



**LANCASTER COUNTY CONSERVATION DISTRICT  
MONTHLY BOARD MEETING AGENDA**

Wednesday August 3, 2022  
Lancaster Farm & Home Center  
Zoom Info: <https://zoom.us/j/91731607863>  
Business Meeting 7:30 PM

<u>Timer</u>		<u>Page #</u>
7:40	I. <u>Agency Reports</u>	
	2. PA DEP Field Rep Report (attachment) .....	1
7:55	III. <u>*Additional Business</u>	
	*3. Personnel Committee Report/Request to Hire & Advertise – Wasco (update).....	5
8:25	IV. <u>Reports &amp; Information</u>	
	1. Correspondence, News and Updates – Thompson (additional item) .....	5
	2. E&S/NPDES Monthly Projects Report – Hout (attachment).....	6

**\*Action Required**

**Item I.2**  
**August 2022 DEP Conservation District**  
**Field Rep Talking Points**

**CDFAP Allocations and Allocation Worksheet Webinars**

The Commission approved allocations for Fiscal Year 2022-2023 Conservation District Fund Allocation Program (CDFAP), at their July 20, 2022 meeting. The increased line items in the State Budget enabled the SCC to increase the cost-share rates to Manager, 1<sup>st</sup> E&S Tech and ACT. The new Cost-share rates are Manager: \$30,000; 1<sup>st</sup> E&S Tech: \$20,000 and ACT: \$20,000. In addition, the SCC allocated \$117,145 to all districts as a general allocation of CDFAP Line Items and UGW Funds. Districts with unconventional gas wells also received a per well allocation for their District. A summary of the allocations was sent to districts on July 25.

SCC and DEP staff will be held 2 webinars to ensure Conservation Districts understand how they are able to utilize the funds allocated by the State Conservation Commission under the CDFAP Program. The webinars were held July 26 and July 27. District managers and administrative staff who work with district funding and completing the CDFAP Allocation Worksheet and Quarterly Reimbursement Forms were encouraged to participate. A follow-up summary and a link to the recording on the CWA was sent to all conservation districts on July 29. Questions on CDFAP Allocations and completion of the Allocation Worksheet may be directed to Jaci Kerstetter ([jackerstet@pa.gov](mailto:jackerstet@pa.gov))

**Agricultural Conservation Technician (ACT) Program Application Revisions**

Due to this increase in funding for the ACT position, the original submission of the FY2022-23 ACT application will need to be modified by conservation districts to incorporate the higher ACT based allocation and, if you choose, additional UGW funds. Essentially, the conservation district will be able to utilize the increased ACT based allocation and designated UGW funding to cover a larger portion of your ACT position costs and reduce your use of other allowable funding sources.

To facilitate this revision opportunity, the Commission is asking that conservation districts who wish to modify their original FY2022-23 ACT Program application submission, to complete and return the application Johan Berger sent out in an email on July 27. Districts should submit **pages 1 and 2** of the *Application* via email to **Barb Buckingham** ([bbuckingha@pa.gov](mailto:bbuckingha@pa.gov)) no later than **August 31, 2022**. Districts do NOT need to re-sign the "Acknowledgement" (Page 3). Questions regarding the revisions may be directed to Karen Books ([kbooks@pa.gov](mailto:kbooks@pa.gov))

**Nutrient Management Program**

**Nutrient Management Fund Budget:**

The Commission approved the Fiscal Year 2022-2023 Nutrient Management Fund (NMF) budget, based off the Governors proposed budget at the July 20, 2022 meeting. County conservation districts are the 1<sup>st</sup> priority and received 2,345,000 dollars followed by Conservation Excellence Grants (CEG) at 2,000,000. Combined funding to conservation districts for nutrient and manure management delegated duties, with the addition of DEP funds equals 3,220,000.

Note that the final state budget included an additional 22 million dollars in the NMF. The commission is working on details for the additional funding and will seek approval of a revised budget at a future commission meeting.

**Nutrient Management and Manure Management Delegation Agreement:**

The Commission approved a new joint delegation for nutrient management and manure management for Fiscal Year 2022 – 2027, at their July 20, 2022 meeting. The delegation agreement is between the SCC, DEP, and the CD.

