

## Item II.1

### LANCASTER COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES November 7, 2018

The 800th regularly scheduled Board Meeting of the Lancaster County Conservation District (LCCD) was held on Wednesday, November 7, 2018, at 7:30 PM, in the multi-purpose room of the Farm & Home Center, 1383 Arcadia Road, Lancaster, PA.

**The following Directors were present:** Dan Heller, Chairman; Herb Kreider, Ken Meck, Robert Shearer, Dick Shellenberger, Jay Snyder, Sonia Wasco, and Commissioner Craig Lehman.

**The following Associate Directors were present:** Frank Burkhart and Kent Weaver, Treasurer.

**The following District Staff were present:** Christopher Thompson, District Manager; Gerald Heistand, Business Manager; Jeff Hill, Ag Department Manager; Nate Kurtz, E&S Department Manager; Kevin Seibert, Agriculture Compliance Coordinator; and Matt Kofroth, Watershed Specialist.

**The following Cooperating Agency representative was present:** Heather Grove, Natural Resources Conservation Service.

Chairman Dan Heller called the meeting to order at 7:30 PM, and Robert Shearer provided the invocation for the meeting.

There were no guests introduced at the meeting.

The following additions to the agenda were announced:

- Chris announced he wanted to update the Board about the landowner complaint.
- Jeff notified the Board of an updated request list for the Nutrient Management Plan approval.

An opportunity was given for public comment. None was offered.

#### **Agency Reports**

##### **1. USDA, NRCS**

Heather Grove, District Conservationist, noted that staff changes continue to take place in the Lancaster office. Axel Acevedo, Soil Technician, has accepted a position in the Bloomsberg NRCS office. The Lancaster office has three Soil Conservationist positions open, which will be filled in 2019.

##### **2. PA DEP Field Rep Report**

Chris Thompson referred to the November DEP Talking Points on page 3 of the mailing which referenced the DEP Clean Water Academy. On page 4, he highlighted that the REAP program still has tax credits available for 2018-19, and they are still accepting applications. The Nutrient & Odor Management Program announced that the new standard animal weights take effect October 1, 2019. Due to the extreme rainfall over the last several months, Conservation District Staff and Nutrient Management Specialists are to work with their Regional Nutrient Management Coordinators to update plans on a case-by-case basis where a deviation may be needed from the approved nutrient management plan. Chris encouraged directors and staff to respond to the S.C.C. Strategic Planning SWOT Survey.

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### **Watershed Landowner Complaint**

Chris Thompson reported that a landowner in Lancaster County called to inform the LCCD that his property was damaged as a result of the August 31, 2018 storm. The Landowner claims a stream restoration project upstream to his property compounded his damages. The Landowner requested a meeting with the Executive Committee of the Board, which met this evening to hear his complaint first-hand. The Landowner is requesting that the stream be put back to its previous state and that he be compensated for his damages. Chairman Dan Heller asked the Executive Committee to meet again after the board meeting to provide staff with follow up actions for his damages.

### **Consent Agenda**

Jeff Hill referred to an updated Request for Nutrient Management Plan Approval page that was provided to each meeting attendee. The Jacob Kauffman plan was added to the list that was in the mailing. Chairman Dan Heller gave the opportunity for directors to withdraw any of the items from the Consent Agenda in order to have additional discussion. Hearing none, Robert Shearer moved to approve the Consent Agenda which included items numbered one through four and also the revised Nutrient Management Plan Approval page provided at the meeting, Sonia Wasco seconded the motion. Motion passed unanimously. The Consent Agenda included the following approved items.

- #1 – Minutes of October 3, 2018 Board meeting**
- #2 – Technical Assistance Requests/Cancellations**
- #3 – Nutrient Management Plan Approvals**
- #4 – Conservation Plans Acknowledgement**

### **Additional Business**

#### **1. Items removed from Consent Agenda**

There were no items removed from the Consent Agenda for additional discussion.

#### **2. Treasurer's Report**

Gerald Heistand referred to page 16 of the mailing, and mentioned that the General Operations Balance is in-line with what we should have for this time of year. We are currently waiting on \$356,000 of requested reimbursements. If none of those funds arrive this year, we will use all of our existing funds similar to last year when we ended the year with a balance of \$8,558.60. In the Reserve Account we used the \$10,000 that was set aside for next year's Watershed Assistant expenses, because we are not bringing in the expected grant income that was in the 2018 budget. The Reserved Nutrient Management Program balance has gone from \$195,000 in August of 2017 to \$161,000 on this report. We did receive our annual Exelon payment of \$225,000 providing a balance of \$461,000 to use on water quality BMPs. On the Income and Expense report, the net income of (\$15,253.01) in the Reserve/Separation account verifies that year to date we are starting to pull on our reserve funds. The Treasurer's Report will be filed subject to audit.

