



LANCASTER COUNTY CONSERVATION DISTRICT

MONTHLY BOARD MEETING AGENDA

Wednesday July 7, 2021

Lancaster Farm & Home Center (Directors)

<https://zoom.us/j/91731607863>

Business Meeting 7:30PM

Timer

- 7:30 Invocation – Herb Kreider
 Call to Order, Chairman, Daniel Heller
 Welcome & Introductions – Daniel Heller
 Additions to the Agenda – Christopher Thompson
 Public Comment: Survey media/quests: Agenda items of interest? – Daniel Heller
- 7:40 I. Agency Reports
 1. USDA, NRCS (attachment) 1
 2. PA DEP Field Rep Report (attachment) 3
- 7:45 II. *Consent Agenda
 1. Meeting Minutes (attachment) 10
 2. Technical Assistance Requests/Cancellations (attachment)..... 14
 3. Nutrient Management Plan Approval (attachment) 14
 4. Conservation Plans Acknowledgement (attachment)..... 14
- 7:55 III. Additional Business
 1. Items Removed from Consent Agenda -
 2. Treasurer’s Report – Heistand (attachment) 15
 *3. Personnel Committee Report – Wasco/Thompson (attachment) 18
 *4. Ag Program Grants and Agreements – Lutz/Bitting (attachment) 18
 *5. Dirt & Gravel Road Report - Kofroth (attachment) 19
 *6. CEG Project Approval – Bitting/Lutz (attachment) 19
 *7. Growing Greener Grant Approval – Kofroth/Thompson (attachment)..... 20
- 8:40 IV. Reports & Information
 1. Correspondence, News and Updates – Thompson (attachment)..... 21
 2. E&S/NPDES Monthly Projects Report – Snyder (attachment)..... 22
 3. Youth Conservation School Update – Gregory (attachment)..... 24
 4. Chesapeake Bay Compliance Program Update – Seibert (attachment)..... 24
 5. EV Charging Station – Heistand (attachment) 25
- 8:55 V. Public Comment
- 9:05 VI. Adjourn

(Directors, please call the District office if you will not be attending)

Dates to Remember:

7/5, July 4th – LCCD Office Closed	7/14, Cons. Foundation Ex. Comm Mtg @ F&H 3-4:30 pm
7/8-29, PACD/SCC Joint Mtg Harrisburg, PA	7/21, Personnel Committee Mtg 7:00 pm
7/10, Ag Night at the Barns Stormer	7/26-30, Youth Conservation School

NEXT MEETING DATE: Wednesday, August 4, 2021 @ 7:30 p.m.
At the Lancaster County Farm & Home Center

***Action Required**



Activity Report to LCCD Board of Directors for June 2021

Lancaster Field Office Personnel:

Heather Grove, Supervisory District Conservationist
Mark Myers, Soil Conservationist
Brett Ramer, Soil Conservationist
Mark Long, Soil Conservationist
Michael Albert, Soil Conservationist
Christine Griesemer, Soil Conservationist
Ashley Rice, Soil Conservation Technician

VACANT, Soil Conservation Technician
Jared Boger, Civil Engineering Technician
Lari Jo Walker, Program Assistant, RC&D
Jeff Sholly, Engineer, PACD
Ashley Spotts, Restoration Specialist, CBF
Julia Smith, Biologist, PF (York & Lancaster)

Conservation Planning Activities*:

FY20 Total (#)	FY20 Total (Ac)	FY21 Mo. Total (#)	FY21 Mo. Total (Ac)	FY21 Total (#)	FY21 Total (Ac)
49	2,805.9	15	851.5	30	1,479.2

*SEE "ACKNOWLEDGMENT OF CONSERVATION PLANS" REPORT

Conservation Practice Installation Activities*:

Practice Code & Name	FY20 Total	FY21 Mo. Total	FY21 Total
313 – Waste Storage Facility (no)	15	1	4
362 – Diversion (ft)	4,225	-	-
367 – Roofs & Covers (no)	7	1	1
382 – Fence (ft)	18,131	970	20,979
412 – Grassed Waterway (ac)	16.2	1.5	10.5
516 – Livestock Pipeline (ft)	381	-	3,661
561 – Heavy Use Area Protection (sq ft)	53,121	1,536	12,924
575 – Trails & Walkways (ft)	1,043	-	1,760
578 – Stream Crossings (no)	6	-	2
600 – Terraces (ft)	12,541	2,543	8,036
614 – Watering Facility	7	-	9
620 – Underground Outlet (ft)	8,816	-	2,500
634 – Waste Transfer System (no)	17	-	5
327 – CREP Conservation Cover (ac)	23.5	1.78	5.47
391 – CREP Riparian Forest Buffer (ac)	68.2	29.35	44.12
390 – CREP Riparian Herbaceous Buffer (ac)	0	4.28	4.28

*REFLECTS COMMON PRACTICES INSTALLED THROUGH NRCS & FSA FINANCIAL ASSISTANCE PROGRAMS; DOES NOT REPRESENT ALL PRACTICES INSTALLED.

Financial Assistance Conservation Program Activities:

- Financial Assistance Contract Obligation:

Program	FY20 Total (#)	FY20 Total (\$)	FY21 Total (#)	FY21 Total (\$)
EQIP	25	\$2,016,210	14	\$804,336
CSP	-	-	2	\$122,679

- Financial Assistance Payments:

Program	FY20 Total (\$)	FY21 Mo. Total (\$)	FY21 Total (\$)
ALL PROGRAMS	\$1,765,177.99	\$56,451.44	\$942,847.48

Environmental Quality Incentives Program (EQIP):

- Work continues on EQIP contract development.
- Proposed allocation for Lancaster - \$1.8 million

Conservation Easement Program Activities (ACEP):

- Agricultural Land Easement (ALE) Acquisition Activities:

Program/Activity	FY20 Total (#)	FY20 Total (ac)	FY21 Total (#)	FY21 Total (ac)
ALE Easement Requests	2	117	3	146.5
ALE Easement Closings	-	-	3	211

Conservation Reserve Enhancement Program Activities (CREP):

- Approved Plans:

	FY20 Total (#)	FY20 Total (Ac)	FY21 Total (#)	FY21 Total (Ac)
New	25	156.2	-	-
Re-enrollments	24	100.9	-	-

Trainings:

- 6/2-3 – PA NRCS Prescribed Burning Training, Virtual (Long)
- 6/7-8 – PA NRCS Advanced Fence Training, Blairsville, PA (Myers)
- 6/19 – FY21 CSP Classic Training, Virtual (Myers, Grove)

Notable Meetings:

- 6/9 – Penn State Ag & Enviro C3RP Funding Work Team Meeting, Virtual (Grove)
- 6/22 – Lancaster Clean Water Partners Semi-Annual Partner’s Meeting, Lancaster (Spotts, Grove)
- 6/24 – PACD CREP Farmer Focus Groups Finding Webinar, Virtual (Grove)

Respectfully Submitted,



Heather L. Grove
District Conservationist

Item I.2

July 2021 DEP Conservation District Field Rep Talking Points

Conservation District Funding

Request for Proposals: Pilot Spotted Lanternfly Control Program Grant - The PA Department of Agriculture Bureau of Plant Industry (PDA-BPI), has received funds for distribution to Conservation Districts to support education and outreach and limited training of the general public for Spotted Lanternfly (SLF) in infested counties in the quarantine zone established by PDA. The quarantine zone includes:

Allegheny, Beaver, Berks, Blair, Bucks, Cambria, Cameron, Carbon, Chester, Columbia, Cumberland, Dauphin, Delaware, Franklin, Huntingdon, Juniata, Lackawanna, Lancaster, Lebanon, Lehigh, Luzerne, Mifflin, Monroe, Montgomery, Montour, Northampton, Northumberland, Philadelphia, Perry, Pike, Schuylkill, Wayne, Westmoreland and York counties.