The Commission also approved joint delegation funding allocations for conservation districts participating in Nutrient Management and Manure Management Program activities for State Fiscal Year 2022-2023 (FY 22-23). These funding allocations were based of a workload analysis combining Act 38 factors (75% weight) and Chapter 91 factors (25% weight)

The first year of this 5-year delegation agreement continues the combination of Clean Stream Law, Chapter 91 Manure Management Program activities, and Act 38 Nutrient Management Program duties, include funding resources from the Nutrient Management Program and the Chesapeake Bay Regulatory and Accountability Program to support respective nutrient management and manure management program activities.

To establish the delegation agreement and funding, conservation districts will need to submit an application through the Department of Community and Economic Development's (DCED) Electronic Single Application (ESA) website. This change allows DEP/SCC to expedite the review process. Detailed directions will be sent to conservation districts the week of July 25, 2022 and the application will be open from August 1, 2022 to September 30, 2022. No documentation needs to be mailed to DEP/SCC.

If you have any questions or need additional information, feel free to contact Frank Schneider at 717-705-3895.

**Regulatory Revisions:**

The Commission approved for staff to start the process of developing proposed regulatory revisions, at their July 20, 2022 meeting, for the following:

- Nutrient Management Program (Title 25. Environmental Protection - Chapter 83. State Conservation Commission; Subchapter D; Nutrient Management)
- Nutrient Management Funding Program (Title 25. Environmental Protection - Chapter 83. State Conservation Commission; Subchapter E; Nutrient Management Funding Program – Statement of Policy)
- Nutrient Management Specialist (Title 7. Agriculture - Chapter 130b. Nutrient Management Specialist Certification)
- Commercial Manure Haulers and Brokers (Title 7. Agriculture - Chapter 130e. Commercial Manure Hauler & Broker Certification)
- Odor Management Specialist (Title 7. Agriculture - Chapter 130f. Odor Management Specialist Certification)

Commission staff, working with the Nutrient Management Advisory Board (NMAB) will be forming several workgroups including members from agricultural organizations, conservation districts, public and commercial specialist, etc. Commission staff plan to have a working draft of proposed revisions for the April 2023 Commission meeting.

## **Stream Improvement Program - Update**

The Stream Improvement Program (SIP) continues to work with federal and local partners. There are 34 approved Emergency Watershed Protection (EWP) projects in 13 counties. NRCS funds 75% of the cost of the EWP projects, and SIP funds the remaining 25% through state funding sources like the Chesapeake Bay Abatement Fund and/or the Environmental Stewardship Fund.

Two recent examples are in the Dewing Creek in Little Meadows Borough, Susquehanna County and Phoenix Run in Gaines Township, Tioga County. DEP staff work with the conservation districts and NRCS staff, as well as with other non-governmental entities like Trout Unlimited, to fund and construct these projects.

## **2023 DEP Environmental Education Grants**

The 2023 EE Grants Program will begin accepting applications on August 1, 2022. Application deadline is December 9, 2022. **Water, Climate Change** and engaging people living and or working within **Environmental Justice** areas are the EE Grants Program priorities.

This round funding levels have increased for Mini-grants (up to \$5000) and General Grants Level I (Up to \$30,000). Also, some eligible expenses have expanded including up to 50% of grant funds may be used for people costs.

The EE Grants Program free **live webinar** is scheduled for **September 27, 2022 from Noon-1:00. Registration is required.** The session will be recorded and posted.

Information about the 2023 EE Grants Program, including the 2023 EE Grants Program Manual is available on the EE Grants Home page. **Here are helpful links:**

**EE Grants Program Homepage:**

<https://www.dep.pa.gov/Citizens/EnvironmentalEducation/Grants/Pages/default.aspx>

**EE Grants Program Fact Sheet:** [EE Grants Program Fact Sheet](#) (PDF)

**2023 EE Grants Program Manual:** [2023 Environmental Education Grants Program Manual](#) (PDF)

**Questions?** Please contact: [RA-epEEgrants@pa.gov](mailto:RA-epEEgrants@pa.gov)

## **Clean Water Academy**

Here are a few new courses available in CWA that may be of interest to CD Staff.

