



**LANCASTER COUNTY CONSERVATION DISTRICT
MONTHLY BOARD MEETING AGENDA**

Wednesday, March 1, 2023

Lancaster Farm & Home Center

Zoom Info: <https://zoom.us/j/91731607863>

Business Meeting 7:30 PM

Timer

7:30	Invocation – Herb Kreider Call to Order – Vice Chairman, Sonia Wasco Welcome & Introductions – Sonia Wasco Additions to the Agenda – Christopher Thompson Public Comment: Survey media/guests: Agenda items of interest – Sonia Wasco	<u>Page #</u>
7:50	I. <u>Agency Reports</u> 1. USDA, NRCS (attachment)..... 1 2. PA DEP Field Rep Report (day of packet)..... -	
8:00	II. <u>*Consent Agenda</u> 1. Meeting Minutes (attachment).....4 2. Technical Assistance Requests/Cancellations (attachment).....8 3. Nutrient Management Plan Approval (attachment).....8 4. Conservation Plans Acknowledgement (attachment).....8	
8:10	III. <u>*Additional Business</u> 1. Items Removed from Consent Agenda 2. Treasurer’s Report – Hertz (day of packet) - *3. Personnel Committee – Wasco/Thompson (attachment).....9 *4. ACAP Project Approval – Lutz/Bitting (attachment).....10	
8:35	IV. <u>Reports & Information</u> 1. Correspondence, News, and Updates – Thompson..... - 2. Banquet Committee Report – Hartz (attachment).....11 3. E&S/NPDES Monthly Projects Report – Stern (day of packet) - 4. Township Ag BMP Verification Program – Seibert/Thompson (attachment).....11 5. Planning Meeting Report – Thompson (day of packet)..... - 6. Ethics Forms – Thompson (attachment)11	
9:05	V. <u>Additional Public Comment</u>	
9:10	VI. <u>Adjourn</u>	

(Directors, please call the District office if you will not be attending)

Dates to Remember:

3/2 Contractor Meeting, Yoder’s Restaurant	3/21 PACD SC Regional Director Meeting, Cumberland
3/14 SCC Meeting	3/30 LCCD Annual Awards Banquet, F&H Center

NEXT MEETING DATE: Wednesday, April 5, 2023, 7:30 p.m.
At the Lancaster County Farm & Home Center

***Action Required**



Activity Report to LCCD Board of Directors February 2023

Lancaster Field Office Personnel:

Heather Grove, Supervisory District Conservationist
Mark Myers, Soil Conservationist
Joel Alicea Hernandez, Soil Conservationist
Brett Ramer, Soil Conservationist
Mark Long, Soil Conservationist
Michael Albert, Soil Conservationist
Christine Griesemer, Soil Conservationist
Camila Martinez Sanchez, Soil Conservationist

Ashley Rice, Soil Conservation Technician
VACANT, Soil Conservation Technician
VACANT, Civil Engineering Technician
Lari Jo Walker, Program Assistant, RC&D
Jeff Sholly, Engineer, PACD
Ashley Spotts, Restoration Specialist, CBF
Julia Smith, Biologist, PF (York & Lancaster)
Elli Liput, Biologist, PF (Dauphin, Lebanon & Lancaster)

Conservation Planning Activities*:

FY22 Total (#)	FY22 Total (Ac)	FY23 Mo. Total (#)	FY23 Mo. Total (Ac)	FY23 Total (#)	FY23 Total (Ac)
33	3,809.92	1	1	7	346.3

*SEE "ACKNOWLEDGMENT OF CONSERVATION PLANS" REPORT

Conservation Practice Installation Activities*:

