



**LANCASTER COUNTY CONSERVATION DISTRICT
MONTHLY BOARD MEETING AGENDA**

Wednesday, August 2, 2023

Lancaster Farm & Home Center

Zoom Info: <https://zoom.us/j/91731607863>

Business Meeting 7:30 P.M.

Timer

7:30	Invocation – Jay Snyder Call to Order, Chairman, Dan Heller Welcome & Introductions – Dan Heller Additions to the Agenda – Christopher Thompson Public Comment: Survey media/guests: Agenda items of interest – Dan Heller	<u>Page #</u>
7:40	I. <u>Agency Reports</u> 1. USDA, NRCS (attachment) 1 2. PA DEP Field Rep Report (day of packet) -	
7:45	II. <u>*Consent Agenda</u> 1. Meeting Minutes (attachment) 3 2. Technical Assistance Requests/Cancellations (attachment) 7 3. Nutrient Management Plan Approval (attachment) 7 4. Conservation Plans Acknowledgement (attachment) 7	
7:55	III. <u>*Additional Business</u> 1. Items Removed from Consent Agenda 2. Treasurer’s Report – Hertz (day of packet) - 3. *ACAP Project Approval – Bitting/Lutz 8 4. *Personnel Committee – Request to Hire – Wasco (attachment) 8	
8:25	IV. <u>Reports & Information</u> 1. Correspondence, News, and Updates – Thompson (handouts) 2. E&S/NPDES Monthly Projects Report – Stern (day of packet) - 3. E&S Committee Report – Snyder/Hout (day of packet) - 4. PACD Executive Council Meeting Report – Wasco/Thompson (attachment) 9 5. Nominating Organization Meeting Update – Thompson/Gregory (attachment) .. 10 6. Summer Intern – Activities Report – Madeleine Gagliano (attachment) 10	
8:55	V. <u>Additional Public Comment</u>	
9:00	VI. <u>Adjourn</u>	

(Directors, please call the District office if you will not be attending)

Dates to Remember:

8/4, 3:30 p.m., Conservation Foundation Meeting at Flyway Excavating	8/22 – 24, Ag Progress Days
8/18, 10 a.m., Personnel Committee Meeting	

NEXT MEETING DATE: Wednesday, September 6, 2023, 7:30 p.m.
At the Lancaster County Farm & Home Center

***Action Required**



Activity Report to LCCD Board of Directors July 2023

Lancaster Field Office Personnel:

Heather Grove, Supervisory District Conservationist
Mark Myers, Soil Conservationist
Joel Alicea Hernandez, Soil Conservationist
Mark Long, Soil Conservationist
Christine Griesemer, Soil Conservationist
Brett Ramer, Soil Conservationist
Camila Martinez Sanchez, Soil Conservationist
Brittany Moore, Soil Conservation Technician

VACANT, Soil Conservation Technician
VACANT, Civil Engineering Technician
Lari Jo Walker, Program Assistant, RC&D
Jeff Sholly, Engineer, PACD
Ashley Spotts, Restoration Specialist, CBF
VACANT, Biologist, PF (York & Lancaster)
Elli Liput, Biologist, PF (Dauphin, Lebanon & Lancaster)

Conservation Planning Activities*:

FY22 Total (#)	FY22 Total (Ac)	FY23 Mo. Total (#)	FY23 Mo. Total (Ac)	FY23 Total (#)	FY23 Total (Ac)
33	3,809.92	7	210.1	45	2,010.4

*SEE "ACKNOWLEDGMENT OF CONSERVATION PLANS" REPORT

Conservation Practice Installation Activities*:

