



LANCASTER COUNTY CONSERVATION DISTRICT MONTHLY BOARD MEETING AGENDA

Wednesday July 6, 2022
Lancaster Farm & Home Center
Zoom Info: <https://zoom.us/j/91731607863>
Business Meeting 7:30 PM

Timer

- 7:30 Invocation – Herb Kreider
Call to Order, Chairman, Dan Heller
Welcome & Introductions – Dan Heller
Additions to the Agenda – Christopher Thompson
Public Comment: Survey media/questions: Agenda items of interest? – Dan Heller
- Page #
- 7:40 I. Agency Reports
 - 1. USDA, NRCS (attachment) 1
 - 2. PA DEP Field Rep Report (attachment) 3
- 7:45 II. *Consent Agenda
 - 1. Meeting Minutes (attachment) 8
 - 2. Technical Assistance Requests/Cancellations (attachment)..... 14
 - 3. Nutrient Management Plan Approval (attachment) 14
 - 4. Conservation Plans Acknowledgement (attachment)..... 15
- 7:55 III. *Additional Business
 - 1. Items Removed from Consent Agenda -
 - 2. Treasurer’s Report – Heistand (attachment) 16
 - *3. Personnel Committee Report – Wasco (attachment)..... 19
 - *4. Ag Committee Report – Lutz/Bitting.....
 - a) Program Grants and Agreements (attachment)..... 19
 - b) Compliance Enforcement (attachment)..... 20
 - c) Policy Review – Guidance for entering data into PracticeKeeper (attachment)..... 20
 - *5. ARPA Funding – Gibson/Thompson (attachment) 21
 - *6. Growing Greener Grant Approval - Kofroth (attachment)..... 21
 - *7. PACD/SCC JAC Meeting Items – Wasco/Thompson
 - a) PACD Executive Council Action Items (attachment)..... 22
 - b) PACD Manure Management Agreement Letter to the SCC & DEP (attachment) .. 22
- 8:55 IV. Reports & Information
 - 1. Correspondence, News and Updates – Thompson (attachment)..... 23
 - 2. E&S/NPDES Monthly Projects Report – Thompson (day of packet)..... -
 - 3. 2022 Envirothon Report – Gregory (attachment)..... 23
 - 4. E&S Committee Report – Thompson (attachment) 24
 - 5. Chesapeake Bay Compliance Program Update – Seibert (attachment)..... 25
 - 6. 2022 Banquet Committee Report – Hartz (attachment) 25
- 9:20 V. Additional Public Comment
- 9:25 VI. Adjourn

(Directors, please call the District office if you will not be attending)

Dates to Remember:

7/6-21, PACD/SCC Joint Mtg Harrisburg, PA	7/24-30, Youth Conservation School
7/13, Staff Team Building & Lunch, Ephrata	TBD, Personnel Committee Mtg
7/14, Con. Foundation Ex Comm Mtg @ F&H 3-4:30 pm	9/7, Budget & Finance Committee Mtg @ F&H 6:00 pm

NEXT MEETING DATE: Wednesday, August 3, 2022 @ 7:30 p.m.

At the Lancaster County Farm & Home Center

*** Action Required**



Activity Report to LCCD Board of Directors June 2022

Lancaster Field Office Personnel:

Heather Grove, Supervisory District Conservationist
Mark Myers, Soil Conservationist
Brett Ramer, Soil Conservationist
Mark Long, Soil Conservationist
Michael Albert, Soil Conservationist
Christine Griesemer, Soil Conservationist
VACANT, Soil Conservationist

Ashley Rice, Soil Conservation Technician
VACANT, Soil Conservation Technician
Jared Boger, Civil Engineering Technician
Lari Jo Walker, Program Assistant, RC&D
Jeff Sholly, Engineer, PACD
Ashley Spotts, Restoration Specialist, CBF
Julia Smith, Biologist, PF (York & Lancaster)

Conservation Planning Activities*:

FY21 Total (#)	FY21 Total (Ac)	FY22 Mo. Total (#)	FY22 Mo. Total (Ac)	FY22 Total (#)	FY22 Total (Ac)
59	3,443.7	-	-	7	320.92

*SEE "ACKNOWLEDGMENT OF CONSERVATION PLANS" REPORT

Conservation Practice Installation Activities*:

Practice Code & Name	FY21 Total	FY22 Mo. Total	FY22 Total
313 – Waste Storage Facility (no)	7	-	12
362 – Diversion (ft)	-	870	2,237
367 – Roofs & Covers (no)	2	-	8
382 – Fence (ft)	29,544	747	5,436
412 – Grassed Waterway (ac)	11	0.4	7.1
516 – Livestock Pipeline (ft)	5,904	-	390
561 – Heavy Use Area Protection (sq ft)	14,124	-	22,553
575 – Trails & Walkways (ft)	2,884	-	2,041
578 – Stream Crossings (no)	5	-	1
600 – Terraces (ft)	8,036	3,892	21,692
614 – Watering Facility	14	-	2
620 – Underground Outlet (ft)	2,864	1,747	10,304
634 – Waste Transfer System (no)	6	-	10
327 – CREP Conservation Cover (ac)	23.5	2.99	39.9
391 – CREP Riparian Forest Buffer (ac)	68.2	25.63	55.9
390 – CREP Riparian Herbaceous Buffer (ac)	0	-	-

*REFLECTS COMMON PRACTICES INSTALLED THROUGH NRCS & FSA FINANCIAL ASSISTANCE PROGRAMS; DOES NOT REPRESENT ALL PRACTICES INSTALLED.

Financial Assistance Conservation Program Activities:

- Financial Assistance Contract Obligation:

Program	FY21 Total (#)	FY21 Total (\$)	FY22 Total (#)	FY22 Total (\$)
EQIP/AMA	24	\$1,804,294	7	\$140,440
CSP	3	\$134,205	1	\$90,505

- Financial Assistance Payments:

Program	FY21 Total (\$)	FY22 Mo. Total (\$)	FY22 Total (\$)
ALL PROGRAMS	\$1,358,691.92	\$53,085.09	\$2,104,211.64

- **Environmental Quality Incentive Program (EQIP)**
 - Regular EQIP
 - FY22 Proposed Allocation - \$2.1 million
 - Contracts are currently being developed.

- **Conservation Stewardship Program (CSP)**
 - CSP Classic Sign-up Deadline – 2 applications
 - Ranking Deadline – 7/15

- **Regional Conservation Partnership Program (RCPP)**
 - Lancaster's Common Agenda for Clean Water sponsored by the Lancaster Clean Water Foundation
 - FY22 Allocation - \$2.59 million
 - Ranking is currently underway. Applications will be selected for funding by the end of June.
 - Turkey Hill Clean Water Partnership sponsored by the Alliance for the Chesapeake Bay (Multi-County)
 - FY22 Allocation - \$1.4 million
 - Ranking has been completed and applications are in the process of being selected for funding.

Conservation Easement Program Activities (ACEP):

- Agricultural Land Easement (ALE) Acquisition Activities:

Program/Activity	FY21 Total (#)	FY21 Total (ac)	FY22 Total (#)	FY22 Total (ac)
ALE Easement Requests	3	146.5	-	-
ALE Easement Closings	3	211	2	91.49

Conservation Reserve Enhancement Program Activities (CREP):

- Approved Plans:

	FY21 Total (#)	FY21 Total (Ac)	FY22 Total (#)	FY22 Total (Ac)
New	13	82	7	23.7
Re-enrollments	18	65.20	-	-

Administrative Activities:

- Audrey Mays last day with the team was 6/15. She accepted a Regional Forester position with NRCS Minnesota. The Soil Conservationist position will be re-advertised in the coming months.