[Course: CDFAP Allocation Worksheet - Webinar \(remote-learner.net\)](#)

[Course: Stream Restoration - 2021 Webinar Series \(remote-learner.net\)](#)

[Course: DEP Tick Surveillance and Testing Program \(remote-learner.net\)](#)

**Attachment B on the Clean Water Academy** – Districts are required to update the Attachment B on the Clean Water Academy for the Chapter 102 and 105 Programs anytime there are staff changes at the district. The Programs use the Attachment B online forms to enable e-permitting permissions for new staff. The Attachment B can be found under the Data Portal. [Course: Data Portal \(remote-learner.net\)](#)



**Item III.3**  
**The Personnel Committee Report**  
**Aug 3, 2022**  
**Staffing Updates**

Mid-year evaluations have been completed and despite on-going cases of Covid impacting the office schedule staff continue to meet with landowners and provide valuable outreach services and resources. The Personnel Committee supported a mid-year merit increase and retention bonus for staff based on performance reviews.

The last two new Ag Techs approved at the July meeting (Lauren Brodbar and Jason Reuter) started employment at LCCD on July 25<sup>th</sup> and they have been getting up to speed and acclimated to their duties and territories quickly.

We interviewed another candidate for the Ag team and as announced at the July BOD meeting, the next positions we were trying to fill the Data Coordinator and Grants Coordinator positions. A total of 11 interviews have been completed and the interview committee (Chris, Matt, Kevin L. & Kent) is recommending the following candidates be put forward for BOD consideration:

- Johanna Willieme – Agricultural Resource Technician. Johanna is a graduate of Messiah University with a B.A. in Sustainability Studies with a concentration in Conservation and Agriculture. She is currently working as Assistant Manager at the Threefold Farm and Orchard in Mechanicsburg, PA.
- Elise Prete – Data Coordinator. Elise currently lives in Wantagh, NY, but is relocating to Lancaster County. Elise graduated with a Bachelor of Science from *Hofstra University*, *maintained* an overall GPA of 3.62 while completing a degree in Computer Science with a minor in Mathematics. Her relevant coursework involved Text mining, Programming Languages, Algorithms and Data Structures, Numerical Methods (MATLAB), Operating Systems.
- Andrew E. Pauls-Thomas – Grants Coordinator. Andrew currently lives in Lancaster City, but grew up in the Gordonville area. He graduated from Goshen College in Goshen, Indiana. Prior to Andrew’s current work as an independent contractor he held several grant management and program development positions at the Community First Fund in Lancaster.

Resumes for Johanna, Elise and Andrew will be circulated at the BOD for additional details.

**Item IV.1**  
**Correspondence, News & Updates**

The following correspondence, news or update items will be presented at the Board meeting:

- Resume – Elise Prete – Data Coordinator – August 2022
- Resume – Andrew Pauls – Grants Coordinator – August 2022
- Publication – Lancaster Builder – Volume 38, Number 2, Summer, 2022
- Resume – Johanna Willieme – Agricultural Resource Technician – August 2022

**Item IV.2**  
**Erosion and Sedimentation Plan Submission**  
**7/1/2022 to 7/31/2022**

<b><u>Project Name</u></b>	<b><u>Municipality</u></b>	<b><u>Disturbed Acres</u></b>	<b><u>Fees Amount</u></b>
Esh Residence	SADSBURY TWP	6.00	\$650.00
Sauder Hardscape	EAST EARL TWP	2.06	\$1,400.00
Masonic Village Tower Timber Harvest	WEST DONEGAL TWP	5.00	\$500.00
Wissler Properties	EAST DONEGAL TWP	2.42	\$1,400.00
State Road Commerce Park Major Mod	EAST HEMPFIELD TWP	89.10	\$800.00
Melvin Esh E&S Only	LEACOCK TWP	0.98	\$100.00
John & David Stoltzfus E&S Only	SALISBURY TWP	0.21	\$100.00
156 West Harrisburg Avenue	WEST DONEGAL TWP	33.42	\$7,600.00
Strasburg Scooters	STRASBURG BORO	0.98	\$800.00
SLSA Force Main Relocate	LANCASTER TWP	0.94	\$800.00
Penn State Health Lanc Med Ctr & Brookside Minor Mod	EAST HEMPFIELD TWP	0.31	\$800.00
Village of Olde Hickory Parking Lot Extension	MANHEIM TWP	11.50	\$8,750.00
Zook Esh Yoder Lot 1 Minor Mod	EAST LAMPETER TWP	7.00	\$800.00
Slatewood	EAST COCALICO TWP	14.87	\$9,750.00
South Smith Drive Subdivision	QUARRYVILLE BORO	13.92	\$5,850.00
Axel Linde	COLERAIN TWP	0.58	\$500.00
Daniel Miller Creek Restore	FULTON TWP	6.80	\$2,400.00
Daniel Lapp Creek Restore	EAST DRUMORE TWP	3.70	\$1,800.00
Belmont Fabric	PARADISE TWP	0.75	\$800.00
Longs Park	LANCASTER CITY	1.71	\$1,400.00
Tony Santiago Jr.	CONESTOGA TWP	0.10	\$500.00
Crossgates Phase II Minor Mod	MANOR TWP	22.96	\$500.00