This year's grant will focus on general education and outreach about SLF to the public and recommendations to the PDA-BPI of properties with significant risk of long-distance spread of spotted lanternfly, such as large industrial centers, trucking companies, or properties associated with rail activity or mass transit. Funding will not be available for control activities through contractors that had been performed under previous grants.

Funding in this grant round may be used for: general SLF communication; participation in SLF Community Engagement Taskforces; coordination of outreach events; distribution of SLF literature or outreach products; distribution or subsidizing SLF traps and providing recommendations of priority properties for treatment by PDA or USDA. Funding is also available for 'special projects' that meet the Department's approval. Information on 'special projects' is provided in the 'Request for Proposal' A Request for Proposal for funding to conservation districts for the period of July 1, 2021 to May 31, 2022 was shared with conservation districts in the quarantine area through a MS Teams meeting invite for June 24, 2021 (sent June 15, 2021). Funds in this control project **must be expended by May 31, 2022**

CDFAP ACT Program and Act 38/Chap 91 Nutrient Management and Manure Management Delegation Annual Applications - To facilitate an earlier commitment of funds, the Commission is asking that conservation districts complete and return applications for funding for the *Agricultural Conservation Technical Assistance Program (ACT)* and the *Nutrient Management And Manure Management Program Delegation Agreement (NM/MM delegation)* Information packets explaining the submission process will be distributed to conservation districts from both programs by June 1, 2021. **The ACT application and the NM/MM delegation proposal and budget application will be due to the Commission by July 16, 2021.** Applications should be completed based on anticipated allocation information supplied in the application packets. Questions regarding completion of the ACT application may be directed to Johan E. Berger at joberger@pa.gov. Questions regarding the NM/MM delegation proposal may be directed to Frank Schneider at fschneider@pa.gov.

Chesapeake Bay Technician and Chesapeake Bay Engineer Specialist / Engineer Assistant Annual Applications – The materials for the amendments to the existing conservation district agreements will be provided in early June to the conservation districts in the Chesapeake Bay Watershed, which **will be due to DEP Chesapeake Bay Office by July 16, 2021**. This amendment will be effective from July 1, 2021 through June 30, 2022.

The Chesapeake Bay Office held a meeting with Chesapeake Bay Conservation Districts and DEP Regional Offices on May 25, 2021 to discuss the transition for some counties into “Phase 2” of the Chesapeake Bay Agricultural Inspection Program (CBAIP). This transition would occur in counties that no longer have “Phase 1” inspections to conduct or will not have the amount of inspections left to conduct to meet their annual goal this upcoming year. The discussion included a review of the inspection goals and expectations, the Standard Operating Procedure, and discussed next steps.

Policies and Procedures

Formation of Nutrient Management and Manure Management Delegation Agreement Workgroup - The Commission and the Pennsylvania Department of Environmental Protection (DEP) entered into a joint five (5) year delegation agreement with select conservation districts for Fiscal Years 2017-2022 for Nutrient Management (NM) and Manure Management (MM). That delegation agreement concludes on June 30, 2022.

It is the intent of both the Commission and DEP to enter into another joint 5-year delegation agreement for NM and MM with select conservation districts for Fiscal Years 2022-2027. Over the course of Calendar Year 2021, it is proposed that the workgroup will meet several times through conference call/webinars to negotiate a new joint delegation agreement and a new funding formula. It is the intent of Commission staff to have a draft delegation agreement and funding formula developed prior to the end of 2021, so that every delegated conservation district can review and provide comments prior to asking the Commission for final action. It is anticipated that SCC staff will ask for an action on the new joint delegation agreement at the April 2022 Commission meeting.

Retaining Virtual Participation Options for District Board Meetings – As district boards begin to hold in person meetings again, the State Conservation Commission recommends district continue to offer a way for board members, cooperating agencies and the public to participate in meetings either through conference call or video conference. Cooperating agency staff may not be allowed to attend in person meetings during this time and board members and the public may not feel comfortable attending. Providing a virtual option will allow greater participation in district board meetings.

Tips for holding virtual meetings:

- Meetings must comply with ALL Sunshine Act requirements
- Take a roll call to ensure minutes can accurately record directors present and that there is a quorum
- Provide an opportunity for public comment. Participants from the public who make comment should identify themselves
- Participants should announce themselves when speaking especially when making motions to ensure accurate recording of minutes
- Virtual meetings may be recorded. If it is recorded, you must announce that the meeting is being recorded
- Recordings of virtual meetings are public records under RTK if retained after the minutes are approved at the next board meeting.

Clean Water Academy

The Clean Water Academy Training is available at the link below.

<https://pacleanwateracademy.remote-learner.net/course/view.php?id=478>

The Division of Wetlands, Encroachments and Training, Clean Water Academy Surveys - Over the next few months, The Division of Wetlands, Encroachments and Training will be sending out four small 5-10 min surveys to get state-wide input into future online training with Clean Water Academy. The purpose of these surveys:

1. Get full regional and CCD input so topics and questions important to you to do your job are addressed in the trainings.
2. Prioritize the order of trainings
3. Create consistency and uniformity across the regions and the CCD's.

It is important that we get input from all regions and 105 delegated conservation districts to make sure we create impactful trainings that address issues important to our staff. This does not make up for in the field training, but with your input this will help to create a great learning tool for new and existing hires. In these surveys you will do two things, prioritize training subjects and give us your input into what you would like to see in the training.

Will ask you a few general questions then go into topics related to intro topics with 105. These surveys are completely anonymous. We do not ask for your name or any identifying information. We want you to give us as much input from you as possible. We greatly appreciate your time in filling out these surveys and your input will be critical in the creation of future trainings.

This first survey "Introduction to 105":

<https://www.surveymonkey.com/r/YMRL5GW>

Revised Aquatic Resources Table - With the pending PASPGP-6 to be effective July 1 and the revised Aquatic Resource Table going into effect, we have revised the Quarterly report Spreadsheet. The Quarterly report spreadsheet is attached and also located here on Clean Water Academy: [105 Resources: Appendices \(remote-learner.net\)](#) We tried to simplify the data entry as well, and to correct issues that some of you have reported with it.