Notable Meetings & Trainings:

- 6/1 – LCWP RCPP Leadership Team 2022 Working Session, Leola (Grove)
- 6/6 – FY22 Classic CSP Roll-out, Virtual (Grove, Myers, Ramer)
- 6/7-8 - PA NRCS Mid-Career Retirement Training, Virtual (Albert, Boger, Griesemer, Ramer)
- 6/21-24 – CAD Training, Virtual (Rice)
- 6/23 - Lancaster Buffer Action Team, Lancaster (Grove, Spotts)

Respectfully Submitted,



Heather L. Grove
District Conservationist

Item I.2
July 2022 DEP Conservation District
Field Rep Talking Points

Nutrient Management and Manure Management Delegation Agreement - The State Conservation Commission (SCC) and the Pennsylvania Department of Environmental Protection (DEP) entered into a joint five (5) year delegation agreement with select conservation districts for Fiscal Years 2017-2022 for Nutrient Management (NM) and Manure Management (MM). That delegation agreement concludes on June 30, 2022. It is the intent of both the SCC and DEP to enter into another joint 5-year delegation agreement for NM and MM with select conservation districts for Fiscal Years 2022-2027. At the May 2022 Commission meeting, SCC and DEP staff presented the new joint NM/MM Delegation agreement for approval. After hearing public comment from several conservation districts, the commission approved to table the action until the July 2022 Commission Meeting. On May 23, 2022, DEP and SCC staff held a listening session for Conservation Districts to voice concerns on the required output measures. That listening session recording can be found at <https://pacleanwateracademy.remote-learner.net/course/view.php?id=176§ion=14>. Based off the May 2022 Commission meeting public comments and the comments of Commission Members, along with the listening session, SCC and DEP staff have adjusted the new Delegation Agreement Required Output Measures (ROMs). The adjustments include: the district performing status reviews on a minimum of 10 agricultural operations per FTE (or 5 agricultural operations for less than 1 FTE) or the district will write a minimum of 10 Manure Management Plans for operators within the county. The adjusted ROMs were discussed during the June 14, 2022 SCC meeting.

The proposed revisions to the NM/MM Delegation Agreement and a question-and-answer document from the May 23, 2022 conservation district listening session were provided to the Conservation Districts on June 14, 2022. Conservation districts with additional questions or comments should contact either Frank Schneider (fschneider@pa.gov) or Kate Bresaw (kbresaw@pa.gov), by e-mail to further discuss. It is anticipated that SCC staff will ask for an action on the new revised joint delegation agreement at the July 2022 Commission meeting.

Program Agreements and Reporting

Districts should remember to get all reimbursement requests submitted in a timely manner. Since this is the last quarter of the fiscal year, programs have a limited amount of time to pay invoices using 2021/2022 fiscal year funds. If budget changes are required districts should contact specific program staff directly to discuss these changes.

FY 2022–2023 Watershed Specialist Renewals - The Grants Center is still working on adding the additional funding and executing the renewal forms. Some have already been executed and sent out to Districts. If your district has not submitted your renewal form it should be sent immediately to ra-epwaterprograms@pa.gov

Watershed Specialist Final Reports - In addition to the Quarterly Report, please use the attached Final Report with your April-June 2022 reimbursement packages. Be sure to check the box that asks “If this is FINAL reimbursement, check here” on the Application for Reimbursement form. Remaining funds from this fiscal year will be liquidated, if they are not spent. If you have any questions regarding remaining balances, please email me at ra-epwaterprograms@pa.gov.

Agricultural Conservation Technical (ACT) Assistance Program application – The ACT Application package was sent out on May 16. Any districts that have not yet submitted their ACT application to should do so as soon as possible to Johan Berger (joberger@pa.gov).

CBAIP SOP, Chesapeake Bay Technician, Engineer Specialist, and Engineer Assistant Contract Renewal – The CBO released fiscal year 2022-2023 contracts for Chesapeake Bay Technician, Engineer Specialist and Engineer Assistant to be distributed to conservation districts in early June. The CBO held a Teams Meeting on June 13 to review the Chesapeake Bay Ag Inspection Program Statement of Policy and Program Contracts. The direct link to the CWA can be found here: <https://pacleanwateracademy.remote-learner.net/mod/resource/view.php?id=5989> . Applications are due to Stephanie Wilfong no later than July 15, 2022. Applications should be emailed to Stephanie and copy your Conservation District Field Rep.

Chapter 102 and 105 Programs

Chapter 102 Delegation Agreement Update- The current 102/NPDES Program Delegation agreement has been in place over five years, for this reason the Program staff will begin the process of reviewing and updating the 102/NPDES Program Delegation Agreements. Although the Program is still working on a timeline, the hope is to have an updated draft Delegation Agreement sometime in 2023.

Update on 105 e-permitting paperless – The Department has made the decision to concentrate IT resources on additional critical updates to the e-permitting system and the Chapter 105 GP modules before going paperless. At this time, we are no longer projecting a date for going paperless. It remains the Department’s goal to utilize the e-permitting system for all Chapter 105 GPs, and we will keep our District partners informed when we are able to shift IT resources back into implementing a paperless process.

Update on the Chapter 105 Rulemaking – The program has scheduled three advisory group presentations for the week of July 18th to provide an overview of the *draft* Final-Form Rulemaking changes and is still planning to take the Final-Form Rulemaking to the Environmental Quality Board this fall. The Final-Form Rulemaking package will be available for preview upon posting to the EQB’s website.

Clean Water Academy

PracticeKeeper Partner Submission and Approval Training Modules Available in the DEP Clean Water Academy - PracticeKeeper partner submission and approval workflow training modules have been added to the [Agriculture BMP Verification Training Series \(2022\)](#). After the completion of this course, external partners will have the necessary skills to submit and revise previously submitted farm plans and Best Management Practices (BMPs) for approval in the PracticeKeeper Database. County Conservation District (CCD) and DEP staff will have the necessary skills to approve, reject, or archive partner submitted farm plans and BMPs in the PracticeKeeper Database. The course entitled *PracticeKeeper Partner Submission and Approval* may be accessed directly here: <https://pacleanwateracademy.remote-learner.net/course/view.php?id=866> or from the *Agriculture BMP Verification Training Series (2022)* linked above. A subsequent announcement is forthcoming once the associated PracticeKeeper data entry modules have been moved to production. Once the PracticeKeeper partner submission modules are live and staff have been trained on the workflow, data entry related to BMP verification, Nutrient and Manure Management Planning, and Ag. E&S and Conservation Planning can be completed by industry or non-governmental entities reducing redundancies in data entry while maintaining the integrity and privacy of the data.

Ag. E&S Train-the-Trainer Series on the DEP Clean Water Academy - A new training has been posted to the DEP Clean Water Academy (CWA) at <https://pacleanwateracademy.remote-learner.net/course/view.php?id=865>. The course demonstrates the process by which County Conservation District (CCD) staff may facilitate a workshop for farmers in their community. The in-person or virtual workshop facilitated by CCD staff will walk farmers through the process of writing an Ag E&S Plan for their operation. Facilitating the workshops will count toward the education/information and outreach output measures of the Delegation Agreement for the Erosion and Sediment Control Program.

