1009 · Dirt & Gravel Roads - R	170,751.14
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1013 - Exelon - R	849,153.18
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1014 - Low Volume Roads - R	294,420.59
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1115 · Conservation Excellence - R	763,869.14
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1117 · Chesapeake Bay Action Plan - R	486,265.21
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1118 · American Rescue Plan Act - R	1,823,601.08
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1119 · Agriculture Conservation Assist - R	3,683,960.39
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1120 · CAP 2024 - R	1,012,832.48
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1017 · Self-Funded Health Insurance -R	110,965.00
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TOTAL ASSETS	<u>12,661,015.57</u>
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\$927,557.64	General Operations - U
\$39,389.52	Grants without bank account - R
\$55,993.48	Activities Account - A
\$41,288.52	Tree Fundraiser Account - U
\$1,064,229.16	TOTAL

Fulton Advisors	Fulton + INVEST
Funds Invested	Balance
5/2/2022	6/25/2024
350,000	1,023,696.19
	<u>342,876.69</u>
	1,366,572.88
25,000	26,023.31
25,000	62,995.66
25,000	26,317.7
50,000	59,127.2
25,000	25,113.4
100,000	162,863.97
125,000	379,368.1
25,000	60,813.10
750,000	Initial Investment
795,044	Current value
6.0%	ITD Gain/Loss

\$1,602,836.50	A - Assigned Funds
\$86,836.41	C - Committed Funds
\$9,578,084.42	R - Restricted Funds
\$1,393,258.24	U - Unassigned Funds
\$12,661,015.57	TOTAL

Lancaster County Conservation District
Balance Sheet
As of June 25, 2024

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2200 · YCS Liability 26,023.31

2016 · Health Insurance Liability 110,184.22

Total Other Current Liabilities 136,207.53

Total Current Liabilities 136,207.53

Total Liabilities 136,207.53

Equity

3000 · Opening Bal Equity 893,610.68

3900 · Retained Earnings 12,039,140.88

Net Income -407,943.52

Total Equity 12,524,808.04

TOTAL LIABILITIES & EQUITY 12,661,015.57

Lancaster County Conservation District
Income and Expenses
January 1 through June 25, 2024

	General Operations	E&S	Activities & Tree Sale	Grants	Scholarship	Separation/ Reserve	Jan 1 - Jun 25, 24	Budget	\$ Over Budget
Income									
520 · County Funding	147,500.02						147,500.02	143,402.82	4,097.20
530 · Program Contracts	1,042,284.33	29,724.74					1,072,009.07	1,004,077.50	67,931.57
560 · Grant Administration	640,025.04			3,746.87			643,771.91	634,977.50	8,794.41
570 · Grant Project Income				3,420,777.80			3,420,777.80	4,500,000.00	-1,079,222.20
580 · Fee / Reimbursement Income	3,734.00		4,650.00				8,384.00	2,673.59	5,710.41
581 · E&S102 Review Fees		375,400.00					375,400.00	311,111.09	64,288.91
582 · NPDES Permit Fees		67,000.00					67,000.00	41,319.43	25,680.57
590 · Interest Income	14,953.48	24,828.32		258,110.75	862.40	14,332.61	313,087.56	15,069.43	298,018.13
540 · Activity Income			9,455.00		4,375.00		13,830.00	10,000.00	3,830.00
585 · Tree Sales Income			39,029.66				39,029.66	44,500.00	-5,470.34
595 · Other Income	500.00	366.00	250.00	833.48	250.00	21,547.46	23,746.94	0.00	23,746.94
599R · Interfund Transfer In						4,192.91	4,192.91	0.00	4,192.91
Total Income	1,848,996.87	497,319.06	53,384.66	3,683,468.90	5,487.40	40,072.98	6,128,729.87	6,707,131.36	-578,401.49
Gross Profit							6,128,729.87	6,707,131.36	-578,401.49
Expense									
7100 · Staff Salary	989,935.87	286,289.43		146,466.30			1,422,691.60	1,457,100.52	-34,408.92
710 · All Emp Benefits	269,812.75	67,942.03	2,045.96	29,939.84			369,740.58	448,077.76	-78,337.18
720 · Vehicle & Travel Expenses	12,787.71	1,586.52	150.08	4,908.18			19,432.49	41,805.63	-22,373.14
722 · Meeting Expenses	2,218.50	1,645.03	278.21	993.83	59.53		5,195.10	12,152.88	-6,957.78
730 · Supplies	4,510.87	139.76	889.94	22.60			5,563.17	7,656.31	-2,093.14
735 · IT - Communication	14,824.31	4,468.75		2,255.00			21,548.06	15,798.71	5,749.35
740 · Postage	1,011.88	907.24	131.43	80.83			2,131.38	3,402.82	-1,271.44
745 · Office Rent	36,246.10	10,995.44		7,065.42			54,306.96	54,382.30	-75.34
750 · Equipment	9,243.11	11,245.91					20,489.02	16,916.73	3,572.29
830 - Administrative	41,841.49	35.00	5,414.99	1,201.48			48,492.96	3,111.09	45,381.87
810 · Activity Expenses			39,933.43		4,000.00		43,933.43	50,000.00	-6,066.57
820 · Grant Project Expenses	275.00			4,518,539.53			4,518,814.53	4,500,000.00	18,814.53
805 · Allocated Cost Transfer	(8,234.32)	6,713.60		1,520.72			0.00	53,024.58	-53,024.58
890 · Miscellaneous Expenses	441.20			(300.00)			141.20	0.00	141.20
899E · Interfund Transfer Out	4,192.91						4,192.91	0.00	4,192.91
Total Expense	1,379,107.38	391,968.71	48,844.04	4,712,693.73	4,059.53	0.00	6,536,673.39	6,663,429.33	-126,755.94
Net Income	469,889.49	105,350.35	4,540.62	-1,029,224.83	1,427.87	40,072.98	-407,943.52	43,702.03	-451,645.55