As always, DO NOT ENTER PERMITS SUBMITTED Through ePermitting and send the quarterly reports to RA-105GPREP@pa.gov

PracticeKeeper – Best Management Practice (BMP) Module SOP (CBO-DATA-003)) and Complimentary DEP Clean Water Academy (CWA) Course Question and Answer Session

Chesapeake Bay Office Agriculture Compliance staff will host a question and answer session regarding the PracticeKeeper – Best Management Practice (BMP) Module SOP (CBO-DATA-003)) and Complimentary DEP Clean Water Academy (CWA) Course on **July 16 from 10am -11am**. The Microsoft Teams link was sent to the County Conservation District List Serve on June 1st. The virtual Q&A session will be recorded and may be posted to the Clean Water Academy as a reference. The intended audience for the SOP, CWA Training and the Q&A Session on the 16th is Conservation District Managers and Conservation District Staff who implement, verify, and record BMPs in the PracticeKeeper Database as part of any of their job duties. This may include but is not limited to Chesapeake Bay Technicians or Engineers, Nutrient Management Specialists, and Watershed Specialists.

DEP Program Contacts – The Chesapeake Bay Office, Conservation District Support Section is actively compiling a list of DEP Program Contacts. This list is broken down by different aspects of programs and provides a name and email address to contact when questions arise. This list will be posted to the Clean Water Academy in the near future for easy access by conservation districts.

Chesapeake Bay Watershed

Pennsylvania’s Phase 3 Watershed Implementation Plan – monthly e-newsletter

The Department of Environmental Protection Chesapeake Bay Office (CBO) produces a monthly newsletter to showcase progress and updates on the statewide Phase 3 Watershed Implementation Plan and our local partners’ Countywide Action Plans. Our newsletter will highlight activities from the CBO and our partnering counties, agencies, and action team leaders; reporting and data tools; funding and grant opportunities; and major announcements.

<https://www.dep.pa.gov/Business/Water/Pennsylvania%E2%80%99s%20Chesapeake%20Bay%20Program%20Office/WIP3/Pages/Newsletter.aspx>

Support for innovative conservation projects available from NRCS

Up to \$15 million is available from the Conservation Innovation Grant (CIG) program of the USDA NRCS to support the development of new tools, approaches, practices, and technologies to further natural resource conservation on private lands. This year, the CIG is looking to support climate-smart strategies for water resources, soil health (focused on carbon sequestration and climate resilience), nutrient management, grazing lands conservation, and strategies to increase conservation adoption. All U.S.-based nonfederal entities and individuals can apply. Proposals must be submitted through the NRCS Program Portal. **Deadline:** July 19, 2021

Funding for environmental stewardship development available from GIANT

Projects that aim to build environmental stewardship by connecting people and families to community green spaces, improve community green spaces, support environmental restoration efforts, and support community gardens are eligible to apply for The Healing the Planet Grant Program, funded by The GIANT Company. Applications will be accepted for various amounts from \$2,500 up to \$25,000. Download a PDF of the grant program guidelines here. **Deadline:** June 30, 2021 at 5:00 pm

Pennsylvania Most Effective Basins Grants 2021 Request For Proposals Announced

NFWF is seeking grant proposals that offer cost-effective reductions of agricultural nitrogen loads through agricultural conservation practices within selected basins of the Chesapeake Bay watershed in Pennsylvania. Between \$3-6 million is available for mitigating the effects of excess nutrient loading to the Bay, in partnership with Altria, Chesapeake Bay Program, EPA, U.S. Fish and Wildlife Service (USFWS), U.S. Forest Service and USDA. More information and webinar registration can be found on the NFWF website. **Deadline:** July 30, 2021 at 11:59 pm

Conservation Districts award \$1.09 million in Conservation Excellence Grant funds to eligible projects. Special project to begin in Salisbury Township, Lancaster County.

The Conservation Excellence Grant (CEG) program has expanded into six counties in Pennsylvania's share of the Chesapeake Bay watershed: Tier 1 – Lancaster and York counties and Tier 2 – Bedford, Centre, Cumberland and Franklin Counties. To date, the participating conservation districts have committed over \$1.09 million in CEG program funds to eligible projects, e.g. barnyard runoff and manure storage and manure stacking areas; roofed heavy use area protection (HUAP); grassed waterways and diversions; and cover crops. The SCC has awarded \$6.8 million to participating conservation districts for administration and implementation of the program. Conservation districts will accept and review CEG program applications for implementation of priority best management practices that are part of an agricultural erosion and sedimentation plan, conservation plan, nutrient management or manure management plan. More information on the CEG program and how to apply with a participating county conservation district can be found at [Conservation Excellence Grant Program](#).

An independent special project between the SCC and Lancaster Farmland Trust (LFT), funded under DEP's federal Chesapeake Bay Implementation Grant program, has created a public-private partnership model that will utilize the CEG program's financial bundling (grants, tax credits and loans) concept for the implementation of best management practices on several farms in Salisbury Township, Lancaster County. LFT is currently in the planning and site selection activities phase with agricultural operators for BMP implementation under the project.

Tier 1-2 counties: Reviewing two- and one-year progress, setting milestones

The CBO is helping Adams, Franklin, Lancaster and York counties begin the process of two-year Countywide Action Plan (CAP) milestone updates. As part of the Phase 3 WIP's adaptive process, the counties can make changes to their original CAPs as they assess their progress in 2020-2021 and look ahead to creating 2022-2023 milestones.

The CBO is familiarizing Bedford, Centre, Cumberland, and Lebanon counties with the process of reporting progress on their CAPs in 2021 and submitting their first round of milestone updates in 2022.

A webinar provided these counties an overview of the timeline and the technical and program resources available to them for progress reporting and milestone development. CBO also continues to meet one-on-one with all eight counties.

Tier 3-4 Counties: Drafting Countywide Action Plans

The Tier 3 and 4 counties are halfway through the development of their CAPs, building their BMP lists, and identifying priority actions to improve local water quality. DEP's Regional Support Teams provide direct assistance to the county partners and regular feedback to CBO staff on progress and challenges. The CBO is meeting with each group of counties throughout June to review progress and provide support for progress moving forward.

Summer Interns Conducting Bay Inspections - With the upcoming summer season, we wanted to respond to questions that we've received recently relating to using summer interns to conduct inspection activities. As a reminder, the inspector of record must have completed or actively be in the midst of completing adequate training according to the Training Plan described in the Chesapeake Bay Technician Agreement.

Please reference the CBAIP activities listed below which may be appropriate for individuals with limited training, such as summer interns, understanding supervision and oversight from a trained professional will be necessary:

1. Pre-Inspection Activities.
 - a. Provide administrative assistance with the pre-inspection notice mailing.
 - i. A trained professional should draft and sign all correspondence.
 - b. Attempt to contact the owner/operator in advance of the inspection to explain the purpose and arrange the date and time of the inspection.
 - c. Develop / print aerial maps of the operation for review by the inspector of record.
 - d. Assemble any known relevant planning documents for review by the inspector of record.
 - e. Prepare necessary supplies for the inspection.
2. Inspection Activities
 - a. May attend the inspection if accompanied by the inspector of record and all procedural guidelines to limit exposure to and spread of COVID-19 outlined in the inspecting agency's continuity of operations plan are followed.
3. Post-Inspection Activities
 - a. Provide administrative assistance with post-inspection correspondence.
 - i. A trained professional should draft and sign all correspondence.
 - b. Input data elements of the Inspection Report in the PracticeKeeper Database if not completed during the inspection.
 - i. Must complete the Clean Water Academy Course, *Completing Agriculture Inspections in the PracticeKeeper Database*, <https://pacleanwateracademy.remote-learner.net/course/view.php?id=410>, and maintain appropriate oversight from a trained professional to ensure data consistency and integrity.