Practice Code & Name	FY22Total	FY23 Mo. Total	FY23Total
313 – Waste Storage Facility (no)	12	1	4
362 – Diversion (ft)	3,132	-	-
367 – Roofs & Covers (no)	8	-	2
382 – Fence (ft)	12,594	-	4,406
412 – Grassed Waterway (ac)	7.1	-	3.3
516 – Livestock Pipeline (ft)	2,559	-	596
561 – Heavy Use Area Protection (sq ft)	22,553	-	974
575 – Trails & Walkways (ft)	2,219	-	302
578 – Stream Crossings (no)	1	-	1
600 – Terraces (ft)	23,046	-	4,592
614 – Watering Facility	14	-	-
620 – Underground Outlet (ft)	10,837	-	1,745
634 – Waste Transfer System (no)	10	-	3
327 – CREP Conservation Cover (ac)	59.06	-	21.25
391 – CREP Riparian Forest Buffer (ac)	58.52	-	1.39
390 – CREP Riparian Herbaceous Buffer (ac)	0	-	-

*REFLECTS COMMON PRACTICES INSTALLED THROUGH NRCS & FSA FINANCIAL ASSISTANCE PROGRAMS; DOES NOT REPRESENT ALL PRACTICES INSTALLED.

Financial Assistance Conservation Program Activities:

- Financial Assistance Contract Obligation:

Program	FY22 Total (#)	FY22Total (\$)	FY23Total (#)	FY23 Total (\$)
EQIP/AMA	22	\$1,926,714	-	-
CSP	3	\$298,017	-	-
RCPP	15	\$3,421,648	-	-

- Financial Assistance Payments:

Program	FY22 Total (\$)	FY23Mo. Total (\$)	FY23 Total (\$)
ALL PROGRAMS	\$2,247,795.72	\$177,589.77	\$605,788.17

- **Environmental Quality Incentive Program (EQIP)**
 - Proposed FY23 Allocation - \$2,507,000
 - Currently 15 applications selected for funding for approximately \$1.6 million; contract development underway.
 - 2nd round application will be evaluated for funding

- **Regional Conservation Partnership Program (RCPP)**
 - Sign-up Deadlines –3/1, 5/1
 - Lancaster Clean Water Partnership RCPP
 - Remaining Allocation – \$3,139,739
 - Currently 8 applications selected for funding for approximately \$1.3 million; contract development underway
 - Alliance for Chesapeake Bay Turkey Hill RCPP
 - Remaining Allocation - \$1,018,896
 - Currently 2 applications selected for funding (Lancaster & Franklin Counties) for approximately \$484,000; contract development underway.

- **Infrastructure Reduction Act (IRA) Climate Smart Funding**
 - Funding available through EQIP & CSP.
 - Priority is the implementation of climate smart ag and forestry greenhouse gas mitigation conservation practices/systems.
 - Soil health improvements, nitrogen management, livestock methane management, grazing and pasture management, forestry and upland wildlife habitat improvements, energy, combustion and electricity efficiency improvements and wetlands creation and restoration.
 - Funding to increase exponentially each fiscal year, through 2031.
 - PA Allocation for FY23
 - EQIP – \$3,146,247
 - CSP – \$2,558,180
 - FY23 Sign-up Deadline – 3/20/2023

Conservation Easement Program Activities (ACEP):

- Agricultural Land Easement (ALE) Acquisition Activities:

Program/Activity	FY22 Total (#)	FY22 Total (ac)	FY23 Total (#)	FY23 Total (ac)
ALE Easement Requests	-	-	-	-
ALE Easement Closings	3	149.28	-	-

- Easement Annual Monitoring Activities

Program/Activity	FY22 Total (#)	FY23 Total (#)
GRP Monitoring - Offsite	1	-
GRP Monitoring - Onsite	-	-
WRP/WRE Monitoring - Offsite	4	-
WRP/WRE Monitoring - Onsite	10	-
FRPP/ALE Monitoring - Onsite	8	-

Conservation Reserve Enhancement Program Activities (CREP):

- Approved Plans:

	FY22 Total (#)	FY22 Total (Ac)	FY23 Total (#)	FY23 Total (Ac)
New	16	62.92	-	-
Re-enrollments	28	177.98	-	-

Administrative Activities:

- Civil Engineering Technician & Soil Conservation Technician – Positions currently in the tracker to be readvertised.

