

**LANCASTER COUNTY CONSERVATION DISTRICT
BOARD MEETING MINUTES
November 3, 2022**

The 846th regularly scheduled Board Meeting of the Lancaster County Conservation District (LCCD) was held in person at the Farm and Home Center for Directors and also via Zoom Call-In on November 3, 2022 at 7:30PM.

The following Directors were present: Daniel Heller, Chairman; Herb Kreider, Jay Snyder, Roger Rohrer, Bob Shearer, Sonia Wasco, Dale Herr Jr. and Commissioner John Trescot.

The following Associate Directors were present: Justin Welk.

The following District Staff were present: Christopher Thompson, Kevin Lutz, Matt Kofroth, Sallie Gregory, Stacey Hertz, Andrew Paul-Thomas, Steve Wyld, Adam Stern and Holly Shaub.

The following Cooperating Agency representative was present: Heather Grove.

Dan Heller called the meeting to order at 7:30 p.m. Dan welcomed everyone both in person and on Zoom. Adam Stern reminded everyone that the meeting was being recorded.

Jay Snyder provided the invocation for the meeting.

Introductions: Steve Wyld was introduced as the new E&S Technician, Andrew Pauls-Thomas as the new Grants Coordinator. Stacey Hertz was reintroduced as the Finance Manager who will be reporting on the finances in place of Gerald Heistand, Holly Shaub is the receptionist for the District. Board of Directors introduced themselves.

Additions to the Agenda:

1. Edit to the October meeting minutes to add the Nutrient Management Plan Approvals for September.
2. DEP CAP Program Application
3. The Chambers Ag banquet input from the board whether to reserve a table.

An opportunity was given for public comment: none offered.

Oath of office: Chairman Heller thanked Commissioner Trescot for his willingness to serve the balance of Commissioner D'Agastino's term. Dan then led the installation of Commissioner John B. Trescot onto the Board of Directors for the LCCD.

I. Agency Reports

1. USDA, NRCS

Heather Grove thanked everyone for the sympathy card at the passing of her father and words of support from the Board members. Heather reported that there are no additions to the submitted report in the board packet. She reported that there will be a significant increase in cost share dollars in the next several years. There has been a decrease in the number of applications they have received in the past few years and that is a big concern when it comes to getting these cost share dollars spent.

2. PA DEP Field Rep Report

Chris Thompson reviewed the DEP report in the absence of a DEP Field Rep. Chris stated we are still working without a Nutrient Management contract. On page 2, the Nutrient Management and Manure Management status review ROMS have been approved. The State Conservation Commission continues to develop the ACAP with \$5 million dollars coming to Lancaster County over each of the next 3 years. The CBAIP program ensures farmers are meeting their legal requirements for conservation compliance. Locally, the LCCD team is ahead of schedule in completing our visits.

II. Consent Agenda

Chairman Daniel Heller gave the opportunity for Directors to withdraw any of the items from the Consent Agenda in order to have additional discussion.

The Consent Agenda includes the following approved items.

- #1 – Minutes of October 5, 2022 Board meeting.
- #2 – Technical Assistance Requests/Cancellations
- #3 – Nutrient Management Plan Approvals
- #4 – Conservation Plan Acknowledgement

Dan Heller requested the Minutes for October 5, 2022 be removed from the Consent Agenda to update the Nutrient Management Plan Approval chart.

Commissioner Trescot moved to approve the Consent Agenda with the removal of the October 5, 2022 Minutes. Sonia Wasco seconded the motion. Motion passed unanimously.

Requests for Nutrient Management Plan Approval (Lutz) October 2022 Activity November 3, 2022 Board Meeting

To: The Lancaster County Conservation Board of Directors Nutrient Management Plan Review Committee:
I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Nutrient Management Plan Review Committee.

I recommend these plans to be approved by the Board. The plans are for the following operations:

OWNER	TOWNSHIP	Operation	DESIGNATION	AEU's/ ACRE	REVIEWER	PLAN #
Troy Rutt – White Oak Acres	Rapho	Swine	CAFO/CAO	4.96	Hartzok	73
Lee & Sherri Brown	Narvon	Equine	CAO	4.42	Heigel	352
Dan Bollinger	Warwick	Poultry	CAFO/CAO	6.40	Hartzok	287
Dale Slaymaker	Manor	Layer	CAO	77.00	Adams	424
Daniel S. Smucker	Caernarvon	Dairy	CAO	2.55	Herstine	334
Doug Kauffman	Conoy	Pullet	CAO	151.30	Lutz	358
Gerald Funk	East Donegal	Broiler	CAO	98.43	Lutz	671
Dale Frank	West Donegal	Swine, Steer	CAFO/VAO	1.52	Lutz	100
Herman Zeager	Conoy	Swine	CAFO/CAO	914.16	Hartzok	88
Scotty Miller	Conoy	Swine	CAO	33.51	Hartzok	71
Mike Brubaker	East Donegal	Dairy, Broiler	CAFO/VAO	1.58	Lutz	246
Marcus Hoover	Rapho	Layer	CAO	11.76	Hartzok	173
Cory Landis	Eden	Pullet	CAO	124.47	Adams	172

III. Additional Business

1. Items removed from Consent Agenda

October Meeting Minutes were removed from the Consent Agenda. Chris Thompson passed out the September 2022 Activity for the Nutrient Management Plan Approval and asked to approve replacing the September report with the updated report and approve the minutes.

Roger Rohrer moved to approve adding in the corrected September 2022 activity. Commissioner Trescot seconded the motion. Motion passed unanimously.

2. Treasures Report

Stacey Hertz reviewed the treasurers report and reported that a \$500 payment was put in every employee HSA Accounts. General Fund balances are holding steady with income exceeding expenses by nearly \$400,000. There is a 6% loss in the Raymond James/Fulton Advisor fund.