Dates to Remember

SCC Meetings – 1:00 PM

Virtual Meeting	July 13
Virtual Meeting	September 14

SCC Conference Calls – 8:30 – 10:00 AM

Conference Call	August 17
Conference Call	October 12

Introduction to EV Wetlands Classification Analysis

Webinar	July 28, 10:30 am – 12:00 pm
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PACD Annual Conference (Virtual)

Conservation Committee	July 8, 1 pm – 2 pm
District Employees Committee	July 9, 1 pm – 2 pm
Education & Outreach Committee	July 14, 1 pm – 2 pm
Legislative Committee	July 15, 1 pm – 2 pm
Ways and Means Committee	July 20, 1 pm – 2 pm
Operations Committee	July 22, 1 pm – 2 pm
Executive Council Meeting	July 29, 10 am – 12 pm

Ag Progress Days

<https://agsci.psu.edu/apd>

August 10 - 12

Agricultural Technician Training

Boot Camp I – ‘Basic’

August 2-4, 2021 (Field)

Boot camp II – ‘Advanced’

August 23 - 27

Also, check the Conservation District Training/Special Events Calendar at, www.PACD.org Select the "Events" tab and then the "Training Calendar" tab.

Item II.1
**LANCASTER COUNTY CONSERVATION DISTRICT
BOARD MEETING MINUTES
June 2, 2021**

The 830th regularly scheduled Board Meeting of the Lancaster County Conservation District (LCCD) was held in person at the Farm and Home Center for Directors and also via Zoom Call-In on Wednesday, June 2, 2021, at 7:30PM.

The following Directors were present: Daniel Heller, Chairman; Herb Kreider, Kent Weaver, Treasurer; Roger Rohrer, Jay Snyder, Ken Meck, Sonia Wasco and Commissioner D’Agostino.

The following Associate Directors were present: Greg Strausser and Lisa Graybeal.

The following District Staff were present: Christopher Thompson, Gerald Heistand, Kevin Lutz, Rich Snyder, Kent Bitting, Matt Kofroth, Sallie Gregory, Maddie Klein, Kevin Seibert, Adam Stern and Suzanne Kopp.

The following Cooperating Agency representative was present: Heather Grove, Natural Resources Conservation Service.

The following guests were present: None

Chairman Dan Heller called the meeting to order at 7:40 p.m. Dan welcomed everyone and asked if there were any introductions to be made – Chris Thompson introduced Ag Tech Maddie Klein. Adam Stern wanted everyone to know that the meeting was being recorded.

Kent Weaver provided the invocation for the meeting.

Additions to the Agenda: Chris Thompson stated there are two additions to the agenda. The first is an action item CDFAP application and the second item is a Pension Committee report that will be a verbal report.

An opportunity was given for public comment: None was offered.

I. Agency Reports

1. USDA, NRCS

Heather Grove offered no additions to the written report this month. No questions were raised.

2. PA DEP Field Rep Report

Chris Thompson highlighted the new S.C.C. policy and procedures on page 4 of the board report. It was approved that you must wait 3 years after your termination or retirement before you can be appointed to serve as a member of the LCCD board.

There is public comment being made on the TMDL on the DEP website and Chris will send a link to anyone who would like to read more about it.

II. Consent Agenda

Chairman Dan Heller gave the opportunity for Directors to withdraw any of the items from the Consent Agenda in order to have additional discussion. Hearing none, Herb Kreider moved to approve the Consent Agenda which included items numbered one through four. Sonia Wasco seconded the motion. (Jay Snyder noted a spelling correction to the May minutes that was fixed). The vote was taken and the motion passed unanimously.

Item II.1

The Consent Agenda includes the following approved items.

- #1 – Minutes of May 5, 2021 Board meeting
- #2 – Technical Assistance Requests/Cancellations
- #3 – Nutrient Management Plan Approvals
- #4 – Conservation Plan Acknowledgement

III. Additional Business

1. Items removed from Consent Agenda

There were no items removed from the Consent Agenda.

2. Treasures Report

Gerald Heistand reported on the Balance Sheet and the assets are down about \$150,000 and the general account dropped by \$100,000. Tree fundraiser account has \$43,000 profit – this is unassigned money. The income expense account the net income shows we spent a half million more than what we brought in at this point.

3. Personnel Committee Report

Sonia Wasco reported that Britton Hartzok is being recommended for Kevin Lutz's replacement as an Ag Technician.

Sonia then reported that the personnel committee is looking for approval of the job description for the Grant Administrator job.

Sonia made a motion to hire Britton Hartzok as the new Ag Tech and to begin the process to create a new position of a Grants Administrator. Roger Rohrer seconded the motion. Motion passed unanimously.

Sonia reported on the Employee Policy Manual and that it will be presented to be approved at the next board meeting after directors have a chance to review the electronic version of the manual.

Jay Snyder requested that a red-line version be sent out to directors to review, so that changes could be reviewed easily by the directors.

Amanda Grube will be starting on Monday, June 7, 2021 – her hiring was approved a few months ago by the Board.

4. Conservation Excellence Projects

Kent Bitting reported that we have one application, this month, that was reviewed by staff. The application meets all criteria of the Grant. Kent Bitting and Kevin Lutz recommend approval of the Jeffrey Balmer application for CEG Funding in the amount of \$74,187.00. This is the amount that exceeds the PENNVEST funding that was received for this project. Total project estimated cost is \$519,811.00.

Ken Meck moved to approve the CEG funding for Jeffery Balmer in the amount of \$74,187.00. Kent Weaver seconded the motion. Motion passed unanimously.

5. E&S Committee Report

Jay Snyder stated that the committee notes were all communicated to the Board in the day of packet.

Rich Snyder reported that items 4, 5, 6 and 7 need action from the Board to approve recommendations. Stauffer CAP/Enforcement – if he does not comply with the guidelines sent in the enforcement an increase in both the penalty and LCCD cost recovery is recommended.

Staff are tracking enforcement for the following projects:

- Horseshoe Real Estate
- Spring Meadow Dairy Farm
- Tamarack/Spread Eagle MHP.

Item II.1

The E&S Committee is recommending to take the next step in the process to go to enforcement. Ken Meck moved to take actions, as recommended by the E&S Committee. Kent Weaver seconded the motion. Motion passed unanimously.

6. CDFAP Funding

Gerald Heistand reported that the CDFAP Funding is the longest standing funding that we have at the District. This funding partially supports the District Manager, the 1st E&S Tech and the ACT position salaries.

Gerald is proposing to handle the distribution of these fund as we have done in the past and is requesting Board approval to proceed in this manner.

Roger Rohrer moved to accept the recommendation to use the CDFAP Funding as stated. Sonia Wasco seconded the motion. Motion passed unanimously.

IV. Reports/Information

1. Correspondence, News and Updates

- News Article – Summer Program – Lancaster Newspaper – Friday, May 28, 2021.