Item III.3
Chesapeake Bay Program (CBP) Technician & Engineer
Funding Agreement for July 1, 2024 through June 30, 2025

The District has been participating in the Chesapeake Bay Program (CBP) Technician & Engineer programs for many years.

The maximum funding available for the Chesapeake Bay Technicians has remained unchanged at \$250,000. As with last year, this includes \$10,000 for BMP verification. At this time, we are looking to maintain the 3 tech positions, but as discussed last month we are re-evaluating the program to determine if it still meets the goals and objectives of the District.

The maximum funding available has remained unchanged for the Chesapeake Bay Engineering Specialist and Engineering Assistant at a total of \$176,900.

The total CBP Contract for fiscal year 2024-2025 has a value of \$426,900.

The Agriculture Program Manager and the District Administrator recommend the submission of the funding applications to DEP for processing and final signatures.

***Action Required**

Ag Committee Policy and Procedure Recommendation for
When a Landowner/Operator Requests Technical Assistance

The purpose of this policy is to provide staff with clear guidance so they can have a consistent response to requests for assistance from the agriculture community. The original policy was approved in 2014. Last month, the Committee presented an updated version to the BOD for the required 30-day review. A few additional minor edits have been made to the attached copy, but the substance of the proposed policy has not changed since last month. So, it is being put forth for a vote to approve.

***Action Required**

**LANCASTER COUNTY CONSERVATION DISTRICT
STATEMENT OF POLICY**

**Policy and Procedure for:
When a Landowner/Operator Requests Technical Assistance**

I. Purpose

To provide staff with clear guidance in order to produce a consistent response to Requests for Assistance from the agriculture community of Lancaster County while encouraging voluntary compliance with Pennsylvania laws.

II. Background

It is the stated mission of the Lancaster County Conservation District; known as the "District", to focus on the stewardship of land, water, and related natural resources to develop and implement programs that promote the stewardship of natural resources; and to enlist and coordinate help from public and private sources in accomplishing this mission. In achieving this mission, the district board must prioritize workload produced by the current programs and responsibilities against available staff time, revenue streams, cost/benefit ratios, and local program goals while protecting the natural resources of Lancaster County.