The CWA course is entitled *Conducting an Agricultural Erosion and Sediment Control Plan Writing Workshop – Facilitator Training* and contains several components. The first component is a series of five videos created by Penn State University that mirror in-person workshops previously held for agricultural operations in the state. These videos walk through each section of the Department’s technical guidance document, *Soil Erosion and Sediment Control Manual for Agricultural Operations* (383-4200-002), and aid in developing Ag. E&S plans for an agricultural operation. The course also comprises all resources necessary to facilitate the workshop including: eight PowerPoint presentations detailing the technical guidance document and specific information on how to use Penn State’s PAOneStop tool; Farmer Registration Packet; PAOneStop Participant Packet; and Workshop Overview.

Attachment B on the Clean Water Academy – Districts are required to update the Attachment B on the Clean Water Academy for the Chapter 102 and 105 Programs anytime there are staff changes at the district. The Attachment B can be found under the Data Portal. [Course: Data Portal \(remote-learner.net\)](#)

Chesapeake Bay Watershed

Chesapeake Bay Technician and Engineer Contract Renewal Package – On June 1, 2022, the Chesapeake Bay Office emailed the renewal package to the participating conservation districts in the Chesapeake Bay watershed. There will be a conference call held for conservation districts to review the renewal package and the Chesapeake Bay Agriculture Inspection Program Standard Operating Procedure on June 13, 2022 from 2:00 – 3:00 PM. The link to join the conference call was also included with the email provided to the conservation districts on June 1.

Charging Outreach Efforts to Bay Contracts – Districts requesting Bay Funding of newsletters, social media posts, etc. need to have the publications reviewed and approved by Bay Office Staff prior to being published. All written outreach must include a statement indicating that the project was financed in part by a Federal Environmental Protection Agency Grant provided by the PA Dept. of Environmental Protection. The following statement shall also be included in the final documentation: “The views expressed herein are those of the author(s) and do not necessarily reflect the views of EPA, DEP, or any of its subagencies”. This requirement is in each districts’ grant agreement in Attachment E, Special Conditions, Section II Reporting Requirements, Item F.

June 2022 Webinars – During the month of June the Chesapeake Bay Office hosted three Webinar Wednesday sessions. The first was held on June 1st and was titled “Tier 2 County Milestones and Cap Progress Reporting” and provided an overview of the Two-Year Milestone and Annual Progress Report process and timeline to CAP Coordinators and CAP lead entities. The next webinar was held on June 8th and was titled “2022 FieldDoc Walkthrough and Update” and provided county CAP Coordinators and county CAP lead entities with a walkthrough of the FieldDoc website and an overview of the updates to reporting requirements and the FieldDoc User Guide. Lastly, the webinar on June 22nd was titled “Behind the Scenes- Building partnership and managing projects” which highlighted the work being accomplished by Lancaster and Franklin County and gave CAP coordinators the opportunity to share advise and ask questions.

Pennsylvania’s Phase 3 Watershed Implementation Plan – Monthly e-newsletter

The Chesapeake Bay Office produces a monthly newsletter to showcase progress and updates on the statewide Phase 3 Watershed Implementation Plan and our local partners’ Countywide Action Plans. Our newsletter will highlight activities from the CBO and our partnering counties, agencies, and action team leaders; reporting and data tools; funding and grant opportunities; and major announcements.

<https://www.dep.pa.gov/Business/Water/Pennsylvania%E2%80%99s%20Chesapeake%20Bay%20Program%20Office/WIP3/Pages/Newsletter.aspx>

Dates to Remember

SCC Meetings – 1:00 PM

Hybrid Meeting (Red Lion Inn, Harrisburg)	July 20
Hybrid Meeting	Sept 13

SCC Conference Calls – 8:30 – 10:00 AM

Conference Call	Aug 16
Conference Call	Oct 15

Also, check the Conservation District Training/Special Events Calendar at, www.PACD.org Select the "Events" tab and then the "Training Calendar" tab.

**South-central Regional Office, Waterways and Wetlands Program Conservation,
Restoration and Inspection Section County Assignments**

Mailing Address: The Pennsylvania Department of Environmental Protection
909 Elmerton Avenue, Harrisburg, PA 17110-8200

FAX NUMBER: 717.705.4760

Program Manager: Scott Williamson—717.705.4799 scwilliams@pa.gov
 Section Chief: Dave Gates—717.705.4744 dagates@pa.gov
 Ag. Supervisor: Krista Crone—717.705.4761 krcrone@pa.gov
 Clerical Support: Janie Womack—717.705.4802 jwomack@pa.gov

Cty #	County	Ag Inspector	Conserv. Dist. Field Rep.	105 Comp. Spec.	Ag Compliance Specialist	102 Comp. Specialist	Watershed Manager
01	Adams	Luckenbaugh	Blake	Lamphere	Severs	Eberts	Chervenyak
05	Bedford	Luckenbaugh	Blake	Gipe	Severs	Eberts	Chervenyak
06	Berks	Shull	Blake	Lamphere	Severs	Eberts	Chervenyak
07	Blair	Luckenbaugh	Blake	Gipe	Severs	Eberts	Chervenyak
21	Cumberland	Shull	Blake	Lamphere	Severs	Eberts	Chervenyak
22	Dauphin	Shull	Blake	Gipe	Severs	Eberts	Chervenyak
28	Franklin	Luckenbaugh	Blake	Gipe	Severs	Eberts	Chervenyak
29	Fulton	Luckenbaugh	Blake	Gipe	Severs	Eberts	Chervenyak
31	Huntingdon	Luckenbaugh	Blake	Lamphere	Severs	Eberts	Chervenyak
34	Juniata	Luckenbaugh	Blake	Gipe	Severs	Eberts	Chervenyak
36	Lancaster	Vacant	Blake	Gipe	Severs	Eberts	Chervenyak
38	Lebanon	Shull	Blake	Gipe	Severs	Eberts	Chervenyak
44	Mifflin	Luckenbaugh	Blake	Lamphere	Severs	Eberts	Chervenyak
50	Perry	Shull	Blake	Lamphere	Severs	Eberts	Chervenyak
67	York	Luckenbaugh	Blake	Lamphere	Severs	Eberts	Chervenyak

NAME	TELEPHONE	EMAIL
Blake, Elwood	610.916.0127	eblake@pa.gov
Cease, Kristen	717.439.5353	kcease@pa.gov
Gipe, Todd	717.705.4147	togipe@pa.gov
Crone, Krista	717.705.4761	krcrone@pa.gov
Eberts, Ron	717.705.4819	reberts@pa.gov
Felicia Lamphere	717.705.4792	flamphere@pa.gov
Luckenbaugh, Matt	717.503.6246	mluckenbau@pa.gov
Severs, Bill	717.705.4790	wsevers@pa.gov
Shull, Amy	717.215.1199	ashull@pa.gov

Item II.1

**LANCASTER COUNTY CONSERVATION DISTRICT
BOARD MEETING MINUTES
June 1, 2022**

The 841st regularly scheduled Board Meeting of the Lancaster County Conservation District (LCCD) was held in person at the Farm and Home Center for Directors and also via Zoom Call-In on, June 1, 2022 at 7:30 PM.

The following Directors were present: Daniel Heller, Chairman; Herb Kreider, Roger Rohrer, Jay Snyder, Dale Herr, Kent Weaver, Sonia Wasco, and Commissioner Ray D'Agostino.

The following Associate Directors were present: Justin Welk and Greg Strausser.