Notable Meetings & Trainings:

- 2/2 – CSP SE Area Roundtable Discussion, Lebanon (Grove, Myers, Alicea Hernandez)
- 2/11 – RCPP Project Design & Construction Prioritization Work Group (Grove)
- 2/14-15 – PA NRCS CAD Training, Lewisburg (Rice)
- 2/17 – PA NRCS ACAP/EQIP Coordination Meeting (Grove)
- 2/21 – PA NRCS IRA (EQIP & CSP) Funding Meeting (All NRCS)
- 2/23 – Lancaster Buffer Action Team Meeting, Lancaster (Grove, Spotts)
- 2/23 – Lancaster NRCS Team Meeting, Lancaster (All NRCS & Affiliates)
- 2/24 – Lancaster/Lebanon CREP Workload Meeting, Lancaster (Grove, Spotts, Smith, Liput)

Respectfully Submitted,



Heather L. Grove
District Conservationist

Item II.1

LANCASTER COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES February 1, 2023

The 849th regularly scheduled Board Meeting of the Lancaster County Conservation District (LCCD) was held in person at the Farm and Home Center for Directors and also via Zoom Call-In on February 1, 2023 at 1:00PM.

The following Directors were present: Daniel Heller, Chairman; Herb Kreider, Jay Snyder, Bob Shearer, Sonia Wasco, Kent Weaver, Bob Wagner, Ken Meck, Roger Rohrer, Dale Herr Jr. and Commissioner John Trescot.

The following Associate Directors were present: Jennifer Engle.

The following District Staff were present: Christopher Thompson, Kevin Lutz, Kent Bitting, Sallie Gregory, Emma Findeisen, Ben Seldomridge, Matt Kofroth, Steve Wyld, Kaylyn Gordon, Alex Flurry, Holly Shaub, Samantha Adams, Tyler Keefer, Adam Hartz, Amanda Goldsmith, Andrew Pauls-Thomas, Brady Bosworth, Elisabeth Martin, Greg Heigel, Jim Saltsman, Kevin Seibert, Jason Reuter, Steve Reiff, Shelly Dehoff, Noelle LaFaver, Laura Brodbar, Ryan Riebling, Stacey Hertz, Amanda Goldsmith, Adam Stern and Suzanne Kopp.

The following Cooperating Agency representative was present: Lauren Shaffer, DEP Field Representative,

Dan Heller called the meeting to order at 1:00p.m. Dan welcomed everyone both in person and on Zoom. Adam Stern reminded everyone that the meeting was being recorded.

Bob Shearer provided the invocation for the meeting.

Introductions: Chris Thompson recognized all staff that were in attendance. Chris introduced Lauren Shaffer as the new DEP Field Representative, Officer Schmidt from Fish and Boat and the two Director Emeritus in attendance Bob Wagner and Ken Meck.

Additions to the Agenda: no additions.

An opportunity was given for public comment: Roger Rohrer stated that Avian influenza was positive on a duck farm in Clay Township near Middle Creek. Roger reminded everyone to be practicing good bio-security when visiting poultry farms.

I. Reorganization of the Board

1. 2023 Appointment to the BOD

Commissioner John Trescot administered the oath of office to re-appoint Roger Rohrer as a Farmer Director and Kent Weaver as a Public Director. Their terms will expire on December 31, 2027. Commissioner Trescot has been appointed as the Commissioner Representative which is renewed annually and his term will expire on December 31, 2023.

2. Election of Officers

The following slate of officer candidates were put forward for the BOD approval:

- Chairman – Dan Heller
- Vice Chairman – Sonia Wasco
- BOD Secretary/Treasurer – Kent Weaver
- Recording Secretary – Suzanne Kopp

Roger Rohrer moved to affirm and close the ballot as slated. John Trescot seconded the motion. Dan Hell, Sonia Wasco and Kent Weaver abstained from the vote due to being on the ballot. Motion passed unanimously.