Practice Code & Name	FY22Total	FY23 Mo. Total	FY23Total
313 – Waste Storage Facility (no)	12	-	6
362 – Diversion (ft)	3,132	-	-
367 – Roofs & Covers (no)	8	-	3
382 – Fence (ft)	12,594	41	7,996
412 – Grassed Waterway (ac)	7.1	-	5.9
516 – Livestock Pipeline (ft)	2,559	-	1,133
561 – Heavy Use Area Protection (sq ft)	22,553	-	7,177
575 – Trails & Walkways (ft)	2,219	70	372
578 – Stream Crossings (no)	1	1	2
600 – Terraces (ft)	23,046	-	9,890
614 – Watering Facility	14	-	-
620 – Underground Outlet (ft)	10,837	681	5,753
634 – Waste Transfer System (no)	10	1	7
327 – CREP Conservation Cover (ac)	59.06	16.88	44.95
391 – CREP Riparian Forest Buffer (ac)	58.52	-	6.02
390 – CREP Riparian Herbaceous Buffer (ac)	0	-	-

*REFLECTS COMMON PRACTICES INSTALLED THROUGH NRCS & FSA FINANCIAL ASSISTANCE PROGRAMS; DOES NOT REPRESENT ALL PRACTICES INSTALLED.

Financial Assistance Conservation Program Activities:

- Financial Assistance Contract Obligation:

Program	FY22 Total (#)	FY22Total (\$)	FY23Total (#)	FY23 Total (\$)
EQIP/AMA	22	\$1,926,714	18	\$1,282,665
CSP	3	\$298,017	1	\$24,817
RCP	15	\$3,421,648	2	\$329,360

- Financial Assistance Payments:

Program	FY22 Total (\$)	FY23Mo. Total (\$)	FY23 Total (\$)
ALL PROGRAMS	\$2,247,795.72	\$61,320.92	\$1,031,857.78

Conservation Easement Program Activities (ACEP):

- Agricultural Land Easement (ALE) Acquisition Activities:

Program/Activity	FY22 Total (#)	FY22 Total (ac)	FY23 Total (#)	FY23 Total (ac)
ALE Easement Requests	-	-	1	39.18
ALE Easement Closings	3	149.28	-	-

- Easement Annual Monitoring Activities

Program/Activity	FY22 Total (#)	FY23 Total (#)
GRP Monitoring - Offsite	1	-
GRP Monitoring - Onsite	-	1
WRP/WRE Monitoring - Offsite	4	6
WRP/WRE Monitoring - Onsite	10	5
FRPP/ALE Monitoring - Onsite	8	3

Conservation Reserve Enhancement Program Activities (CREP):

- Approved Plans:

	FY22 Total (#)	FY22 Total (Ac)	FY23 Total (#)	FY23 Total (Ac)
New	16	62.92	4	8.70
Re-enrollments	28	177.98	1	2.02

Administrative Activities:

- Brittany Moore, recent PACD TAG Technician, has been selected to fill one of the two Soil Conservation Technician positions. Her start date is 7/31.
- Soil Conservation Technician (SCT) #2 – Interviews were completed in June and a selection has been made. Waiting for HR to make the tentative job offer.
- Mark Long, Soil Conservationist, has accepted a tentative job offer as the SE NRCS Wetland Compliance Specialist. This new position is a part of the NRCS SE Area Office team. Transition date has not yet been determined.
- Interviews for the vacant Pheasants Forever Biologist covering Lancaster & York Counties will be taking place on week of the 25th.

Notable Meetings & Trainings:

- 7/10-14 - Soil Health and Sustainability Training, Virtual & Leesport, PA (Martinez)
- 7/10-13 - Soil Health and Sustainability Training Assistance, Virtual (M. Myers)
- 7/20 – CBF Executive Director Meet & Greet, Lancaster (Grove & Spotts)

Respectfully Submitted,



Heather L. Grove
District Conservationist

Item II.1

LANCASTER COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES July 5, 2023

The 854th regularly scheduled Board Meeting of the Lancaster County Conservation District (LCCD) was held in person at the Farm and Home Center for Directors and also via Zoom Call-In on July 5, 2023, at 7:30 PM.

The following Directors were present: Dan Heller; Chairman, Jay Snyder, Kent Weaver, Herb Kreider, Sonia Wasco, and Commissioner John Trescot.

The following Associate Directors were present: Dan Zimmerman and Jennifer Engle

The following District Staff were present: Christopher Thompson, Kevin Lutz, Stacey Hertz, Tyler Keefer, Matt Kofroth, Sallie Gregory, and Eric Hout.