The following District Staff were present: Christopher Thompson, Gerald Heistand, Kevin Lutz, Rich Snyder, Kent Bitting, Matt Kofroth, Sallie Gregory, Tyler Keefer, Ben Seldomridge, Adam Stern and Suzanne Kopp.

The following Cooperating Agency representative was present: Heather Grove, Natural Resources Conservation Service.

Dan Heller called the meeting to order at 7:35 p.m. Dan welcomed everyone both in person and on Zoom. Adam Stern reminded everyone that the meeting was being recorded.

Kent Weaver provided the invocation for the meeting.

Additions to the Agenda: Nomination for Director Emeritus.

Dale Herr moved to approve the addition to the agenda for discussion. Roger Rohrer seconded the motion. Motion passed unanimously.

An opportunity was given for public comment: None was offered.

I. Agency Reports

1. USDA, NRCS

Heather Grove offered no additions to the report this month. No questions were raised.

2. PA DEP Field Rep Report

Chris Thompson highlighted a few talking points in the agenda packet on page 2 of the report – The Spring Webinar Series on Leadership specifically for Directors to attend. Registration is necessary to attend.

II. Consent Agenda

Chairman Daniel Heller gave the opportunity for Directors to withdraw any of the items from the Consent Agenda in order to have additional discussion. Gerald Heistand requested the May Meeting Minutes be removed from the Consent Agenda to correct an amount that is stated was invested at FFA from \$635,000 to \$750,000.

Jay Snyder moved to approve the amended Consent Agenda. Dale Herr seconded the motion. Motion passed unanimously.

The Consent Agenda includes the following approved items.

- #1 – Minutes of May 4, 2022 Board meeting.**
- #2 – Technical Assistance Requests/Cancellations**
- #3 – Nutrient Management Plan Approvals**
- #4 – Conservation Plan Acknowledgement**

III. Additional Business

1. Items removed from Consent Agenda

Gerald Heistand requested the May Meeting Minutes be removed from the Consent Agenda to correct an amount that is stated was invested at FFA from \$635,000 to \$750,000.

Dale Herr moved to approve the corrected meeting minutes from the May 2022 Board meeting. Sonia Wasco seconded the motion. Motion passed unanimously.

2. Treasures Report

Gerald Heistand called attention to the shaded box on the Balance Sheet, these amounts are what is being withdrawn out of individual funds and being invested with Fulton Financial. Currently, the market is being so volatile, the current loss is -2.7%.

3. Watershed Specialist Delegation Agreement

Matt Kofroth reported that the PA DEP Conservation District Watershed Specialist contract needed to be renewed. This contract pays for a portion of the salary for the Watershed Specialist. The contract amount will be the same as it has been since 2018 at a maximum of \$45,250/year. Deliverables and project goals remain unchanged except for a greater emphasis of completing data collection and recording into the Practice Keeper system.

Sonia Wasco moved to approve renewing the Watershed Specialist Contract. Dale Herr seconded the motion. Motion passed unanimously.

4. Nutrient Management/Manure Management Delegation Agreement

Chris Thompson reported that the Nutrient and Manure Management Programs were combined under one 5-year Delegation Agreement in 2011. Last year a workgroup of Agency and District staff was formed to suggest and review proposed changes to the 2022-2027 Agreement. The final document shared with the SCC at their May 10, 2022 Commission meeting included several additional changes the Workgroup had not reviewed. The changes were designed to make the Manure Management program more regulated and the responsibility for carrying out those duties were included in the revised Required Output Measures (ROM). Additionally, there were several issues that were still lacking detail including technician funding and the inspection protocols.

The exercise has solidified districts state-wide in opposition to the progressive slide toward more regulatory responsibilities. Several District Managers attended the SCC meeting and petitioned the Commission members to table approving the Delegation Agreement until the additional questions could be answered and the district directors could discuss the proposed changes. By unanimous vote the Commission voted to table action on the NM/MM Delegation until their July meeting.

LCCD staff were relatively neutral about the added inspection responsibilities, but the Delegation revisions, and the process by which they were made, had exposed several other concerns:

- **Compromised Mission** - More compliance responsibilities negatively impact our reputation in the community making it difficult to provide technical and financial assistance to the local land owners so they can be good stewards of our county's natural resources.
- **Staff Retention** - The funding for almost all of the state programs are inequitable and insufficient. The operational deficit it creates limits what we can pay for salaries which leads to the significant, and on-going staff, turnover.
- **Operational Independence & Sustainability** -The direction of the state programs continues to minimize Director authority and leadership for local issues.

A letter outlining these concerns was reviewed by the LCCD Executive Committee and sent to the SCC, DEP and PACD, and a response was received. A joint meeting between SCC/DEP and Districts was held on May 23, 2022 to review and discuss the proposed changes. Additional details were reviewed at that meeting, which included an increase in the reimbursement rate and a softening of some of the Agreement language. It is expected that we will have an updated copy of the finalized NM/MM Delegation Agreement for Board review, but Districts have asked PACD to draft a letter requesting flexibility in the ROMs that each District can review and sign prior to the July 20, 2022 SCC meeting.

The proposed increase in State program funding for the NM/MM Delegated Conservation Districts is going from \$60,000 to \$70,000.

5. ACT/CDFAP Agreement

Gerald Heistand reported it is anticipated that at the July 2022 SCC meeting, formal action will be taken to allocate funds through the CDFAP/UGWF programs. That funding provides partial support of the salary/benefits costs for the following positions: \$22,350 for the District Manager, \$16,225 for the 1st E&S Technician, \$16,225 for the ACT selected position, and \$27,874 of UGWF funds to be used at the discretion of the District. These funding levels are the same as last year. On May 20, 2022 the CDF AP application for funding was submitted for the District Manager, 1st E&S Technician using DEP GreenPort. For the ACT funding tied to Keven Seibert's position, they are looking for Board action with an additional paper application. As in the past with the UGWF funds, administration proposes to use those funds to help support the Business Manager position held by Gerald Heistand. Positive Board action is being requested to formalize the details of these funding applications.

Kent Weaver moved to approve the ACT/CDFAP Agreement as stated. Sonia Wasco seconded the motion. Motion passed unanimously.

6. Personnel Committee Report

Sonia Wasco reported that there are currently five open positions; three on the Ag Team, one with E&S and the new Data Coordinator. Two candidates being put forward to fill the open Ag Tech positions are: Patrick Kidd and Emma Findeisen and upon Board approval, their expected start date would be June 20, 2022.

The new E&S Technician candidate being put forward for hire is Stephen Wyld and upon Board approval, his expected start date will be July 5, 2022.

The Data Coordinator candidate Katelyn Amspacher declined the position. The Data Coordinator is being left unfilled at this time.

Sonia Wasco moved to formally request to hire the three candidates as stated. Jay Snyder seconded the motion. Motion passed unanimously.

Sonia stated that the E&S office AC has been broken and the temperature has been reading 85 degrees. The E&S staff have been offered to work from home or move their workspace to the other side of the building.

7. Outstanding Cooperator

Kevin Lutz reported the Outstanding Cooperator Committee met on May 19, 2022 to review candidates selected by District staff for the Outstanding Cooperator Award. Committee members Bob Shearer (Director Member), Gerald Heistand (staff member), Heather Grove (NRCS), and Kimberly Merlau (FSA) attended the meeting. Staff who submitted names were at the meeting to present material and answer questions. The committee proposes honoring Mark & Paul Miller, Cedar Valley Farm, as our 2023 Outstanding Cooperator.

The Committee also recommends presenting the Soil Stewardship Award to Levi Fisher in 2023.