3. Associate Directors Appointments

The following slate of Associate Directors were put forward for the BOD approval:

- Lisa Graybeal (reappointment)
- Justin Welk (reappointment)
- Jennifer Engle

Jay Snyder moved to affirm and close the ballot as slated. Sonia Wasco seconded the motion. Motion passed unanimously.

4. Check Signers for LCCD Accounts

The following slate of Check Signers for the Lancaster Conservation District are put forward for the BOD approval:

- Kent Weaver – Treasurer
- Roger Rohrer – Director
- Christopher Thompson – District Manager
- Matthew Kofroth – Acting-Assistant Manager

Dale Herr moved to affirm and close the ballot as slated. Sonia Wasco seconded the motion. Kent Weaver and Roger Rohrer abstained from the vote due to being on the ballot. Motion passed unanimously.

5. Election of PACD Voting Delegates

The following slate of PACD Voting Delegates are put forward for the BOD approval:

- Sonia Wasco – Voting Delegate
- Christopher Thompson – Alternate Voting Delegate
- Matthew Kofroth – Alternate Voting Delegate

Dale Herr moved to affirm the slate of PACD Delegates as stated. Roger Rohrer seconded the motion. Sonia Wasco abstained from the vote due to being on the ballot. Motion passed unanimously.

II. Agency Reports

1. USDA, NRCS

Chris Thompson reported in Heather Groves absence that there are no additions to the submitted report in the board packet.

2. PA DEP Field Rep Report

Lauren Shaffer highlighted points on the submitted report in the Board packet – but emphasized two things of importance as follows:

- The Statement of Financial Interests forms need to be signed and filed with the Conservation District by the deadline of May 1, 2023. They must be filled out by each director and staff member. Chris Thompson added that the LCCD Deadline to have the forms submitted will be March 30, 2023.
- CliftonStrengths assessments launched by Building for Tomorrow – district staff will be required to take the CliftonStrengths assessment in 2023. Chris Thompson added that all staff will be receiving an email to take this assessment shortly.

II. Consent Agenda

Chairman Daniel Heller gave the opportunity for Directors to withdraw any of the items from the Consent Agenda in order to have additional discussion. Hearing none he requested a motion to approve the agenda.

Commissioner Trescot moved to approve the Consent Agenda as presented. Bob Shearer seconded the motion. Motion passed unanimously.

The Consent Agenda includes the following approved items.

- #1 – Minutes of January 4, 2022 Board meeting.
- #2 – Technical Assistance Requests/Cancellations
- #3 – Nutrient Management Plan Approvals
- #4 – Conservation Plan Acknowledgement
- #5 – List of LCCD Memberships

Requests for Nutrient Management Plan Approval (Lutz)
January 2023 Activity
February 1, 2023 Board Meeting

The plans are for the following operations:

OWNER	TOWNSHIP	OPERATION	DESIGNATION	AEU's/ACRE	REVIEWER	PLAN#
Karl G. Martin	Brecknock	Broiler	CAO	43.45	Heigel	326
Ben Stoltzfus Jr.	Caernarvon	Dairy	CAO	2.82	Seldomridge	1579

III. Additional Business

1. Items removed from Agenda

None removed.

2. Treasurer's Report

Stacey Hertz highlighted the third and fourth quarters funds of 2022 and stated that there are still outstanding funds that we have not yet received from State Programs and that is the reason for the large differences on the Income and Expense report to date.

3. Personnel Committee Report

Sonia Wasco reported that the Interview Committee interviewed several candidates for the open E&S Technician position. The Interview team selected Rachel DiRosato to present before the Board for approval. Rachel's start date will be February 6, 2023.

Sonya Wasco moved to approve hiring Rachel DiRosato as the new E&S Technician. Herb Kreider seconded the motion. Motion passed unanimously.