2. E&S/NPDES Monthly Projects Report

Rich Snyder reported that we had less than 20 plans received this month. The amount of revenue was significantly higher due to larger projects received for two separate large rental housing units being constructed.

3. Tree Sale Report

Sallie Gregory reported that we had a successful tree sale this year. Sallie wanted to thank the Tree Sale Committee for all their hard work along with other staff members that helped out on the day of pick up.

Matt Kofroth stated that it was hard to find nurseries to supply the trees and plants this year, stating it was more of a challenge this year than in prior years.

4. PACD Regional Director Meeting Report

Chris Thompson listed the dates of the virtual PACD Committee meetings between July 8, 2021 and 22, 2021 and July 29, 2021 is the Executive Council meeting. Registration is required to attend these virtual meetings.

5. Scholarship Committee Report

Gerald Heistand reported that we will be offering three \$1,000 scholarships this year to the following students: Andrew Rajavatnam, Manheim Central High School; Lilly Heilshoun, Hempfield High School; Paige Marie Flinchbaugh, Penn Manor High School.

6. Conservation Education Envirothon Report

Sallie Gregory hopes to have the traditional Envirothon back by the year 2022 at the Lancaster County Central Park. Great videos and resources from this year's 2021 Envirothon are on our district website and she encourages all to go on and look at them. Lancaster County placed 7th in the Pennsylvania Envirothon.

7. Pension Report

Gerald Heistand reported that Fulton Financial's Amy White is our biggest asset to help employees with their retirement portfolios and decisions that need to be made.

Item II.1

Sonia Wasco stated that one of our accounts is being closely monitored because it is currently under performing and it will be watched for one month and a decision will then be made after that time as to whether to move to a new account or remain the same.

Next Wednesday Tanya Ferguson from Fulton Financial will present at the staff meeting and the employees can choose a private one-on-one meeting afterwards to individually view their own accounts.

Additional Public Comment:

Water-Week is being held from June 4, 2021 through June 12, 2021

Conservation Foundation meeting will be held on June 9, 2021. (July meeting is being cancelled).

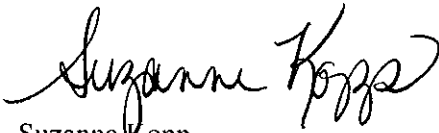
The manure injector project will hold a public unveiling on July 15, 2021

Family Farm days have moved to the last week of September 2021.

Sallie Gregory announced that The Conservation School this Summer will be held July 26, 2021 through July 30, 2021 – two days will be virtual and three days will be in person.

Meeting Adjourned

Chairman Heller officially adjourned the meeting at 9:10pm.

A handwritten signature in cursive script that reads "Suzanne Kopp". The signature is written in black ink and is positioned above the printed name and title.

Suzanne Kopp
Recording Secretary

**Item II.2
Requests for Technical Assistance**

APPLICANT	TITLE	TOWNSHIP	SIZE	ASSISTANCE
None				

**Item II.3
Requests for Nutrient Management Plan Approval (Lutz)
June 2021 Activity
July 7, 2021 Board Meeting**

To: The Lancaster County Conservation Board of Directors Nutrient Management Plan Review Committee:
I respectfully submit these Nutrient Management Plans and/or Plan Amendments to the Nutrient Management Plan Review Committee.

I recommend these plans to be approved by the Board. The plans are for the following operations:

OWNER	TOWNSHIP	OPERATION	DESIGNATION	AEU's/ ACRE	REVIEWER	PLAN #
Derrick Weaver	Earl	Broilers	CAO	2.76	Heigel	474
Vernon Weaver	Ephrata	Layers, Steers	CAO	2.6	Heigel	475
Joel Nissley	Rapho	Broilers	CAO	43.39	Klein	296
Douglas Brubaker	East Donegal	Broilers	CAO	2.15	Lutz	2046

**Item II.4
Acknowledgement of Conservation Plans (Lutz)
The Lancaster NRCS Field Office recommends the following plans for the
July 7, 2021 Board Meeting:
NATURAL RESOURCES CONSERVATION SERVICE**

Conservation Plans	Number of Plans	Planner	Township
Noble Oak Farm LLC	1	Christine Griesemer	Bart
R Kenneth Shearer	1	Mark Myers	Mount Joy
Paul B Zimmerman	4	Mark Long	Ephrata
Venture Valley Holsteins LLC	3	Mark Long	East Earl
Charles H Rohrer	3	Brett Ramer	Paradise
Lancaster Co Conservancy	2	Heather Grove/Julia Smith	Martic/Manor
GIL-LAD Farm LLC	1	Heather Grove	Clay

LCCD AG EROSION & SEDIMENTATION PLANS

Conservation Plans	Number of Plans	Planner	Township
Gary J. Burkholder	1	Greg Heigel	West Earl

Lancaster County Conservation District

Item III.2

Balance Sheet

As of June 25, 2021

ASSETS

Checking/Savings

District General Fund

1001 · General Fund INVEST 881,915.63

1015 · General Fund Checking 71,956.82

Total District General Fund 953,872.45

E & S

1002 · E & S - A

Reserved-E&S Vehicle - A -5,495.34

1002 · E & S - A - Other 430,479.00

Total 1002 · E & S - A 424,983.66

1005 · Clean Water - R 298,303.85

Total E & S 723,287.51

1003 · Youth Conservation School - C 25,929.16

1006 · Separation 54,815.64

1007 · Reserve

Reserved-LCCD Health 19-20 - A 61,322.00

Reserved-LCCD Health 18-19 - A 25,883.00

Reserved-LCCD Health 17-18 - A 56,474.59

Reserved-Capital - A 53,726.87

Reserved-Communication - A 24,000.00

Reserved-Computer Hardware - A 16,725.77

Reserved-Software Maintenance-A 18,048.80

Reserved-NM Program - A 177,165.52

Reserved-Admin Vehicle - A -8,388.03

Reserved-NMP Vehicle - A 29,494.20

1007 · Reserve - Other 339,128.28

Total 1007 · Reserve 793,581.00

1008 · Scholarship - C

Bond Unrealized Gain/Loss - C 1,457.50

Scholarship Bonds - C 35,000.00

1008 · Scholarship - C - Other 32,523.37

Total 1008 · Scholarship - C 68,980.87

1009 · Dirt & Gravel Roads - R 99,729.57

1013 · Exelon - R 442,517.84

1014 · Low Volume Roads - R 227,114.56

1115 · Conservation Excellence - R 743,150.44

1116 · CBAIP Phase II - R 429,382.17

1017 · Self-Funded Health Insurance -R 60,691.20

TOTAL ASSETS

4,623,052.41

\$612,934.35	General Operations - U
\$56,473.40	DGR/LVR Admin & Edu - A
\$203,059.13	Grants without bank account - R
\$41,980.95	Activities Account - A
\$39,424.62	Tree Fundraiser Account - U
\$953,872.45	TOTAL

\$977,890.73	A - Assigned Funds
\$94,910.03	C - Committed Funds
\$2,558,764.40	R - Restricted Funds
\$991,487.25	U - Unassigned Funds
\$4,623,052.41	TOTAL

Balance Sheet

As of June 25, 2021

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2200 · YCS Liability 25,929.16

