

**LANCASTER COUNTY CONSERVATION DISTRICT
BOARD MEETING MINUTES
July 5, 2023**

The 854th regularly scheduled Board Meeting of the Lancaster County Conservation District (LCCD) was held in person at the Farm and Home Center for Directors and also via Zoom Call-In on July 5, 2023, at 7:30 PM.

The following Directors were present: Dan Heller; Chairman, Jay Snyder, Kent Weaver, Herb Kreider, Sonia Wasco, and Commissioner John Trescot.

The following Associate Directors were present: Dan Zimmerman and Jennifer Engle

The following District Staff were present: Christopher Thompson, Kevin Lutz, Stacey Hertz, Tyler Keefer, Matt Kofroth, Sallie Gregory, and Eric Hout.

The following Cooperating Agency representative was present: Lauren Shaffer; DEP Field Representative and Heather Grove; NRCS Representative.

Chairman Dan Heller, called the meeting to order at 7:30 p.m. Dan welcomed everyone both in person and on Zoom and reminded everyone that the meeting was being recorded.

Herb Kreider provided the invocation for the meeting.

Introductions: None offered.

Additions to the Agenda: Chris Thompson stated that the only additions were included in the Day of Packet sent out on Monday.

An opportunity was given for public comment: None was offered.

I. Agency Reports

1. USDA, NRCS

Heather Grove stated Brittany Moore has been hired as a Soil Conservation Technician and will begin at the end of July. There were no other additions to the submitted report.

2. PA DEP Field Rep Report

Lauren Shaffer stated there were no additions to the submitted report. Lauren highlighted the information about the Final SOP for Chapter 102 inspections, ACAP updates, and new PA Clean Water Academy Courses. She announced this will be her last meeting as she has accepted a position with the Department of Agriculture.

II. Consent Agenda

Chairman Dan Heller, gave the opportunity for Directors to withdraw any of the items from the Consent Agenda in order to have additional discussion. Hearing none, he requested a motion to approve the agenda.

Jay Snyder moved to approve the Consent Agenda as presented. John Trescot seconded the motion. The motion passed unanimously.

The Consent Agenda includes the following approved items.

- #1 – Minutes of June 7, 2023 Board meeting.**
- #2 – Technical Assistance Requests/Cancellations**
- #3 – Nutrient Management Plan Approvals**
- #4 – Conservation Plans Acknowledgement**

**Requests for Nutrient Management Plan Approval (Lutz)
June 2023 Activity
July 5, 2023 Board Meeting**

The plans are for the following operations:

OWNER	TOWNSHIP	Operation	DESIGNATION	AEU's/ ACRE	REVIEWER	PLAN #
Wilmer Burkholder	Ephrata	Pullet	CAO	15.81	Heigel	715
Paul Riehl	West Earl	Goats/Layer	CAO	43.79	Heigel	1891
David Rosenberry	Mount Joy	Layer	CAFO/CAO	66.32	Lutz	161
Robert Barley	Manor	Swine	CAO	184.44	Reuter	439
Roger Shirk	Salisbury	Duck	CAO	2.57	Brodbar	748
Mark A. Rohrer	Strasburg/Paradise	Broiler	CAO	124.18	Brodbar	318
Elam Miller	Leacock	Dairy	CAO	2.04	Brodbar	1169
John R. Lefever	Drumore	Layer	CAFO/VAO	1.28	Adams	717
John F. Stoltzfus	Fulton	Dairy	CAO	20.92	Adams	2703
Jason Wenger	Rapho	Swine	CAFO/CAO	36.43	Lutz	1234

III. Additional Business

1. Items removed from the Consent Agenda

None removed.

2. Treasurer's Report

Stacey Hertz stated there were no additions to her submitted reports. She highlighted that the funds invested are slowly coming back and the interest income from the investment accounts is currently at 5.015%

3. Chesapeake Bay Agreement

Kevin Lutz stated that they are seeking approval for renewing the Chesapeake Bay Agreement that includes the Bay technicians and the engineering program. He noted that the reimbursement for the Technician Agreement has increased this year to \$250,000 and includes \$10,000 for BMP verification which is the same as last year. The funding for the Bay engineering position has remained at \$91,900 and \$85,000 for the Bay engineering assistant. The total contract for the year is \$426,900, an increase from last year. John Trescot moved to approve submitting the funding agreement. The motion was seconded by Jay Snyder. The motion passed unanimously.

4. CDFAP/ACT Agreement

Matt Kofroth stated that the Agreement amount was not increased this year and remains at \$22,449. The application is due at the end of July. Kent Weaver moved to approve submitting the funding application. The motion was seconded by Herb Kreider. The motion passed unanimously.

5. ACAP Project Approval

Kevin Lutz pointed out that all the projects are District sponsored projects. He reported that there are four applications submitted for ACAP Funds requesting a total of \$577,837.93.

