

**LANCASTER COUNTY CONSERVATION DISTRICT**  
**BOARD MEETING MINUTES**  
**August 2, 2023**

The 855<sup>th</sup> regularly scheduled Board Meeting of the Lancaster County Conservation District (LCCD) was held in person at the Farm and Home Center for Directors and also via Zoom Call-In on August 2, 2023, at 7:30 PM.

**The following Directors were present:** Dan Heller; Chairman, Dale Herr Jr., Herb Kreider, Roger Rohrer, Bob Shearer, Jay Snyder, Sonia Wasco, and Kent Weaver.

**The following Associate Directors were present:** Jennifer Engle and Dan Zimmerman.

**The following District Staff were present:** Kent Bitting, Madeleine Gagliano, Amanda Goldsmith, Sallie Gregory, Stacey Hertz, Eric Hout, Matt Kofroth, Kevin Lutz, and Christopher Thompson.

**The following Cooperating Agency representative was present:** Heather Grove; District Conservationist, NRCS.

Chairman Dan Heller, called the meeting to order at 7:30 p.m. Dan welcomed everyone both in person and on Zoom and reminded everyone that the meeting was being recorded.

Jay Snyder provided the invocation for the meeting.

**Introductions:** Sallie Gregory introduced Madeleine Gagliano, summer intern, who will be giving a report later in the meeting.

**Additions to the Agenda:** Chris Thompson stated that the only addition to the agenda will be under the personnel committee report and is the request to post a position.

**An opportunity was given for public comment:** None was offered.

**I. Agency Reports**

**1. USDA, NRCS Report**

Heather Grove reported that next month the contracting will be wrapped up and she will have some final numbers for the fiscal year. She highlighted the changes in staff positions and shared that Joel Hernandez is on detail at the state office as a bilingual outreach coordinator for 120 days.

**2. PA DEP Field Rep Report**

Chris Thompson reviewed the report and highlighted the MBE/WBW Letter of Mutual Consent, the ACAP program, the REAP Tax Credit program, and the Chesapeake Bay Program report. Chris also announced trainings for Right-To-Know and encouraged the Directors to review and become familiar with the requirements of the Sunshine Act requires.

**II. Consent Agenda**

Chairman Dan Heller gave the opportunity for Directors to withdraw any of the items from the Consent Agenda in order to have additional discussion. Hearing none, he requested a motion to approve the agenda.

Bob Shearer moved to approve the Consent Agenda as presented. Jay Snyder seconded the motion. The motion passed unanimously.

The Consent Agenda includes the following approved items.

- #1 – Minutes of July 5, 2023 Board meeting.
- #2 – Technical Assistance Requests/Cancellations
- #3 – Nutrient Management Plan Approvals
- #4 – Conservation Plans Acknowledgement

**Requests for Nutrient Management Plan Approval (Lutz)  
July 2023 Activity  
August 2, 2023 Board Meeting**

The plans are for the following operations:

OWNER	TOWNSHIP	OPERATION	DESIGNATION	AEU's/ACRE	REVIEWER	PLAN #
Frank Weaver	Caernarvon	Broiler	CAO	3.99	Heigel	2718
Lamar Martin	Ephrata	Broiler	CAO	160.67	Heigel	1734
Michael Musser	West Cocalico	Pullet	CAO	11.92	Heigel	327
Ben Martin	West Cocalico	Broiler	CAO	198.41	Heigel	417
Dustin Ginder	Mount Joy	Layer	CAFO/CAO	1111.50	Findeisen	38
Stephen Beiler	Leacock	Dairy	CAO	2.43	Hartz	2411
Brent A. Landis	Little Britain	Broiler	CAO	234.56	Adams	454
Galen Nolt	Fulton	Dairy/Swine/Layer	CAFO/CAO	3.08	Adams	375
Elvin & Zach Hurst	Warwick	Poultry	CAFO/CAO	263.15	Findeisen	343
Jevin Kready	Rapho	Broiler	CAFO/CAO	5.12	Findeisen	438
Nate Myer	Elizabeth	Broiler	CAO	4.37	Findeisen	4

**III. Additional Business**

**1. Items removed from the Consent Agenda**

None removed.

**2. Treasurer’s Report**

Stacey Hertz stated that there was a gain in the Raymond James Fund which is the first time since May 2, 2022. She highlighted that income is up and expenses are down compared to the budget and the interest rate for the Invest interest rate is 5.095%.

**3. ACAP Project Approval**

Kent Bitting reported on an ACAP meeting today with SCC Staff, Eric Cromer and Allen Bardar. They visited two projects, one of which is a completed project, and one proposed project. There was a discussion on how the program operates in Lancaster.

Landowner	District/Private Consultant	Municipality	BMPs	Total Project Cost	Total Grant Requested
Kurtz Windy Acres LLC	TeamAg	Clay Twp.	HUA, Roofed Stacking Shed, Access Road, Underground	\$223,393.50	\$203,085.00

			Outlet, Roof Runoff Structure		
Andrew and Marjorie Petersheim	District	Salisbury Twp.	Roofed Stacking Shed, HUA, Fencing, Roof Runoff Structure, Underground Outlets	\$70,700.40	\$63,630.36
Lester Martin	District	Earl Twp.	Roofed Stacking/Mortality Composting Area, HUA	\$209,638.00	\$188,674.00
Keith and Jenessa Frey	District	Rapho Twp.	Roofed Stacking Shed, Fence, Roof Runoff Structure, HUA, Waste Transfer, Vegetated Treatment Area	\$147,465.64	\$132,719.07
<b>Totals</b>				<b>\$651,197.54</b>	<b>\$588,108.43</b>

Roger Rohrer moved to approve the ACAP Funding. Sonia Wasco seconded the motion. The motion passed unanimously.