The following Cooperating Agency representative was present: Lauren Shaffer; DEP Field Representative and Heather Grove; NRCS Representative.

Chairman Dan Heller, called the meeting to order at 7:30 p.m. Dan welcomed everyone both in person and on Zoom and reminded everyone that the meeting was being recorded.

Herb Kreider provided the invocation for the meeting.

Introductions: None offered.

Additions to the Agenda: Chris Thompson stated that the only additions were included in the Day of Packet sent out on Monday.

An opportunity was given for public comment: None was offered.

I. Agency Reports

1. USDA, NRCS

Heather Grove stated Brittany Moore has been hired as a Soil Conservation Technician and will begin at the end of July. There were no other additions to the submitted report.

2. PA DEP Field Rep Report

Lauren Shaffer stated there were no additions to the submitted report. Lauren highlighted the information about the Final SOP for Chapter 102 inspections, ACAP updates, and new PA Clean Water Academy Courses. She announced this will be her last meeting as she has accepted a position with the Department of Agriculture.

II. Consent Agenda

Chairman Dan Heller, gave the opportunity for Directors to withdraw any of the items from the Consent Agenda in order to have additional discussion. Hearing none, he requested a motion to approve the agenda.

Jay Snyder moved to approve the Consent Agenda as presented. John Trescot seconded the motion. The motion passed unanimously.

The Consent Agenda includes the following approved items.

- #1 – Minutes of June 7, 2023 Board meeting.**
- #2 – Technical Assistance Requests/Cancellations**
- #3 – Nutrient Management Plan Approvals**
- #4 – Conservation Plans Acknowledgement**

**Requests for Nutrient Management Plan Approval (Lutz)
June 2023 Activity
July 5, 2023 Board Meeting**

The plans are for the following operations:

OWNER	TOWNSHIP	Operation	DESIGNATION	AEU's/ ACRE	REVIEWER	PLAN #
Wilmer Burkholder	Ephrata	Pullet	CAO	15.81	Heigel	715
Paul Riehl	West Earl	Goats/Layer	CAO	43.79	Heigel	1891
David Rosenberry	Mount Joy	Layer	CAFO/CAO	66.32	Lutz	161
Robert Barley	Manor	Swine	CAO	184.44	Reuter	439
Roger Shirk	Salisbury	Duck	CAO	2.57	Brodbar	748
Mark A. Rohrer	Strasburg/Paradise	Broiler	CAO	124.18	Brodbar	318
Elam Miller	Leacock	Dairy	CAO	2.04	Brodbar	1169
John R. Lefever	Drumore	Layer	CAFO/VAO	1.28	Adams	717
John F. Stoltzfus	Fulton	Dairy	CAO	20.92	Adams	2703
Jason Wenger	Rapho	Swine	CAFO/CAO	36.43	Lutz	1234

III. Additional Business

1. Items removed from the Consent Agenda

None removed.

2. Treasurer's Report

Stacey Hertz stated there were no additions to her submitted reports. She highlighted that the funds invested are slowly coming back and the interest income from the investment accounts is currently at 5.015%

3. Chesapeake Bay Agreement

Kevin Lutz stated that they are seeking approval for renewing the Chesapeake Bay Agreement that includes the Bay technicians and the engineering program. He noted that the reimbursement for the Technician Agreement has increased this year to \$250,000 and includes \$10,000 for BMP verification which is the same as last year. The funding for the Bay engineering position has remained at \$91,900 and \$85,000 for the Bay engineering assistant. The total contract for the year is \$426,900, an increase from last year. John Trescot moved to approve submitting the funding agreement. The motion was seconded by Jay Snyder. The motion passed unanimously.

4. CDFAP/ACT Agreement

Matt Kofroth stated that the Agreement amount was not increased this year and remains at \$22,449. The application is due at the end of July. Kent Weaver moved to approve submitting the funding application. The motion was seconded by Herb Kreider. The motion passed unanimously.

5. ACAP Project Approval

Kevin Lutz pointed out that all the projects are District sponsored projects. He reported that there are four applications submitted for ACAP Funds requesting a total of \$577,837.93.