Through our program Delegations and Agreements, the District has the responsibility to provide technical assistance to the agricultural community for the purpose of implementing Best Management Practices (BMP's) to protect our County's natural resources. The District staff are trained to assist agriculture owners and/or operator who request BMP assistance for things such as, but not limited to the implementation of or obtaining general permits to install agricultural BMP's. Staff will prioritize working with landowners who are seeking to voluntarily comply with Pennsylvania State regulations by providing assistance in coordination with an administratively & technically complete Agriculture Erosion & Sedimentation Control Plan (Ag E&S Plan) and or an administratively & technically complete Manure Management Plan (MMP). These plans are the minimum required by Pennsylvania law. Working with a cooperater who does not have these plans in place nor has no intention of developing these plans is only enabling some in the community to continue to operate outside the rules.

It is the goal of this policy to provide District staff with a written policy and an efficient prioritization process to ensure all who receive technical assistance are following the minimum plan requirements of Pennsylvania.

III. Policy

1. The District shall manage the Agriculture Department with an Agriculture Program Manager (APM). In the absence of the APM, the Assistant Agriculture Program Manager (AAPM) is authorized to perform the duties of the APM.
2. The APM will supervise the Agriculture Conservation Technicians (ACT), the Agriculture Engineering/Technical Specialists, the Agriculture Compliance Coordinator (ACC), Plain Sect Coordinator, and any other staff that may be retained by the District to work with the agricultural community.
3. All requests for technical assistance will require the submission by the owner and/or operator of a completed Ag E&S plan that is defined by the Pennsylvania Department of Environmental Protection (DEP). The plan that is submitted to the District must be current to the management employed on the operation at the time of submission. A conservation plan is a suitable substitute for the Ag E&S plan. In both instances, it is required that the soil loss calculation used to develop that current plan meets "T". The Ag E&S plan must be compatible with the MMP.
4. All requests for technical assistance will require the submission by the owner and/or operator of a completed manure management plan as defined by DEP. The plan that is submitted to the District must be current to the management employed on the operation at the time of submission. A Natural Resources Conservation Service (NRCS) 590 plan or an Act 38 plan is a suitable substitute for the MMP. The MMP must be compatible with the Ag E&S plan.
5. Technical assistance will not commence until these documents are on file at the District. The District will only provide technical assistance with a BMP that is identified as a BMP in either plan.
6. The District staff may be available to develop the Ag E&S plan and/or MMP. Providing this service will be determined by the APM after considering staff workload.

IV. Procedure

1. The Agriculture Department staff will receive a request for assistance either in writing or a verbal request. Agriculture Department staff will confer with the cooperator to determine the assistance required. At this time, Agriculture Department staff will communicate with the cooperator the rules of engagement such as;
 - a) Determine if the requestor is required by an inspection report resulting from a site inspection completed by the District staff to implement BMP(s) in a defined timeframe such as a Bay Phase 2 Inspection, a Complaint investigation or an Act 38 NM plan where the BMP is past due. If the request was prompted by any of the above, the requestor will be encouraged to seek the services of a private consultant or NRCS.
 - b) The requirement of both Ag E&S Plan and the MMP that are administratively and technically complete and reflect the current or proposed management of the agriculture operation.
2. The Agriculture Department staff will secure the necessary plans for the cooperators file. The Agriculture Department staff make a cursory review of the plans to assure they are compatible with each other and meet the regulatory requirements. Once the Ag E&S plan, MMP are acquired, reviewed and deemed acceptable, technical assistance can begin.
3. Once the BMP has been implemented and certified, the technician will encourage the cooperator to continue with the implementation of both the Ag E&S plan and the MMP and offer further technical assistance. It will then be considered the responsibility of the owner and/or operator to fully implement both plans.

Act 38 Program Compliance

Samuel K. Stoltzfus' dairy operation in Upper Leacock Township was identified as a potential CAO during a township verification visit, and subsequently a Bay Inspection. Mr. Stoltzfus was mailed three (3) notices on February 16, April 19, and May 23, 2024, requesting either a planner submit a calculation demonstrating the farm is not a CAO or an Act 38 NMP for review. A final deadline of June 10, 2024 was provided in the last letter. Mr. Stoltzfus reached out to the Ag Program Manager and the Ag Compliance Coordinator on May 29 stating that he hired AET Consulting to write his NMP. Bill Rogers also reached out acknowledging that he will write a plan for Mr. Stoltzfus, but will not have it completed before mid to late July 2024.