# E&S Report

## 2022 Report for July

### 2022 Report

		Jul 2022	Total
Total Plan Submissions		17	183
Total Plan Acres		375.409	3414.019
Total Disturbed Acres		95.69	827.6315
<b>Fees Collected</b>	NPDES Permit Fees Collected	\$5,000	\$64,020
	Chapter 105 Permit Fees Collected	\$0	\$100
	DEP Fees Collected	\$8,000	\$82,100
	E&S Plan Review Fees	\$48,000	\$463,100

### Total Complaints for July 2022

<u>Date Received</u>	<u>Municipality</u>	<u>Land Unit Acres</u>
7/1/2022	SALISBURY TWP	1.47
7/7/2022	CHRISTIANA BORO	0.09
7/18/2022	MANOR TWP	3.83
7/18/2022	EPHRATA BORO	0.54
7/19/2022	SADSBURY TWP	0.52
7/27/2022	PROVIDENCE TWP	1.38

## 2021 Report for July

### 2021 Report

		Jul 2021	Total
Total Plan Submissions		28	201
Total Plan Acres		693.204	3123.088
Total Disturbed Acres		200.685	774.6384
<b>Fees Collected</b>	NPDES Permit Fees Collected	\$13,500	\$61,000
	Chapter 105 Permit Fees Collected	\$1,200	\$12,700
	DEP Fees Collected	\$10,400	\$75,000
	E&S Plan Review Fees	\$49,700	\$376,590

### Total Complaints for July 2021

<u>Date Received</u>	<u>Municipality</u>	<u>Land Unit Acres</u>
7/13/2021	LITTLE BRITAIN TWP	1.92
7/13/2021	LITTLE BRITAIN TWP	1.06
7/14/2021	PEQUEA TWP	36.59
7/14/2021	WARWICK TWP	0.79
7/15/2021	PROVIDENCE TWP	3.15
7/15/2021	PROVIDENCE TWP	72.28
7/16/2021	STRASBURG TWP	0.08
7/20/2021	WARWICK TWP	0.81
7/21/2021	EAST HEMPFIELD TWP	42.29
7/23/2021	EPHRATA BORO	0.2
7/27/2021	WEST HEMPFIELD TWP	0.37
7/27/2021	MANHEIM TWP	0.53
7/29/2021	MANHEIM TWP	10.31