Landowner	District/Private Consultant	Municipality	BMPs	Total Project Cost	Total Grant Requested
Amos W. Zimmerman	District	Ephrata Twp.	HUA, Roofed Stacking Shed, Access Road, Underground Outlet	\$240,865.46	\$216,778.91

Abner Stoltzfus	District	Fulton Twp.	Grassed Waterway, Access Road, Fencing, Roof Runoff Structure, Underground Outlets	\$66,777.78	\$60,100.00
John Rohrer	District	Upper Leacock Twp.	Roofed Stacking/Mortality Composting Area, Grassed Waterway, HUA, Access Road, Animal Trail, Waste Transfer, Underground Outlet	\$309,560.91	\$278,604.82
Jack Coleman	District	Paradise Twp.	Structure for Water Control, Subsurface Drain, Underground Outlets	\$24,838.00	\$22,354.20
Totals				\$642,042.15	\$577,837.93

John Trescot moved to approve the ACAP Funding. Herb Kreider seconded the motion. The motion passed unanimously.

6. Dirt & Gravel Agreement

Matt Kofroth reported the District has been asked to sign on for another 5-year agreement by the State Conservation Commission. There has been a small change to the amendment portion which is standard language now SSC and DEP contracts. Jay Snyder moved to approve the new contract. Sonia Wasco seconded the motion. The motion was passed unanimously.

7. Procurement Policy

Chris Thompson stated that there were no additions or edits to the procurement policy document presented at the last Board Meeting. Herb Kreider moved to approve the document. John Trescot seconded the motion. The motion was passed unanimously.

8. Rapho Township Dirt & Gravel Contract Amendment

Tyler Keefer reported that an applicant can request an increase of up to 40% more without involving the State Conservation Commission as long as the local Quality Assurance Board approves additional funding. The QAB voted in favor of the additional funding but in order to finalize the additional funding a vote is required from the Board. Sonia Wasco moved to approve the Dirt & Gravel Amendment. Jay Snyder seconded the motion. There was discussion on the explosion of the Rapho Township building delaying the usage of the funds and staff will contact the township to discuss an extension. The motion was passed unanimously.

9. Personnel Committee

Sonia Wasco recommended hiring Patrick Kidd as the Ag Compliance Specialist on a part-time basis. She made a motion to hire Patrick Kidd. Herb Kreider seconded the motion. The motion was passed unanimously.

IV. Reports/Information

1. Correspondence, News and Updates:

Chris Thompson reported that we are tabling the items for correspondence to the next meeting. The one item to be aware of is an invitation on August 2 to the Lancaster Chamber Meeting for the Ag Issues Forum focused on technology in Ag.

2. E&S/NPDES Monthly Projects Report:

Eric Hout stated that fees and receipts this year are in line with last year at this time and there is a slight increase in complaints for June 2023 as compared to June 2022. Eric highlighted the large project in East Donegal Township which is for PPL. Eric noted that staff continue to work to reduce the backlog of outstanding projects and he thanked the Board for their support.

3. E&S Committee Report:

Eric Hout reported no items that the committee voted on or need to be brought to the Board. He shared that the updated fee schedule approved last year seemed to be working. Each of the technicians will have their own territory coverage beginning next week.

4. Youth Conservation School Update:

Sallie Gregory noted that the date for the Conservation School will be July 23 – 28. The sponsor dinner will be Sunday, July 23. It will be an interactive dinner with the sponsoring organizations with a focus on introducing the students to the partners. Sonia Wasco shared that the theme for the week is “Waste not, Want not”. Sonia thanked the Board for their continued support of the event.

5. Lancaster County Conservation District Hosts Teacher Professional Development:

Sallie Gregory highlighted she is working on a network team of teachers and cooperating agencies that hosted a successful teacher development that traveled to nine different sites. There was a focus on agriculture and Adam Hartz walked through what goes into an Erosion and Sedimentation Conservation Plan and the idea of careers and what type of schooling is needed.