2016 · Health Insurance Liability 60,691.20

Total Other Current Liabilities 86,620.36

Total Current Liabilities 86,620.36

Total Liabilities 86,620.36

Equity

3000 · Opening Bal Equity 893,610.68

3900 · Retained Earnings 2,765,827.36

Net Income 876,994.01

Total Equity 4,536,432.05

TOTAL LIABILITIES & EQUITY 4,623,052.41

Lancaster County Conservation District
Income and Expenses
January 1 through June 25, 2021

	General Operations	E&S	Activities	Grants	Scholarship	Separation/ Reserve	Jan 1 - Jun 25, 2021	Budget YTD	\$ Over Budget
Income									
520 · County Funding	302,500.00					35,000.00	337,500.00	133,680.55	203,819.45
530 · Program Contracts	906,277.45						906,277.45	757,318.79	148,958.66
560 · Grant Administration	111,409.83			27,876.00			139,285.83	193,200.09	-53,914.26
570 · Grant Project Income	846.65			1,313,059.08			1,313,905.73	2,064,791.67	-750,885.94
580 · Fee / Reimbursement Income	436.25		3,250.00				3,686.25	6,100.72	-2,414.47
581 · E&S102 Review Fees		321,840.00					321,840.00	249,804.70	72,035.30
582 · NPDES Permit Fees		47,500.00					47,500.00	42,777.80	4,722.20
583 · 105 CWF Fees		11,500.00					11,500.00	8,181.25	3,318.75
590 · Interest Income	89.79	106.26		253.67	507.95	143.41	1,101.08	2,334.79	-1,233.71
540 · Activity Income	50.00		3,400.00				3,450.00	17,983.00	-14,533.00
585 · Tree Sales Income	4,214.46		28,376.17				32,590.63	44,166.67	-11,576.04
595 · Other Income	432.26				100.00		532.26	97.20	435.06
599R · Interfund Transfer In	1,787.42					1,438.76	3,226.18	16,225.00	-12,998.82
Total Income	1,328,044.11	380,946.26	35,026.17	1,341,188.75	607.95	36,582.17	3,122,395.41	3,536,662.23	-414,266.82
Expense									
7100 · Staff Salary	732,977.33	191,930.91					924,908.24	1,004,633.82	-79,725.58
710 · All Emp Benefits	224,220.84	59,308.68		150.00			283,679.52	345,892.12	-62,212.60
720 · Vehicle & Travel Expenses	10,617.15	2,518.07		35.28			13,170.50	20,649.35	-7,478.85
722 · Meeting Expenses	1,658.20	157.50		55.00		70.00	1,940.70	21,891.01	-19,950.31
730 · Supplies	4,054.86	640.23	1,121.90	4,054.31			9,871.30	11,362.83	-1,491.53
735 · IT - Communication	10,127.10	5.29	210.00	945.00			11,287.39	8,888.99	2,398.40
740 · Postage	1,146.67	923.38	3.24	11.73	13.50		2,098.52	5,079.94	-2,981.42
745 · Office Rent	41,147.76	10,543.44					51,691.20	50,883.71	807.49
750 · Equipment	1,543.06	23.90		527.98			2,094.94	12,444.28	-10,349.34
830 · Administrative	44,726.00			45.00		5,975.00	50,746.00	49,530.71	1,215.29
810 · Activity Expenses			23,525.06				23,525.06	46,832.80	-23,307.74
820 · Grant Project Expenses	696.65			865,989.63			866,686.28	2,485,958.33	-1,619,272.05
805 · Allocated Cost Transfer	-7,812.37	7,812.37					0.00	-0.56	0.56
890 · Miscellaneous Expenses	103.07	372.50					475.57	1,239.58	-764.01
895 · Contingencies							0.00	364.58	-364.58
899E · Interfund Transfer Out	1,438.76					1,787.42	3,226.18	16,225.00	-12,998.82
Total Expense	1,066,645.08	274,236.27	24,860.20	871,813.93	13.50	7,832.42	2,245,401.40	4,081,876.49	-1,836,475.09
Net Income	261,399.03	106,709.99	10,165.97	469,374.82	594.45	28,749.75	876,994.01	-545,214.26	1,422,208.27

Item III.3

The Personnel Committee Report Request to Advertise

The Personnel Committee has received a request from staff to advertise a new full-time E&S tech position. As reported several times this year, the workload for the E&S Team continues to increase both in project sites as well as in responsibilities delegated down from DEP. Current staff continue to perform their duties, but have consistently been pushing up against and exceeding program time-line requirements. An additional technician will allow program management to spread out the increased workload. Funding is available from the increased review fees and staff have already be considering new seating arrangements.

***Action Requested**

Item III.4

Chesapeake Bay Program (CBP) Technician & Engineer Funding Agreement Requests; N.M. Delegation Agreement; ACT Funding

For the current year's CBP technician agreement, which runs from 7/1/2021 to 6/30/2022, we requested funding for three technicians, which is a reduction from the six we have previously asked for. We are again requesting full available funding per technician. The total grant amount will be \$196,650, or half of last year's request. This decision was made due to the lack of full funding per position from this program, and to allow the compliance department (Kevin Seibert, Benjamin Seldomridge, and Adam Seitz) to not be tied to other funding/staff. The Conservation Excellence Grant (CEG) funding is being utilized to help cover the remaining staff with this reduction.

The District also has an engineering contract for the Bay program for the same time period that includes the Engineer specialist (Kent Bitting) and the Engineering assistant (Adam Hartz,) with an agreement worth \$165,600. This funding request is remaining the same as last year.

If the Board agrees to this funding, the next step is for the Board Chairman to sign the paperwork. The documents will then be submitted to DEP for processing. Additional District signatures may be necessary after that point.

The N.M. Delegation Agreement annual proposal has been completed and is ready to be submitted for approval by the State Conservation Commission at the July13, 2021 meeting. The District's agreement is scheduled to be worth \$480,000, the same as it has been in recent years. We will be in our 5th year of the 5-year delegation agreement, which includes activities related to Act 38, Chapter 91, and Clean Stream Law duties. There is no change and a continuation of our current roles and responsibilities is expected. The Ag Program Manager and District Manager recommend positive approval.

The Agriculture Conservation Technician (ACT) contract totaling \$16,225 is also proposed to be amended to be used to support the Agriculture Compliance Coordinator (Kevin Seibert) position, a change from last year where it supported the District Engineer (Kent Bitting). In place of the ACT funding, the District Engineer will be supported by CEG funding.

The Agriculture Program Manager and the District Administrator recommend the submission of the above funding applications to DEP and SCC for processing and final signatures.

***Action Requested**

Item III.5

Martic Township Dirt & Gravel Road Contract Amendment Request

Martic Township has requested to amend their 2021 Dirt & Gravel Rd. contract for Horse Hollow Rd. Due to increased material cost and prevailing wages for labor, the bid for the Horse Hollow Rd. project has come in higher than expected. As per Dirt & Gravel Rd. Policy, an applicant can request up to 20% additional funds from the local QAB for project over runs prior to work starting. The Lancaster County Conservation District’s Dirt & Gravel Road Quality Assurance Board (QAB) reviewed Martic Township request and voted by email in favor of their request. This would change the Horse Hollow Rd. project total from \$66,200 to \$79,440 or an additional \$13,240 to their original contract amount. QAB voting members, Jay Snyder (LCCD rep), WCO Officer Schmidt (PAFBC rep), Jared Boger (NRCS rep), and chair Herb Kreider all voted in favor of Martic Township’s request by email. Board action is required to move this amendment forward.