Kent Weaver moved to approve granting the 2023 Outstanding Cooperator Award to Mark & Paul Miller, West Donegal Township and the Soil Stewardship Award to Levi Fisher, Paradise Township. Dale Herr seconded the motion. Motion passed unanimously.

8. E&S Committee Report

Richard Snyder reported that Florin Hills, Mt Joy Borough requested a 2-week extension to the current compliance date and Board approval is needed to grant the 2-week extension.

The E&S Committee is pursuing an enforcement for the 48 Prospect Road complaint and the committee is asking for approval to pursue the enforcement action. Chris Thompson stated that DEP does not support this enforcement action, but the committee felt that the owner is not taking actions to be compliant. However legal counsel will be our responsibility and not DEP's if we go to enforcement.

The E&S Fee Schedule has been revised and proposes a 3-year incremental fee increase and approval is needed for the fee schedule to become effective 1/1/2023, 1/1/2024 and 1/1/2025 respectively.

Jay Snyder moved to approve the entire committee report as presented. Sonia Wasco seconded the motion. Motion passed unanimously.

9. Director Emeritus nomination

Chris Thompson reported on the nomination for naming a Director Emeritus. A Director Emeritus is a title granted to a former member of Lancaster County Conservation District's Board of Directors who has exemplarily served for many years, setting overall policy and overseeing the actions of the District, but wishes to step back from regular service. Ken Meck, who retired at the end of 2021 after 25+ years of service to LCCD, is being nominated to join Don Robinson and Bob Wagner as LCCD Directors Emeritus. If approved they will be recognizing him at the district banquet next week.

Sonia Wasco moved to approve Ken Meck as Director Emeritus. Kent Weaver seconded the motion. Motion passed unanimously.

IV. Reports/Information

1. Correspondence, News and Updates:

- Newspaper Article - Lancaster Farming - Love from the Vineyard Keeper - May 28, 2022
- Save the Bay Journal - Chesapeake Bay Foundation - Spring 2022
- Thank You Card - Lancaster Conservancy - May 17, 2022

2. E&S/NPDES Monthly Projects Report:

Rich Snyder reported that there is a third page to the E&S report. This is a list of outstanding projects that have 120 day offset. This new report is being added per Commissioner D'Agostino's request to better identify projects that are exceeding expected time-line due dates. There are no additions to the report that was submitted in the Day of Packet.

Chris Thompson stated that Commissioner D'Agostino asked for a way to manage the progress of where the E&S team is in their review process of projects. Chris feels that we need to refine the report to show exactly where we are in the process of the review.

3. Tree Sale Update:

Matt Kofroth reported that in 2022 there were 556 orders received and filled. Total money received was \$46,087 with the net profit for 2022 being \$10,033.

4. PACD/SCC Joint Meeting Registration Announcement:

Chris Thompson stated that all Conservation District directors are invited to register for the 74th PACD/SCC Joint Annual Conference. The conference will take place July 20-21, 2022 at the Red Lion Hotel in Harrisburg. Committee meetings are open to all to attend virtually this year.

5. Scholarship Report:

Gerald Heistand reported there were ten applications this year. The committee decided to interview eight of them. On May 10, 2022 the committee, consisting of Shelly Dehoff, Suzanne Kopp, Adam Stern, and Gerald Heistand, held in person interviews. There were four students that rose to the top for different reasons. We advertised to provide two \$1,000 scholarships, but a review of an updated finance sheet for 2022 indicated that we could provide three and still keep above our self-imposed fund balance of \$65,000. The Scholarship Committee decided to grant three \$1,000 scholarships for 2022. Even though we have a limited number of scholarships to grant, the committee believes that the interview experience is an important benefit for each of the students.

The three winners for 2022 are as follows: Connor Eisenbach plans to major in Conservation Biology at ESF State University of New York., Mary Weiss plans to major in Wildlife Biology at Ursinus College and Chloe Ryan plans to major in Environmental Science with a minor in Wildlife Conservation at the University of Delaware.

6. Required Audit Standards Letter:

Gerald Heistand reported that Smith Elliott Keams & Company were in our District office during the first week of May to carry out the 2021 calendar year audit. New this year is a requirement for auditors to prepare an audit planning letter alerting the governing board of areas which require special attention on their part. The four areas of special interest as having a potential for weaknesses are as follows:

- Revenue could be materially misstated
- Journal entries could result in material misstatement
- Grant activity may not be accurately reported
- Payroll could be materially misstated

If any concerns are discovered, they will be identified and described in the management letter.

Gerald asked the Board if they wanted him to put bids out for a new auditor for next year, however, Chris Thompson stated that he would support keeping these auditors for another year. Chairman Heller stated that not hearing any disagreements to keeping them, we will keep them another year.

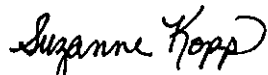
Additional Public Comment:

None Offered

Meeting Adjourned

Chairman Heller adjourned the meeting at 9:25pm.

Respectfully submitted,



Suzanne Kopp
Recording Secretary for the Board of Directors

**Item II.2
Requests for Technical Assistance**

Applicant	Title	Township	Size	Assistance
None				

**Item II.3
Requests for Nutrient Management Plan Approval (Lutz)
June 2022 Activity
July 6, 2022 Board Meeting**

To: The Lancaster County Conservation Board of Directors Nutrient Management Plan Review Committee:
I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Nutrient Management Plan Review Committee.

I recommend these plans to be approved by the Board. The plans are for the following operations:

Owner	Township	Operation	Designation	AEU's/ ACRE	Reviewer	Plan #
Merlin Martin	West Donegal	Swine	CAO	174.19	Hartzok	670
Richard W. Rutt	East Donegal	Swine	CAFO/CAO	5.48	Lutz	70
Dwight Leaman	West Lampeter	Layer	CAO	32.02	Heigel	2458
James Lapp	West Cocalico	Layer	CAO	7.89	Heigel	520
Seth Hershey	East Donegal	Pullet, Beef, Swine	CAFO/VAO	1.57	Lutz	153
Eugene Z. Nolt	Earl	Swine, Beef	CAFO/CAO	12.36	Hartzok	269
Walter Zeiset	Penn	Broiler	CAO	57.33	Hartzok	279
Mary Martin	Rapho	Layer	CAO	29.63	Hartzok	1392
Elam K. King	West Earl	Dairy	CAO	4.56	Goldsmith	284
Lloyd Ray Weaver	West Earl	Poultry	CAO	4.48	Hartzok	263
Geoffrey Rohrer	Manor	Dairy, Broiler	CAFO/VAO	1.69	Grube	52
Mike Rohrer	Manor	Dairy	CAFO/CAO	3.54	Grube	265
Alvin Lapp	Salisbury	Dairy	CAO	8.62	Goldsmith	123

**Nutrient Management Plan Transfer for Board Acknowledgement (Lutz)
June 2022 Activity
July 6, 2022 Board Meeting**

Owner	Proposed Transfer Date	Township	Operation	Designation	AEU's / ACRE	Reviewer	Plan #
None							

Item II.4
Acknowledgement of Conservation Plans (Lutz)
The Lancaster NRCS Field Office recommends the following plans for the
July 6, 2022 Board Meeting:

NATURAL RESOURCES CONSERVATION SERVICE

Conservation Plans	Number of Plans	Planner	Township
None			

LCCD AG EROSION & SEDIMENTATION PLANS

Conservation Plans	Number of Plans	Planner	Township
Enos Zimmerman	2	Ben Seldomridge	Earl
John Lantz	1	Adam Hartz	Salisbury
Tom Nikolaus	1	Britton Hartzok	West Hempfield
Troy Adams	1	Britton Hartzok	Rapho