4. CAP Funding – Project List

Kevin Lutz reported that there is one application submitted through the CAP Coordinator by a private consultant, Mowery Environmental LLC. CAP Funds requested are \$137,587.30 for John K Kauffman in Colerain Township for multiple BMP's.

Roger Rohrer moved to approve CAP Funding for John Kauffman as stated. Dale Herr seconded the motion. Motion passed unanimously.

5. ACAP Update

Kent Bitting provided an update that on January 24, 2023 the SCC approved a buffer/setback policy. The new policy states that when a buffer is required by the applicant's Ag E&S plan, conservation plan, nutrient management plan or manure management plan any ACAP applicant receiving funding for an animal waste storage BMP or heavy use protection area BMP, must, as a condition of the ACAP contract, agree to install and maintain an average 35' setback from streams to ensure that livestock do not have unrestricted access to these streams. This is a change from the original policy that a buffer would have been required to be installed on all projects.

6. 2023 Water Week Sponsorship

Matt Kofroth reported the Conservancy is asking the LCCD to be a sponsor of the week long 2023 Water Week in the amount of \$2,500 with half of that being District Staff time working Water Week events like tree plantings, Watershed Expos and stream cleanup events. The remaining \$1,250 would be shared between the District and Conservation Foundation.

Jay Snyder moved to approve the sponsorship as stated. Roger Rohrer seconded the motion. Motion passed unanimously.

IV. Reports/Information

1. Correspondence, News and Updates:

Matt Kofroth shared that PennDOT is naming a bridge after Ken Depoe and asked that board members to consider attend the event in April 2023.

2. E&S/NPDES Monthly Projects Report:

Adam Stern reported that there were no additions to the reports that were submitted in the Board packet. Adam did highlight a PPL pole replacement project in Elizabeth Township that will be crossing High-Quality Watersheds. Adam also highlighted 283 Commerce Center Building #1 which is a project with 1 million square feet, which equals approximately 25 acres, for a commercial warehouse. DEP has been in contact about this project since it is a high public profile project.

Adam also reported that we picked up the new district vehicle this week and thanked Kaylyn Gordan for heading up that project.

Steve Wyld has now been added to the municipal map on our website to cover the following areas as an E&S Technician – Colerain Township, Drumore Township, East Drumore Township, Fulton Township, Little Britain Township and Quarryville Borough,

3. PACD/SCC Winter Meeting Report:

Sonia Wasco reported the meeting was held on January 26, 2023. Each Conservation District was asked to contribute a maximum of \$500 towards the cost of hiring a consultant to undertake the salary comparison study in order to justify the continuation of increased funding for Conservation Districts in the State budget.

Roger Rohrer moved to contribute \$500 as stated. Jay Snyder seconded the motion. Motion passed unanimously.

4. Ethics Forms:

Chris Thompson stated that the PA State Ethics Forms for the calendar year 2022 are due in the District office by March 30, 2023 so they can be processed and filed by the deadline of May 1, 2023.

V. Additional Public Comment:

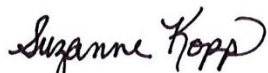
Chris Thompson added that the District Banquet will be held on March 30, 2023 at the Farm and Home Center. Directors and staff will be receiving invitations shortly. Chris is encouraging everyone to attend and bring a guest.

Officer Schmidt stated that there is a trout stocking opportunity to attend on March 17, 2023 at the Dale Herr farm.

Meeting Adjourned

Chairman Heller adjourned the meeting at 2:00pm.

Respectfully submitted,



Suzanne Kopp
Recording Secretary for the Board of Directors

Item II.2

Requests for Technical Assistance

APPLICANT	TITLE	TOWNSHIP	SIZE	ASSISTANCE
None				

Item II.3

Requests for Nutrient Management Plan Approval (Lutz)

February 2023 Activity

March 1, 2023 Board Meeting

To: The Lancaster County Conservation Board of Directors Nutrient Management Plan Review Committee:

I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Nutrient Management Plan Review Committee.