6. Nominating Organizations Update:

Chris Thompson explained and highlighted the importance of Nominating Organizations to aid in forming a diverse Board. Sallie Gregory gave a brief history of the Nomination Organizations and suggested that there were other organizations that could be included in the list. Outreach is being planned to introduce our current and new Nominating Organizations to who we are, and the support we are looking for, and to help them understand what a Director on the Board would do so that they would be able to make nominations. Jay Snyder suggested the Township Association and Jenny Engle suggested some of the winery groups. Chris requested if anyone has any other organizations to send the names to him and Sallie to add to the invite list. Chris stated Directors will be invited to the luncheon to share a testimony of what they like about being part of the District.

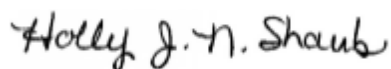
V. Additional Public Comment:

Chris Thompson reminded everyone about the PACD/SCC Joint Annual Conference on July 19 – 20.

Meeting Adjourned

Chairman Dan Heller adjourned the meeting at 8:30 pm.

Respectfully submitted,



Holly J. N. Shaub
Admin. Support Specialist, Ag Program

**Item II.2
Requests for Technical Assistance**

APPLICANT	TITLE	TOWNSHIP	SIZE	ASSISTANCE
None				

**Item II.3
Requests for Nutrient Management Plan Approval (Lutz)
July 2023 Activity
August 2, 2023 Board Meeting**

To: The Lancaster County Conservation Board of Directors Nutrient Management Plan Review Committee:
I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Nutrient Management Plan Review Committee.

I recommend these plans to be approved by the Board. The plans are for the following operations:

OWNER	TOWNSHIP	OPERATION	DESIGNATION	AEU's/ACRE	REVIEWER	PLAN #
Frank Weaver	Caernarvon	Broiler	CAO	3.99	Heigel	2718
Lamar Martin	Ephrata	Broiler	CAO	160.67	Heigel	1734
Michael Musser	West Cocalico	Pullet	CAO	11.92	Heigel	327
Ben Martin	West Cocalico	Broiler	CAO	198.41	Heigel	417
Dustin Ginder	Mount Joy	Layer	CAFO/CAO	1111.50	Findeisen	38
Stephen Beiler	Leacock	Dairy	CAO	2.43	Hartz	2411
Brent A. Landis	Little Britain	Broiler	CAO	234.56	Adams	454
Galen Nolt	Fulton	Dairy/Swine/ Layer	CAFO/CAO	3.08	Adams	375
Elvin & Zach Hurst	Warwick	Poultry	CAFO/CAO	263.15	Findeisen	343
Jevin Kready	Rapho	Broiler	CAFO/CAO	5.12	Findeisen	438
Nate Myer	Elizabeth	Broiler	CAO	4.37	Findeisen	4

**Item II.4
Acknowledgment of Conservation Plans (Lutz)
The Lancaster NRCS Field Office recommends the following plans for the
August 2, 2023 Board Meeting:
NATURAL RESOURCES CONSERVATION SERVICE**

Conservation Plans	Number of Plans	Planner	Township
Amos Lee Glick	1	Mark Myers	Bart
Jared J. Krantz	1	Brett Ramer	East Drumore
James M. Wenger	1	Heather Grove	Eden
Dean E. Burkholder	3	Christine Griesemer	Conoy
Gideon S. Swarey	1	TeamAg/Mark Long	East Lampeter

LCCD AG EROSION & SEDIMENTATION PLANS

Conservation Plans	Number of Plans	Planner	Township
Robert Hoffines	1	Brady Bosworth	East Donegal

Item III.3

Agriculture Conservation Assistance Program Grant Approval

The Agriculture Conservation Assistance Program (ACAP) currently has four applications that have been reviewed by district staff and are ready for board action. The following table outlines the projects and amounts requested.