Item III.2
Lancaster County Conservation District
Balance Sheet
As of June 24, 2022

ASSETS

Checking/Savings

District General Fund

1001 · General Fund INVEST 789,641.83

1015 · General Fund Citizens 34,881.60

Total District General Fund 824,523.43

Raymond James/Fulton Advisors

Investment Unrealized Gain/Loss -27,014.87

Raymond James/Fulton Advisors - Other 750,000.00

Total Raymond James/Fulton Advisors 722,985.13

E & S

1002 · E & S - A 229,043.00

1005 · Clean Water - R 272,482.76

Total E & S 501,525.76

1003 · Youth Conservation School - C 938.74

1006 · Separation - A 34,855.03

1007 · Reserve

Reserved-LCCD Health 20-21 - A 1,317.70

Reserved-LCCD Health 19-20 - A 11,322.00

Reserved-LCCD Health 18-19 - A 883.00

Reserved-LCCD Health 17-18 - A 29,288.23

Reserved-Capital - A 58,726.87

Reserved-Communication - A 24,000.00

Reserved-Computer Hardware - A 21,725.77

Reserved-NM Program - A 64,012.20

Reserved-NMP Vehicle - A 38,064.23

1007 · Reserve - Other 212,606.52

Total 1007 · Reserve 461,946.52

1008 · Scholarship - C

Bond Unrealized Gain/Loss - C 1,022.75

Scholarship Bonds - C 35,000.00

1008 · Scholarship - C - Other 6,929.88

Total 1008 · Scholarship - C 42,952.63

1013 - Exelon - R 596,169.09

1009 · Dirt & Gravel Roads - R 122,297.80

1014 - Low Volume Roads - R 260,949.56

1117 · Chesapeake Bay Action Plan - R 1,658,801.81

1115 · Conservation Excellence - R 882,157.67

1116 · CBAIP Phase II - R 429,763.76

1017 · Self-Funded Health Insurance -R 131,701.63

TOTAL ASSETS 6,671,568.56

\$815,293.55	General Operations - U
(\$75,585.90)	Grants without bank account - R
\$39,778.37	Activities Account - A
\$45,037.41	Tree Fundraiser Account - U
\$824,523.43	TOTAL

Fulton Advisors		Fulton + INVEST
Funds Invested		Balance
5/2/2022		6/24/2022
350,000		579,043.00
		<u>272,482.76</u>
		851,525.76
25,000		25,938.74
25,000		59,855.03
25,000		26,317.70
50,000		61,322.00
25,000		25,883.00
100,000		164,012.2
125,000		337,606.52
25,000		67,952.63

750,000 Initial Investment

722,985 Current value

-3.6% ITD Gain/Loss

\$1,128,016.40	A - Assigned Funds
\$93,891.37	C - Committed Funds
\$4,278,738.18	R - Restricted Funds
\$1,170,922.61	U - Unassigned Funds
\$6,671,568.56	TOTAL

1:00 PM
06/28/22
Cash Basis

Lancaster County Conservation District
Balance Sheet
As of June 24, 2022

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2017 · Fulton Retirement Liability 8,750.48

2200 · YCS Liability 25,938.74

2016 · Health Insurance Liability 131,701.63

Total Other Current Liabilities 166,390.85

Total Current Liabilities 166,390.85

Total Liabilities 166,390.85

Equity

3000 · Opening Bal Equity 893,610.68

3900 · Retained Earnings 4,564,836.11

Net Income 1,046,730.92

Total Equity 6,505,177.71

TOTAL LIABILITIES & EQUITY 6,671,568.56

Lancaster County Conservation District
Income and Expenses
 January 1 through June 24, 2022

2:26 PM
 06/24/22
 Cash Basis

	General Operations	E&S	Activities & Tree Sale	Grants	Scholarship	Separation/ Reserve	Jan 1 - Jun 24, 2022	YTD Budget	\$ Over Budget
Income									
520 · County Funding	162,500.02						162,500.02	157,083.55	5,416.47
530 · Program Contracts	828,834.08	16,225.00					845,059.08	883,747.56	-38,688.48
560 · Grant Administration	238,689.32			-38,713.21			199,976.11	222,396.70	-22,420.59
570 · Grant Project Income				2,332,899.13		0.00	2,332,899.13	1,655,500.00	677,399.13
580 · Fee / Reimbursement Income	2,442.50		2,250.00				4,692.50	4,108.35	584.15
581 · E&S102 Review Fees		401,950.00					401,950.00	270,280.00	131,670.00
582 · NPDES Permit Fees		56,520.00					56,520.00	49,251.65	7,268.35
583 · 105 CWF Fees		100.00					100.00	1,500.00	-1,400.00
590 · Interest Income	569.67	492.84		2,528.29	642.31	532.77	4,765.88	644.75	4,121.13
540 · Activity Income			8,537.59		1,785.00		10,322.59	13,012.00	-2,689.41
585 · Tree Sales Income			43,996.19				43,996.19	44,800.00	-803.81
595 · Other Income				473.74			-26,541.13	2,513.29	-29,054.42
599R · Interfund Transfer In	26,548.52	3,176.48				-27,014.87	781,683.10	29,275.00	752,408.10
Total Income	1,259,584.11	478,464.32	54,783.78	2,297,187.95	2,427.31	725,476.00	4,817,923.47	3,334,112.85	1,483,810.62
Expense									
7100 · Staff Salary	704,717.05	220,140.79		112,402.13			1,037,259.97	1,107,840.49	-70,580.52
710 · All Emp Benefits	247,480.68	61,223.93		8,956.24			317,660.85	404,438.97	-86,778.12
720 · Vehicle & Travel Expenses	12,269.40	1,930.59	24.64	725.48			14,950.11	45,364.21	-30,414.10
722 · Meeting Expenses	1,235.65	207.16		615.90			2,058.71	20,123.34	-18,064.63
730 · Supplies	5,140.09	414.54	689.76	67.65			6,292.04	9,449.21	-3,157.17
735 · IT - Communication	20,452.89	202.50	4,856.25	125.00		5,412.26	31,048.90	13,084.30	17,964.60
740 · Postage	1,492.40	1,466.87	232.55	28.24	34.98		3,255.04	3,902.96	-647.92
745 · Office Rent	41,072.34	12,169.62					53,241.96	51,895.38	1,346.58
750 · Equipment	11,145.16	1,439.00		82.79			12,666.95	7,885.55	4,781.40
830 - Administrative	40,317.66	89.36	923.66				41,330.68	43,594.70	-2,264.02
810 · Activity Expenses			41,613.12				41,613.12	41,026.71	586.41
820 · Grant Project Expenses	110.75		-1,671.00	1,424,617.98		2,058.43	1,425,116.16	2,116,175.00	-691,058.84
805 · Allocated Cost Transfer	-10,270.61	10,270.61					0.00	0.45	-0.45
890 · Miscellaneous Expenses	459.83	20.00	2,435.13		100.00		3,014.96	1,087.50	1,927.46
899E · Interfund Transfer Out	1,958.10	16,225.00			763,500.00		781,683.10	28,375.00	753,308.10
Total Expense	1,077,581.39	325,799.97	49,084.11	1,547,621.41	134.98	770,970.69	3,771,192.55	3,894,243.77	-123,051.22
Net Income	182,002.72	152,664.35	5,699.67	749,566.54	2,292.33	-45,494.69	1,046,730.92	-560,130.92	1,606,861.84

**Item # III.3
Personnel Committee Report**

The Ag and E&S Teams have been busy on-boarding new staff and looking for new candidates to fill our open positions. Several interviews have been conducted over the last two weeks and another yet this Thursday for our open Ag, E&S and Data Coordinator positions. The attached resumes are the 2 candidates put forward for the Board review to fill two of the open Tech positions.