#### **4. Personnel Committee – Request to Hire**

Sonia Wasco recommended hiring Grace Chamberlain to fill the position of Assistant Watershed Specialist. Amanda Goldsmith reported that her start date would be August 14 instead of August 7. Sonia Wasco moved to hire Grace Chamberlain. Herb Kreider seconded the motion. The motion passed unanimously.

Sonia Wasco reported that the resignation of Suzanne Kopp was received. Staff are discussing what support is needed and asked that they be able to post a technician/clerical support position. A motion was made by Sonia Wasco to post a position for the E& S Department. Roger Rohrer seconded the motion. The motion was passed unanimously.

#### **5. ARPA Proposal Sponsorship**

Chris Thompson reported that the County would like to use the District as the sponsoring organization for a second ARPA funding proposal. There was a discussion on the role of the Lancaster Clean Water Partners as a lead for the effort. A motion was made by Jay Snyder to be the sponsor. Bob Shearer seconded the motion. The motion was passed unanimously.

Chris Thompson asked if the Board would support a portion of the ARPA funds going towards covering the farmer's out-of-pocket expense for the cost sharing of projects. There was a discussion on 100% funding to close the gap. The Board concluded that they desire to maintain their long-standing approach of engaging projects where the owner has some vested financial interest in the project.

#### **6. CAP Update**

Kent Bitting reported that there is no CAP update. Chris Thompson shared that there will be a new version at the September meeting.

#### **7. MBE/WEB Report**

Matt Kofroth explained the new reporting requirements for Minority Owned Business Enterprises (MBE) and Women Owned Business Enterprises (WBE). The District has requested training from DEP on what the District needs to report every quarter. There was a discussion about needing additional staff to carry out the requirements and the lack of clarity of the requirements. A motion was made by Roger Rohrer to include a cover letter with the signed Letters of Mutual Consent articulating the District's concerns. Sonia Wasco seconded the motion. The motion was passed unanimously.

Dale Herr Jr. made a motion to sign the Letters of Mutual Consent. Roger Rohrer seconded the motion. The motion passed unanimously.

#### **IV. Reports/Information**

##### **1. Correspondence, News and Updates**

- NRCS Strategic Plan 2023-2027 booklet
- News articles on the Envirothon Program and the Chiques Creek Watershed Alliance's Watershed Expo
- Agenda from the staff outing to Stroud Water Research Center and Octoraro Native Plant Nursery
- News articles in the Chesapeake Bay Journal.
- 75<sup>th</sup> Anniversary Celebration York County Conservation District invitation
- PA Governor's Invasive Species Council flyer
- PACD Awards Banquet Program
- 2022 Impact Report – Lancaster Farmland Trust

##### **2. E&S/NPDES Monthly Projects Report**

Eric Hout highlighted a few projects listed on the Erosion and Sedimentation Report. He stated that the fees collected in July 2023 are close to July 2022 fees. Chris Thompson commended Staff for addressing the backlog of projects.

##### **3. E&S Committee Report**

Eric Hout reported that the committee met to discuss the possibility of our enforcement action regarding the Quarryville Borough Police Department Qualification Range. The committee received the compliance efforts of the Boro and contractor and decided to not pursue enforcement action. Eric pointed out that the Technician Coverage map has been updated with new staff.

##### **4. PACD Executive Council Meeting Report**

Chris Thompson shared that Sonia Wasco, Matt Kofroth and he attended the meeting in Grantville. He thanked Sonia for serving as our voting delegate and congratulated her for being voted as the Treasurer & Interim South Central Region Director.

##### **5. Nominating Committee Meeting Update**

Sallie Gregory reported that a breakfast meeting is scheduled on Thursday, September 7 to reintroduce the current Nominating Organizations to the District and a group of new organizations have been invited to attend. Directors and Associate Directors are also invited.

##### **6. Summer Intern – Activities Report**

Madeleine Gagliano introduced herself and her connection with LCCD before her internship. She gave a PowerPoint presentation on some of the events she assisted with including YCS,

teacher training, Family Farm Days at Oregon Dairy, fish surveying, and stream restoration. She also shared about her experience shadowing various staff members from other programs.

#### **7. Youth Conservation School Update**

Sonia Wasco thanked the District for their support and shared the following facts about the 2023 YCS: there were 20 students with one cancellation, 20 counselors and a leadership team that volunteered almost 2100 hours, 13 Conservation Staff that volunteered, 60 instructors covering 36 topics, 10 sportsmen's clubs that sponsored students, a gardener's club that donated, two grants, two awards ceremonies and various businesses that donated or discounted food/services.

#### **V. Additional Public Comment:**

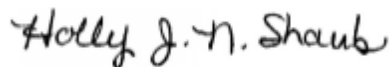
Sonia Wasco thanked Sallie Gregory for her work with the Youth Conservation School.

Herb Kreider shared that Lancaster County is the number one place to retire in the United States.

#### **Meeting Adjourned**

Chairman Dan Heller adjourned the meeting at 9:35 pm.

Respectfully submitted,



Holly J. N. Shaub  
Admin. Support Specialist, Ag Program