The State Conservation Commission is aware of the situation. Positive action by the Board is requested to decide whether to refer this operation to the SCC for enforcement immediately or to provide an additional deadline to receive an NMP before doing so.

***Action Required**

Item III.4
Renewal of Watershed Specialist Contract

It is once again time to renew the PA DEP Conservation District Watershed Specialist contract. This is the contract that pays for the partial salary of the Watershed Specialist. The renewal contract will run from July 1, 2024 through June 30, 2025. The contract will be for a maximum of \$50,250.00 including an optional nonpoint source pollution (NPS) mini-education grant for \$5,000.00. We plan to apply for the full \$5,000 to support new waders and monitoring equipment for the District. This will support internal use as well as the OLN (Outdoor Learning Network Initiative) program that Sallie Gregory, Education and Operations Coordinator, oversees. Teachers will be able to get in the stream for water quality testing and use more up-to-date equipment at the professional teacher development. Once again, each District will have the opportunity to review the prior year's contract and make changes to it if needed. All deliverables and project goals will remain unchanged from the previous Conservation District Watershed Specialist contract so no changes are needed at this time. The Watershed Specialists are viewed by DEP as valuable assets for the state and are looking at ways to reap further benefits from the program in the future. Board approval is needed for this contract renewal.

***Action Required**

Item III.5
Clean Water Project Funding Proposal

The Watershed Program is applying for \$9,000 for the Lancaster Clean Water Partner's Community Conservation Grants - Clean Water Fund. This is a smaller grant aimed at monitoring, education, and collaborative efforts to promote action towards clean water. We are applying for funds to support our Water Quality Volunteer Coalition (WQVC). Volunteers sample all over the county for chemistry, macroinvertebrates, and habitat. Our equipment has gotten old and some instruments have started to break down. This grant will support new sets of equipment to replace old ones as well as support a new set of equipment for volunteers at Poole Forge Historic Park. In collaboration with the Elanco Source Water Collaborative, a new set of volunteers is interested in sampling creeks in eastern Lancaster County. We have set up another equipment storage location at Poole Forge and could only give them one set until we have the funds to purchase more. This grant is a great opportunity to support the expansion of WQVC and existing sampling.

***Action Required**

Item III.6
2024 PACD Executive Council Action Items

The following is a summary of the three action items to be considered by the PACD Executive Council on July 17, 2024 as well as past actions taken by LCCD's Board.

1. The PACD Ways and Means Committee moved to request a voluntary Donation of \$500 from Conservation Districts to help close a budget short fall in 2024.

All six regions voted to support this motion from the PACD Ways and Means Committee as a voluntary \$500.00 donation from each district, not to mandated dues increase.

LCCD Board took action on February 7, 2024 to support this request and approved increasing the donation to \$750. A check was sent and has been received and acknowledged by PACD.

2. The Legislative Committee has proposed to request an increase to Growing Greener Plus Grants Program Administrative Expense Limitation.

Growing Greener grants have a 5% cap for administration expenses. Administering and reporting requirements for these grants result in significant expenses above the 5% and the Legislative Committee is recommending a program change to allow for a minimum of 10% to better cover administrative expenses. All six regions voted to support this policy.

LCCD took action at the June 5th BOD meeting to support this request.

3. The Legislative Committee submitted a proposed Policy Statement in response to HB 1275 which allows for Mandatory Riparian Buffers.

HB 1275, Mandatory Riparian Buffers - would prohibit land development in riparian buffer areas within 100+ feet of certain waterways in order to mitigate flooding issues and water pollution. The proposed legislation includes an exemption for agriculture. Four regions supported the policy statement. The north east region voted to oppose the policy, and the north central chose not to consider it.

LCCD Directors generated several questions at the June 5th BOD meeting, but tabled taking action to allow time for staff to research answers. The revised policy statement below is being put forward for discussion and approval.

*The policy statement reads: PACD recognizes the significant environmental benefit of riparian buffers along surface bodies of water. PACD supports education and incentives for voluntary installation of riparian buffers, **but is as** opposed to legislation allowing administrative agencies of the Commonwealth and municipalities to require buffers along any body of water more restrictive than current law and regulation.*

***Action Required**