- Lauren Brodbar, Lives in Lititz area. Lauren has been selected for the Nutrient Management position. She has extensive background working with PACD/NRCS and currently works at Flinchbaugh Orchard and Farm Market in York, PA.
- Jason Reuter, Lives in Mount Wolf, PA. Jason has applied for both the open E&S and Ag Tech positions. His current work with Geo -Tech Associates makes him a good candidate for an E&S Tech position.

Hardcopies of the resumes will be available to review at the BOD meeting. If approved, we expect Lauren and Jason would all start employment at LCCD on July 25th.

***Action Required**

**Item III.4a
Chesapeake Bay Program (CBP) Technician & Engineer Funding Agreement**

The District has been participating in the Chesapeake Bay Program (CBP) Technician & Engineer programs for many years. In 2020, we reduced the staff (technician) composition from 6 to 3 Compliance Specialists because of inadequate funding.

This year, we are still applying for funding to maintain the 3 tech positions, but the DEP has increased the reimbursement rate by \$10,000 per position making the total request for Techs at \$210,000.

The maximum funding available for the Chesapeake Bay Engineering Specialist will be increased from previous years to \$91,900 and \$85,000 for the Chesapeake Bay Engineering Assistant.

In addition to the base amount of funding for staff positions, a maximum of \$10,000 is also available per conservation district participating in the Chesapeake Bay Technician agreement to be used toward BMP Verification efforts.

The total CBP Contract for fiscal year 2022-2023 has a value of \$396,900.

The Agriculture Program Manager and the District Administrator recommend the submission of the funding applications to DEP for processing and final signatures.

***Action Required**

Item III.4b
Act 38 Program Compliance (Lutz)

Benjamin Blank operates a dairy farm in Providence Township that is suspected of being an undocumented Concentrated Animal Operation (CAO) based on an initial Phase 1 Bay Inspection on February 9, 2022. Mr. Blank has a 2015 Manure Management Plan; however, it was written prior to the standard animal weights used for determining CAOs increased in 2019. Besides the inspection letter that was sent on February 28, 2022, Mr. Blank received three (3) SCC standard form letters from the District informing him of his possible CAO status and requesting an official CAO determination and/or an Act 38 NMP be submitted to the District. These letters were dated March 2, May 4, and June 10, 2022, with the last one giving until June 27, 2022 to submit the required information. Mr. Blank finally contacted the District on June 14th to dispute being a CAO. The State Conservation Commission is aware of the current situation and has spoken with Mr. Blank, and is prepared to take the lead on the remaining course of action. The Agriculture Committee recommends that Mr. Blank be referred to the SCC for further action.

***Action Required**

Item III.4c
Ag Policy Review

Protecting the Integrity of Best Management Practice Data Recorded into PracticeKeeper

Background

With the advent of the District's control of the BMP planning database, "PracticeKeeper" being assumed by the Commonwealth of Pennsylvania, the development responsibility is no longer solely supervised by District staff. The Pennsylvania Department of Environmental Protection (DEP) maintains that the District continue to be the gatekeeper for what information gets recorded into the database system, but they have engaged 3rd party organizations to inventory, verify and submit BMPs. Therefore, in order to maintain the reporting quality of the data and connectivity of a planned practice to a parcel/operation some guidance and controls needs to be established. The proposed policy statement below is provided for directors to review this month and then approve at the next meeting.

Policy Statement

The Board of Directors of the Lancaster County Conservation District directs District staff to refrain from entering Best Management Practice (BMP) data into the Practice Keeper Database (PK) without it being associated to an Agriculture Erosion & Sedimentation Control Plan, Conservation Plan, Nutrient Management Plan or Manure Management Plan. If a plan does not exist, it should be developed and provided prior to the BMP data being included in PK. If the operation has a plan, but the BMP is not referenced in the plan, the BMP can be recorded in PK and the District will recommend that the operator update the current plan(s).

Requests for exceptions to this policy will be presented to the Ag Department Manager for consideration.

***Action Required**

Item III.5
American Rescue Plan Act

Last month, the Clean Water Partners solicited conservation projects from a variety of partners in the county and submitted a proposal from the District to the County Commissioners for American Rescue Plan Act (ARPA) funding. The full proposal was for \$27 million to fund 53 projects that 40 partner organizations submitted. The Commissioner's requested a prioritized list which was presented for their review. Last week, they voted unanimously to approve \$3.4 million of the available funds for water quality projects in the County.

The \$3.4 million will leverage \$9,094,025 and directly fund the following projects:

- Agricultural best management practices on farms in Fulton, Colerain, Paradise, and East Lampeter townships.
- A multi-municipal [stream restoration and trail project along the Conewago Creek](#) in Londonderry and Mount Joy townships.
- Urban forest planting in the City of Lancaster to implement the [Trees for People Plan](#).
- A stream restoration project along the Gross Run tributary in Ephrata Borough that involves over 40 landowners.
- A stream restoration and floodplain restoration project along the Little Conestoga Creek on Franklin & Marshall's campus.
- Eight continuous instream monitoring units to be placed in the Conestoga and Pequea watersheds.
- Multi-year riparian buffer establishment support for landowners with newly planted buffers.
- Conestoga Water Trail planning to improve public access and expand recreational opportunities on the river.

A public presentation is being planned to award these dollars in the next few weeks, but approval by LCCD's BOD to accept and administer these funds for the projects is required.

***Action Required**

Item III.6
Section 319 Nonpoint Source Pollution Prevention Grant

The Watershed program of the Lancaster County Conservation District is applying for a 2022 Section 319 Nonpoint Source Pollution Prevention Grant that would focus in on completing 8 stream restoration design and permit plans for projects listed in the newly created Pequea Cr. WIP. These would be project's that District watershed staff would work with landowners and partners to complete these plans and then submit permits relevant to these projects to expedite implementation of future projects in this priority watershed. In addition, 4 continuous instream monitoring units were also requested in this proposal to add to the county's growing sampling program. The grant request is for \$198,300 with half going to the monitoring unit costs and the other half earmarked for District staff time.

Nonpoint Source Pollution Prevention Grant

The Watershed program of the Lancaster County Conservation District is applying for a 2022 Section 319 Nonpoint Source Pollution Prevention Grant that would focus in on riparian buffer installation projects on tributaries of the Conewago and Conowingo Creeks. The project would entail outreach to property owners on tributary sections to gauge interest in buffers, streambank fencing and/or livestock crossings in this small headwater streams. These BMP's and tributary sections are priority projects listed in the Conewago and Conowingo Creek Watershed Implementation Plans. The grant request is for \$166,375 with most of this going to the buffer, fencing, and crossing but some money earmarked for District staff as well.