3. 2021 Audit and 2023 Draft Budget

Chris Thompson reported that the directors received a copy of the audit for their review and the 2021 audit is being presented for BOD Approval. Herb Kreider moved to approve the 2021 audit as presented. Commission Trescot seconded the motion. Motion passed unanimously.

Chris Thompson also presented the first draft of the 2023 Budget for the BOD to review, showing an expected income of more than \$15 million dollars. There are still several new programs and funding opportunities expected in 2023 that may significantly impact district staffing and operations. A final version of the budget will be presented at the December board meeting for approval.

4. Personnel Committee Report

Sallie Gregory requested approval to advertise for a Spring Intern again for the 2023 year for the Education and Watershed departments. If approved, the intern would be on staff from February through May of 2023. Commissioner Trescot suggested an increase in the pay to be from \$11 to \$14. Commissioner Trescot moved to approve to advertise the position and increase the pay scale for the intern. Roger Rohrer seconded the motion. Motion passed unanimously.

Chris Thompson stated that interviews for an Ag Tech position are being conducted next week with the possibility of qualified applicants being offered the opportunity to interview with E&S for the open Tech position. Sonia Wasco asked if both Adam Stern and Kevin Lutz will be interviewing applicants. Chris stated that Kevin Lutz and Kent Bitting will be interviewing the Applicants, and will share names of possible candidates for the E&S Program with Adam Stern and Eric Hout to schedule second interviews for their open position.

5. Nutrient Management Expired Plan Referral Update

Kevin Lutz reported that the last remaining Act 38 Nutrient Management Plan pending S.C.C. action was received on October 19, 2022. All Act 38 Nutrient Management plans from 2022 have now been received.

6. PennVest Project Update

Chris Thompsons reported Benuel Stoltzfus was awarded a grant/principle forgiveness loan and board action is required to act as the sponsor for the funding agreement. Sonia Wasco moved to approve the District to be the sponsor for the funding for Benuel Stoltzfus and for Dan Heller and Kent Weaver to be the two signers for the agreement. Roger Rohrer seconded the motion. Motion passed unanimously.

Christ Miller was awarded a low interest loan and will not need District sponsorship.

7. CAP Project Approval

Kevin Lutz reported that CAP currently has one revised application. Mervin Esch originally was approved for \$18,977.54 of CAP funding, however due to numerous rain events additional funding is being requested for a total of \$27,755. Dale Herr moved to approve the revised application as stated. Jay Snyder seconded the motion. Motion passed unanimously.

8. Amended Service Agreement with PAFBC

Matt Kofroth reported that the Watershed Program has a cooperative agreement with the Fish and Boat Commission for the removal of two small dam structures on the Melvin Beiler property. The funds are through the Muddy Run Exelon funding program to remove fish impediments and dam structures in Lancaster County. The agreement agrees to pay the District to hire a contractor for the removal of these dam structures. The removal project was delayed until 2023. Board action is being requested to amend this agreement. Roger Rohrer moved to approve amending the agreement. Commissioner Trescot seconded the motion. Motion passed unanimously.

IV. Reports/Information

1. E&S/NPDES Monthly Projects Report:

Adam Stern reported that there are no additions to the submitted reports. The Outstanding Projects Report shows movement of the projects to get them approved and off the list. Chris Thompson added that last month there were 43 outstanding projects on the list and this month it is down to 33 outstanding projects.

2. E&S Committee Report:

Adam Stern reviewed highlights from the E&S Committee meeting minutes that were submitted for Board review. There were no additions to the submitted report.

3. DGR & LVR Committee Report/QAQC Schedule:

Matt Kofroth reported that on November 22, 2022 there will be a follow-up review of the LCCD Dirt and Gravel Road program by the SCC and the Center for Dirt and Gravel Road. This is an annual review that takes place to make sure we are complying with all state and program requirements and policies.

4. BOD Committees:

Chris Thompson reviewed the proposed 2023 Board Committee List included in the Board packet. Chris is asking that all directors review the list and let Holly Shaub or the office know if they will continue to serve on the committee they are listed on or if they want to switch committees for 2023. The final version of the committee list will be presented at the December Board meeting.

5. Ag Reserve Chamber Banquet:

Chris Thompson asked if there is interest in sponsoring a table at the Chamber banquet this year. Chris passed a sign-up sheet for directors to sign up if they are interested in attending the November 17, 2022 Chamber Banquet at the Eden Resort. Patron Level for sponsoring a table is \$1000 and covers 10 seats. Commissioner Trescot stated the importance of the LCCD being represented at the banquet. It was decided a table would be sponsored.

6. DEP CAP Program Application:

Lancaster County is approaching its 4th year participating in DEP's County-Wide Action Plan (CAP) Program. This year's application totals are almost \$35 million dollars and includes more than 80 individual projects. The final application was submitted October 31, 2022. DEP will announce the awards in late December 2022. Lancaster is hopeful to receive about \$3 million dollars to reallocate to the county's conservation partners.

Additional Public Comment:

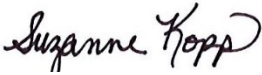
Chris Thompson stated that the PACD reimbursement program will start on November 7, 2022 and new Ag Tech Jason Reuter will be the point person.

Jay Snyder stated there will be a tour of the Cocalico Creek Floodplain Restoration project on November 16, 2022 if anyone is interested in attending.

Meeting Adjourned

Chairman Heller adjourned the meeting at 9:00 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Suzanne Kopp". The signature is written in black ink and is positioned above the printed name.

Suzanne Kopp

Recording Secretary for the Board of Directors