I recommend these plans to be approved by the Board. The plans are for the following operations:

OWNER	TOWNSHIP	OPERATION	DESIGNATION	AEU's/ACRE	REVIEWER	PLAN #
Eli Weaver	Brecknock	Turkey	CAO	236.27	Heigel	1892
Jeffrey Barley	Manor	Pullet/Steer	CAFO/VAO	0.96	Adams	485
Mike Bollinger	East Drumore	Broiler/Heifer	CAO	4.56	Adams	521
Kenton Sweigart	East Donegal	Dairy/Swine/Pullet	CAFO/CAO	2.68	Lutz	257

NMP Update Report to Lancaster County Conservation District Board of Directors

February 2023 Activity

March 1, 2023 Board Meeting

NMP Name	Municipality	Plan Update Submission Date	Original NMP Approval Date	Planner¹	Species²	AEUs	Regulated Operation Type³	Date Plan Acknowledgment Letter Sent	Reason for Update
Leroy & Jay Daniel Zimmerman	East Donegal	2/6/2023	11/5/2020	William Rogers	Swine/ Geese/ Steers	446.80	CAO CAFO	2/9/2023	Simple Update
David H. Martin	Little Britain	2/9/2023	12/1/2021	Bryan Withiam	Swine/ Pullets	730.84	CAO CAFO	2/13/2023	Simple Update
Leon Ray Zimmerman	East Donegal	2/13/2023	10/7/2020	William Rogers	Swine/ Pullets/ Steers	807.22	CAO CAFO	2/16/2023	Simple Update
Mike Lewis	East Donegal	2/14/2023	12/1/2021	Leann Shirk	Broilers	244.89	CAO	2/16/2023	Simple Update

Item II.4

Acknowledgment of Conservation Plans (Lutz)

The Lancaster NRCS Field Office recommends the following plans for the

March 1, 2023 Board Meeting:

NATURAL RESOURCES CONSERVATION SERVICE

Conservation Plans	Number of Plans	Planner	Township
Brian K. Mull	1	Brett Ramer	Drumore

LCCD AG EROSION & SEDIMENTATION PLANS

Conservation Plans	Number of Plans	Planner	Township
None			

The Personnel Committee Report

Request to Hire - Spring 2023 Internship Position

The District's Education and Watershed Departments have reviewed several applicants for the District's Spring internship position. We are formally requesting to hire Cory Grudovich for this position. Cory is presently a senior at Millersville University studying for a BS in Geology. Cory will graduate this spring and hopes to teach in the future, but would really like to experience what a Conservation District staff member does.

The Spring internship was first offered last year and worked out extremely well and the staff wanted to continue the opportunity for potential candidates again this year. The spring intern will be assisting the District's Education and Watershed Programs with a host of spring activities such as the annual tree seedling sale, spring tree planting, water quality monitoring, annual reports, annual banquet, Envirothon prep, and a host of early spring activities.

The intern would be paid \$14.00/hr. and work from February 27th through May 12th. Cory will work from 8 AM-4 PM two or two and half days a week depending on the coursework he may have. Funds to pay for the intern will come from a line item in the 2023 District budget for interns. Action is required to formally hire Cory for this temporary position.

Request to Hire – Assistant District Manager

Last year, we advertised the long-awaited Assistant District Manager position. Our HR consultant received 96 applications and narrowed the field of candidates for the sub-committee, Sonia Wasco and Chris Thompson, to interview. Their recommendation of Matt Kofroth comes as no surprise to those that know Matt. Matt, a 22-year veteran of LCCD as the District's Watershed Specialist, and 18 months as the Acting-Assistant District Manager has provided him with a wealth of training and experiences that make him the best candidate for the position (a resume will be circulated at the meeting). If the recommendation is approved by the BOD, Matt will assume responsibilities for the position immediately and begin what is expected to be a 6-month transition of delegating his direct responsibilities for the Watershed Specialist Program to other staff.