***Action Required**

Item III.7a

PACD Executive Council Action Items

The PACD Executive Council will be meeting on July 21, 2022 at the Red Lion Inn, Harrisburg, PA. Each conservation district board of directors is asked to consider the items and ensure that the district's designated voting delegate comes to the meeting prepared to vote on the item(s) and any amendments made from the council floor. A proposed Three-Year Dues Schedule will come before PACD Executive Council for a vote. The PACD Ways and Means Committee and the PACD Executive Board are recommending the following three-year dues schedule beginning in July 2022. All six regions voted in favor of the proposal:

- 2022-2023 Fiscal Year - \$130.00 increase (includes \$55.00 from the 2020-2021 fiscal year that was not implemented due to COVID-19).
- 2023-2024 Fiscal Year - \$75.00 increase
- 2024-2025 Fiscal Year - \$75.00 increase

For Lancaster, which is a Class A County the dues are currently \$2,635 and will increase respectively to \$2,765 (2023), \$2,840 (2024) and \$2,915 (2025).

***Action Required**

Item III.7b

PACD Manure Management Agreement Letter to the SCC and DEP

As related last month, the Manure Management and Nutrient Management Delegations were delayed because districts were opposed to several last-minute changes made by the state agencies that changed to the expected deliverables and "required output measures" (ROMs). LCCD staff were relatively neutral about the additional ROMs, but joined many other districts in being disappointed by the way the changes were made and announced.

A letter was drafted to express those concerns and circulated to all districts for their endorsement. Although our concern is much broader than the MM/NM Delegation changes, the letter was reviewed and supported by the Executive Committee. A copy of the letter will be presented at the BOD meeting and shared at the PACD/SCC Joint Annual Conference on July 20th.

Item IV.1
Correspondence, News & Updates

The following correspondence, news or update items will be presented at the Board meeting:

- Letter – Fulton Financial Advisors – 2021 President’s Award – June 16, 2022
- Resume – Lauren Brodbar – Nutrient Management Position – June 2022
- Resume – Jason K. Reuter – E&S Tech Position – June 2022

Item IV.3
2022 Lancaster County Envirothon Report

Junior Envirothon, May 18, 2022

Participation Summary

- | | |
|----------------------|-----|
| ➤ School Districts | 4 |
| ➤ Elementary Schools | 7 |
| ➤ Teams | 28 |
| ➤ Number of Students | 140 |

Ecosystem: Backyard Conservation

Students studied 12 species for each station that included mammals, birds, trees, and backyard habitats.



Event Summary

- 3rd grade 1st place – Reidenbaugh Elementary
- 4th grade 1st place – Doe Run Elementary (Overall High Score for Junior Envirothon)
- 5th grade 1st place – Treasures of Grace Homeschool
- 6th grade 1st place – Landis Run Intermediate

Middle School Envirothon, May 19, 2022

Participation Summary

- | | |
|----------------------|----|
| ➤ Middle Schools | 4 |
| ➤ Teams | 7 |
| ➤ Number of Students | 28 |

Event Summary

- 5th place – Manheim Central MS
- 4th place – Garden Spot MS
- 3rd place – Manheim Central MS
- 2nd place – Manheim Township MS
- 1st place – Treasures of Grace Homeschool



Senior High Envirothon, April 28, 2022

Participation Summary

- High Schools 7
- Teams 7
- Number of Students 17

Event Summary

- 5th place – Lancaster Mennonite HS
- 4th place – Conestoga Valley HS
- 3rd place – Warwick HS
- 2nd place – Warwick HS
- 1st place – Pequea Valley HS



The Envirothon program was held in person with three program days all featuring a different type of weather. Pequea Valley HS took first place at the county event and placed 44th at the State Envirothon. With four seniors and one junior, the team was thrilled to win at the county level as was their teacher who has been involved for five years.

Kerrie Snavely, Conestoga Valley HS teacher, and Steve Linner, Manheim Township SD gifted teacher were celebrated at the Senior High Envirothon and Junior Envirothon for their long-term involvement in the program as they both retired this year.

Growing the program back this year, each program day included perfect attendance for the first time in 21 years.

Respectfully Submitted

Sallie M. Gregory

Sallie Gregory
Education Coordinator

**Item IV.4
Lancaster County Conservation District
Erosion & Sedimentation Committee Meeting Agenda
Thursday, June 23, 2022
1:30 P.M. – 3:00 P.M.
Farm & Home Center - Room 218, 1383 Arcadia Road, Lancaster, PA
OR ZOOM**

<https://us06web.zoom.us/j/82700874065?pwd=dDh1b2xodWZZemhsUEMrckkxS2M1dz09>

Passcode 281777

1:30 PM Meeting Called to Order

1. New Vehicle Purchase

Quotes from various dealerships were presented: 2 Subaru Foresters (Lancaster Subaru, Faulkner Subaru), 1 Toyota RAV4 (Lancaster Toyota), and 1 Jeep Renegade

(Hondru Auto). A motion was passed to purchase a Subaru Forester based on the 2 quotes provided.

2. LCCD Internal Guidance Document

The committee was updated on an internal guidance document LCCD has drafted pertaining to timber harvesting and fill operations occurring on potential agricultural lands.

3. Updating LCCD's Current Review Application / Fee Schedule

a. Residential Unit Discussion / Determination

Committee provided a recommendation for LCCD staff to explore the potential of a fee schedule based on single family dwellings as one type of fee, and all other uses as a separate fee.

4. Current Workload

An update was provided on current LCCD staffing, new staff, and internal department workload.

3:15 PM Meeting Adjourned

Item IV.5

**Lancaster County Conservation District's
Chesapeake Bay Program Fiscal Year 2021-2022 Summary
By: Kevin Seibert**

This year, the LCCD's Chesapeake Bay Program met its goals and then some. The year started with 2 new Ag Compliance Specialists and ended with the loss of one of those 2 new and starting with new one again. Ben Seldomridge is now our experienced specialist and Patrick Kidd has been just hired on to replace Adam Seitz who left the employment of the LCCD for a position in the defense industry.

Last fiscal year (2020-2021), 2/3 of the compliance team members left LCCD and we fell short of the required inspection goals, and therefore, did not receive the full potential contracted funds. For this fiscal year, the District struck an agreement to complete the goals of 2020-2021, along with the required 150 inspections for 2021-2022, including 5 Phase II inspections for a targeted total of 267 inspections. The Compliance Team met and surpassed the challenge, completing 295 Initial Inspections and 5 Phase II inspections.

Item IV.6

2022 Banquet Committee Ending Report

The 70th Annual District Banquet was held at Landis Valley Village & Farm Museum, Thursday, June 9th 2022, with 122 in attendance. Sponsorships helped to defray costs. Matt Mack and Adam Hartz contacted sponsors and each were offered ticket(s) to the banquet. The 15th Annual Ann Brown Scholarship Auction was held during the banquet, thank you to Randy Ranck for being our guest auctioneer. Six awards were presented. The evening of recognition was

facilitated by a team including the District banquet committee and additional staff who assisted with set up, prepared presentations, and coordinated various elements of the evening. Thank you to everyone!!

Overall, we had a net loss on the 2022 Banquet, but the committee has been planning ahead and had a reserve in the account. At this time, we have \$2,155.73 in the reserve.

INCOME	Amount
16 Sponsors	\$3,525.00
Ticket Sales	\$ 984.00
Total Income	\$4,509.00
EXPENSES	Amount
Acorn Farms Catering	\$3,236.27
Postage	\$ 67.31
Centerpieces	\$ 172.64
Landis Valley Farm Museum	\$3,000.00
Total Expenses	\$6,476.22

Total funds raised from auction items and cash donations.

2022 Ann Brown Scholarship Auction \$1,785.00	2021 Ann Brown Scholarship Auction \$1,207.00
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*Adam Hartz
Banquet Committee Co-Chair*