**Outstanding NPDES Projects Report - July 15, 2020 through April 30, 2022**

<u>Date Received</u>	<u>Project Name</u>	<u>Permit #</u>	<u>Municipality</u>	<u>Technician Status</u>	<u>Date of Last Letter</u>
7/15/2020	Bart Enola Low Grade Trail	PAD360073	EDEN TWP	Pending action from DEP	6/2/2022
3/9/2021	MM Weaver	PAC360627	WEST EARL TWP	Inadequate	at DEP 1/22
4/17/2021	1450 Manheim Pike - 7-Eleven	PAC360669	MANHEIM TWP	In Process pending Technical Review	7/26/2022
5/21/2021	Raffensperger Tract	PAD360078	MOUNT JOY TWP	Inadequate	at DEP 6/7/2022
5/24/2021	MIN Group LLC	PAC360649	UPPER LEACOCK TWP	Inadequate	2/28/2022
6/11/2021	Special Children Comm Care Center	PAC360659	LEACOCK TWP	Pending Tech Review	7/14/2022
8/3/2021	Abner Glick	PAD360089	EDEN TWP	In Process pending Tech review	7/12/2022
8/11/2021	4070 Old Philadelphia Pike	PAC360682	LEACOCK TWP	Inadequate	at DEP 5/22
9/3/2021	Zook Esh Yoder Phase 3 Major Mod	PAC360322 A-3	EAST LAMPETER TWP	Inadequate	7/8/2022
9/7/2021	Stuedler Property	PAC360689	EAST LAMPETER TWP	Pending Tech Review	1/31/2022
9/15/2021	John Zimmerman Poultry Operation	PAD360081	BRECKNOCK TWP	In Process pending Tech review	6/17/2022
11/15/2021	Avery Square	PAC360708	PENN TWP	In Process pending Tech review	7/1/2022
12/16/2021	House Rock Preserve Trail	PAC360717	MARTIC TWP	Incomplete	1/7/2022
12/20/2021	Henry King	PAC360718	PEQUEA TWP	Inadequate	6/6/2022
1/5/2022	Featherton Crossing Phase 5 - Townhouse Development	PAD360013 A-2	MOUNT JOY TWP	Inadequate	7/1/2022
1/6/2022	Convenience Store Fueling Station Park & Ride	PAD360084	RAPHO TWP	Inadequate	at DEP 3/22
1/18/2022	Zook Residence	PAD360085	SADSBURY TWP	Inadequate	at DEP 5/22
1/24/2022	Kenton Reiff Duck Operation	PAC360723	RAPHO TWP	Inadequate	at DEP 6/22
1/26/2022	WCTA - Wastewater Upgrade Project	PAC360724	WEST COCALICO TWP	In Process pending Tech review	6/24/2022
1/28/2022	Oakridge Drive Extension	PAD360086	EAST DRUMORE TWP	Inadequate	at DEP 3/22
2/15/2022	1430/1440 Harrisburg Pike	PAC360733	MANHEIM TWP	Incomplete	7/19/2022
2/16/2022	Amos Fisher	PAD360088	DRUMORE TWP	Pending Tech Review	7/12/2022
2/24/2022	1376 Campus Road	PAC360735	MOUNT JOY TWP	Inadequate	at DEP 6/22
2/28/2022	Millway Line Replace	PAC360737	EPHRATA TWP	In Process pending on Tech review	7/6/2022
3/1/2022	Willow Valley Herr Farm South - Witmer Tract Major Mod	PAC360340 A-3	WEST LAMPETER TWP	In Process pending Technical Review	6/16/2022
3/1/2022	Shady Maple RV Expand	PAC360738	EAST EARL TWP	Pending Tech Review	6/8/2022
3/3/2022	LBC - Welcome Center	PAC360741	MANHEIM TWP	In Process pending Tech review	7/11/2022
3/7/2022	CVSD HOP/ROW	PAC360743	EAST LAMPETER TWP	Inadequate	7/21/2022
3/14/2022	1540 Strickler Road	PAC360744	RAPHO TWP	Inadequate	7/27/2022
3/17/2022	Bender Mill Road Subdivision	PAC360746	MANOR TWP	In Process pending on Tech review	7/21/2022

3/18/2022	Exelon - Muddy Run Warehouse	PAD360090	DRUMORE TWP	Pending Tech Review	6/17/2022
3/23/2022	Elam Riehl	PAC360748	SALISBURY TWP	Pending Tech Review	7/12/2022
3/24/2022	825 Peters Road	PAC360750	EARL TWP	Pending Tech Review	6/16/2022
4/7/2022	E-Town New Public Works Garage Maj Mod	PAC360624 A-1	ELIZABETHTOWN BORO	Inadequate	at DEP 5/22
4/11/2022	Watson Run - Lot 186 Major Mod	PAC360081 A-2	LEACOCK TWP	In Process pending on Tech review	7/21/2022
4/14/2022	Lancaster County Motors SWM	PAC360752	EAST HEMPFIELD TWP	In process pending tech review	7/18/2022
4/19/2022	Raytec Manufacturing	PAC360754	EARL TWP	Inadequate	7/13/2022

**KEY:**

**TOTAL E&S and NPDES PLANS IN REVIEW:**

**Inadequate** = a letter was sent and we are waiting for a reply to technical comments

**In Process pending Technical Review** = A technical deficient letter was sent and we rec'd comments back from engineer - currently waiting a technicians review of engineers response

**Pending Technical Review** = a letter was sent stating the submission was complete and project is waiting for technical review by LCCD to be done

**Incomplete** = an incompleteness letter was sent but no response from engineer has been rec'd

**Never Reviewed** = project was never looked at to date

**Pending action from DEP** = Recommendation for permit action was sent to DEP and we are waiting for DEP to issue permit

139 Plans