#### **3. 2019 District Budget Presentation**

Gerald Heistand referred to the draft budget on page 20 of the mailing and mentioned that the (\$80,343) deficit figure of the "General Operations with no Reserves" budget line is now \$24,344 less than on the original draft budget where it was (\$104,687). Part of the decrease is due to adding income from the Spotted Lanternfly grant and decreased health care costs due to a status change in coverage. The reduction would have been greater, but we no longer have the \$10,000 that was reserved for the Watershed Assistant. Dick Shellenberger and Jay Snyder attended the County Commissioner meeting on October 16, 2018 where the District requested an allocation of \$354,481 which is approximately 10% of the District's budget. There was a consensus that it would be good to wait another month to get a more accurate 2019 budget for approval.

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### **4. Personnel Committee Report**

Sonia Wasco reported that Paula Harnish's final day at the District is November 30, 2018. A luncheon to celebrate Paula's retirement is planned for November 28, 2018 and a sign-up sheet was circulated for meeting attendees to sign-up for the luncheon. Sonia also reported that applications were received for the new Finance Manager position and more information will be available at the December 5, 2018 Board meeting. Chris Thompson reported that James Saltsman was recognized at the November 7, 2018 staff meeting for his 25 years of service with the District.

### **5. Compliance Coordinator Report**

Kevin Seibert reported that details to the complaint follow-up were provided on page 21 of the mailing. The waterway, in question, was repaired and Kevin will need to inspect the site one more time to assess how well the grass has established. It was noted that the farm operator's name is S&A Kreider, not S&S.

## **Reports/Information**

### **1. Correspondence, News and Updates**

The following correspondence, news and update items were circulated at the Board meeting:

- Obituary – Karl D. Linde 1976 Lancaster County Soil Conservationist Award Recipient
- News Article – Good Pasture Starts With Healthy Soil – Lancaster Farming – October 20, 2018
- Newsletter – Stream Maintenance after Flooding Events by Liz Deming, District Resource Conservationist – The Farm & Home Center Newsletter
- 2018-2019 Staff Committee List
- Spotted Lanternfly posters were made available to meeting attendees who wanted to place them in public places.

### **2. E&S/NPDES Monthly Projects Report**

Nate Kurtz reported that the newest employee, Eric Hout, is picking up the workload and is "jelling" with the other staff. E-permitting is now operational for Chapter 105 work. There is one E&S compliance case that is coming to a close. The E&S monthly report is on pages 23 and 24 of the mailing. The numbers are a little behind last year at this time, but not unexpected.

### **3. WIP III Update**

Chris Thompson mentioned that there were no handouts, but pages 7 and 8 of the Talking Points can be used for information about the WIP III planning process. There have been four public meetings and the draft plan is due to be submitted on Friday, November 9, 2018. DEP will review the plan to see if there is a gap between what is needed and what the plan will accomplish. There was discussion on whether the model numbers are accurate and what we will do if DEP returns with a plan that does not reflect the Clean Water Committee's proposal.

### **4. Extraordinary Give**

Chris Thompson reminded the Board of the Extraordinary Give day and that the Community Foundation will provide funds to stretch the donations. Extraordinary Give day is November 16, 2018.

### **5. SCC Strategic Planning Review**

Chris Thompson asked staff, directors, and partners to respond to the SCC's request to provide SWOT analysis comments.

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### **Additional Public Comment:**

- Sonia Wasco reported that she attended the PACD executive meeting and that the office moved on November 2, 2018. The office will reopen in their new office condo on November 6, 2018.
- It was also reported that one of the directors from Berks County, Piper Sherburne, is campaigning to get the Spotted Lanternfly put on the Invasive Species list.
- Chris mentioned that there are still four seats available at the District sponsored Ag Industry Banquet that is to be held on November 15, 2018.
- Chris announced that NFWF sponsors many of our projects and they will be hosting a three day conference at the Cork Factory. It is a place to review new innovations, ideas and projects.

Chairman Dan Heller officially adjourned the meeting at 8:47 PM and requested that the Executive Committee stay for a short meeting.

Gerald Heistand  
Recording Secretary