***Action Required**

Item III.6

Conservation Excellence Grant Approval

The Conservation Excellence Grant (CEG) currently has four applications that have been reviewed by district staff and are ready for board action. The following table outlines the projects and amounts requested.

Landowner	District/Private Consultant	Municipality	BMPs	Total Project Cost	Total Grant Requested
Aaron Martin	District	East Cocalico Twp.	Diversion, Grassed Waterway.	\$10,703.17	\$8,027.38

			Access Road. Animal Trail		
Jacob King	District	Manheim Twp.	Heavy Use Protection Area, Structure for Water Control, Underground Outlet, Lined Outlet, Fence	\$24,838.16	\$18,628.62
Mike Buckwalter	District	East Donegal Twp.	Grassed Waterway, Lined Outlet	\$7,100.27	\$5,325.21
J. Douglas Wolgemuth	District	West Donegal Twp.	Grassed Waterway	\$14,457.89	\$10,843.41
Totals				\$57,099.49	\$42,824.62

CEG Funds Requested: \$42,824.62

The Ag Program Manager and Assistant Ag Program Manager recommend positive action for approving \$42,824.62 worth of CEG funding for the multiple applications.

***Action Required**

Item III.7

**Growing Greener Grant
Water Monitoring & Data Management**

The Lancaster County Conservation District's Watershed Program just recently wrote and submitted a Growing Greener Grant to PA DEP for a "Water Monitoring & Data Management to Accomplish CAP Goals in Lancaster Count grant. The grant, if awarded, has two aspects to it; 1) adding some additional water quality monitoring units throughout the county in two priority watershed, Conestoga and Pequea Cr. Watersheds, and 2) hiring a Data Management Coordinator for the District that would gather and enter important water quality and conservation BMP data into a centralized data system so that CAP goals could be more efficiently calculated and corelated for county partners. Presently, CAP goal data is in three separate partner databases and scattered throughout numerous private sector databases. The role of this new position would be to gather all of the relevant CAP data and then input it into one of the systems so all data would be in one location for easy extraction of data. The grant would pay for this position for three years and assist many partners in realizing where new and future CAP goals numbers are on a more consistent basis and where works and achievements have been made toward goals.

***Action Required**

Additional Item IV.1

Correspondence, News & Updates

The following correspondence, news or update items will be presented at the Board meeting:

- Correspondence – Pennsylvania Envirothon – William Kahler, Chairman –June 23, 2021
- Executive Summary – Lancaster Farmland Trust – State of Farmland Preservation in Lancaster County – 2021
- Annual Report – National Association of Conservation Districts – 2020
- Annual Report – Lancaster County Conservation District - 2020

Item IV.2

Erosion and Sedimentation Plan Submission

6/1/2021 to 6/30/2021

<u>Project Name</u>	<u>Municipality</u>	<u>Disturbed Acres</u>	<u>Fees Amount</u>
Special Children Comm Care Ctr	LEACOCK TWP	16.23	\$4,200.00
David Esh	COLERAIN TWP	0.98	\$500.00
Parkside Reserve Minor Mod	MANHEIM TWP	65.05	\$500.00
Tommy's Express Car Wash	EPHRATA TWP	2.52	\$1,600.00
Burnell Nolt Dairy Farm	DRUMORE TWP	0.90	\$800.00
Blue Rock Ventures LLC	LANCASTER TWP	0.51	\$500.00
1533 Village Road	STRASBURG TWP	5.95	\$2,450.00
Quarryville Kinzer Tap Trans Line Rebuild Minor Mod	EAST DRUMORE TWP	0.99	\$800.00
Richard Drumm SWM	MARTIC TWP	0.82	\$500.00
John Huber SWM	LITITZ BORO	0.23	\$500.00
927 Spring Road	MOUNT JOY TWP	0.45	\$500.00
Michael Stoltzfus	FULTON TWP	0.92	\$500.00
Twin Spring Lot 8 Millstream	EAST EARL TWP	1.90	\$1,400.00
Melvin Stoltzfus GP04	UPPER LEACOCK TWP	0.50	\$100.00
4318 Marietta Avenue	WEST HEMPFIELD TWP	0.98	\$500.00
Crowe Transportation	WEST DONEGAL TWP	7.05	\$2,400.00
Mosaic	LANCASTER CITY	1.56	\$1,400.00
Creeks Crossing I	WEST DONEGAL TWP	1.28	\$200.00
Ben Scott GP03	MANHEIM TWP	0.00	\$100.00
Wheatland Avenue	LANCASTER TWP	0.44	\$500.00
Twin Spring Lot 7 Danco	EAST EARL TWP	1.90	\$1,400.00
Mt Pleasant Road Property	MOUNT JOY TWP	19.21	\$4,800.00
1430 Ironville Pike	COLUMBIA BORO	0.25	\$500.00
Risser Grain	DRUMORE TWP	0.53	\$800.00
Goods Store	EPHRATA TWP	0.95	\$800.00
Horst Plumbing	EPHRATA BORO	0.24	\$800.00
Robert Brubaker Swine Operation Minor Mod	RAPHO TWP	3.00	\$800.00
Lancaster Airport Auth. Runway 8-26 Major Mod	Manheim Township	0.07	\$2,000.00
Houston Run - DSW Holdings	SALISBURY TWP	101.00	\$1,800.00
395 Mohns Hill Road	EAST COCALICO TWP	0.98	\$500.00
Zimmerman GP03	CLAY TWP	0.20	\$100.00
Melvin Zimmermann SWM	BRECKNOCK TWP	0.80	\$500.00
David Beiler	UPPER LEACOCK TWP	0.81	\$500.00
Mennonite Homes Parking Lot Expansion	MANHEIM TWP	2.43	\$1,400.00
1200 Mondale Road	UPPER LEACOCK TWP	0.40	\$500.00
Amos Fisher Poultry Barn	PARADISE TWP	0.75	\$800.00
23 Tennyson Drive	LANCASTER CITY	0.26	\$500.00
Village at East Cocalico	EAST COCALICO TWP	25.22	\$14,050.00
Creeks Crossing I	WEST DONEGAL TWP	1.28	\$1,000.00
60 Industrial Road	WEST DONEGAL TWP	15.96	\$4,200.00
Crossgates Phase II	MANOR TWP	21.70	\$9,550.00
Strasburg Boro Timber Harvest	PARADISE TWP	3.00	\$500.00
Galen Martin Cattle Crossing GP06	CAERNARVON TWP	0.00	\$100.00
West Ridge Road GP05	WEST DONEGAL TWP	0.33	\$100.00
Pine Hill Trailers	EAST LAMPETER TWP	4.47	\$1,800.00
506 White Horse Road	SALISBURY TWP	0.83	\$800.00
David Burkholder Poultry Barn	WEST EARL TWP	5.40	\$2,000.00
MIN Group LLC	UPPER LEACOCK TWP	2.22	\$1,200.00