Landowner	District/Private Consultant	Municipality	BMPs	Total Project Cost	Total Grant Requested
Amos W. Zimmerman	District	Ephrata Twp.	HUA, Roofed Stacking Shed, Access Road, Underground Outlet	\$240,865.46	\$216,778.91
Abner Stoltzfus	District	Fulton Twp.	Grassed Waterway, Access Road,	\$66,777.78	\$60,100.00

			Fencing, Roof Runoff Structure, Underground Outlets		
John Rohrer	District	Upper Leacock Twp.	Roofed Stacking/Mortality Composting Area, Grassed Waterway, HUA, Access Road, Animal Trail, Waste Transfer, Underground Outlet	\$309,560.91	\$278,604.82
Jack Coleman	District	Paradise Twp.	Structure for Water Control, Subsurface Drain, Underground Outlets	\$24,838.00	\$22,354.20
Totals				\$642,042.15	\$577,837.93

John Trescot moved to approve the ACAP Funding. Herb Kreider seconded the motion. The motion passed unanimously.

6. Dirt & Gravel Agreement

Matt Kofroth reported the District has been asked to sign on for another 5-year agreement by the State Conservation Commission. There has been a small change to the amendment portion which is standard language now SSC and DEP contracts. Jay Snyder moved to approve the new contract. Sonia Wasco seconded the motion. The motion was passed unanimously.

7. Procurement Policy

Chris Thompson stated that there were no additions or edits to the procurement policy document presented at the last Board Meeting. Herb Kreider moved to approve the document. John Trescot seconded the motion. The motion was passed unanimously.

8. Rapho Township Dirt & Gravel Contract Amendment

Tyler Keefer reported that an applicant can request an increase of up to 40% more without involving the State Conservation Commission as long as the local Quality Assurance Board approves additional funding. The QAB voted in favor of the additional funding but in order to finalize the additional funding a vote is required from the Board. Sonia Wasco moved to approve the Dirt & Gravel Amendment. Jay Snyder seconded the motion. There was discussion on the explosion of the Rapho Township building delaying the usage of the funds and staff will contact the township to discuss an extension. The motion was passed unanimously.

9. Personnel Committee

Sonia Wasco recommended hiring Patrick Kidd as the Ag Compliance Specialist on a part-time basis. She made a motion to hire Patrick Kidd. Herb Kreider seconded the motion. The motion was passed unanimously.

IV. Reports/Information

1. Correspondence, News and Updates:

Chris Thompson reported that we are tabling the items for correspondence to the next meeting. The one item to be aware of is an invitation on August 2 to the Lancaster Chamber Meeting for the Ag Issues Forum focused on technology in Ag.

2. E&S/NPDES Monthly Projects Report:

Eric Hout stated that fees and receipts this year are in line with last year at this time and there is a slight increase in complaints for June 2023 as compared to June 2022. Eric highlighted the large project in East Donegal Township which is for PPL. Eric noted that staff continue to work to reduce the backlog of outstanding projects and he thanked the Board for their support.

3. E&S Committee Report:

Eric Hout reported no items that the committee voted on or need to be brought to the Board. He shared that the updated fee schedule approved last year seemed to be working. Each of the technicians will have their own territory coverage beginning next week.

4. Youth Conservation School Update:

Sallie Gregory noted that the date for the Conservation School will be July 23 – 28. The sponsor dinner will be Sunday, July 23. It will be an interactive dinner with the sponsoring organizations with a focus on introducing the students to the partners. Sonia Wasco shared that the theme for the week is “Waste not, Want not”. Sonia thanked the Board for their continued support of the event.

5. Lancaster County Conservation District Hosts Teacher Professional Development:

Sallie Gregory highlighted she is working on a network team of teachers and cooperating agencies that hosted a successful teacher development that traveled to nine different sites. There was a focus on agriculture and Adam Hartz walked through what goes into an Erosion and Sedimentation Conservation Plan and the idea of careers and what type of schooling is needed.

6. Nominating Organizations Update:

Chris Thompson explained and highlighted the importance of Nominating Organizations to aid in forming a diverse Board. Sallie Gregory gave a brief history of the Nomination Organizations and suggested that there were other organizations that could be included in the list. Outreach is being planned to introduce our current and new Nominating Organizations to who we are, and the support we are looking for, and to help them understand what a Director on the Board would do so that they would be able to make nominations. Jay Snyder suggested the Township Association and Jenny Engle suggested some of the winery groups. Chris requested if anyone has any other organizations to send the names to him and Sallie to add to the invite list. Chris stated Directors will be invited to the luncheon to share a testimony of what they like about being part of the District.

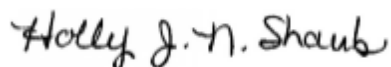
V. Additional Public Comment:

Chris Thompson reminded everyone about the PACD/SCC Joint Annual Conference on July 19 – 20.

Meeting Adjourned

Chairman Dan Heller adjourned the meeting at 8:30 pm.

Respectfully submitted,



Holly J. N. Shaub
Admin. Support Specialist, Ag Program