Landowner	District/Private Consultant	Municipality	BMPs	Total Project Cost	Total Grant Requested
Kurtz Windy Acres LLC	TeamAg	Clay Twp.	HUA, Roofed Stacking Shed, Access Road, Underground Outlet, Roof Runoff Structure	\$223,393.50	\$203,085.00
Andrew and Marjorie Petersheim	District	Salisbury Twp.	Roofed Stacking Shed, HUA, Fencing, Roof Runoff Structure, Underground Outlets	\$70,700.40	\$63,630.36
Lester Martin	District	Earl Twp.	Roofed Stacking/Mortality Composting Area, HUA	\$209,638.00	\$188,674.00
Keith and Jenessa Frey	District	Rapho Twp.	Roofed Stacking Shed, Fence, Roof Runoff Structure, HUA, Waste Transfer, Vegetated Treatment Area	\$147,465.64	\$132,719.07
Totals				\$651,197.54	\$588,108.43

ACAP Funds Requested: \$588,108.43

The Ag Program Manager and Assistant Ag Program Manager recommend positive action for approving \$588,108.43 worth of ACAP funding for the multiple applications.

***Action Required**

Item III.4 Personnel Committee Report Staffing Update

This last month staff have been interviewing applicants to fill our open Assistant Watershed Specialist position. This position assists the Watershed Specialist with permitting, project oversight, and outreach in the Watershed Program. Several candidates were interviewed for this position by Amanda Goldsmith and Matt Kofroth. Grace Chamberlain would be our recommended candidate to the Board for the Assistant Watershed Specialist position. Grace has a B.S. in Ecology from Susquehanna University and a M.S. in Ecosystem Science and Conservation from Duke University. She recently completed her Master's degree and has interned for multiple partner agencies while in school. If approved she would be starting August 7th. The resume for Grace will be circulated at the BOD for additional details.

***Action Required**

Item IV.4

2023 PACD/SCC Joint Annual Conference Meeting Report

On July 19-20, 2023, PACD and the State Conservation Commission (SCC) held the Joint Annual Conference at the Holiday Inn, Granville, PA. There were over 120 participants. The PACD award recipients were recognized and announced during the meeting, and board and partner reports were given.:

The 2023 PACD Awards Luncheon on July 19, 2023.

Award honorees were recognized during the awards luncheon including:

Leadership Award

- Senator Scott Martin (Senate District 13 – Berks and Lancaster Counties)

President's Award

- Tamara Peffer (PA Department of Education)
- Piper Sherburne (Berks County)

Ann Rudd Saxman Conservation District Director Excellence Award

- Thomas Boldin (Centre County)

Conservation District Employee Excellence Award

- Michele Long (Pike County)

Conservation District Employee Service Recognition Awards

30 Years of Service

- Russell Ryan, Resource Conservation Supervisor, Adams
- Bill Zavislak, Chesapeake Bay Engineering Assistant, Lackawanna

35 Years of Service

- Tim Matechak, Erosion and Sedimentation Technician (Retired), Lackawanna
- James Pillsbury, Hydraulic Engineer, Westmoreland

45 Years of Service

- Barry Traveledpiece, Engineer (Retired), Columbia

The PACD Executive Council met on July 20th.

The Council reviewed staff and Committee Reports and heard from many of our partners. They also reviewed and approved a budget for the Fiscal Year 2023-2024 showing a 7.5% increase to \$3,246,219.

The following slate of officers was elected:

- President – Dennis Beck, Cambria County Conservation District
- 1st Vice President, Emil Bove, Westmoreland Conservation District
- 2nd Vice President, Kelly Stagen, Pike County Conservation District
- Secretary, Charles Duritsa, Westmoreland Conservation District

Executive Board Members not up for election and continuing to serve their terms:

- Secretary: Charles Duritsa, Westmoreland Conservation District
- Treasurer & Interim South Central Region Director: Sonia Wasco, Lancaster County Conservation

Item IV.5

Nominating Organization Meeting Update

A Nomination Organization Breakfast will be held Thursday, September 7 at 8:30 a.m. The location will be the Pennfield Room at the Farm and Home Center.

Item IV.6

Summer Intern Activities Report

Madeleine Gagliano, the 2023 Summer Intern with Lancaster County Conservation District, will be giving a short presentation about her time at the District and her plans for the future. Madeleine will be a senior at George Mason University majoring in Biology and Conservation Studies. Most of her summer has been spent working in the Education and Watershed Programs, but she did have a chance to shadow staff from other programs. Madeleine started at the Lancaster County Conservation District on May 22nd and will be leaving us on August 4th.