E&S Report

2021 Report for June

2021 Report

		Jun 2021	Total
Total Plan Submissions		38	169
Total Plan Acres		726.213	2399.009
Total Disturbed Acres		117.894	566.9484
Fees Collected	NPDES Permit Fees Collected	\$11,500	\$47,500
	Chapter 105 Permit Fees Collected	\$4,550	\$11,500
	DEP Fees Collected	\$14,200	\$64,600
	E&S Plan Review Fees	\$73,750	\$326,890

Total Complaints for June 2021

<u>Date Received</u>	<u>Municipality</u>	<u>Land Unit Acres</u>
6/3/2021	PEQUEA TWP	3.90
6/3/2021	EAST LAMPETER TWP	105.79
6/4/2021	MANHEIM TWP	0.80
6/4/2021	WARWICK TWP	0.12
6/4/2021	WARWICK TWP	0.09
6/7/2021	MANHEIM TWP	39.67
6/7/2021	MANHEIM TWP	43.40
6/8/2021	WARWICK TWP	8.14
6/9/2021	EARL TWP	87.30
6/9/2021	MANHEIM TWP	0.03
6/10/2021	MANHEIM TWP	0.73
6/10/2021	MANHEIM TWP	0.16
6/11/2021	MANHEIM TWP	0.29
6/11/2021	EAST HEMPFIELD TWP	17.40
6/16/2021	SALISBURY TWP	55.64
6/16/2021	MANHEIM TWP	20.48
6/16/2021	MARTIC TWP	1.99
6/16/2021	PEQUEA TWP	36.60
6/17/2021	AKRON BORO	0.96
6/29/2021	WEST EARL TWP	24.93
6/29/2021	EAST DONEGAL TWP	2.42

2020 Report

		Jun 2020	Total
Total Plan Submissions		41	172
Total Plan Acres		735.4461	3102.259
Total Disturbed Acres		131.4251	598.9411
Fees Collected	NPDES Permit Fees Collected	\$8,000	\$38,000
	Chapter 105 Permit Fees Collected	\$2,625	\$10,825
	DEP Fees Collected	\$12,100	\$56,700
	E&S Plan Review Fees	\$36,985	\$200,750

Total Complaints for June 2020

<u>Date Received</u>	<u>Municipality</u>	<u>Land Unit Acres</u>
6/3/2020	EAST PETERSBURG BORO	10.96
6/4/2020	MANOR TWP	0.11
6/9/2020	PROVIDENCE TWP	32.18
6/12/2020	MT JOY BORO	0.84
6/16/2020	WEST COCALICO TWP	1.47
6/17/2020	EPHRATA TWP	5.44
6/18/2020	SALISBURY TWP	4.14
6/19/2020	BRECKNOCK TWP	0.26

Item IV.3

Youth Conservation School Update

The 43rd Lancaster County Youth Conservation School will be held as a hybrid experience including 2 days virtual and 3 days in-person from July 26-30. The pivot in scheduling the program this year due to COVID-19 will accommodate 5 days of field-based focus on natural resources for students ages 14-16. Students who attend this year will be eligible to attend in 2022 for the 7 day/6-night residential program. This exception was made due to the pandemic. Normally, students in the current class are encouraged to attend once so that more students have an opportunity the following year. To date, 19 students are enrolled in the program. The 2021 schedule is jammed packed regardless of pivots and timeframe adjustment. Local watershed topics feature into learning about soil health, water quality, population changes, habitat loss, and outdoor activities. The week will also include wider state and global perspectives with great presenters on board to speak virtually and in-person.

– *Co-directors, Sallie Gregory and Sonia Wasco*

Item IV.4

Year End Bay Compliance Inspections Report

By the date of this Board meeting, Pennsylvania's fiscal year will be over, and so too is our Bay Inspection year. The Lancaster County Conservation District is required to perform 300 Bay Compliance Inspections each year (50 inspections for each paid Bay position). The District has just completed its 5th year performing these inspections. Unfortunately, the Compliance team failed to perform the required visits, completing a total of 180 visits as of 6/25/2021. This failure was due to COVID restrictions including in-office hours limitations and the overall loss of staff, including 66% of the compliance team in December and January.

On February 2, 2021, Adam Seitz and Benjamin Seldomridge replaced the recently vacated Agriculture Compliance Specialist positions. Adam & Ben learned the compliance ropes through in-house training and attended the PACD virtual "Boot Camp" training, PACD "Clean Water Academy" and has started Nutrient Management certification training. Recently, they started to accumulate Bay Compliance Inspections.

Also, the compliance team continue to receive, verify and enter plans that come into the District without prompting. It appears that the Ag community recognizes its responsibilities and is getting their houses in order without a visit from the compliance team.

The Lancaster County Conservation District Board of Directors should be proud of the outstanding work their compliance team accomplishes each year. When other Districts said it couldn't be done, or that it would cause a great angst amongst the farming community. This team continues to efficiently and professionally carry out their task with empathy, in a fair but firm manor.

Kevin R. Seibert

Item IV.5

District Initiative to Install an EV Charging Station at the Farm & Home Center Prepared by Gerald Heistand - July, 2021

Administrative staff are looking into what it would take to transition towards a “green” vehicle fleet. The first step in this process would be to secure a charging station needed to keep the battery of the EV vehicle charged. This document focuses on options we could consider here at the Farm & Home Center.

A charging station to be installed at the edge of the parking lot can be purchased for between two to four thousand dollars. Installation will be at an additional cost of about six thousand. The electric service panels at the center part of the building installed for the 2nd floor would have capacity for a two-plug charging station. Grants from the PA Level 2 EV Rebate Charging Program are available to cover from 60% to 80% of the project cost. The actual percentage and maximum cost-share depend on whether the charging station is open to the public, and if a network subscription is used to monitor it’s use. By accepting a state grant, usage information would need to be reported annually for three years.

I assume that the Farm & Home board will expect the District to purchase the charging station along with the cost of installation. I also assume that the District would pay for all electric that the charging station uses at the rate of added electric usage to the Farm & Home Center.

Several decisions need to be agreed to by both boards.

- Do we want to advertise and offer the use of the charging station to the public (which would give a higher grant rebate for installation)?
- If available to the public, would it be better to locate the station so it can be seen from the front entrance?
- Who will manage the charging station? If offered to the public, one of the organizations will need to purchase a yearly subscription, and the decision must be made as to what to charge the public for usage. The organization with the subscription would probably set the rate for usage, and be responsible for any charger maintenance. Subscription costs range from \$30-\$50 per month regardless of usage. Charger usage fees would be collected by the subscription company, and a check for the fees collected minus 3% would be sent to the Farm & Home board, or the District quarterly. If the District were managing the charger, they would then turn around and pay the Farm & Home Foundation for the electric used.
- The District should consider installing extra electric lines now for possible future expansion.

Some other items to be aware of is that in order to get the state rebate, we would need to install a minimum of two plugs. One plug could be offered to the public, and the other could be restricted to staff with RFID access where a key fob or card would be used to permit access. If the Farm and Home Board managed the charging station, they could decide to provide car charging as a free service for guests that attend meetings in the building.