Request to Advertise – Watershed Specialist Position

With the expectation of BOD support for the recommendation of Matt Kofroth for the Assistant District Manager position, the Administration is requesting BOD approval to post the open Watershed Specialist position. We anticipate having a candidate for Board approval at the April or May BOD meeting.

***Action Required**

Item III.4

Agriculture Conservation Assistance Program Grant Approval

The Agriculture Conservation Assistance Program (ACAP) currently has six applications that have been reviewed by district staff and are ready for board action. The following table outlines the projects and amounts requested.

Landowner	District/Private Consultant	Municipality	BMPs	Total Project Cost	Total Grant Requested
Samuel Shertzer	District	Manor Twp.	2 Grassed Waterways, Lined Outlet	\$7,415.54	\$6,673.99
Kurt Martin	District	Strasburg Twp.	Diversion and Planting	\$6,416.00	\$5,774.57
David Espenshade	District	Manor Twp.	Lined Waterway and Underground Outlet	\$7,980.67	\$7,182.60
James Rank	District	Sadsbury Twp.	Grassed Waterway, Lined Outlet, Terrace	\$16,057.91	\$14,452.12
Leon Ressler	District	Fulton Twp.	Lined Waterway, Structure for Water Control and Underground Outlet	\$18,344.98	\$16,510.48
Mike Denlinger	District	West Cocalico Twp.	Mortality Composter, Roof Runoff Structure, HUA	\$23,513.23	\$21,161.90
Totals				\$79,728.33	\$71,755.66

ACAP Funds Requested: \$71,755.66

The Ag Program Manager and Assistant Ag Program Manager recommend positive action for approving \$71,755.66 worth of ACAP funding for the multiple applications.

***Action Required**

Item IV.2

LCCD Annual Awards Banquet

This is a reminder to everyone that Lancaster County Conservation District is hosting the 71st Annual Banquet on **March 30th, 2023**. The banquet will begin at 6:15 pm with a social gathering and display starting at 5:30 pm at the **Farm and Home Center**. Please contact Holly Shaub or Stacey Hertz by Friday, **March 10th** to make your reservation.

If anyone would like to make a donation for the Scholarship Auction please contact Adam Hartz by March 10th.

Item IV.4

Upper Leacock Stormwater Authority Verification Agreement

The District has completed site inspections for the 4th fiscal quarter of 2022 of the District/Upper Leacock Stormwater Authority agreement to perform site inspections to verify the degree of implementation of agriculture landowner's Agriculture Erosion & Sedimentation Control plans. During this time, the District has had;

- a) 22 contacts
- b) 21 site inspections
 - i) 6 operations were found to be non-compliant with their Ag E&S Control Plan
 - ii) 15 visits that were found to be compliant with their Ag E&S Control Plan

Invoices for these visits were sent out on January 31, 2022, and February 7, 2023. The payment was received from the Upper Leacock Stormwater Authority on February 21, 2023. The total amount of revenue generated for the 4th fiscal quarter of 2022 from these site inspections was \$5,250.

As of this writing, February 22, 2023, there have been 6 site inspections conducted in Upper Leacock Township during the 1st fiscal quarter of 2023.

The Board will see a revised agreement sometime in the near future. There are some bugs in the agreement that is needed to be shaken out. The Authority is on board with these changes, hence the 2 invoices.

Item IV.6

PA State Ethics Forms

As a reminder, the State Ethics Commission Statement of Financial Interest, for the calendar year 2022, is required to be completed by May 1, 2023. Forms are available online at:

https://www.ethics.pa.gov/Documents/Forms%20Library/Statements%20Of%20Financial%20Interest/SEC-1%20Statement%20Of%20Financial%20Interests%20Rev%2001_19.pdf. If you

haven't done so already, Directors are asked to please complete the forms, print and return to the district office prior to April 6, 2023, so the forms can be processed and filed by the May 1st due date.